# Camp Alpine 2025

## GUIDE FOR SCOUTS, LEADERS, AND PARENTS

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## Welcome

Dear Scouts and Scouters,

It's that time of year when your troop is gearing up to attend summer camp and we are honored to have you consider Camp Alpine! We've been hard at work preparing to deliver a memorable Scouting experience to you. It's shaping up to be a truly unforgettable summer, so make sure to get your registration started and secure your spot for Camp Alpine 2025!

This guide will be your direct insight into the programs being offered at Camp Alpine. We have a program for every age and rank of Scouts BSA participant. Check out the Program Pamphlets for specifics on each program.

Our **Base Camp** program is for first-year campers and new Scouts. It focuses on teaching Scouting fundamentals and advancement, while not forgetting about the fun and excitement that your first summer camp can bring.

**Ascent** participants can try out one of 33 merit badges offered as part of our new rotation program concept.

Older Scouts, including Venturers and Sea Scouts, are welcome to participate in **Summit**, our High Adventure and Trek Program.

Your next step is to turn the page and start exploring everything you can do at Camp Alpine this year. We're always here to listen and support you, so reach out to us via email, or on any of our social media channels!

Here's to a fantastic summer of celebration and Scouting, whatever the weather!

Yours in Scouting,

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Camp Director

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## **Overview**

#### What is Camp Alpine?

Camp Alpine is the oldest of three camps operated by the Transatlantic Council (TAC). For over 25 years TAC has been partnering with the Kandersteg International Scout Centre (KISC) to provide a traditional Scouts BSA Summer Camp experience for Scouting America Scouts and Scouters from around the world.

#### Who Can Attend Camp Alpine?

Camp Alpine is open to all Youth and Adult Leaders who are registered with a Scouting America Troop, including Scouts from other councils outside TAC.

Although the Camp program is designed for Scouts BSA participants, we welcome Venturing Crew participants, Sea Scouts, and Explorer Post participants, especially to take part in the Summit (High Adventure) Program.

Unfortunately, Camp Alpine does not offer a Cub Scout program. It is recommended for Arrow of Light Scouts who have completed or will complete their Arrow of Light prior to camp to find a Troop early and register to attend summer camp as a Scouts BSA participant. Camp Alpine is a great opportunity for new Scouts to get a head start on the next step of their Scouting journey.

Family camping is not permitted. All Camp Alpine participants must be either registered Scouts or Adult Leaders.

#### When is Camp Alpine?

Camp Alpine offers two participant sessions for the 2025 season:

Week 1: Sunday, 22 June 2025 – Saturday, 28 June 2025

Week 2: Sunday, 29 June 2025 – Saturday, 5 July 2025

Check-In will open at 14:00 on Sunday. Units will need to be checked out by 10:00 on Saturday. Please communicate any early arrival or late departure requests directly with the Camp Director.

#### Where is Camp Alpine?

Camp Alpine is hosted by the Kandersteg International Scout Centre (KISC) in Kandersteg, Switzerland. The Centre's address is:

Kandersteg International Scout Centre Wagetiweg 7 Kandersteg 3718 Switzerland GPS Coordinates: 46°28'59.5"N 7°39'51.0"E

Camp Alpine shares the Scout Centre with Scouts and Scouting organizations from all over the world. We follow KISC's rules as well as Scouting America policies (YPT, The Guide to Safe Scouting, etc.). As guests of the Centre, we share the use of their facilities including toilets, showers, laundry facilities, and recreational areas. For maps and information for getting to KISC, we recommend their website: <u>https://www.kisc.ch/travelling-kisc</u>

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#### **How Can I Attend Camp Alpine?**

There are two ways to register for and attend Camp Alpine:

#### As a Unit

The best way to attend summer camp is as part of a Unit (Troop). It's the best solution for camping, cooking, program participation, and Youth Protection.

#### As an Individual

Scouts, Leaders, and parents can also register to participate as individuals or small groups. Individuals will be combined to form a Provisional Unit. Camp Alpine will arrange for Adult Leadership for the Provisional Troops and provide some common resources like cooking equipment and dining shelters. Individuals will need to provide their own personal gear (tents, sleeping bags, etc.).

The goal of the provisional unit is to ensure that Scouts get the best experience and memories from summer camp. Grouping our individual campers helps them be able to participate fully. They'll be able to work as a team to cook meals, maintain their campsite, form patrols, present skits and cheers, and so much more!

We are always looking for selfless and energetic leaders to step up and help the Scoutmaster of the Provisional unit every week. Make sure to get in touch if you'd be interested in helping our Provisional Scouts make the best of their week!

## **Registration & Financial**

#### **Online Registration**

Registration for the 2025 season at Camp Alpine is online. The registration website can be found here:

#### https://scoutingevent.com/802-CampAlpine2025

Registration at Camp Alpine and its programs is on a first-come, first-served basis. There is a set number of Scouts and Leaders that can attend. We recommend that you register as soon as possible to ensure availability in the session of your choice. You must indicate the estimated number of participants, by program type, at the time of the initial camp registration. This can be changed later.

#### **Unit Registrations**

Troops should complete one (1) registration per Troop on the registration site. If you operate a combined Troop, it is recommended that you create one registration for the Boy Troop and one for the Girl Troop. The Staff will place the units together, but for our reporting and receiving your advancement records, it is best to keep them separate.

The "Registration Contact" should be either an Adult Leader attending camp with the unit or a member of the unit committee who oversees your camping operations. Staff can assist you if there are any issues or changes needed to your registration, including adding and changing participants to the booking.

#### **Individual Registrations (Provisional)**

Individual registrations should include the parent/guardian as the "Registration Contact". Only select the participants you need (i.e. 1 Scout, 1 Adult). Please ensure you select your Council and Troop number. These are needed to be able to deliver your post-camp advancement records.

#### Fees

| Program                     | Early Bird <sup>1</sup> | Full Price |
|-----------------------------|-------------------------|------------|
| YOUTH – Base Camp           | \$595                   | \$645      |
| YOUTH – Ascent <sup>2</sup> | \$595                   | \$645      |
| YOUTH - Summit              | \$700                   | \$750      |
| ADULT                       | \$490                   | \$540      |

1. To receive the early bird rate, all fees for a participant must be paid in full by 15 April 2025.

2. Additional program fees may be charged depending on the program options selected by youth. Additional fees are not subject to any early rates or discounts.

#### **Payment Schedule**

| Action              | Amount  | Deadline                  |
|---------------------|---|---------------------------|
| Initial Deposit     | \$50 per Youth or Adult                                     | Upon initial registration |
| Secondary Payment   | \$150 per Youth or Adult                                    | 15 March 2025             |
| Early Bird Discount | Total Balance of Camp fees<br>(if seeking Early Bird rates) | 15 April 2025             |
| Balance Due         | Total Balance of Camp fees                                  | 10 May 2025               |

Notes:

• Out-of-Council (non-TAC) Registrants will incur an additional \$100 per participant registration fee.

• Provisional (i.e. non-unit) Registrants will be charged an additional \$30 fee to cover the cost of shared resources (cooking sets, shelters, etc.)

#### **Refund Policy**

Preparing for Camp requires the Council to reserve facilities, purchase food, supplies, equipment, and hire staff in anticipation of the number of participants registered to attend. We do not automatically give refunds. Below are cases where a refund may be requested:

- Medical Reasons.
- Death in the immediate family.
- Unanticipated relocation.
- Custody issues.
- Reasons that don't involve choice.

#### **Published Policy**

- Camp Alpine has a non-refundable fee component. These are not negotiable.
- All participation cancellation notices, and refund requests must be submitted in writing.
- Cancellations due to medical emergencies or other such unforeseen circumstances will be given the utmost consideration in favor of the registrant for any exceptions to this refund policy.
- Camp refunds will not be considered for any requests after the final installment payment is due. This applies to the number of individuals for which reservations have been made. Reservations can be transferred between individuals within the same unit.

#### **Refund Terms and Conditions**

- 85% refund will be granted if cancellation is made more than one week in advance of the event.
- 50% refund will be granted if cancellation is made one week or less.
- No refunds will be provided for a cancellation within 24 hours of the start of the event.
- All refunds are subject to a 15% administrative fee to cover the transactional fees assessed by our financial institutions. If the camp is cancelled by the Council, this will not apply.
- Refunds will be processed within 30 days after the closeout of the event, with funds being deposited into the Unit Account.

#### **Camp Scholarships**

Every Scout who wants to attend a long-term summer camp experience should be able to attend and should not be held back due to financial limitations. The Transatlantic Council is committed to this concept and has established the Eric Cooley Memorial Campership Endowment to establish a perpetual source of funds to assist Scout families on a limited basis.

To honor Eric's Life, these campership contributions will be used to support youth wishing to attend a TAC Summer Resident Camp or TAC National Youth Leadership Training (NYLT) Course. All Scouts attending a Transatlantic Council Summer Camp are eligible to apply for a scholarship if they could not otherwise attend camp without financial assistance. For more information, background and terms and conditions regarding the Eric Cooley Memorial Campership Endowment, please visit:

https://tacscouting.org/camps/campership/

## **Pre-Camp**

#### **Informational Sessions**

There will be online informational sessions planned to inform Leaders and Parents about the Camp Alpine program and administrative details as we get closer to the opening of Camp. One or more sessions will be scheduled in late May and/or early June after registration closes. Expect to see an e-mail notice sent to registered participants.

#### **Traveling to Camp Alpine**

Traveling to Camp Alpine is an individual/unit decision and it is understood that traveling with camping gear may be burdensome. To improve our sustainability, every consideration should be given to traveling by public transportation to and from Camp Alpine, even if it is only for a portion of the traveling unit/group.

#### **By** Air

Most nearby major international airports (e.g. Zürich, Geneva, Milan) also have a convenient connection to the Swiss or Italian rail systems.

#### **By Train**

If traveling by train, either from a nearby airport or other location in Europe, plan to disembark at the Kandersteg Train Station. From there you can either take the local bus or walk (1.8 km) to the Scout Centre.

#### **By Bus**

There is a local bus that connects the Kandersteg Train Station to KISC. The bus runs at least once per hour during the summer months and is free (gratis) to Scouts and Scouters wearing a Scout Neckerchief.

#### **By Automobile**

There is limited parking available at KISC. Please consider consolidating Scout gear into the minimum number of vehicles and encouraging other travelers to arrive via public transportation.

## Arrival

#### **Vehicles and Parking**

Historically, many Europe-based participants arrive via automobile. This results in an abundance of vehicles present at Camp Alpine. During check-in, our Commissioner and Ambassador team will assist you and direct you to the designated check-in and long-term parking locations. Please follow their instructions to ensure safety and a smooth arrival process for all participants.

The parking area in front of the Kanderlodge (where Camp Alpine participants will check in) is reserved for KISC vehicles, Camp Alpine Staff vehicles, and other guests staying in the Kanderlodge. For the safety of all, we ask that all Camp Alpine participants park in the overflow lots or main parking areas of KISC, NOT in front of the Kanderlodge, even for temporary visits, to include check-in and check-out.

To help move gear to your campsite, KISC has trolleys that can be borrowed and used. We only ask that you to immediately return them to their rightful place once you are finished with them so other participants can use them.

In order to maintain order and provide a safe environment for Scouts no vehicles are allowed in the camping and program areas at KISC.

