

FUNCTION BY NAME

GEORGE M. McGOVERN CEO <u>georgem.mcgovern@scouting.org</u> (770) 468-5600		LEE JARRATT VICE PRESIDENT CHIEF FINANCIAL OFFICER <u>bollie.jarratt@scouting.org</u> (804) 317-4091
Board Chair		Audit Committee
Center for Scouting		Council Budgets / Committee
OnTarget/Cub Shower House-raise money		Donor Recognition Event (Lead)
Compensation & Benefits		Endowment Committee
Executive Board		Financial Reports
Executive Vice Chair of the Board		General Ledger
FOS Council Phase (Second)		General Liability Insurance
Grants		Investment Committee
Legal Counsel		Payroll / Taxes
Long Range Plan		Treasurer & Assistant Treasurer
Master Plan Scout Reservation		
Nominating Committee Council		
Personnel		
Vice Chair Development		
Vice Chair Governance		
WIGs		
MATT CONNORS VICE PRESIDENT OPERATIONS CHIEF SALES OFFICER <u>matthew.connors@scouting.org</u> (804) 519-2508		WILLIAM GIVLER IV VICE PRESIDENT PROGRAM & COMMUNICATIONS CHIEF YOUTH DEVELOPMENT OFFICER <u>bill.givler@scouting.org</u> (804) 938-2614
Council Commissioner		Camp Rangers
College of Commissioner Science		Camp Rental
District Activity Budgets		Camping Committee / Camp Reports
District Leader's Workshop (July)		Council Activities / Budgets
District Operations (monthly calls)		Council Camporee
FOS Campaign-District Phase		Council Risk Management (Lead)
Join Scouting Nights		Day Camp
Membership Communication Platform to Subscription Model		Creepy Hollow #1 & #2 / Tiger & Lion Rally
Professional Recruiting		FOS Dinner Script & Slide Show
Professional Training		High Adventure Bases - all
School Superintendents-Relationships		Outside Event Marketing (ex: Scout Day with Flying Squirrels)
ScoutReach Committee		Silver Beaver Committee
Staff Conference - Planning (January)		Summer Camp (TBS & CAC) / Staff / Budgets / Inspections
Staff Conference (May)		UP3
Staff Meetings-Professional Staff		Vice Chair Community Relations
Vice Chair District Operations		Vice Chair Outdoor Program
Vice Chair Diversity & Inclusion		Vice Chair Properties
Vice Chair Membership		Weekend Experiences
		Winter Camp
ISSAC OTERO DEVELOPMENT DIRECTOR <u>issac.tero@scouting.org</u> (804) 467-7155		PAM MISCIKOWSKI OFFICE MANAGER <u>pamela.miscikowski@scouting.org</u> (804) 204-2644
Donor Recognition Event (Second)		Black Pug - on line reservations for all events
Eagle Scout Bricks		Black Pug - reservation fees and collections
FOS Campaign Overall		Calendar Development
FOS Council Dinner (Invitations/Tables)		Camp Stores
FOS Council Dinner (Program)		Computer Network /Technology System Administrator
FOS Council Phase (Lead)		Council Office & Training Center/ Event Scheduling of Meeting Rooms
FOS Staff Conference (May)		Customer Service Area Manager
FOS Volunteer Orientation/Recognition		HOVC Reservation Program and Activities
Development reports		Office Operations Management/Property
Golf Tournament		Program Support - all Council programs
Networking Event		Registration Support - membership fee receipt, recharter, etc
Sporting Clays Event		Scout Shop Inventory/Sales
Unit Membership Validation Calls (New Units)		Supply Ordering (Office, Janitorial)
		Unit Money Earning Applications

