



# PARENT GUIDE



BOY SCOUTS OF AMERICA®



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### Registration

Day Camp Down on the Farm registration will open January 15, 2020. Youth entering grades 1-5 in the fall are eligible to attend Day Camp.

To register for Day Camp please visit [rainbowcouncil.org](http://rainbowcouncil.org). Every participant, including adults, must register online. Payment may be made online in the form of an eCheck or credit card.

### Contact Us

If you have any questions about registration or Day Camp, please feel free to reach out to the Directors at [rc.daycamp20@gmail.com](mailto:rc.daycamp20@gmail.com).

Stay up to date with all of the latest Day Camp Down on the Farm information by liking our Facebook page at [facebook.com/RSRdayCamp](https://facebook.com/RSRdayCamp).

**New this year!** Day Camp is now on Remind. Get updates delivered directly to your phone via text message. Text @rcdaycamp to 81010 to sign up for text message updates. This service will be used as another way to communicate updates, reminders, and weather information to parents.

### Medical Forms

Boy Scouts of America requires that every person who will be on location at Day Camp has Medical Form (Part A & B) on file with the Camp Health Officer. Download the Medical Forms at the link below.

Medical Forms must be turned into the Directors by the start of camp. For faster check-in, forms may be dropped off or mailed to the Rainbow Council Service Center at:

Rainbow Council Service Center  
Attn: Day Camp  
921 S. State St.  
Lockport, IL 60441

[https://filestore.scouting.org/filestore/healthsafety/pdf/680-001\\_ab.pdf](https://filestore.scouting.org/filestore/healthsafety/pdf/680-001_ab.pdf)



## Schedule

LOCATION	DATES	ADDRESS	HOURS
Bolingbrook	June 8-12	Village Hall 375 W. Briar Cliff Rd.	9 am – 3 pm
New Lenox	June 22-26	Francis Field 521 E. Francis Rd.	9 am – 3 pm
Bradley	July 10-11	Lills Park E. North St.	1 pm – 7 pm
Shorewood	July 20-24	Hope Lutheran Church 305 E. Black Rd.	9 am – 3 pm
Morris	August 3-7	RSR 2600 N. Winterbottom Rd.	3 pm – 8 pm

## Fees – Full Week

RATE	COST	DEADLINE
Early Bird*	\$100	Extended through 2 weeks prior to start of camp
Regular Rate	\$120	2 Weeks Prior to Start of Camp

## Fees – Weekend (Kankakee Only)

RATE	COST	DEADLINE
Early Bird*	\$45	Extended through 2 weeks prior to start of camp
Regular Rate	\$65	2 Weeks Prior to Start of Camp

To qualify for the early bird rate, your balance must be paid in full before May 1, 2019. All payments submitted to Rainbow Council after May 1, 2020 will forfeit the early bird rate and the regular rate will be due in full.

Due to the COVID-19 pandemic, the early bird rate has been extended. All participants will receive the early bird rate if registered at least 2 weeks prior to the start of camp.



### Cancellations

Due to the administrative and programming costs planned for when a youth is registered, registered youth will only be eligible for a refund based on the following schedule. Refund requests must be submitted in writing to the Rainbow Council Activities Committee.

- ⇒ ? 50% of the fee if cancelled before May 15, 2019
- ⇒ ? 25% of the fee if cancelled before May 30, 2019
- ⇒ ? 0% of the fee if cancelled after June 1, 2019

### Family Day

**Returning this year!** We are pleased to announce that family day is returning to Day Camp 2020! Join us for a fifth day of camp from 9 am to 12 pm on Friday. Siblings and parents are invited to join their Camper and join in on the festivities during our Down on the Farm County Fair. Family day is an open program day and each Camper will need a supervising adult to accompany them to stations. Siblings and parents attending Family Day must turn in Medical Forms Part A & B to participate.



### Weather

Day Camp will operate rain or shine! Campers should bring the appropriate gear for the weather (poncho & boots for rain, sunscreen & water for heat). In the event of inclement weather during camp hours, the Camp Director will move campers into the weather shelter area and the rainy-day program will be implemented.

### Emergency Procedures

Safety of our Campers and adults is our number one priority. The Day Camp Team monitors the weather very closely during camp. If severe weather (lightning, tornados, etc.) is expected, the Day Camp Team will make a determination if camp will be delayed or cancelled for the day at least one hour prior to the start of camp. Notifications will be sent out via text, Facebook, and email.

### Emergency Services

Each Day Camp location will have a trained health officer on location at all times. Local hospitals, fire departments, and police will be aware of camp operations. Please be sure that medical forms are up to date and have accurate information on emergency contacts, allergies, medical conditions, and medications so emergency personnel can respond quickly and appropriately in the event of an emergency.

### Medications

Medication that needs to be taken while at camp must be turned in to the Camp Health Officer in the original container. Campers name and dosing instructions and times should be clearly labeled on the packaging. Campers may carry their Epi-Pen or inhalers with them.

### ID Bracelets

For the safety of our campers, all campers, staff, volunteers, visitors, etc. must wear an identification bracelet while at camp. Lost bracelets should be reported to the Camp Director so a new one can be issued.



### Arrival – First Day

Please arrive 30 minutes before the start of camp on the first day. Please have your medical forms ready at the check-in table. For faster check-in on the first day of camp, please see the information on [Medical Forms](#) in this document.

### Arrival & Departure – General

Campers must be signed in and out of camp each day. On the first day, Campers will be sign in at the registration table and assigned to a den. The remaining days of camp, please sign your Camper in and out each day with the den leader.