#### **Check-In**

Check-in for your session at Camp Alpine will be open from 14:00 until 19:00 on Sunday. Please make sure that you can arrive in between these times so we can help support your setup and welcome you to the camp.

A check-in briefing document will be released closer to the start of camp and will give you more information regarding check-in. Upon your arrival at camp, your unit leader and Senior Patrol Leader should make their way to the Camp Alpine Office for unit check-in. We will:

- Review/confirm your registration
- Check-in participants
- Receive any overdue payments
- Receive and review Annual Health and Medical Forms for each participant
- Provide a Check-in Packet
- Introduce you to your Unit Ambassador (aka Troop Guide)

Please inform us of your planned arrival time at Camp Alpine. If you are arriving late/stuck in traffic, please get in touch with the Camp Staff and let us know. If your unit arrives early, you will have to wait until we are ready to start check-ins as Camp Alpine does not support early arrival. Any participants planning to arrive before Sunday must book accommodation and food independently with KISC.

#### Camping

Participants will be based on the Rovergelande (Africa) campsites where Camp Alpine has exclusive use of the area. Program activities take place throughout the KISC property. The Camp Alpine Office, Medical Area and Trading Post will all be located inside the Kanderlodge. Once you've made yourself at home, you'll get a tour of the campgrounds from your Unit Ambassador.

Scouts and Units are responsible for providing and bringing their gear. This includes personal and camping gear such as tents and mess kits, and patrol/troop gear including items needed for preparing meals and establishing a unit campsite. Some supplies are available to be booked through KISC, but you'll have to get in contact with their team to reserve them. These equipment and supplies are separate from your Camp Alpine fees and it is the responsibility of the unit to cover all costs.

Space is very tight at Camp Alpine, so we recommend that units maximize the number of Scouts per tent and recommend Leader's personal tents are no bigger than 1 or 2-person sized tents.

We encourage you to take on a pioneering project, have a small campfire (in a raised fire pit), and make it feel like a home away from home. Please also be respectful of other Units camping nearby, and other KISC guests on the property.

No youth member may sleep in the same tent as an adult. There are no exceptions to this rule.

#### **Provisional Campers**

Camp Alpine is happy to welcome Provisional Campers from across TAC and from any other Scouting America council. We are excited to host Scouts from any Scouting America Troop, Crew or Ship. Lone Scouts are encouraged to attend our camp for a unique, international experience, and a chance to interact with other Scouts.

Provisional camping is an opportunity for a Scout to spend a week at camp without having to come with their Unit, or for a Scout to experience the second week of camping – whether to work on badges and advancements or just enjoy the fun and adventure of the Summit program.

Provisional campers will join with other campers to form the Provisional Troop or Troops (depending on the level of participation). A Provisional Scoutmaster, part of the Camp Staff, shall provide guidance and leadership for all Provisional Scouts in attendance. The campers will determine patrols and identify youth leadership. Registered Leaders are always welcome to help guide the Provisional Troop as well!

Independent Scouts should register for Camp Alpine classes and programs, just as any other Scout attending camp. Camp Alpine will provide Patrol Gear such as stoves, pots, pans, cooking utensils, and a dining fly. Campers are responsible for bringing personal gear including tents, sleeping bags, and mess kits. Large camporee style tents are available for rental through KISC at an additional charge.

#### **Campsite Inspections**

Every day our Camp Commissioner corps will do a tour of the camp and make sure you're all set up safely and your stay is going well. The inspection and scoring of your campsite will count towards the Honor Patrol Award, so make sure that you make a good impression with your setup. They especially like to see pioneering projects, good clean kitchen setup and can easily be influenced with coffee.

#### **Facilities**

As a guest of KISC, you are free to use the communal facilities available to all guests. You are also invited to interact with other Scouting groups at KISC, many from different countries. KISC offers their own daily programs that units can participate in alongside Alpine's offerings. You can see the facilities available on the map at the end of this guide or on the KISC website, https://www.kisc.ch/property-map.

Please be aware that this means that other KISC guests are allowed to use public facilities too. We cannot express ownership over a communal area. If you have any questions regarding the facilities at KISC, please let us know as soon as possible.

#### Cooking

All meals will be made in a patrol cooking setting, reinforcing the Patrol Method. Each day the commissary will provide units with the ingredients necessary for the next 24 hours. Units will be responsible for dividing the ingredients and preparing the meals in their campsite. All units should bring enough coolers to keep their food chilled from day-to-day. Units must provide their own labelled ice packs. We provide an area to re-freeze your ice packs; bring them along to our commissary and we'll freeze them for you or use the freezer room located on the Rovergelande Campsite.

Except for Breakfast, the menu, ingredient lists and recipes, will be emailed prior to Camp so Units can prepare and pack appropriate kitchen items for the scheduled meals (menus will be subject to change). Printed recipes will be given by the Commissary, but we recommend that troops review the menus and familiarize themselves with them before coming to camp. Recipes will only be a suggestion, and Patrols should feel free to prepare the issued ingredients in any manner they wish. Each unit will receive an initial issue of basic kitchen items such as sugar, salt, pepper, cooking oil, condiments, butter, and spices.

We strongly encourage sharing one or two of your meals with your Ambassador or other Camp Staff members. Not only will this earn you points towards Honor Patrol, but it also builds camaraderie and esprit de corps within your unit.

## IMPORTANT: Please ensure that all participants fully list ALL DIETARY REQUIREMENTS on your booking. Failure to list these may mean we are not able to accommodate your needs.

Units may choose to cook over fires or bring gas stoves. Fires are permitted in campsites off the ground. Units may bring their own raised fire pit or may obtain fire barrels and firewood from KISC for a nominal fee. Units should arrive with all needed fuels for stoves and lantern, as fuel will be expensive and may be difficult to find in the small village of Kandersteg.

