



Refund Request Form

The Mountaineer Area Council's refund policy reads: *Fees for most district and council activities are transferable to other Scouts within the unit. Partial refunds may be approved for some larger events or camps when indicated including Cub Scout Day Camps, Summer Resident Camp, and High Adventure Contingents. If approved, the refundable amount will be returned using the original method of payment, if possible. Refunds will not be considered for requests made more than two weeks from the conclusion of the event. There will be no refunds under \$10.00. Refunds will only be considered if one of the following circumstances applies, and will not exceed 80% of the fees paid.*

NOTE: Refunds will not be approved for cancellations due to a conflict with another Scout or non-Scout activity.

Only circumstances considered (You must provide supporting documentation for consideration):

- Sickness or injury (requires physician's note)*
- Death in immediate family (requires copy of obituary)*
- Relocation outside Mountaineer Area Council borders (requires copy of new BSA registration)*

Name _____ Youth Adult Date of Request _____

District _____ Unit Type & # _____ Fee Paid \$ _____ Registration # [615] _____

Event _____ Date(s) _____ Location _____

Applicant's Signature (or parent if under 18): _____

Unit Committee Chair Name: _____ Signature: _____

Phone: _____ Email: _____

This request must be submitted to:

Mountaineer Area Council
1831 Speedway Avenue, Fairmont, WV 26554
Fax: (304) 366-3944, stacey.ruppert@scouting.org

FOR SCOUT CENTER OFFICE ONLY

Date Received _____ Date Reviewed _____ Accepted _____ Denied _____

Authorized by _____ Refund % _____

Explanation (if denied) _____

Amt refunded \$ _____ Date posted _____ Request Completed By: _____

revised 10/2018

