



**LIFE TO EAGLE SEMINAR**  
**GATHERING WATERS DISTRICT**  
**SATURDAY, FEBRUARY 8, 2025**  
**FOX VALLEY TECH COLLEGE, APPLETON**  
**9:00 AM to 11:00 AM**

**KEY CONTACT PEOPLE / INFORMATION**

1. Bay Lakes Council  
2555 Northern Road PO Box 267  
Appleton, WI 54912  
Shannon Ash  
[Shannon.Ash@scouting.org](mailto:Shannon.Ash@scouting.org)  
(920) 734-5705
2. James Hove  
Gathering Waters District  
Advancement Chairman  
1310 Montclair Court  
Appleton, WI 54915  
[JKHoveEagles@gmail.com](mailto:JKHoveEagles@gmail.com)  
(920) 851-3572
3. Bret Buxton  
Gathering Waters District  
Eagle Board of Review Coordination  
[bjbuxton@aol.com](mailto:bjbuxton@aol.com)  
(920) 450-9189

## EAGLE SCOUT PROJECT PROPOSAL SUBMISSION

1. Complete the proposal section of the Service Project Workbook. Proposal pages B, C, D, E, F, G, and H, are necessary. Also, attach any sketches or photos as needed. **All** of the signatures are required on page H.
2. If you are planning to fundraise more than \$500.00, the Fundraising Application, page A, must be completed also. **All** of the signatures at the bottom of the page are required.
3. Scan all of the necessary pages, photos, etc. into a single folder / document.
4. THE MOST EFFICIENT WAY TO AVOID DELAYS IN APPROVING IS TO SUBMIT THIS DOCUMENT PACKET WITH ALL COMPONENTS TO THIS EMAIL ADDRESS: [JKHoveEagles@gmail.com](mailto:JKHoveEagles@gmail.com)
5. Proposals may be submitted as paper copies instead of electronically, if desired. Contact Jim Hove if this is the way you would like to accomplish the submission. Dropping the proposal paperwork at the Bay-Lakes scouting office is acceptable. However, this will delay the review and approval due to limited scouting office hours, and the resulting coordination necessary to then receive the documents.
6. Our goal is to return a response within 3 days of submission. If you have not heard back in this time period, please contact someone directly to make sure your proposal was received.

## EAGLE SCOUT RANK APPLICATION / DOCUMENT PACKET SUBMISSION

**SUBMIT THESE ITEMS DIRECTLY TO THE BAY-LAKES COUNCIL OFFICE, OR THE GATHERING WATERS DISTRICT ADVANCEMENT CHAIRMAN:**

1. ORIGINAL paper Eagle Scout Project Workbook w/signatures. (Fillable BSA pdf version is available online for download)
2. ORIGINAL paper Eagle Scout Rank Application w/signatures. (Fillable BSA version is available online for download)
3. Statement of Ambitions, Life Purpose, Awards, Accomplishments.  
(Eagle Application Requirement #6, Certification by Applicant section)
4. (2) additional copies of all of the above documents. (Retained by the Bay Lakes Council as a backup record for 1 year.)
5. Personal References, 5 to 6 unopened letters. (Appl. Req. #2)

Scouts and Scoutmasters will be notified of anything else required or if there are missing items.

Scouts and Scoutmasters will receive confirmation of the date, place and time that the Eagle Scout Board of Review is scheduled to be conducted.

Eagle paperwork packets are requested to be turned in to the Bay-Lakes scout office by the first Thursday of each month to allow enough time to process and arrange scheduling. Eagle Boards of Review are held on the third Thursday of each month. A maximum of 10 Boards per month will be scheduled.