**DO NOT bring wood to camp**. We understand this may seem a little strange, but this is required to prevent the spread of possible diseases, pests, or fungi from other parts of the continent. Fire barrels filled with wood are available from KISC for only 10 Swiss Francs (CHF), and that wood lasts for a good 4-ish fires. Fire starters are still allowed, but natural wood should not be brought. Thank you for your understanding and stopping the spread of environmentally destructive diseases.

#### **Toilets, Showers, and Hygiene**

Whilst several of the facilities at KISC are single cubicles and therefore compliant with Scouting America Youth Protection standards, we do have some additional rules we put in place:

- Toilets and showers will be clearly marked for separate use by Males or Females.
- Clear markings at shower house entrances will also note whether the shower facility is for Youth or Adults (18+ years old). This will likely be deconflicted by different showering times for Youth and Adults. You must use the appropriate shower house and hours and toilet facilities for your age and gender.
- We will post the shower times on the doors, and they will be in your check-in packet.
- Please clean up all personal trash.
- For showers, use only the water that you need.
- Check carefully for all personal items before leaving.
- The shower building is not to be used as a charging station.

KISC Staff maintains and regularly cleans the facilities, but please make sure to leave them clean for the next person. Please let us know if they need more regular cleaning or re-supply. If a drain or toilet is clogged, or if you find other damage in the shower building, please notify the Camp Alpine Commissioner Team so we can notify the KISC Staff as soon as possible.

If further accommodation needs to be made for you or a member of your unit, please contact your Camp Commissioner or the Camp Director.

The camp environment is often very conducive to the transmission of illness. Due to this, all campers and staff are encouraged to shower regularly and always wash and sanitize their hands before meals and after handling food or using the facilities. If any participant is feeling ill, please contact the Camp Health Officer as soon as possible.

#### **Camp Alpine Office Hours**

The Camp Alpine Office will be open during select times throughout the week, usually for a few hours during the morning, afternoon and evening. Limited office hours allow our team to support other aspects of camp and the program. The actual times will be posted and included in the check-in packet.

## Departure

All Camp Alpine participants should plan to depart on Saturday morning no later than 12:00 pm.

#### **Check-Out**

Check-out for your session at Camp Alpine will be open from 08:00 until 12:00 on Saturday. A checkout document will be included in your check-in packet. Once all required items have been completed the Unit Leader and Senior Patrol Leader should make their way to the Camp Alpine Office to check out. Camp Staff will:

- Check-out participants
- Return the Annual Health and Medical Forms for each participant
- Provide a Check-out Packet including your Participant patches and any other recognition items

## **Daily Schedule (Notional)**

| Times          | Base Camp                        | Ascent                         | Summit            |
|----------------|----------------------------------|--------------------------------|-------------------|
| 06:00 - 08:00  | Breakfast Time                   |                                |                   |
| 08:00 - 08:15  | Transition to Assembly Area      |                                |                   |
| 08:15 - 08:45  | Mor                              | ning Flag Ceremony             |                   |
| 08:45 - 09:00  | Transition to P                  | rogram Areas                   |                   |
| 09:00 - 10:45  | Block A – Base Camp Program      | Block A – Ascent Program       |                   |
| 10:45 - 11:00  | Transition Between Program Areas |                                | High              |
| 11:00 - 12:45  | Block B – Base Camp Program      | Block B – Ascent Program       | High<br>Adventure |
| 12:45 - 14:00  | Lunch (in campsite)              |                                | Activities        |
| 14:00 - 15:45  | Block C – Base Camp joins Ascent | Block C – Ascent Program       |                   |
| 15:45 - 16:00  | Transition from Program Areas    |                                |                   |
| 16:00 - 17:00  | Block D - Troop Time, Additio    | nal Program Time, Service Oppo | ortunities, etc.  |
| 17:00 - 17:15  | Evening Flag Ceremony            |                                |                   |
| 17:15 - 19:30  | Dinner Time                      |                                |                   |
| 19:30 - Finish | Evening Program Opportunities    |                                |                   |
| 22:00          | Quie                             | t Time and Lights out          |                   |

NOTE: This schedule is subject to change prior to the start of your session. A finalized copy will be available in your check-In packet.

## **Programs at Camp Alpine**

Camp Alpine offers a wide range of programs to appeal to Scouts at all stages of their Scouting journey. Our programs will fill most of your time here at camp, but you'll have a couple of hours every day as a Troop and will be able to choose your own adventure on Free-Day Friday. The program is designed to follow your journey through scouting as you rise through the ranks, a bit like how you'd climb a mountain!

#### Starting at <u>Base Camp</u>...

The Base Camp program is specifically designed for first-year campers and new Scouts, intended to set you up with all the fundamental skills you need to be a success in Scouting. We've worked hard to make sure the program is focused on learning through fun. More information and class offerings are available in the **Base Camp Program Pamphlet**.

Recommended for:

- Those new to Scouting
- Arrow of Light Scouts that have recently crossed over
- Scouts that have not yet achieved the Tenderfoot rank
- Ages 10 12 primarily, but it is not limited to this age group

#### ...Continuing the Ascent...

Our largest program focuses on those next steps after learning your Scout fundamentals. The Ascent program is primarily composed of Merit Badges arranged into blocks. Each block surrounds an area of interest/study. We offer a large range of merit badges, including great opportunities to earn several Eagle-required badges. Ascent will also be offering some activities working with KISC, more advanced Scoutcraft, and some personal challenges. More information and class offerings are available in the **Ascent Program Pamphlet**.

Recommended for:

- Scout ranks from 2nd Class Scout to Life Scout
- Those interested in Merit Badges and hands-on activities
- Ages 12+

#### ...Finishing at the Summit!

Adventure, action, and activity await Summit participants. You'll be able to take advantage of some amazing outdoor adventure opportunities at KISC and in the surrounding area, either on the hut-to-hut Trek, or the High Adventure water-based, climbing, or hiking trips. More information and activity offerings are available in the **Summit Program Pamphlet**.

