

How Units Can Print Charter Certificates

The Unit Key 3 or Key 3 Delegates can print the charter certificate using the following steps:

STEP 1: Log into your My.Scouting account



Welcome to my.Scouting

New to Scouting or don't have an account?

Creating a My.Scouting account allows access to various tools to help manage your involvement in Scouting, including your youth.

[Review Privacy Policy](#)

CREATE ACCOUNT

Login to my.Scouting

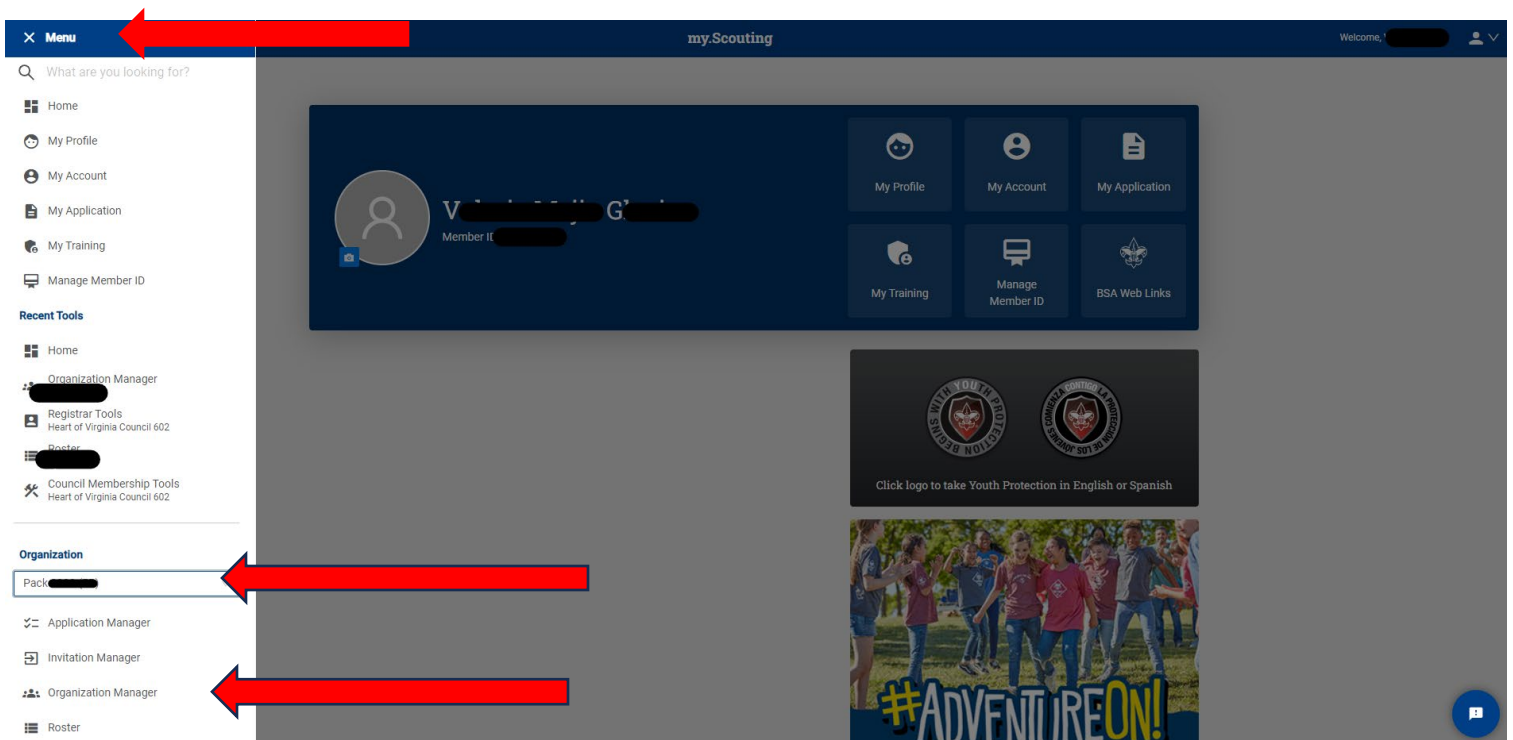
Forgot username / password?

OR

Sign in Sign in with Apple

Using Google or Apple Login

STEP 2: In the upper left corner of the screen click on Menu, then the unit you wish to print the certificate for (if you are registered in more than one unit, all units you are registered in will be displayed) , then click on Organization Manager



Menu

What are you looking for?

Home

My Profile

My Account

My Application

My Training

Manage Member ID

Recent Tools

Home

Organization Manager

Registrar Tools

Heart of Virginia Council 602

Roster

Council Membership Tools

Heart of Virginia Council 602

Organization

Pack [REDACTED]

Application Manager

Invitation Manager

Organization Manager

Roster

my.Scouting

Welcome, [REDACTED]

My Profile

My Account

My Application

My Training

Manage Member ID

BSA Web Links


Click logo to take Youth Protection in English or Spanish

#ADVENTUREON!

STEP 3: To print the charter certificate, click Download Charter Certificate

my.Scouting | Organization Manager

Pack [REDACTED] F


Pack [REDACTED]

Key Three Information

Download Charter Certificate

Chartered Organization Rep. Rober [REDACTED] [REDACTED]	Committee Chair Rober [REDACTED] [REDACTED]	Cubmaster Elizabeth [REDACTED] [REDACTED]
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Settings

Please be aware that as of July 1, 2020, online applications may only be paid by debit or credit card.

Membership Application Approval
Select who has the ability to accept (approve) applications for your unit. Note: this applies only to adult applications
☒ Chartered Org Representative Approval Required
☐ Committee Chair Recommendation and Chartered Org Representative Approval Required

Youth Applications
☐ Automatically Accept Youth Applications to this Unit.

Adult Applications
☒ Allow Adult Applications

STEP 4: A prompt may appear for you to open and print or save an image of the certificate. Click Open to display and print the certificate.

