

## FUNCTION BY NAME

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FUNCTION BY NAME

NICK HARMAN FIELD DIRECTOR		ELLEN M. MILANO EXECUTIVE ASSISTANT	
<a href="mailto:nick.harman@scouting.org">nick.harman@scouting.org</a>		<a href="mailto:ellen.milano@scouting.org">ellen.milano@scouting.org</a>	
(804) 357-8597		(804) 204-2610	
Council Day of Service		Accident Insurance	
Council Training Committee		Board Chair	
Creepy Hollow 1 (Lead)		Council Risk Management	
District Operations-James River		Endowment Recognition	
Eagle Commencement		Executive Board	
Exploring		FOS Council Dinner (Invitations/Tables)	
Hispanic Initiative		General Liability Insurance COI	
Order of the Arrow		Legal Counsel	
Patrick Henry (Lead)		Nominating Committee Council	
Vice Chair Program - Support		Payroll	
		Personnel Benefits	
MORGAN HARRELL DISTRICT EXECUTIVE		Philmont Council Contingent	
<a href="mailto:morgan.harrell@scouting.org">morgan.harrell@scouting.org</a>		Scout Executive/CEO, Executive Assistant	
(804) 898-8051		Sporting Clays Event - Administration	
Advancement Committee		Vice Chair Governance	
Buckskin 2024			
Creepy Hollow #1 (Back Up)		CONNIE LUCAS SCOUT SHOP MANAGER	
District Operations-Dogwood		<a href="mailto:connie.lucas@scouting.org">connie.lucas@scouting.org</a>	
Golf Tournament (Back up)		(804) 204-2638	
Kings Dominion		Customer Service Area (Support Back Up)	
		Scout Shop Inventory/Sales	
ZACHARY HITE DISTRICT EXECUTIVE		Supply Ordering (Office, Janitorial)	
<a href="mailto:zachary.hite@scouting.org">zachary.hite@scouting.org</a>			
(703) 409-3925		VALERIE GLAZIER REGISTRATION ASSISTANT	
District Operations-Huguenot Trail		<a href="mailto:valerie.glazier@scouting.org">valerie.glazier@scouting.org</a>	
International Scouting		(804) 204-2645	
		Customer Service Area (Support)	
KENNY JONES DISTRICT EXECUTIVE		Membership Recharterers	
<a href="mailto:kenneth.jones@scouting.org">kenneth.jones@scouting.org</a>		Membership Registration (All)	
(804) 937-1520		Membership Reports to S.E and Field Staff	
Creepy Hollow #2 (Lead)		Membership Volunteer background check	
District Operations-Arrohattoc		ScoutBook Expert (Back Up)	
NYLT		Unit Membership Validation Calls ( New Units) (Support)	
Tiger Rally (Back up)		Youth Protection Training Tracking	
Venturing & Sea Scouting (VSOA)			
		MELISSA BARTHOLOMEW PROGRAM ASSISTANT	
CODY RICHARDSON DISTRICT EXECUTIVE		<a href="mailto:melissa.bartholomew@scouting.org">melissa.bartholomew@scouting.org</a>	
<a href="mailto:cody.richardson@scouting.org">cody.richardson@scouting.org</a>		(804) 204-2646	
(804) 615-7570		Black Pug - online reservations for all Council events (Support)	
Citizenship Merit Badge Day-VA War Memorial		Black Pug - reservation fees and collections (Support)	
District Operations-Crater		Customer Service Area (Support)	
Scout Day with the Flying Squirrels		Training Award Processor	
		Volunteer Award Processor	
MYRON KIDD SCOUTREACH DIRECTOR		DELANE MARKLEY ACCOUNTING ASSISTANT	
<a href="mailto:myron.kidd@scouting.org">myron.kidd@scouting.org</a>		<a href="mailto:delane.markley@scouting.org">delane.markley@scouting.org</a>	
(434) 414-4886		(804) 204-2615	
Creepy Hollow #2 (Back Up)		Accounts Payable/Receivable	
Report to the Commonwealth		Billing and Invoices - non FOS	
ScoutReach - Petersburg Area		Camp Cards (Support)	
		Council Budgets / Committee (Support)	
ANDREW FORTUNE SCOUTREACH EXECUTIVE		Product Sale (Support)	
<a href="mailto:andrew.fortune@scouting.org">andrew.fortune@scouting.org</a>		Treasurer & Assistant Treasurer	
(804) 357-5449			
NextUp			
ScoutReach - after school and East End Area			