Recommended for:

- Older Scouts from Star Scout to Eagle Scout
- Physically fit Scouts
- Adrenaline-seekers
- Minimum age is 14 (16 for the Trek path)

#### **Camp Alpine Evening Programs**

Staff at Camp Alpine will also make sure there are plenty of fun things to do after a hard day's work completing requirements, merit badges and Summit activities. Some may involve a little competition, some are a little more relaxed, but we can guarantee there is something for everyone!

#### **Opening Campfire (Sunday)**

To kick off the week the Camp Staff will present a campfire program to welcome participants and introduce them to the staff.

#### **Closing Campfire (Thursday)**

The Closing Campfire is put on by our participants. Your unit is encouraged to prepare some skits and songs before camp and come and perform them on stage and we round off the week. The closing campfire takes place on Thursday evening. Please make sure that you have rehearsed your Skit or song and that it is Scout appropriate. It needs to be submitted to the Program Director before Lunch on Wednesday.

#### **Other Evening Programs**

Expect many program areas to offer evening programs throughout the week. Some examples of evening programs offered during previous Camps: Camp Alpine Branding; Scout Jeopardy; Movie Night; Base Camp Boost; Star Party (telescope star gazing); Tower of Power (pioneering competition); Fire-Building Contest; Tie Dye; an Evening Hike; Cobbler Cook-Off; and more...

An evening program schedule will be released as we get closer to camp and also shared with all participants during check-in.

#### **KISC Programs**

The Kandersteg International Scout Centre also runs many activities that we encourage you to participate in. It's a great opportunity to interact with Scouts from all over the world and make some lasting memories and friendships.

#### **Messengers of Peace BBQ (Tuesday)**

The Tuesday evening meal is offered by KISC to all their registered guests, including Camp Alpine participants. The picnic-style barbecue happens in the grassy area in front of the Chalet. This festive offering is a great opportunity to meet and interact with Scouts and Scouters from around the world while sharing a delicious meal.

#### International Campfire (Friday)

Every Friday evening KISC hosts an international campfire for all their guests. This is another opportunity to share with other Scouts and Scouters from around the world. Participants are encouraged to perform a favorite song or skit!

#### **Other Programs**

#### **Order of the Arrow**

Camp Alpine Staff will oversee promoting and providing Order of the Arrow activities during your session. Arrowmen will have the opportunity to undertake service projects, attend specific OA sessions and enjoy an OA evening while at camp. All Arrowmen should bring their sashes. We will have an Order of the Arrow Day each week during camp to share in fellowship with our members and demonstrate our participation in the Order of the Arrow. We may be able to offer the opportunity for any Ordeal member to become Brotherhood and hold a Brotherhood ceremony. There may also be an opportunity to participate in a service project at KISC. More information will be released closer to the start of camp.

#### Scout's Own

We will likely offer a Scout's Own Service before our Thursday Campfire. We recommend that troops come and get involved. Remember, <u>a Scout is reverent</u>. The service is non-denominational and open to all Scouts and Leaders. Units are also invited to perform their own services if they would like and are free to invite others. Camp Alpine has a collection of Scout's Own resources available for any and all to use.

#### **Free-Day Friday**

#### **Independent/Unit Activities**

Our core programs of Base Camp, Ascent and Summit all finish by Thursday but that doesn't mean there is nothing to do. Unit and small groups can continue their adventure in the Swiss Alps, either in camp or on a day trip. There are numerous activities available in Camp Alpine, KISC or the surrounding area.

#### **Merit Badge Completion**

Merit Badge Counselors and Area Directors will be in their appropriate program areas until 12:00 on Friday to allow Scouts who have not yet finished their requirements the opportunity complete them. After this deadline, we cannot accept late submissions since we require large amounts of time and manpower to process all the paperwork necessary before your departure. 12:00 pm may also be the submission deadline for other recognition or competitions at Camp.

#### **Boards of Review**

We are willing to support Boards of Review, including Eagle Bards of Review, for Youth who have completed all the requirements for a rank and had their Scoutmaster's Conference. Please get the permission of the Troop Leadership before sending youth to these Board of Reviews! Expect a sign-up at or before the start of camp. Questions can be directed to the Camp Commissioner or Camp Director.

#### **KISC Activities**

To see a list of KISC-offered programs and hikes, visit KISC's program website. You may need to book some of these activities in advance, but hikes can normally be reserved the day prior. Please let us know what your troop's plans will be for Free-Day Friday so we know where the unit is in case of emergency. And don't forget to sign out at the Camp Alpine Office.

You are also more than welcome to relax and spend the afternoon hanging out at camp and interacting with the other KISC guests. There is so much on offer and there is something for everybody.

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#### **Adult Leader Programs**

#### **Commissioner's Coffee**

Commissioner's Coffee, Monday – Thursday from 09:30 – 10:30, is a daily meeting with our Commissioners to talk about everything related to your experience at Camp Alpine. We want to hear your feedback; both positive and constructive. Yes, they will be providing coffee.

#### **Service Opportunities**

Sometimes a helping hand or two is needed! Service opportunities will be made available to Leaders to assist the Camp Staff with program needs or help another unit. There will be an information board located in the Commissioners area in the Kander Hall.

#### **Participation in Evening Programs**

Scoutmaster and leader participation in our evening programs is highly encouraged. These activities are mostly there for fun, and it's a great chance to bond with your Scouts. All our Program areas will run evening programs, so wherever your interests lie there will be opportunities.

We are still looking to expand and offer more opportunities for Leaders. So, if you are a trainer and would like to share your knowledge or have ideas or training you would like to see: get in contact with us at camp.alpine@tac-bsa.org. Your idea may lead to a tradition to last the next 100 years.

