# James C. Justice National Scout Camp

## Black Pug Merit Badge Registration System

• NOTE: final payment is not required to submit your roster.

## Logging In

On the day **noted in the chart on page 2,** your weeks account registration opens, you will be sent an email with a link to log into the Merit Badge Registration system. **\*\***This is not time sensitive to enter a Scouts merit badge requests, only to enter in the roster. **\*\*** 

You will have the opportunity to create a log-in. NOTE: It is not required, you may continue as a guest.

#### <u>Support</u>

If you run into questions or need help, refer to the Support tab on the right-hand side of the screen.

Here, you will find several helpful tutorials on how to register, update information etc...

- How to Create an Account
  https://www.youtube.com/watch?time\_continue=2&v=7wa1CXDLz48&feature=emb\_logo
- Importing a Roster

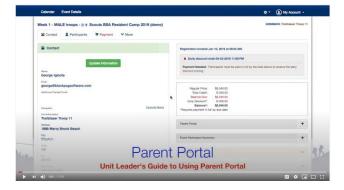
https://www.youtube.com/watch?v=TOebAPPbuZE&feature=emb\_logo

- If you would like to import your own roster, you may do so with these instructions.
- <u>Parent Portal</u> for Unit Leaders

https://www.youtube.com/watch?v=2wganwRP05Q&feature=emb\_logo

- A user guide for unit leaders to utilize the Parents Portal so that parents may register their own Scouts for classes.
- <u>Parent Portal</u> for Parents

https://www.youtube.com/watch?time\_continue=1&v=-Fimdr9O631&feature=emb\_logo



• A user guide for your parents to utilize the Parents Portal.



#### Important Dates

	Account Registration Opens	Merit Badge Registration Opens	Merit Badge Registration Closes	Rosters Will Be Sent to Units On:
Week 1 (June 12- 18)	March 23, 2022	April 18, 2022	May 2, 2022	May 16, 2022
Week 2 (June 19- 25)	March 24, 2022	April 25, 2022	May 9, 2022	May 23, 2022
Week 3 (June 26- July 2)	March 25, 2022	May 2, 2022	May 16, 2022	May 31, 2022
Week 4 (July 3-9)	March 28, 2022	May 9, 2022	May 23, 2022	June 6, 2022
Week 5 (July 10-16)	March 29, 2022	May 16, 2022	May 31, 2022	June 13, 2022
Week 6 (July 17-23)	March 30, 2022	May 23, 2022	June 6, 2022	June 20, 2022
Week 7 (July 24-30)	March 31, 2022	May 31, 2022	June 13, 2022	June 27, 2022