FUNCTION BY NAME

MATT HENKE GROWTH EXECUTIVE <u>matt.henke@scouting.org</u> (804) 840-8876		ELLEN M. MILANO EXECUTIVE ASSISTANT <u>ellen.milano@scouting.org</u> (804) 204-2610	
Community Events		Accident Insurance	
Membership Committee		Board Chair	
New Member Orientation Emails		Council Risk Management	
New Units		Endowment Recognition	
NICK HARMAN FIELD DIRECTOR <u>nick.harman@scouting.org</u> (804) 357-8597		Executive Board	
Camp Cards		FOS Council Dinner (Invitations/Tables)	
Council Recognition Banquet		General Liability Insurance COI	
Council Training Committee		Legal Counsel	
Eagle Commencement		Nominating Committee Council	
Exploring		Payroll	
Hispanic Initiative		Personnel Benefits	
Order of the Arrow		Philmont Council Contingent	
Vice Chair Program Support		Scout Executive/CEO, Executive Assistant	
Patrick Henry (2026)		Sporting Clays Event - Administration	
HEATHER DUNTON SENIOR DISTRICT EXECUTIVE <u>heather.dunton@scouting.org</u> (757) 870-3977		VALERIE GLAZIER REGISTRATION ASSISTANT <u>valerie.glazier@scouting.org</u> (804) 204-2645	
District Operations-Crater		Customer Service Area (Support)	
Product Sale		Membership Recharters	
Wood Badge 2026		Membership Registration (All)	
District Operations-Huguenot Trail		Membership Reports to S.E and Field Staff	
Golf Tournament (Second)		Membership Volunteer background check	
ZACHARY HITE		Unit Membership Validation Calls (New Units) (Support)	
DISTRICT EXECUTIVE <u>zachary.hite@scouting.org</u> (703) 409-3925		Youth Protection Training Tracking	
Advancement Committee		MELISSA BARTHOLOMEW OFFICE ASSISTANT <u>melissa.bartolomew@scouting.org</u> (804) 204-2646	
Buckskin (2026 Lead)		Black Pug - online reservations for all events (Support)	
District Operations-James River		Black Pug - reservation fees and collections (Support)	
Golf Tournament (Second)		Camping Reports (Support)	
GENE HAYNIE DISTRICT EXECUTIVE <u>thomas.haynie@scouting.org</u> (804) 938-7329		Customer Service Area (Support)	
District Operations-Arrohattoc		Eagle Scout Processor	
NYLT		Program Support - all Council programs (Support)	
EMY DELAPORTE DISTRICT EXECUTIVE <u>emelia.delaporte@scouting.org</u> (813) 545-6329		Training Award Processor	
Citizenship Merit Badge Day-VA War Memorial		Volunteer Award Processor	
Day Camp (Second)		Weekend Experiences Calls	
District Operations-James River		DELANE MARKLEY ACCOUNTING ASSISTANT <u>delane.markley@scouting.org</u> (804) 204-2615	
Patrick Henry (2027)		Accounts Payable/Receivable	
Venturing & Sea Scouting (VSOA)		Billing and Invoices - non FOS	
DOGWOOD DISTRICT EXECUTIVE <u>@scouting.org</u>		Camp Cards (Support)	
District Operations-Dogwood		Council Budgets / Committee (Support)	

FUNCTION BY NAME

FUNCTION BY TASK	Staff	Staff Support
Accident Insurance	Ellen M. Milano	
Accounts Payable/Receivable	Delane Markley	
Advancement Committee	Zachary Hite	
Annual Report/Donor Report	Rebekah Nyalko	
Audit Committee	Lee Jarratt	
Billing and Invoices - non FOS	Delane Markley	
Black Pug - Reservation Fees and Collections	Pam Miscikowski	Melissa Bartholomew
Black Pug - online reservations for all events	Pam Miscikowski	Melissa Bartholomew
Blackbaud Data Entry	Amy McLeod	
Board Chair	George McGovern	Ellen M. Milano
Buckskin 2026	Zachary Hite	
Calendar Development	Pam Miscikowski	
Camp Cards	Nick Harman	Delane Markley
Camp Construction	James Hinkley	
Camp Master Program	James Hinkley	
Camp Rangers	Bill Givler	
Camp Rental	Bill Givler	
Camp Stories	Pam Miscikowski	
Camping Committee	Bill Givler	
Camping Reports	Bill Givler	Melissa Bartholomew
Capital Campaign	Amy McLeod	
Center for Scouting	George McGovern	
Citizenship Merit Badge Day - VA War Memorial	Emy Delaporte	
College of Commissioner Science	Matt Connors	
Community Events	Matt Henke	
Compensation & Benefits	George McGovern	
Computer Network /Technology System Administrator	Pam Miscikowski	
Council Activities / Budgets	Bill Givler	
Council Budgets / Committee	Lee Jarratt	Delane Markley
Council Camporee	Bill Givler	
Council Commissioner	Matt Connors	
Council Office & Training Center/ Event Scheduling of Meeting Rooms	Pam Miscikowski	
Council Recognition Banquet	Nick Harman	
Council Risk Management	Bill Givler	Ellen M. Milano
Council Training Committee	Nick Harman	
Creepy Hollow #1 & #2 / Tiger & Lion Rally	Bill Givler	
Customer Service Area Manager	Pam Miscikowski	
Customer Service Area Support	Melissa Bartholomew	
Customer Service Area Support	Valerie Glazier	
Day Camp	Bill Givler	Emelia Delaporte
Development reports	Issac Otero	Amy McLeod
District Activity Budgets	Matt Connors	
District Leader's Workshop (July)	Matt Connors	