#### **Introduction to Outdoor Leadership Skills Course**

Camp Alpine does plan to offer Introduction to Outdoor Leader Skills (IOLS) for Adult Leaders. IOLS is a fantastic training opportunity for new leaders to brush up on their outdoor skills while at Camp. This training is provided free of charge to any leaders who are interested in participating. IOLS training will teach the fundamental scouts' skills, some best practices for running your unit, and provide a great networking event to connect with other leaders in TAC and beyond.

#### **Scoutmaster Merit Badge**

Don't let the Scout's take all the badges for themselves. Earn your Scoutmaster merit badge by completing a few fun requirements ranging from finding your favorite napping spot, to discussing various Scouting topics with your unit. Nap on Safely!

#### **Other Adult Programs**

Other program offerings for Adult Leaders are in development. Some examples of Adult Leader programs offered during previous Camps: First Aid/CPR/AED Training (with an additional fee); Outdoor Ethics/Leave No Trace Training; Cobbler Cook Off, etc.

An Adult Leader program schedule will be released as we get closer to camp and also shared with all participants during check-in.

## **Health and Safety**

#### **Youth Protection**

Scouting must always be a safe space. It is everyone's responsibility to look out for one another and prevent harmful actions, behaviors, or words. Everyone has the right to say NO to things that make them feel uncomfortable.

Two registered adult leaders 21 years of age or over are required at all Scouting activities, including meetings. There must be a registered female adult leader 21 years of age or over in every unit with females. A registered female adult leader 21 years of age or over must be present for any activity involving female youth. The minimum leader requirements, age-, and program-appropriate supervision must always be provided. All participating adults must be registered as Adult Leaders with Scouting America.

Youth is the most important part of Camp Alpine. It is mandatory that all adults attending Camp Alpine complete Youth Protection Training on how to keep young people safe. If you have any concern, you should feel safe talking to your unit leader or another adult. Additionally, there will be Camp Staff who are trained to help provide support and resolve issues.

All Youth Protection incidents, no matter how minor, should be addressed immediately. Adults will refer to their Youth Protection Training while youth members will go to an adult for help and support. Incidents require documentation to ensure that concerns are addressed and kept track of. Leadership will determine whether the corrective action is enough and address any ongoing problem areas. Major incidents will be escalated to the proper teams to manage (including youth or adults in possession of controlled substances), as well as major incidents that may require police or other emergency services.

Remember:

- Stop the behavior/abuse immediately.
- Separate the individuals or parties involved.
- Contact the Camp Director for assistance.
- Program areas and all medical facilities are ready to assist you.
- The Camp Staff are trained to respond.

It is our job as Adult Leaders to protect both Youth and Adults. If you have any concerns regarding Youth Protection violations or procedures, please contact the Camp Director or Scout Executive immediately.

| Contact Details           | Name         | E-Mail                       | Phone             |
|---------------------------|--------------|------------------------------|-------------------|
| Camp Director             | Trevor Nitz  | trevor.nitz@scouting.org     | +32 469 232 492   |
| Program Director          | Lily Dickens | lillian.dickens@scouting.org | +1 (586) 879-7878 |
| Assistant Scout Executive | John Erskine | john.erskine@scouting.org    | +32 472 026 857   |
| Scout Executive           | Joshua Dick  | joshua.dick@scouting.org     | +32 468 426 681   |

#### **Emergency Procedures**

All emergencies must be reported immediately to the Camp Administration, Health Officer, or the nearest Camp Staff Member. In the event the camp emergency signal sounds, please return immediately to your campsite and begin accounting for each of your Scouts and Leaders. Staff runners will report to each campsite to collect headcounts and to pass along any pertinent information. For more specific information concerning emergency procedures, please refer to your campsite bulletin board. In the case of severe weather during the day, campers may be retained in program areas. During the evening, campers may be evacuated to camp buildings at the direction of the Camp Director.

More information regarding these procedures will be available on request and during the Leader's Briefing at the start of the week.

#### **Accident Insurance**

The Transatlantic Council provides limited Accident and Sickness Insurance that provides coverage on an excess basis, secondary to one's primary insurance. This coverage is provided for all registered members of the council. Any participant or leader not registered in TAC must provide proof of coverage. Each unit should consider its appropriate insurance needs.

#### **Additional Risks**

A risk assessment will be conducted for any activity that may have an associated risk, and guidelines will be implemented under the discretion of the Camp Director and must be always followed by participants, staff and anyone under the care of the Transatlantic Council during their stay at camp.

#### **BSA Annual Health and Medical Records**

Each Camp participant must have the required Annual Health and Medical Record form with sections A, B, and C completed. It must be completed only by a qualified licensed physician, nurse practitioner, or a physician's assistant. The forms must be presented to the Camp Health Officer upon check-in. There is no exception or waiver for this requirement. The Health Officer will maintain these forms while the individual or unit is in Camp. The forms will be returned during check-out.

The current forms can be found here: https://www.scouting.org/health-and-safety/ahmr/

#### **The Validity of Medical Forms**

Individual forms must be valid though the last day of Camp. The Scouting America Annual Health and Medical Records are valid through the end of the twelve months from when it was administered. For example, a physical administered on July 3, 2024, is only valid until July 31, 2025. Any participant arriving at camp without a medical examination will have to obtain a medical examination before they can check-in. This will be at their own expense.

#### **Camp Medical Support**

Camp Alpine will have a trained Health Officer present and on-call throughout the entire camp. They will be prepared to handle emergencies and provide treatment for most injuries and illnesses associated with camp life.

#### **Swiss Medical Treatment**

The village of Kandersteg has two doctors. If local medical assistance is required, participants should be prepared to pay in Swiss Francs for those services rendered. Cases requiring further medical attention will be directed to the Frutigen Hospital located 15 kilometers away (approximately a 20-mintue drive).