### Absenteeism

In the event a Camper, sibling, or volunteer cannot be at camp, please call the Camp Director at 815-585-2168. In order to ensure the safety of our Campers and volunteers, the Camp Director will place a call or text to the emergency number provided for any absences not called in.

### Late Arrivals & Early Departures

Campers arriving late must check in with the Camp Director before joining his or her den at their station. This ensures that attendance is properly updated. A staff member will escort them to their assigned area after signing in with the Camp Director.

If a Camper needs to depart from camp early, a request in writing needs to be on file with the Camp Director. A staff member will escort the departing child to the Camp Director for the parents or authorized adult picking up can sign the child out. A photo ID must be presented before the Camper will be dismissed from camp. This policy will be strictly enforced.

### Transportation

If anyone other than a parent or guardian will be picking up your Camper, please be sure to list the adult under the Adults Authorized to Take Youth to and From Events section on Part A of the Medical Form.



### Visitors

Visitors must check in with the Camp Director and receive an ID bracelet before entering camp. A photo ID and a copy of the visitors Youth Protection Certificate are required.

### Trading Post

The Trading Post will be open daily during Day Camp hours. Campers can purchase snacks, drinks, and Scouting related items. Please send Trading Post money in an envelope marked with the Trading Post plus the Camper's name.

### Camp Attire

Campers will be provided with a Day Camp Down on the Farm t-shirt as part of their registration fee. This t-shirt must be worn each day the Camper is at camp. Additional t-shirts can be ordered on the registration form. Athletic shorts, jean shorts, or khakis may be worn. Closed toed shoes and socks are required. A hat is also recommended. **NO SANDALS OR OPEN TOE SHOES WILL BE ALLOWED.**

### Camp Rules

**A SCOUT IS TRUSTWORTHY, LOYAL, HELPFUL, FRIENDLY, COURTEOUS, KIND, BEDIENT, CHEERFUL, THRIFTY, BRAVE, CLEAN, AND REVERENT.**

- ⇒ The Scout Law (above) should be followed by youth and adults at all times.
- ⇒ No open-toed shoes like sandals, flip flops, or crocs.
- ⇒ Youth must stay with their assigned group at all times. Campers should never travel alone!
- ⇒ The buddy system will be used at all times.
- ⇒ Respect adults, camp staff, and other Campers at all time.
- ⇒ Injuries should be reported to an adult immediately.
- ⇒ Leave No Trace - Pick up all of your trash and throw it away.
- ⇒ Climbing on trees, fences, landscaping, etc. is prohibited.
- ⇒ Youth must stay in designated camp areas at all time.
- ⇒ DO YOUR BEST!!!
- ⇒ HAVE FUN!!!





## Discipline

If discipline issues arise, the procedure is as follows:

- ⇒ **First Offense:** Warning by staff member.
- ⇒ **Second Offense:** The youth will spend one rotation with the Camp Director and will miss that scheduled activity. The activity will NOT be made up. Incident is documented and notification will be given to parent/guardian at the end of the day.
- ⇒ **Third Offense:** Immediate notification of parent/guardian. Incident is documented and camper may be sent home and not permitted to return to camp.

## Hazing & Bullying

Physical and mental hazing or bullying of any kind is strictly prohibited and will not be tolerated at camp. Any incidences of hazing or bullying should be reported to the Camp Director immediately.

## What to Bring

The following is a list of items that your Camper will need to bring to camp on a daily basis. Personal items should be labeled with first and last name. The Camp Director reserves the right to add items to this list if they are deemed to be inappropriate or a danger to any of the Campers.

- ⇒ Any medication(s) that need to be taken at camp
- ⇒ Backpack or daypack to carry their gear in for the day
- ⇒ A lunch – No mayonnaise, milk, or other perishable items
- ⇒ Water bottle or refillable container
- ⇒ Towel
- ⇒ Raincoat or poncho
- ⇒ Comfortable closed-toed shoes
- ⇒ Hat
- ⇒ Sunscreen (Volunteers and staff may not apply sunscreen to your child.)
- ⇒ Insect repellent (Non-aerosol only)
- ⇒ Money for the Trading Post
- ⇒ Flashlight (For twilight camps)
- ⇒ Camp T-shirt – MUST be worn every day!

**Please DO NOT bring: electronic devices, knives, axes, or saws, toys, or trading cards.**



## Volunteers

As a volunteer driven event, have many volunteer opportunities for parents who would like to assist with camp. If you are interested in helping with Day Camp Down on the Farm, please email the Directors at [rc.daycamp20@gmail.com](mailto:rc.daycamp20@gmail.com) for more information.

**Tigers must have an adult partner attend camp with them.**

## Staff & Day Walkers

There are two different types of adults present in camp, volunteer staff and day walkers. Below is a brief description of each position.

- ⇒ **Staff Member** – Volunteer Staff Members consist of Range Masters (2-3 each camp), Tot Lot Supervisor, Tot Lot Assistant, Station Leads, Den Leaders (one needed for each den), and Trading Post Supervisor.
- ⇒ **Day Walker** – Day walkers provide support to Staff by assisting with stations, providing additional supervision, and maintaining 2 deep leadership for every den.

## Staff and Volunteer Attire

Adult attire should be similar to youth attire. T-shirt, shorts, hat, and close toe shoes. T-shirts must be in good taste (no alcohol, or tobacco, halter tops, etc.) No short shorts, please.

Adults and youth volunteers may purchase camp t-shirts. Adults who volunteer all 4 days will receive 1 free t-shirt. We recommend a Troop activity shirt for youth volunteers. Any dress code violations may be asked to go home and change.

**See the leader guide for more information on volunteering.**