

**BOY SCOUTS OF AMERICA  
ASIA CENTRAL DISTRICT 2019 SPRING CAMP  
HEALTH, SAFETY AND EMERGENCY SERVICE PLAN**

**Event Location:** Kakani camp  
Kathmandu Nepal

**Event Date** 22-29 July, 2023

**Participants:** Approximately 250 people (youth and adults) participating in summer camp.

**Phone Numbers:**

Camp Director: Jon Justine – Cell Number 66 93 223 9501

Night time: “Chimney house”

Program Director: Earl Jackson (No Phone)

Main lodge

Assistant Program Director: Nick Pollacia

Main Lodge

Medic Cabin: Main lodge

Serious or Life-Threatening Incidents:

Prakash Raj Pandey – Local Nepali scout leader

Main lodge – upper level room

**Safety:**

- Personal firearms, archery equipment and sheath knives are not authorized in any area of the camp to include the Shooting Sports Ranges.
- All personnel will wear close-toed shoes while in camp
- Fireworks or other pyrotechnics are prohibited.
- Zero tolerance for the presence of alcoholic beverages or narcotics within the camp boundaries. Leaders are expected to set the example for youth to follow. More information is in the Spring Camp Guide.
- The use of liquid fuels such as gasoline, oil, kerosene or sterno for lighting, cooking, generators, or other motors other than automobiles is prohibited in camp. The use of pressured aerosol cans is also not allowed unless there is a legitimate use and its done under adult supervision. There will be no exceptions.
- Due to their inherent risk, rope swings are prohibited at camp. All monkey bridges and other pioneering projects constructed at camp will be in the Scoutcraft area.
- Youth Protection guidelines will be followed at all times. Every adult in camp will be given and expected to read the camp leadership Youth Protection pamphlet.

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**Medical:**

Aid Station: The primary first aid station will be located main lodge. Anyone with non-life-threatening injuries should report to the medic.

Additional Support: Personnel with specific medical certifications and training should identify themselves to the medical staff.

Medical Communications: Communications will be conducted via cell phone and in person as needed.

Minor Incidents: Minor first aid requirements will be handled through individual unit leader first, then the camp medical staff. The medical staff will call on available internal resources and professionals as needed.

Moderate Incidents: If medical treatment exceeds the capabilities of the medical director or onsite personnel, but are non-life threatening (for example a suspected broken arm) the victim will be transported to a local hospital by the unit leader or designated adult. Notifications to a parent or guardian will be made using information from the medical form.

**Evacuation procedures:** In the event of a camp wide emergency requiring evacuation, re-assembly at the camp flag poles will be declared. If this area is involved in the emergency, the secondary assembly area is the pavilions along the trail to the Restaurant. Notification will be done various methods including an air horn, three honks on vehicle horns, and word of mouth. Once personnel are assembled and accounted for, evacuation will be conducted as directed by the Camp Director or Camp Staff. In the event assembly is not possible, personnel will be immediately evacuated read patio of the restaurant. Camp Staff will account for staff personnel and unit leaders, who in turn will account for their units. Missing personnel will be reported to the Camp Director and responding emergency personnel immediately.

**Lost Scout:** Once it has been determined that a boy is not where he is supposed to be and is nowhere in the general area, the person in charge will IMMEDIATELY NOTIFY THE CAMP DIRECTOR. If the Camp Director is not available, go to the Assistant Camp Director, Program Director or next person in charge.

When one of the above Staff Members notifies the leaders that the “Lost Boy Plan” is in effect, the leader will immediately gather his group together and make an accounting of all Scouts. They are to remain at their location unless a general assembly is called or until a Staff Member notifies them that the Scout has been located.

Youth Staff will report to the Program Director to which they are assigned for roll call.

Only the above-named Staff members will aid in searching for any lost Scout unless the Camp Director makes a request. Everyone is to stay in his or her original locations.

It is important to remember the “Buddy System”. However, if the lost Scout is without his buddy, then the buddy stays in the group where he is.

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**Fire:** 911 will be contacted immediately. An emergency assembly will be called by three blasts on car horns, three whistle blasts, or by word of mouth. Personnel will remain at the assembly area until directed otherwise. If an evacuation is required, it will be conducted in accordance with the evacuation procedures listed above.

The notification that a fire has been spotted will be three short bursts on the air horn repeated at short intervals.

- Leaders are to gather their Scouts together swiftly, keeping the boys in buddy pairs, and head for the Scout camp flagpole.
- Boys should be lined up, buddies side by side, so that all can be accounted for.
- Program Director will confirm master roster with each unit to account for all adults and youth participants along with staff.

If the fire trucks come, keep the boys together in their assigned areas. Leaders are to stay with the boys. Everyone will stay in their area until the “ALL CLEAR” signal has been sounded. ONE LONG BLAST ON THE AIRHORN.

In the case of fire, notify the Camp HQ at Trailer 11 immediately. Do not attempt to fight any fires yourself. In addition, no ground fires are permitted in the campsites.

**Child Abuse:** National BSA policies for two deep unit/campsite leadership and Youth Protection guidelines will be followed. Any child abuse or suspected child abuse must be reported immediately to the Camp Director, Council Scout Executive, and local law enforcement personnel. The immediate health and safety of the individual(s) will be considered during any course of action taken.

**CAMP NEPAL WEATHER CONTINGENCY PLAN**

**Severe Weather:** The camp director will remain aware of pending weather conditions and determine if activities can be safely conducted. If severe weather appears imminent, activities will be cancelled and personnel will be directed as the situation dictates. If an evacuation is required, it will be conducted in accordance with the established evacuation procedures in this plan.

**Lightning:** If thunder/lightning is expected or is occurring all camp participants and staff will immediately seek shelter in one of the hardened areas on the beach; including but not limited to shower or bathroom houses or covered pavilions. Units in camp will shelter in place using the trailers to the maximum extent possible. Those unable to quickly get under hardened shelters or trailers will find a low spot away from trees, flag poles, telephone poles and power lines; avoiding places that may be subject to flooding. Personnel who must take shelter under trees will get under the shorter trees and advised if they feel their skin tingle or hair stand on end, to squat low to the ground on the balls of your feet. They will also place their hands over their ears and head between their knees to make themselves the smallest target possible and minimize contact with the ground. Participants will be advised not to lie down. An ALL CLEAR will be sounded 15 minutes after the threat has passed.

Emergency sheltering for longer term occurrences (up to 24 hours) includes the following options:

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- Sheltering in dining hall.
- Sheltering in the main lodge upper and lower rooms
- Sheltering in the “white house” and “Chimney house”

The camp director will make the final determination as the situation dictates.

- There will be two vehicles, with local drivers on site at all times to assist with any small evacuation or medical evacuation issues.
- If at any point mass evacuation needs to occur, Camp Director will contact Raya Tours, who will assist with providing 4WD to evacuate all participants back safely to KTM. At which point, Raya tours will arrange other lodging options.

**ANY SITUATIONS NOT COVERED BY THIS PLAN  
WILL BE AT THE DIRECTION OF CAMP LEADERSHIP**