#### **Prescription Medications**

All medications ultimately are the responsibility of the individual and in some cases, the Unit Leader. The Camp Health Officer will screen each individual's medical records during check-in and identify any medications which must be maintained/controlled in the medical area/dispensary, and which medications Scouts should have on their person at all times (e.g., inhalers, epinephrine pens, nitroglycerine, etc.).

• All prescription medications must be listed on the individual's medical form.

• Camp Alpine will not stock prescription medications and it is the responsibility of the participant to arrive at Camp with the appropriate amount of prescription medications needed for the duration of their stay.

#### **Dietary Restrictions, Allergies, & Special Medical Concerns**

Unit leaders should notify the Camp Medic of any allergies or special medical concerns (e.g., asthma, behavioral issues, etc.) before their arrival at camp and during their check-in medical screening. All Unit Leaders/Parents must ensure <u>that all known allergies</u>, <u>dietary restrictions</u>, <u>and medical needs</u> are included in the individual online registration **no later than 1 May 2025**. This information will be used to develop meal plans for all camp participants. If accurate information is not shared in the online registration system, the Camp and KISC may not be able to adjust menu development to accommodate special dietary needs and allergies. Any questions or concerns about this information should be forwarded to the Camp Administrator, Camp Health Officer, and/or Camp Director.

#### **Personal Hygiene**

A Scout is clean. The camp environment is often very conducive to the transmission of illness.

- All participants are encouraged to shower and wash regularly.
- Always wash your hands before preparing food and before eating.
- If any participant is feeling ill, please see the Camp Health Officer as soon as possible.

## Administration

#### **Telephone and Mail**

For emergency use, the telephone number for the main reception desk at KISC is +41 33 675 8282. More contact info will be provided to Unit Leaders during pre-camp forums and in check-in packets.

Please do not plan to send mail to KISC. They have a limited capacity to receive packages. Any shipments destined for KISC should be pre-coordinated with the KISC reception desk.

#### **Family Camping**

Camp Alpine is a Scouts BSA camp and does not support family camping. If a family wishes to spend time in Kandersteg apart from Camp Alpine, there are many lodging facilities available in the village. All participants at Camp Alpine must be registered members of a Scouting America Troop, Crew or Ship.

#### **Participant Accountability**

A Sign-In/Sign-Out Log will be located in the Camp Alpine Office in the Kanderlodge. Any Scout or Adult Leader leaving camp, other than for a pre-planned camp activity led by a member of the Camp Staff, must sign out before departure and sign back in upon return at the Camp Alpine office.

Under no circumstances will Youth be permitted to leave the camp without adult supervision. Each unit must maintain two-deep adult leadership at camp unless coordinated with the Camp Commissioner or Camp Director.

All unregistered visitors must sign in at the Camp Alpine Office and receive a Visitor Pass. While in Camp they must be accompanied by a registered Unit Leader. At the end of the visit, they must sign out.

#### **Lost and Found**

The Camp Alpine Lost and Found will be located in the Camp Alpine Office at the Kanderlodge. Scouts should have their personal property and clothing marked with their name and troop number. It is also recommended that units check with the KISC Reception Desk in the Chalet since they also maintain a lost and found.

- Please do not take valuables to the swimming pools, showers, or leave them unattended in camp.
- Items turned into the Camp Alpine Office will be posted on appropriate forums during and after Camp.
- Any items remaining unclaimed at the conclusion of Camp can be returned to the owner at their request and at the owner's expense.

#### **TAC Trading Post**

Camp Alpine will operate a Trading Post with a limited supply of Scouting America items. The Trading Post will stock a limited number of items including some camp tools, craft kits, etc. A "try-it-before-you-buy-it" selection of uniform items will be available to help you properly size your uniform for future online purchase. The Trading Post will not stock drinks or food items. The Trading Post will accept U.S. Dollars and Euros only, change may only be given in US dollars. Major credit cards are also accepted.

#### **Pre-Orders**

Online pre-ordering will be made available to purchase special Camp Alpine merchandise from the store. This will be the only way to guarantee Camp Alpine merchandise, as limited stocks will be available at camp and may not last the entire duration of camp.

Make sure to pre-order your exclusive Camp Alpine 2025 items from within your registration. Unique Camp Alpine 2025 merchandise available for pre-order in April:

- Camp Alpine 2025 Short-Sleeve T-Shirt
- Camp Alpine 2025 Pullover Hoodie
- Camp Alpine 2025 Long Sleeve T-shirt
- Camp Alpine 2025 Participant Neckerchief

Camp Alpine 2025 Participant Patch (all participants will receive one patch during checkout)

NOTE: Camp Alpine 2025 unique items will only available to preorder until **30 April 2025**.

#### **KISC Scout Shop**

KISC operates a Scout Shop fully stocked with a selection of snack items as well as distinctive KISC apparel and souvenirs. They only accept Swiss Francs for cash sales. Major credit cards such as MasterCard and Visa are also accepted at KISC. The Swiss currency is preferred for transactions in the town of Kandersteg. ATM and Swiss Banking Services are available in the local village.

## **Camp Rules and Policies**

As Scouts and Scouters, we follow the Scout Oath and the Scout Law. It is everyone's responsibility to keep these commitments. Our camps may have additional rules in place for your safety. Please review these important reminders below.

#### **Knives, Fireworks, Weapons, Firearms & Ammunition**

- Non-folding sheath knives, throwing stars and martial arts weapons are not permitted.
- Fireworks of any kind are also prohibited.
- All personal firearms and bows are prohibited at camp. This includes ammunition and any crank or air-powered weapons. Only camp-supplied air rifles and bows can be used at the range.
- Only camp-supplied ammunition and arrows can be used at the range.

