

## **Welcome to Basic Adult Leader Outdoor Orientation (BALOO)!!!**

This course has an on-line component that all participants are expected to complete before arriving to the instructor lead portion of the training.

Enclosed below are the instructions to access and complete the on-line portion of the BALOO Training.

Step 1: Open an Internet browser (e.g., Internet Explorer, Chrome) and go to: [my.scouting.org](http://my.scouting.org)

Step 2: Log into your [my.scouting.org](http://my.scouting.org) account with your username / password. If you do not have an account, please create one and then log in the system. Upon successful login, you should see the following:

Step 3: In the top left corner, click on 'Menu >' and select 'My Dashboard'. This displays the 'My Training' menu:

Step 4: In the menu bar in the top center part of the page, select 'Training Center'. This displays the 'Training Course by Program' menu page:

Step 5: From the 'Training Courses by Program' page, select 'Cub Scouting' to display the Cub Scouting Learning plans:

Step 6: On the Cub Scouting learning page, in the menu in the top center of the page, select 'Course Catalog' to display the 'Position Specific Training' page:

Step 7: On the 'Position Specific Training' page, please scroll down on the page to the 'Expanded Learning' section of the menu, where you will find the 'BALOO Prerequisite Training' course:

Step 8: Select the 'BALOO Prerequisite Training' title to display the option to add the BALOO Prerequisite Training to your curriculum:

Step 9: Select the 'BALOO Prerequisite Training' title to expand the BALOO modules to be completed.

Step 10: Select the first title, BALOO introduction, to launch the online training module. Upon completion, you should be returned to the BALOO Prerequisite Training page showing the first module completed. If not, please use the above steps to return to the menu page to access the remaining modules. Select the next module in the Learning Plan until all 8 modules have been completed.

Once a module has been completed, you may leave and return later to complete the remaining modules.

Step 11: Please complete all 8 modules before arriving for BALOO training on May 18<sup>th</sup>.