FUNCTION BY TASK	Staff	Staff Support
District Operations (monthly calls)	Matt Connors	
District Operations-Arrohattoc	Gene Haynie	
District Operations-Crater	Heather Dunton	
District Operations-Dogwood		
District Operations-Huguenot Trail	Zachary Hite	
District Operations-James River	Emy Delaporte	
Donor Recognition Event	Lee Jarratt	Issac Otero
Eagle Commencement	Nick Harman	
Eagle Scout Bricks	Issac Otero	Amy McLeod
Eagle Scout processor	Melissa Bartholomew	
Endowment Committee	Lee Jarratt	Ellen M. Milano
Executive Board	George McGovern	Ellen M. Milano
Executive Vice Chair of the Board	George McGovern	
Exploring	Nick Harman	
Financial Reports	Lee Jarratt	
FOS Campaign Overall	Issac Otero	Amy McLeod
FOS Campaign-District Phase	Matt Connors	Amy McLeod
FOS Council Dinner (Invitations/Tables)	Issac Otero	Ellen M. Milano
FOS Council Dinner (Invitations/Tables) Training	Amy McLeod	
FOS Council Phase	Issac Otero	George McGovern
FOS Dinner Program	Issac Otero	
FOS Dinner Script & Slide Show	Bill Givler	
FOS Staff Conference (May)	Issac Otero	
FOS Volunteer Orientation / Recognition	Issac Otero	Amy McLeod
Fundraising and Endowment Reports	Amy McLeod	
General Ledger	Lee Jarratt	
General Liability Insurance	Lee Jarratt	
General Liability Insurance COI	Ellen M. Milano	
Golf Tournament	Issac Otero	Zack Hite
Grants	George McGovern	
High Adventure Bases - all	Bill Givler	
Hispanic Initiative	Nick Harman	
HOVC Reservation Maintenance	Christopher Vaughan	
HOVC Reservation Oversite	James Hinkley	
HOVC Reservation Program and Activities	Pam Miscikowski	
Investment Committee	Lee Jarratt	
Join Scouting Nights	Matt Connors	
Legal Counsel	George McGovern	Ellen M. Milano
Long Range Plan	George McGovern	
Maintenance Plan	James Hinkley	
Master Plan Scout Reservation	George McGovern	
Membership Committee	Matt Henke	
Membership Communications Platform to Subscription Model	Matt Connors	

FUNCTION BY TASK	Staff	Staff Support
Membership Recharters	Valerie Glazier	
Membership Registration (All)	Valerie Glazier	
Membership reports to S.E and Field Staff	Valerie Glazier	
Membership Volunteer background check	Valerie Glazier	
Memorial donation (tracking and acknowledgement)	Amy McLeod	
Mowing Crew Scheduling and Execution	Christopher Vaughan	
Networking Event	Issac Otero	
New Member Orientation Emails	Matt Henke	
New Units	Matt Henke	
Newsletters & Promotional marketing materials	Rebekah Nyalko	
NextUp-PYD	Andrew Fortune	
Nominating Committee - Council	George McGovern	Ellen M. Milano
NYLT	Gene Haynie	
Office Operations Management/Property	Pam Miscikowski	
OnTarget/Cub Shower House - raise money	George McGovern	
Order of the Arrow	Nick Harman	
Outside Event Marketing (ex: Scout Day with Flying Squirrels)	Bill Givler	
Patrick Henry (2026)	Nick Harman	
Patrick Henry (2027)	Emy Delaporte	
Payroll	Ellen M. Milano	
Payroll / Taxes	Lee Jarratt	
Personnel	George McGovern	
Personnel Benefits	Ellen M. Milano	
Philmont Council Contingent	Ellen M. Milano	
Preventative Maintenance Manager of all properties	James Hinkley	
Product Sale	Heather Dunton	Delane Markley
Professional Recruiting	Matt Connors	
Professional Training	Matt Connors	
Program Support - all Council programs	Pam Miscikowski	Melissa Bartholomew
Properties Committee (Backup)	James Hinkley	
R.U.S.T. Advisor	James Hinkley	
Registration Support - membership fee receipt, recharter, etc	Pam Miscikowski	
Returned Check processing	Delane Markley	
Road Crew	Christopher Vaughan	
School Superintendents-Relationships	Matt Connors	
Scout Executive/CEO, Executive Assistant	Ellen M. Milano	
Scout Shop Inventory/Sales	Pam Miscikowski	
Scout Shop Sewing	Selena Giannasi	
ScoutReach Committee	Matt Connors	
ScoutReach East End Area	Andrew Fortune	
ScoutReach Petersburg Area	Myron Kidd	
Silver Beaver Committee	Bill Givler	
Social networks (Facebook/Twitter)	Rebekah Nyalko	

FUNCTION BY TASK	Staff	Staff Support
Sporting Clays Event	Issac Otero	Ellen M. Milano
Spraying Crew	Christopher Vaughan	
Staff Conference - Planning (January)	Matt Connors	
Staff Conference (May)	Matt Connors	
Staff Meetings-Professional Staff	Matt Connors	
Summer Camp (TBS & CAC) / Staff / Budgets / Inspections	Bill Givler	
Supply Ordering (Office/Janitorial)	Pam Miscikowski	
Training Awards Processor	Melissa Bartholomew	
Treasurer & Assistant Treasurer	Lee Jarratt	Delane Markley
Unit Membership Validation Calls (New Units)	Issac Otero	Valerie Glazier
Unit Money Earning Applications	Pam Miscikowski	
UP3	Bill Givler	
Venturing & Sea Scouting (VSOA)	Emy Delaporte	
Vice Chair Community Relations	Bill Givler	
Vice Chair Development	George McGovern	Amy McLeod
Vice Chair District Operations	Matt Connors	
Vice Chair Diversity & Inclusion	Matt Connors	
Vice Chair Governance	George McGovern	Ellen M. Milano
Vice Chair Membership	Matt Connors	
Vice Chair Outdoor Program	Bill Givler	