



Membership Renewal Internet Recharter 2024



Unit Renewal Prep

What the Units should be doing to prepare

- Conduct a membership inventory
 - Compare unit roster against official my.scouting roster
 - Submit apps for individuals not on my.scouting roster
 - encourage online apps
 - Identify members not returning in 2024
- Collect all fees
- Identify leaders for next year and get CR approval
- Identify adults whose YPT expires before March 30th 2025
 - Encourage them to retake YPT now

2024 Recharter/Registration Fees

| Status | Total fee |
|--------------|---|
| \$80 | for Cub Scouts, Scouts BSA, Venturing and Sea Scouting participants for |
| \$25 | one-time joining fee for new program participants in Cub Scouts, Scouts BSA, Venturing and Sea Scouts |
| \$30 | for Council Program Fee for Scouts |
| \$60 | for Adult leaders/participants |
| \$15 | for Council Program Fee for Adults leaders and participants |
| \$30 | for Scoutreach |
| \$25 | for Merit Badge Counselors (Applies only for MBC not already registered as leaders) |
| \$50 | for Exploring participants Youth & Adult |
| \$100 | for a unit charter/affiliation fee |
| \$15 | for <i>Scout Life</i> magazine |

Prorated fees were eliminated August 1, 2023

Beginning August 1, 2023 all registrations will be for a period of 12 months. The date of registration will establish the individual's renewal date.

Recharter Fees for 2024

| Status | Registration fee | Joining fee | Scout Life | Program fee | Total fee |
|---|------------------|-------------|------------|-------------|-----------|
| Returning Scout | \$80.00 | | | \$30.00 | \$110.00 |
| Returning Scout w/Scout Life | \$80.00 | | \$15.00 | \$30.00 | \$125.00 |
| Prepaid Scout for Renewal (joined after Aug 1, 2023) | \$0.00 | | | \$0.00 | \$0.00 |
| Returning Adult | \$60.00 | | | \$15.00 | \$75.00 |
| Adult w/Scout Life | \$60.00 | | \$15.00 | \$15.00 | \$90.00 |
| Prepaid Adult for Renewal (joined after Aug 1, 2023) | \$0.00 | | | | \$0.00 |

New Scout Fees Starting 1 Jan 2024

| Status | Registration fee | Joining fee | Scout Life | Program fee | Total fee |
|------------------------|------------------|-------------|------------|-------------|-----------|
| New Scout | \$80.00 | \$25.00 | | \$30.00 | \$135.00 |
| New Scout w/Scout Life | \$80.00 | \$25.00 | \$15.00 | \$30.00 | \$150.00 |

Recharter 2024

via Internet Advancement 2.0

- Only Unit Key 3 and Key 3 Delegates can input to the recharter process
- Recharter opens Nov 1st (60 days before expiration)
- Log in with My.Scouting.org username and password
- Delete and add members, ID multiples, change positions
– encourage online apps when needed
- **BEST PRACTICE:** Print copy of renewal/recharter roster for review by M... UC/DC before “Submitting to Council”
- Once reviewed, “Submit to Council”
- Key 3 will receive an email requesting approval of the renewal/recharter roster. Any Key 3 member can approve with Adobe digital signature but must have the authorization of the CR/IH to do so.
- **BEST PRACTICE:** Print a copy of the final approved roster to put in the units files and send a copy to UC/DC

Recharter Payment

- Recommend “Pay to Council”
 - **BEST PRACTICE:** Write a check!
 - Unit check to Council goes into Unit account – Registrar can fix roster without waiting for a refund – no costs
 - Unit checks can be dropped off at Council or mailed:
Heart of Virginia Council
8090 Villa Park Drive
Henrico, VA 23228
- (please put on the memo line of the check: Unit # (if not already on check) and for Recharter purposes)
- On-line: Credit card (3% transaction fee is charged) and E-check payment (\$1 transaction fee) go directly to National
 - If needed, changes cannot be made to the recharter roster until a refund is rec'd from National (which could take 4-8 weeks or longer) - Any units with changes that paid on line and waiting on a refund will be dropped to the end of the recharter review process
- Credit/Debit card payments paid at Council will be charged a 3% processing fee.
- Units seeking financial assistance must work with their DE on payment

