



# STSR Renaissance Fair Leader's Guide

Dates	March 13 – 15, 2026
Location	315 Pat Covell Rd, Defuniak Springs, FL 32435
Event Director	Dave Palmer
Phone	850-603-9000
Email	STSREvents@gmail.com

## Event Overview

Scout-centric, family-friendly medieval-themed event with entertainment, battle demos, vendors, food, and games.

## Meals & Food

Campsite cooking only. Dining hall closed. Food vendors available Saturday if you don't want to make lunch at your campsite. Plan for cash and/or card payments.

## Schedule

Fri: Check-in 4:00–7:00 PM (in front of Henson Hall); Leader & SPL meeting 8:00 PM

Sat: Fair 9:00 AM–5:00 PM; 8:00 PM split programs

(Cubs: Whipple Circle / Scouts BSA: Athletic Field OA Call-Out).

Sun: Vacate campsites by 10:00 AM.

## Wristbands & Safety

All campers must wear wristbands at all times. Color-coded for campers, day-pass participants, and vendors. Medic on site at the Health Lodge.

## Leader Check Sheet

### Before Arrival

- ☐ Register unit and participants (GCC system)
- ☐ Collect Medical Forms A & B
- ☐ Confirm two-deep leadership (no Cub / Scouts BSA double-dipping)
- ☐ Plan meals (campsite cooking only; dining hall closed)
- ☐ Share costume & uniform guidance (costumes encouraged)

### Friday (Arrival)

- ☐ Arrive 4:00–7:00 PM
- ☐ Check in at Henson Hall
- ☐ Ensure all participants receive and wear the correct wristband
- ☐ Attend Leader & SPL Meeting – 8:00 PM (outside Henson Hall)
- ☐ Saturday (Renaissance Fair)
- ☐ Attend fair (9:00 AM–5:00 PM)
- ☐ Plan lunch (campsite cooking or food vendors)
- ☐ Ensure Scouts have cash/card if purchasing

### Saturday Evening – 7:45 PM

- ☐ Closing Campfire at Whipple Circle

### Sunday (Departure)

- ☐ Break camp and police campsite
- ☐ Vacate campsites by 10:00 AM

### Event Contact:

Dave Palmer | 850-603-9000 | STSREvents@gmail.com

# STSR Inaugural Renaissance Fair Safety & Help Procedures

## **Emergency & Immediate Assistance**

For life-threatening emergencies, call 911 immediately. After calling 911, notify Event Staff so emergency responders can be guided to the correct location. The Event Director 850-603-9000 will coordinate all emergency response efforts on-site.

## **First Aid & Medical Support**

A First Aid / Medical Station will be available on-site during the event. Unit leaders should know its location upon arrival.

Leaders are responsible for managing unit medical forms and medications in accordance with BSA policy. Any injury requiring more than basic first aid must be reported to Event Staff.

## **Lost Scout / Lost Person**

Any lost Scout, youth, or adult must be reported immediately to Event Staff. The individual should remain at the last known location unless directed otherwise. Event Staff will coordinate search and reunification procedures while following Youth Protection policies.

## **Severe Weather**

In the event of severe weather, instructions will be announced by Event Staff. Participants must follow directions promptly and move to designated shelter areas. Unit leaders are responsible for maintaining accountability of their Scouts.

## **Fire Safety**

Campfires and cooking fires are permitted only in designated areas and must follow camp guidelines. Fires must never be left unattended. Fire suppression tools must be available. Any uncontrolled fire must be reported immediately.

## **Campsite & Cooking Safety**

Camp cooking is the required meal plan for the event; the dining hall will be closed. Units are responsible for safe food handling, proper tool use, and campsite cleanliness. Food and trash must be stored properly to prevent wildlife issues.

## **Youth Protection & Behavior**

All BSA Youth Protection policies are in effect. Two-deep leadership is required at all times. Unsafe behavior or policy violations must be reported to Event Staff. Event Staff may remove individuals or units if safety is compromised.

## **Reporting Concerns or Getting Help**

Event Staff will be present throughout the event. Henson Hall serves as the primary check-in and information hub. Leaders should direct questions, concerns, or safety issues to Event Staff or the Event Director.



Parking moved from the sand lot to newly cleared Parking Lot A on Jambo Rd.  
Event signage and staff will direct vehicles upon arrival.