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FUNCTION BY TASK	Staff	Staff Support
Accident Insurance	Ellen M. Milano	
Accounts Payable/Receivable	Delane Markley	
Advancement Committee	Morgan Harrell	
Alumni Event	Issac Otero	
Annual Report/Donor Report	Rebekah Nyalko	
Audit Committee	Lee Jarratt	
Billing and Invoices - non FOS	Delane Markley	
Black Pug - Reservation Fees and Collections	Pam Miscikowski	Melissa Bartholomew
Black Pug - online reservations for all Council events	Pam Miscikowski	Melissa Bartholomew
Blackbaud Data Entry	Amy McLeod	
Board Chair	George McGovern	Ellen M. Milano
Buckskin 2023	Issac Otero	
Buckskin 2024	Morgan Harrell	
Buy a Pie to Keep Them Dry	Heather Dunton	
Calendar Development	Pam Miscikowski	
Camp Cards	Heather Dunton	Delane Markley
Camp Compensation/Staffing	Bill Givler	
Camp Construction	James Hinkley	
Camp Inspection	Bill Givler	
Camp Master Program	James Hinkley	
Camp Rangers	Bill Givler	
Camping Committee (all camps) / Camping Chair	Bill Givler	
Camping Reports	Bill Givler	Pam Miscikowski
Capital Campaign	Amy McLeod	
Center for Scouting	George McGovern	
Citizenship Merit Badge Day - VA War Memorial	Cody Richardson	
Compensation & Benefits	George McGovern	
Computer Network /Technology System Administrator	Pam Miscikowski	
Council Activity Budgets	Bill Givler	
Council Budgets / Committee	Lee Jarratt	Delane Markley
Council Commissioner	Bill Givler	
Council Day of Service	Nick Harman	
Council Office & Training Center/ Event Scheduling of Meeting Rooms	Pam Miscikowski	
Council Recognition Banquet	Heather Dunton	
Council Risk Management	Bill Givler	Ellen M. Milano
Council Training Committee	Nick Harman	
Creepy Hollow #1 (Lead)	Nick Harman	Morgan Harrell
Creepy Hollow #1, #2	Bill Givler	
Creepy Hollow #2 (Lead)	Kenny Jones, Jr.	Myron Kidd
Cub Adventure Camp 2024	Bill Givler	
Cub Scouts Reservations of Programs and Activities	Bill Givler	
Cub Spring Event	Bill Givler	
Customer Service Area Backup	Connie Lucas	

FUNCTION BY TASK	Staff	Staff Support
Customer Service Area Manager	Pamela Miscikowski	
Customer Service Area Support	Melissa Bartholomew	
Customer Service Area Support	Valerie Glazier	
Develop donor tracking system	Issac Otero	Amy McLeod
District Activity Budgets	Matt Connors	
District Leader's Workshop (July)	Matt Connors	
District Operations (monthly calls)	Matt Connors	
District Operations-Arrohattoc	Kenny Jones, Jr.	
District Operations-Battlefield/Rivers	Morgan Harrell	
District Operations-Cardinal/Capitol	Nick Harman	
District Operations-Crater	Cody Richardson	
District Operations-Huguenot Trail	Zachary Hite	
Donor Recognition	Issac Otero	
Eagle Commencement	Nick Harman	
Eagle Scout Bricks	Issac Otero	Amy McLeod
Eagle Scout processor	Selena Giannasi	
Endowment Committee	Lee Jarratt	Ellen M. Milano
Executive Board	George McGovern	Ellen M. Milano
Exploring	Nick Harman	
Financial Reports	Lee Jarratt	
FOS Campaign Overall	Issac Otero	Amy McLeod
FOS Campaign-District Phase	Matt Connors	Amy McLeod
FOS Council Dinner (Invitations/Tables)	Issac Otero	Ellen M. Milano
FOS Council Dinner (Invitations/Tables) Training	Amy McLeod	
FOS Council Dinner (Program)	Bill Givler	
FOS Council Phase	Issac Otero	Amy McLeod
FOS Staff Conference (May)	Issac Otero	
FOS Volunteer Orientation	Issac Otero	Amy McLeod
Fun Run	Heather Dunton	
Fundraising and Endowment reports	Issac Otero	Amy McLeod
General Ledger	Lee Jarratt	
General Liability Insurance	Lee Jarratt	
General Liability Insurance COI	Ellen M. Milano	
Golf Tournament	Issac Otero	
Golf Tournament (Back up)	Morgan Harrell	
Grants	George McGovern	
High Adventure Bases - all	Bill Givler	
HOVC Reservation Maintenance	Christopher Vaughan	
HOVC Reservation Oversight	James Hinkley	
HOVC Reservation Program and Activities	Bill Givler	
International Scouting	Zachary Hite	
Investment Committee	Lee Jarratt	
Jamboree	Issac Otero	