Problems/Concerns

- Fall Recruiting not finished - applications missing
 - Online apps update roster same or next day
 - Online registration collects for one year
 - No more pro-rated fees
- Adults not confirmed, expired YPT
 - Drop from recharter roster and reregister later
- Funds not available in time
 - Submit now, pay later by check, **charter renewal held until paid**
- Tech or processing issues
 - HOVC units DO NOT go to Council Registrar as first contact point for questions
 - **BEST PRACTICE:**
 - 1) Talk to your UC/DC first
 - 2) If your UC/DC can't assist reach out to your DE
 - 3) Last resort: contact Council Customer Service

Errors Last Year

- Most recurring errors last year
 - Units not signing applications
 - Units turning in applications missing data
 - Units ignoring CBC warnings
 - Units not submitting all documents
- These are all defective issues that only the unit can fix
- Expired YPT, this is a hard stop, cannot proceed until fixed
- If a recharter is being help up due to an application issue and it is not Key 3 related, the application will be pulled from the recharter paperwork. The recharter can then be processed and the DE must notify the unit of the defective application and work to get the issue resolved.

Correcting Defective Information

- **DE is responsible for clearing defectives** – assisted by Commissioners
- If contacted about defective issues, respond as soon as possible so the application can be included in the recharter roster. If not, the application, if not Key 3 related, will be dropped from the roster so recharter of the unit can be completed.

Commissioner Dashboard

- Commissioners (and Executives) will have a status dashboard in Commissioner Tools
- Will list all units, not just those who have started

In Addition

- Districts should keep a DE Log for items given to the DE. Advise Field Director of lost items
- CBC forms missing from system – prevents CR saving Position Changes. Fix before renewal
- Bogus SSNs lead to member being expired
- Unit Pin maps need check and refresh. No P.O. boxes. Insert correct meeting site, and save

In Sum

- Units prepare
 - Review the new Recharter Handbook & other resources available at the Website <https://hovc.org/2024-recharter/>
 - Know who your District and District Executives are
- October: Commissioners train units on Internet Recharter
- Nov 1st - Dec 31st: Units enter data, submit, and pay (NOTE: Recharterers will not be processed unless they are also paid in full)
- Nov 1st - Dec 31st: Registrar processes and posts recharterers as received (based on date received and paid in full)
- January 5th – Units confirm charter posted correctly using official my.scouting roster

Annual Charter Agreement, JTE/Rank Badges

- Annual Charter Agreement can be done separately
 - Recommend completion by of the Annual Charter Agreement be done prior to completing and submitting your recharter. This agreement confirms commitment by sponsor/Chartered Org. to continue chartering your unit.
- Submit JTE to DE by 15 Dec
 - <https://www.scouting.org/awards/journey-to-excellence/unit/>
- Remember, in order to get free rank badges in 2024, units must:
 - Have held a family FOS presentation in 2023
 - Have sold a minimum of \$400 combined retails sales in camp cards, popcorn, peanuts or any combination thereof in 2023
 - Turn in 2024 recharter on time (submitted and paid by Dec. 15, 2023)

Need Help

1) Contact your District Commissioner

2) Contact your District Executive

| District | District Executive | District Commissioner |
|----------------|---|--|
| Arrohattoc | Kenny Jones - Kenneth.Jones@scouting.org (804) 204-2616 | Richard Fischer rickcrisfi@aol.com |
| Crater | Matt Connors matthew.connors@scouting.org (804) 204-2612 | Elmer Wolf ewwolf@aol.com |
| Dogwood | Morgan Harrell morgan.harrell@scouting.org (804) 204-2621 | Jim Ewan jewan57@outlook.com |
| Huguenot Trail | Matt Connors matthew.connors@scouting.org (804) 204-2612 | Michael Milone mmilone@scouting.org |
| James River | Nick Harman nick.harman@scouting.org (804) 204-2622 | Candy Johnson cjohnson498@verizon.net |

3) Contact Council Customer Service