#### **Mobile Phone and Electronics at Camp**

Youth are allowed to bring mobile phones and other electronics (at the discretion of the Unit Leader and Parent). However, they are not to be used during instruction. We also encourage Unit Leaders to limit phone and electronic use as much as possible. Camp Alpine Staff reserves the right to confiscate a device if it is disruptive to instruction. It will be returned to the Unit Leader at the next earliest opportunity.

#### **Open Flames, Fires, and Liquid Fuels**

- No open flames are allowed in tents. This includes matches, candles, kerosene, propane or liquid lanterns and heaters in tents.
- It is acceptable to use a propane lantern under a dining fly.
- Each campsite must be marked with tags stating, "No open flames in tents." This follows the unit fireguard plan and will be an inspectable item during Commissioner visits.
- Units must attend to all fires and lit stoves and lanterns; no flame will be left unwatched.
- Liquid Fuels
  - Scouting America permits the use of liquid fuels only under the direct supervision of a knowledgeable adult. Bring all the fuel you will need to camp. KISC has propane available for purchase, but the bottles may not be compatible for non-EU stove systems.
  - Liquid fuel may never be used as a fire starter!

#### **Personal Transportation**

For the safety of all Youth Participants are prohibited from bringing personal transportation vehicles to camp. This includes bicycles, skateboards and longboards, scooters, hoverboards, or rollerblades/skates and any other similar vehicle used for recreational mobility.

#### Pets

Pets are not allowed at KISC or Camp Alpine. Exceptions can and will be made for service animals.

#### **Trading of Personal Items**

Many people bring things to summer camps to trade and swap. If you would like to sit down and trade with others, please make sure you choose a safe location, possibly in the shade, and you are not blocking people or vehicles. Be fair and honest, trade items of the same value, and remember that friendship is more important than any object you can hold in your hands.

- Adults and Youth participants are not allowed to trade with each other. This is a Youth Protection rule to ensure no young person owes something to an adult.
- Selling or buying any items outside of the camp trading post is not allowed.

#### Uniform

As a Scouting America summer camp Scouts and Scouters are expected to be in a Scouting America uniform at Camp Alpine. Scouts should wear the field uniform during evening Flags, evening Campfire Programs, interfaith and other appropriate events. For all other activities including morning Flags, an Activity Uniform (Scout t-shirt or polo shirt, with Scout shorts or pants) is appropriate wear, unless specifically required clothing is appropriate for the program activity.

Military uniforms are not acceptable to wear at camp. Camouflage should not be worn unless it is rain gear.

The village of Kandersteg, KISC, and Camp Alpine request that Scouts always wear a Scouting neckerchief (camp or unit), both in town and in camp. Wearing a neckerchief also allows Scouts to ride the buses in town for free.

#### **Swimming Attire**

Swimsuits should be comfortable, functional and modest. Our camp policy is that no "bikini" or "speedo" type swimwear should be used while engaging in Scouting America activities. It is highly advised that everyone consider swim shirts with a high sun-protection rating. A long-sleeved swim shirt will help prevent your Scouts from sunburn while attending classes at the pool. The Alpine sun is quite intense.

- For Males:
  - Tight-fitting swim briefs or swim bottoms short enough to allow exposure are not allowed.
  - Swim trunks or board shorts are appropriate.
- For Females:
  - Bikinis are not allowed.
  - Modest tankinis or one-piece swimsuits are appropriate.

#### **Camp Code of Conduct**

As a participant at TAC Camps, I agree to obey all International and local laws as well as the following:

- I am aware that I am a representative of the Scout movement and will always follow the Scout Oath and Scout Law during my travel and TAC camp participation.
- I will be respectful, tolerant and considerate of other cultures, including dressing appropriately for a multicultural environment.
- I will obey safety rules, signs and instructions by Unit Leaders, Adults and Camp Staff.
- I will follow the camp sleep schedule, unless otherwise directed by the Camp Leadership, by remaining in my campsite and respecting quiet times.
- I understand that the purchase, possession, or consumption of alcoholic beverages or illegal drugs is prohibited. Medical marijuana is also prohibited.
- I understand that smoking is only permitted in marked or designated areas and not allowed in tents. (Legal age is 18 years or older.)
- I understand that gambling of any form is prohibited.
- I will avoid serious behavior issues including dishonesty, fighting, and bad language.
- I will respect other participants' property and refrain from "trophy hunting".
- I will keep the camp and my personal site clean and follow recycling policies.
- I will comply with all elements of the Scouting America Youth Protection program to prevent abuse and harassment. Review them at <a href="https://www.scouting.org/training/youth-protection/">https://www.scouting.org/training/youth-protection/</a>
- I will only trade patches and souvenirs with my peers and will refrain from selling any items.
- I will comply with all access restrictions and will not enter private tents, campsites, or buildings unless invited.

Violation of this code of conduct, and any other conduct deemed inconsistent with the values of Scouting, may result in expulsion from the Camp at the participant's expense.

## **Useful Links**

| Camp Alpine Registration:       | https://scoutingevent.com/802-CampAlpine2025        |
|---------------------------------|---|
|                                 |   |
| Camp Alpine:                    | https://tacscouting.org/camps/camp-alpine/          |
|                                 |   |
| Camp Alpine Facebook Page:      | https://www.facebook.com/campalpineTAC/             |
|                                 |   |
| Camp Alpine Alumni Association: | https://www.facebook.com/groups/490662584683202/    |
|                                 |   |
| TAC Camping:                    | https://tacscouting.org/camps/                      |
|                                 |   |
| TAC Campership:                 | https://tacscouting.org/camps/campership/           |
|                                 |   |
| TAC Friends of Scouting:        | https://tacscouting.org/donate/friends-of-scouting/ |
|                                 |   |