FUNCTION BY TASK	Staff	Staff Support
Join Scouting Nights	Matt Connors	
King's Dominion	Morgan Harrell	Andrew Fortune
Legal Counsel	George McGovern	Ellen M. Milano
Long Range Plan	George McGovern	
Maintenance Plan	James Hinkley	
Master Plan Scout Reservation	George McGovern	
Membership RecharTERS	Valerie Glazier	
Membership Registration (All)	Valerie Glazier	
Membership reports to S.E and Field Staff	Valerie Glazier	
Membership Volunteer background check	Bill Givler	Valerie Glazier
Memorial donation (tracking and acknowledgement)	Amy McLeod	
Mowing Crew Scheduling and Execution	Christopher Vaughan	
Newsletters & Promotional marketing materials	Rebekah Nyalko	
NextUp	Andrew Fortune	
Nominating Committee - Council	George McGovern	Ellen M. Milano
NYLT	Kenny Jones, Jr.	
Office Operations Management/Property	Pam Miscikowski	
Order of the Arrow	Nick Harman	
Patrick Henry (Back Up)	Issac Otero	
Patrick Henry (Lead)	Nick Harman	
Payroll	Ellen M. Milano	
Payroll / Taxes	Lee Jarratt	
Personnel	George McGovern	
Personnel Benefits	Ellen M. Milano	
Philmont Council Contingent	Ellen M. Milano	
Preventative Maintenance Manager of all properties	James Hinkley	
Product Sale	Heather Dunton	Delane Markley
Professional Recruiting	Matt Connors	
Professional Training	Matt Connors	
Program Support - all Council programs	Pam Miscikowski	
Properties Committee (Backup)	James Hinkley	
Registration Support - membership fee receipt, recharter, etc	Pam Miscikowski	
Report to Commonwealth	Myron Kidd	
Returned Check processing	Lee Jarratt	
School Superintendents-Relationships	Matt Connors	
Scout Day at RIR	Issac Otero	
Scout Day with Flying Squirrels	Cody Richardson	
Scout Executive/CEO, Executive Assistant	Ellen M. Milano	
Scout Shop Inventory/Sales	Connie Lucas	
ScoutBook Expert	Heather Dunton	Valerie Glazier
ScoutReach - after school	Andrew Fortune	
ScoutReach Committee	Matt Connors	
ScoutReach East End Area	Andrew Fortune	

FUNCTION BY TASK	Staff	Staff Support
ScoutReach Petersburg Area	Myron Kidd	
Silver Beaver Committee	Bill Givler	
Social networks (Facebook/Twitter)	Rebekah Nyalko	
Sporting Clays Event	Issac Otero	Ellen M. Milano
Spring Break Camp	Bill Givler	
Staff Conference - Planning (January)	Matt Connors	
Staff Conference (May)	Matt Connors	
Staff Meetings-Professional Staff	Matt Connors	
Summer Camp	Bill Givler	
Supply Ordering (Office/Janitorial)	Connie Lucas	
Tiger Rally	Bill Givler	Kenny Jones, Jr.
Training Awards Processor	Melissa Bartholomew	
Treasurer & Assistant Treasurer	Lee Jarratt	Delane Markley
Unit Membership Validation Calls ( New Units)	Heather Dunton	Valerie Glazier
Unit Money Earning Applications	Pam Miscikowski	
UP3	Bill Givler	
Venturing & Sea Scouting (VSOA)	Kenny Jones, Jr.	
Vice Chair Community Relations	Bill Givler	
Vice Chair Development	George McGovern	Amy McLeod
Vice Chair District Operations	Matt Connors	
Vice Chair Diversity & Inclusion	Heather Dunton	
Vice Chair Governance	George McGovern	Ellen M. Milano
Vice Chair Membership	Matthew Connors	
Vice Chair of the Board	George McGovern	
Vice Chair Program - Outdoor	Bill Givler	
Vice Chair Program - Support	Nick Harman	
Vice Chair Properties	Bill Givler	
Volunteer Award Processor	Melissa Bartholomew	
Website	Rebekah Nyalko	
Weekend Experiences	Bill Givler	
WIGs	George McGovern	
Wilderness First Aid Training	Bill Givler	
Winter Camp	Bill Givler	
Wood Badge 2024	Matthew Connors	
Wood Badge Bricks	Amy McLeod	
Youth Protection Training Tracking	Valerie Glazier	