



Health and Safety Action Plan Council Events

Staffing Plans:

1. Ensure adequate staffing to support implementation of prevention strategies.
2. Identify council staff member assigned to the event. Ensure the Health Lodge officer is aware of who is on property during events that staff and volunteers can turn to for any issues which may arise for assistance. Health Officer designated by Event Chair Coordinator for event should check in with Event Chair Coordinator upon arrival and render any assistance if issues arise during scheduled event.

Staff/Volunteer Training:

Staff and volunteer training should focus on voluntary compliance. While the current policy calls for mandatory mask usage inside of buildings, all members are encouraged to handle any non-compliance issues from a standpoint of education and voluntary compliance. This can be established through:

1. Setting the example by following current policies.
2. Ensuring adequate protective supplies are available for all members to use.
3. Conducting conversations with non-complaint members which seek resolution of the immediate issue and do not focus on penalties for non-compliance. In many instances, non-compliance may be occurring because of an issue we are unaware of. Understanding what the issue is which creates non-compliance is a preferable route. These conversations should be handled with due discretion and in private, ensuring compliance with all Youth Protection Training protocols.
4. If voluntary compliance cannot be met, the volunteer shall seek out the event chair coordinator and seek their guidance and assistance to resolve the issue. The staff member assigned to the event shall also be consulted and in the case of a non-complaint individual, they shall be the final authority regarding how to resolve the issue. In no circumstances shall a volunteer initiate any conversation which includes, intimates or threatens removal of the member from the event. This decision lies solely with council staff.
5. Include policy training in all event planning.
6. Ensure proper "Face Masks Required" and "Please Social Distance" signage is at all events and at all entry/exit points to all buildings.
7. Train staff on current safety protocols and COVID-19 prevention strategies, including cleaning and disinfection. Conduct training virtually or ensure that physical distancing is maintained during training.

Sharing Facilities:

Encourage any organizations that share or use the camp facilities to also follow this guidance and limit shared use, if feasible.





Pre-Check in:

1. Provide the following as part of the online event registration page for each event for review by the participants/volunteers/staff in advance of each event:
 - a. [Informed Consent Form](#)
 - i. [Participants will electronically sign this, as a part of the online registration process](#)
 - b. [Model COVID-19 Pre-Event Medical Screening Checklist](#)
 - c. Required parts of [National Annual Health and Medical form](#), as applicable for the event
 - i. No longer required for any activity that does not include an overnight stay

Check In:

1. Review Model COVID-19 Pre-Event Medical Screening Checklist and conduct temperature check.
 - a. If anyone in the traveling party has a temperature above 100.3 (100.4 or higher) - the entire party will not be able to participate in the event. Health staff will confirm their findings with the assigned staff member (or Scout Executive's designee) before taking any action removing persons from or denying access to an event.
2. Collect the completed National Annual Health and Medical form portions, as applicable for the event.
3. All event staff, volunteers, and participants are subject to the same check in procedures. Individuals arriving after the official check in time for the event must report to the Health Officer's location to complete check in before entering the event.

Sanitization:

1. Any bathhouses should be cleaned/sanitized at least once per day or as deemed reasonable for the event.
2. All program areas should be sanitized between group usage.
3. Any building that contained a person under investigation needs to be sanitized.
 - a. Person under investigation refers to someone isolated for testing after a positive finding of signs or symptoms as outlined in the Model COVID-19 Pre-Event Medical Screening Checklist.

Wallwood Specific:

1. Handwashing stations have been added to every Program Area: Waterfront, Scoutcraft, Nature, Trading Post, Trailblazer, Handicraft, and Shooting Sports
2. Shooting Sports has special and specific sanitation guidelines to use when this Program Area is in use.





If the event staff is made aware that an attendee at an event has been EXPOSED to a person who has tested positive for the Covid Virus or that an attendee has CONTRACTED the Covid Virus, the event staff shall do the following:

1. Event staff locates person/persons under investigation to quarantine area according to CDC protocol and notify them that they have been exposed to a person who has tested positive for the Covid Virus.
2. Notify Scout Executive or designee, event chair, and Council Health & Safety Chairman and communicate all pertinent information as needed to determine remaining course of action, including the assignment of who will complete the following action items.
3. If the attendee is a youth, the parents of the youth shall be contacted immediately either by phone or verbally if the parent of the youth is at the event.
4. Begin the process of CONTACT TRACING to determine who the attendee in question has had contact with and whether those attendees have also been exposed using the CDC flow chart.
5. Provide results of contact tracing to Scout Executive or designee, event chair, and Council Health & Safety Chairman to determine remaining course of action.
6. If it is determined that other attendees have been exposed to the Covid Virus using the CDC flow chart, those attendees shall be notified of the exposure immediately.
7. Attendees who have been exposed to the Covid Virus, according to the CDC flow chart, and risk spreading the virus to others shall be asked to return home from the event. If the attendee is a youth, and the parent IS NOT at the event, the youth should be isolated from other attendees until a parent arrives to pick them up.
8. If it is determined by the Scout Executive or designee, event chair, and Council Health & Safety Chairman, using the CDC flow chart as a guide, that an attendee has not been exposed to the Covid Virus or does not meet the criteria in the CDC flow chart as contagious, the attendee has the option to remain at the event or return home to seek medical advice/attention.
9. Report Incident to National with all documentation required.

