# Pre-Camp Checklist

Check off this list as you complete each task as part of your planning.

Prior to Camp

\_\_\_\_\_ Parents night scheduled and presentation ready.

\_\_\_\_\_ 2-Deep leadership: 2 (21) year old adults. Both registered and YPT.

\_\_\_\_\_ Campership applications filled out and submitted (if needed).

\_\_\_\_\_ Payment schedule made and communicated to parents and Scouts.

\_\_\_\_\_ Parent contact information secured: names, addresses, phone number for emergency.

\_\_\_\_\_ Transportation arrangements made.

\_\_\_\_\_ Scouts enrolled in merit badges using online system.

\_\_\_\_\_ All personal and unit equipment secured, packed and ready to go.

\_\_\_\_\_ All Scouts and Scouters have Official Boy Scout Uniform.

\_\_\_\_\_ Unit First Aid kit in good condition and ready to go.

\_\_\_\_\_ Elect SPL for camp.

\_\_\_\_\_ Tent assignments made.

\_\_\_\_\_ Fee balances paid or check ready to pay at Camp office.

\_\_\_\_\_ Special needs request submitted to Council Office 4 weeks prior to camp, if necessary.

\_\_\_\_\_ Prescription medications for Scouts secured as needed.

\_\_\_\_\_ Check BSA Membership ID #’s in My.Scouting.org roster and compare in Scoutbook if

membership numbers don’t match, please contact Service Center. (My.Scouting.org is the

official roster

Bring to Camp

\_\_\_\_\_ Health forms: A/B/C and signed by parents and physician.

\_\_\_\_\_ Unit Roster

\_\_\_\_\_ Visitor Roster

\_\_\_\_\_ Insurance information

\_\_\_\_\_ Copy of merit badge registration

\_\_\_\_\_ Copy of special needs request

\_\_\_\_\_ Extra sun block

\_\_\_\_\_ Extra bug spray

\_\_\_\_\_ Leader’s guide

Notes: