**Princess Anne District**

**2024 Fall Field Day**

**Participants’ Guide**

A puzzle piece with a picture of a rocket and a tent

Description automatically generated

**Keeping the Promise**

**Columbian Club of Virginia Beach**

**1236 Prosperity Road**

**Virginia Beach, VA 23451**

**October 25‐27, 2024**

**Princess Anne District Spring Field Day**

**FIELD DAY LOCATION, TIME, AND COST**

**Where:** Columbian Club of Virginia Beach, 1236 Prosperity Road, Virginia Beach, VA 23451

**When:** October 25‐27, 2024 (Check‐in will begin at 7:00 PM Friday)

**Cost:** $20.00/person (Adult)

$20.00/person (Youth)

$10.00/person (Staff)

**Point of Contact:** Mike Maruska, Field Day Chief, [mikemaruska1179@gmail.com](mailto:mikemaruska1179@gmail.com) or 757.641.2373.

On behalf of the Princess Anne Field Day Team, welcome to the 2024 Field Day at the Columbian Club of VB. This Field Day is designed to be a Scout‐run, Scout‐led event.

**SCOUTS, SPREAD THE WORD! WE NEED YOUR TROOP’S ATTENDANCE COUNT AND REGISTRATION PAYMENT BY October 21st, 2024.**

**PARTICIPATION**: All Troops of Princess Anne District of Tidewater Council are welcome and highly encouraged to attend this, Field Day.

**LOCATION:** Columbian Club of Virginia Beach, 1236 Prosperity Road, Virginia Beach, VA 23451.

**COST:** The cost of registration for the full Field Day is $20.00 for adults, $20.00 for Youth and $10.00 for Staff. **Troops must register via Black Pug NLT October 21, 2024.** We have limited space, so register early. Registration closes October 21st, 2024. **No on‐site registration** will be accepted. The registration site is <https://scoutingevent.com/596-88599>.

**DATE: October 25-27, 2024**

**PROGRAM:** Scouts will participate in a variety of Scout Skill training activities throughout the morning on Saturday, October 26th. The skills will be designed around the proficiencies required for rank from Tenderfoot to First Class. Groups will rotate through various stations throughout the Field Day to guide participants toward earning requirements. Friday Night Movie, Flag Ceremonies, a Campfire, Cracker Barrel, and a Scout’s Own Service are some of the exciting events that will happen over the course of the weekend.

Saturday, we will begin with a flag ceremony and then our Scout Skill areas before lunch. In the afternoon, each troop will host a station to support the Cub Scout Field Day that will happen simultaneously. This is a great time for troops to show off their Scouting knowledge as we help Cub Scouts work on activity badges.

The Saturday program will consist of Scout Skill Training led by Senior Scouts using Scouting’s Teaching method, EDGE (i.e., Explain, Demonstrate, Guide, Enable). These stations will provide an opportunity for newer Scouts to learn and demonstrate skills required for Camping and Cooking skills through First Class, and for experienced Scouts to teach via EDGE, fulfilling LIFE Rank requirement #6.

## Field Day Program Activities are summarized as follows:

**Scout Skills –** Troops are requested to advise the Field Day Staff which Scout Skill Activity they have selected to help plan, set‐up and run (for Demonstration/Training/Testing) from the categories listed below:

1. Citizenship
2. Lashings: How to tie and when to use + (Timber Hitch, Clove Hitch)
3. Stoves and clean up.
4. Weather
5. Knots (Bowline and Sheet Bend)
6. Nature (Plants & Animals)

**Dinner Saturday Night:** This will be a Camp Event of Hot Dogs and Hamburger for all Scouts and Cubs. Troops will be asked to help Cook and serve food. The Field Day Staff will provide food.

**Cub Field Day:** We as Scouts are here to support Cub Scouts and help move on to Scouts BSA. We will host 6 Stations in the Afternoon to help them earn their Camping Adventure. Along with some Games, And Escape Room. There will be a Rocket Launch and Glow in the Dark Archery in the late Afternoon for the Cubbies.

The AOL Scouts will have an opportunity to visit with prospective Troops and Stay overnight and Camp as a Den Saturday Night with Two Registered Adults one of which is Baloo Trained. We will be there to help them and Support.

**Flag Ceremonies:** Troops will have the opportunity to participate to fulfill requirement 8A for Second Class.

**Campfire:** Responsibility of the Order of the Arrow.

**Cracker Barrel:** Friday evening following the Leader’s Meeting for SMs, SPLs, Eagle Scouts, and Youth Station Leaders for Saturday’s training.

**Religious Services:** Scout’s Own

**REGISTRATION:**

**Online Registration**: Please register and pay online using the Tidewater BSA Council’s online registration system, Black Pug at <https://scoutingevent.com/596-88599>.

**Reduction in Number of Attendees**: If a troop needs to reduce the number of attendees they have registered, they must notify the Council at least Two weeks in advance of the event (NLT October 7, 2024) to be eligible for a refund.

**ARRIVAL:** Arrival time is between 6:00 PM and 9:00 PM on Friday, **October 25**. Please bring your roster and a copy of your registration form (your registration receipt from registering and paying online). Please turn in a copy of your Unit Registration Sheet and Roster at check‐in.

NOTE: Only the Adult Leader in charge & Senior Patrol leader should come to the registration table with the required paperwork. All other members of the unit will be directed to their camp site.

**PARKING:** Park ONLY in the parking lot. Parking in or near campsites is not permitted. **Units will NOT be allowed to drive to the campsite area to drop off gear**. Driving beyond the parking lot is not permitted. Trailers must be parked in the parking lot in the designated area on the attached Site Plan (pending) for the duration of the Field Day. NO vehicles are allowed in camp!

**CAMPSITE ASSIGNMENT:** The Field Day site will be laid out with pre‐assigned unit campsites based upon unit size. Campsites will be designated for each unit within the area shown on the attached Site Plan (pending). Troops will be shown their site upon check‐in.

**GENERAL RULES/GUIDELINES:** All Scouts, Scouters and visitors must adhere to the following:

1. The Scout Oath and Law
2. The Outdoor Code
3. The Guide to Safe Scouting

**Additionally, these rules must be followed:**

1. **Scouts are NOT permitted on the “boat” or on or around the fence, or inside the fenced area surrounding the cell tower apparatus or on the apparatus itself.**
2. Unit leaders are responsible for their Scouts and visitors. **The “Buddy Rule” will be in effect.** Scouts are not permitted to roam individually through the campsites during the scheduled program activities.
3. Scouts are not permitted to leave the boundaries of the Field Day site unless moving with their unit.
4. Excessive noise or activities are not allowed.
5. Units moving along roadways must walk in no more than two columns.
6. A Scout is Clean **– each unit should come prepared to provide hand washing/sanitizing capability within their campsites** and, to minimize wastewater, each participant should also bring their own individual hand sanitizer.
7. Gray water disposal procedures will be delineated at the Leader’s Meeting on Friday evening.
8. Units are prohibited from using generators.
9. Quiet hours will be observed from 11:00 PM to 6:00 AM each night.
10. Fireworks, pets, firearms, electronic games, radios, TVs, and other electronic entertainment are NOT permitted. Sheath knives are NOT recommended.

**LEADERSHIP:** All unit leaders are responsible for the conduct of their personnel and any visitors. Two‐ deep leadership (in compliance with Youth Protection Guidelines and the Guide to Safe Scouting) is required at all times.

**YOUTH LEADERSHIP:** Units should post Schedule of Events, Attendance Rosters, Duty Rosters, Menus and tent locations of SM and SPL. Senior Scouts who run training stations will receive service hours. With their Scoutmaster’s permission, they may choose to be at the Field Day for Saturday only, or to attend for the entire weekend. **If they choose Saturday only, they must arrive before colors and stay through the Campfire.** Scouts who lead the Scout’s Own Service will also receive service hours.

**UNIFORMS**: Complete official Scouts BSA field uniforms (Class A shirts buttoned and tucked in, belts worn, etc.) are required for check‐in, flag ceremonies, Saturday evening campfire program, and the Scout’s Own ceremony. Class B uniforms (Scouting T‐shirt) may be worn for activities during the day on Saturday.

**Note: No open‐toe shoes are permitted in camp. This includes all participants, visitors, staff, and leaders, both youth and adults.**

**SCOUT CONDUCT:** It is important that all youth and adults conduct themselves in a Scout‐like manner throughout the Field Day. Excessive loud noise will not be tolerated. It is the unit’s responsibility to ensure the proper conduct of their members and guests.

**RECRUITING:** Field Day is a great opportunity to recruit new youth and adults. Interested youth (Scouts BSA age) and adults, who wish to see what fun Scouting is, are welcome to register with a Troop and camp with them. Units should see this Field Day as a recruiting tool and encourage the youth to invite their friends to join them at the Field Day for the Day.

**MEDICAL SERVICES**: It is the unit’s responsibility to have an Annual Health and Medical Record (Parts A, B1, and B2) for all participants. They may be kept at the campsite but must be made available to the medic upon request. **Individuals without medical forms will not be allowed to stay**. Units must bring their unit first aid kits to treat injuries within their capabilities. Units must report ALL injuries and other medical situations to the Field Day Medical Tent, even injuries treated by the unit. All medications, including over the counter and prescription medications, brought to camp are the responsibility of the unit leader. The Medical Tent will be staffed by qualified medics throughout the event. CPAP users must bring battery packs to power their equipment. There will be no power available in the campsites, however, the battery packs may be recharged at the shelter during the day.

**CAMPSITE SET‐UP**: Units should set up their campsite with their unit number, an American flag and Unit and Patrol Flags. Field Day staff will inspect/judge campsites on Saturday morning using the attached inspection sheet. As units work to FINISH FIRST, it is important that campsites are neatly maintained throughout the event. Staff inspectors will be looking for units to set up model “squared away” campsites, in a Jamboree‐like setting, with formal gateways.

**FIRES and COOKING: Open fires will not be permitted in campsites**. Lanterns may be used in the campsites, if elevated off of the ground. All units should plan to cook using propane stoves or fully‐ contained charcoal grills, elevated off the ground. Dutch oven or charcoal cooking will be allowed only if the charcoal is raised off the ground. Do not dig into the ground to form fire pits.

**MEALS: Saturday night dinner will be provided, ALL** other meals are the responsibility of each unit, and no supplies will be provided by the Field Day Staff. Each unit will be asked to help cook/serve some part of the menu. Items for dinner will be provided by the staff for each unit to prepare/serve.

**WATER:** Water is available at Columbian Club. The water spigot is located near the shelter. Units must bring their own water containers ***full of water, then refill using the available water as needed.*** Scouts should carry their own water bottles during all activities. Washing dishes, playing in the spigot water or any other activity except filling water jugs is prohibited.

**LATRINES:** Bathrooms are onsite and available for use during the Field Day. Female and Handicap facilities will be appropriately marked.

**TRASH DISPOSAL**: Dumpsters will be provided for Field Day use. Refuse and trash are to be collected in plastic garbage bags (provided by the unit) and placed in the dumpster before you leave camp. All participants are expected to practice the Leave No Trace principles to the maximum extent possible.

**PATCHES/RIBBONS**: All registered attendees will receive the Field Day patch. Patches will be distributed to Units following check out and once the unit has turned in at least one evaluation sheet from Unit Leader and One from SPL or Youth Leader.

**TAPS/LIGHTS OUT:** A Scout is Courteous. Taps is at 11:00 PM. Unit leaders must ensure that lanterns are out, and all youth are quietly in their tents. Quiet hours extend until 6:00 AM.

**BAD WEATHER:** Be Prepared. All units should arrive prepared for foul weather. See available training in e‐ training at my.Scouting.org. In case of a very severe weather threat, Field Day may be rescheduled.

**RELIGIOUS SERVICES**: A Scout is Reverent. All participants are expected to attend our non‐denominational, non‐sectarian Scout’s Own Service held on Sunday morning. All registered Scouts and Scouters must wear field uniforms/Class A’s to this service. Please ensure that all Scouts attend this event and help your fellow Scouts as they fulfill the requirement for their religious emblem and as leaders fulfill requirements for their training. A Scout is Courteous. Since this service is a field service, all other activities in the Field Day will cease to reduce noise.

**FEEDBACK**: Units are requested to provide constructive feedback to the staff at the conclusion of the event. Please complete the attached Field Day Evaluation Form (Attachment G) and return it to the check‐out person upon exit. Evaluation forms are to be filled out by youth and adults. At least one feedback form must be turned in to receive the Unit’s Field Day patches.

**CHECK‐OUT**: Do not leave camp before your site has been inspected. All units must depart no later than 11:00 AM Sunday, October 27th. Each unit is expected to clean their campsite area. Additionally, all units will be assigned a program area to help clean. When ready for check‐out, please send a representative from the unit to the Staff Headquarters Shelter to request a check‐out inspection. Units will receive their patches upon successful completion of the inspection and once a Field Day feedback form is turned in. Units will not be allowed to pack out of their sites during the Scout’s Own Service.

**Attachments:**

**A- Directions to the Field Day**

**B- Field Day Site Plan (Pending)**

**C- Field Day Inspection Checklist**

**D- Field Day Schedule and List of Activities**

**E- Unit Roster Form**

**F- Unit Skit/Song Request Form**

**G- Field Day Evaluation Form**

## Attachment A

**PRINCESS ANNE DISTRICT FIELD DAY**

**Directions to the Field Day**

DIRECTIONS TO COLUMBIAN CLUB OF VIRGINIA BEACH

From Town Center, Virginia Beach, there are several ways to get to the Columbian Club of Virginia Beach. Using GPS, all directions will take you to General Booth Blvd. On General Booth Blvd, head toward the intersection of General Booth Blvd and Oceana Blvd/Prosperity Road.

Turn East onto Prosperity Rd.

0.6 mi Turn right.

Destination will be on the left 243 ft.

**Columbian Club of Virginia Beach**

1236 Prosperity Rd, Virginia Beach, VA 23451

## Attachment B

**PRINCESS ANNE DISTRICT FIELD DAY**

**Field Day Site Plan (Pending)**

## Attachment C

**PRINCESS ANNE DISTRICT FIELD DAY**

**Field Day Inspection Checklist**

Campsite # Unit #

SPL Name

|  |  |  |
| --- | --- | --- |
| 1) **Living Quarters** |  |  |
| * Tents are properly pitched in patrol fashion 2pts * Tent area is clean and organized 2pts * Tents are set up in a safe location 2pts * Patrol Rosters Posted 2pts | ☐  ☐  ☐  ☐ |
| Living Quarters Total Pts. |  |  |
| 2) **Kitchen Area** |  |  |
| * Menu Plan posted 2pts * Duty Roster posted 2pts * Dish washing station set 2pts | ☐  ☐  ☐ |  |
| * Food adequately protected from |  |  |
| contamination and spoilage 2pts | ☐ |  |
| Food and water properly stowed off ground 2pts | ☐ |  |
| * Fire Fighting equipment in kitchen area 2pts | ☐ |  |
| (Sand, Fire Extinguisher) |  |  |
| Kitchen Area Total Pts. |  |  |
| 1. **Patrol and Troop Areas**    * Patrol Rosters Posted 2pts | ☐ |  |
| * Schedule of Events posted 2pts * Common Areas are clean & organized 2pts * Clear of equipment and trash 2pts | ☐  ☐  ☐ |  |
| * Useful Camp Gadgets being constructed |  |  |
| or finished 2pts | ☐ |  |
| * Troop takes care of assigned area 2pts | ☐ |  |
| Patrol and Troop Area Inspection Total Pts. |  |  |

|  |  |  |
| --- | --- | --- |
| 1. **Health and Sanitation**    * First Aid kit available 2pts    * Trash is in cans/bags tied closed 2pts    * All fuel sources safely stored 2pts | ☐  ☐  ☐ |  |
| ground in the fuel yard. |  |  |
| * Clean water is available. 2pts * Hand washing stations are set up 2pts | ☐  ☐ |  |
| Health and Sanitation Total Pts. |  |  |
| 5) **Flag and Gateway** |  |  |
| * American Flag is properly displayed 1pt | ☐ |  |
| * Troop identified (sign, banner, or troop flag) |  |  |
| and properly displayed 1pt | ☐ |  |
| * Gateway is constructed 1pt * Campsite is decorated 2pts * Participation in Campfire Program 5pts | ☐  ☐  ☐ |  |
| Flag and Gateway Total Pts. |  |  |

Sub‐Total for Campsite Inspection:

Deductions:

Total Points for Camp Inspection:

Camp Inspector’s Name:

Camp inspection Notes:

Bonus Points Awarded:

Reason for Bonus Points:

## Attachment D

**PRINCESS ANNE DISTRICT FIELD DAY**

**TENTATIVE Schedule and List of Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FRIDAY |  |  |  |  |
| 6:00 AM | 8:45 PM | Registration, Camp Set-up | Scouts BSA | Shelter |
| 8:45 PM | 9:15 PM | Leaders Meeting at the Shelter (SM and SPL, Youth Station Leader, Eagle Scouts) | Scouts BSA | Shelter |
| 9:15 PM | 10:45 PM | Movie Night | Scouts BSA | Shelter |
| 11:00 PM |  | Lights Out | Scouts BSA |  |
|  |  |  |  |  |
| SATURDAY |  |  |  |  |
| 6:00 AM | 8:30 AM | Reveille, Unit Breakfast, Campsite Prep | Scouts BSA |  |
| 8:45 AM | 9:00 AM | Morning Colors/Opening and Announcements | Scouts BSA | Flagpole |
| 9:00 AM | 11:30 AM | Scout Skills Stations (Tenderfoot - 1st Class) | Scouts BSA | Troop Sites |
| 10:00 AM | 12:30PM | Setup Stations for Cubbies | Scouts BSA |  |
| 12:00 PM | 1:00 PM | Cub Scouts Arrive and get Settled | Cubs | Center Field |
| 1:15 PM | 1:30 PM | Cub Scout Welcome & Opening |  | Center Field |
| 1:30 PM | 4:00 PM | Cub Scout Outdoor Adventure Skill Round Robin 6 Stations | Cubs & Scouts | Center Field |
| 4:15 PM | 5:30 PM | Archery / Games / Escape Room?? | Cubs | Center Field / Back Corner |
| 4:15 PM | 5:30 PM | Scouts Cook Dinner for Scouts and Cubs | Scouts BSA |  |
| 5:30 PM | 6:30 PM | Dinner for Camp Scouts and Cubs | Cubs & Scouts | Center Field |
| 6:45 PM | 8:00 PM | Glow in the Dark Archery | Cubs | Back Corner |
| 6:45 PM | 8:00 PM | Setup for Campfire (OA PA Chapter) | OA Chapter | On the Road |
| 8:15 PM | 9:00 PM | Campfire Show | Cubs & Scouts | On the Road |
| 9:15 PM |  | Cubs Not Camping Receive Patch and Depart Campground |  | Shelter |
| 9:30 PM | 10:15 PM | Leaders Meeting at the Shelter (Staff, SMs and SPLs) | Scouts BSA | Shelter |
| 10:15 PM | 11:00 PM | Cracker Barrel at the Shelter (SM and SPL, Youth Station Leader, Eagle Scouts, Event Staff) | Scouts BSA | Shelter |
|  |  |  |  |  |
| SUNDAY |  |  |  |  |
| 6:00 AM | 7:30 AM | Reveille, Unit Breakfast, Campsite Teardown | Scouts BSA |  |
| 7:30 AM | 8:15 AM | Scout’s Own Service | Scouts BSA |  |
| 8:30 AM | 11:00 AM | Strike Camp, Clean‐up Campsite, Clean‐up Program Area, Final Inspections and Check‐out | Scouts BSA |  |
| 11:30 AM |  | Camporee Closed | Scouts BSA |  |

## Attachment E

**PRINCESS ANNE DISTRICT FIELD DAY**

**Unit Roster**

Unit:

Unit Leader (On site):

Contact Cell Number:

SPL/Youth Leader:

Patrol Name: Patrol Name:

Patrol Leader: Patrol Leader:

Members: Members:

Patrol Name: Patrol Name:

Patrol Leader: Patrol Leader:

Members: Members:

Unit Adults:

**Note**. An Excel spreadsheet can be used with similar content. Use a second sheet if needed.

**\*\*\*\*Turn this form in at Check‐in\*\*\*\***

## Attachment F

**PRINCESS ANNE DISTRICT FIELD DAY**

**Skit/Song Request Form**

Unit

Patrol Name

Name of Skit/Song

Brief Description

OA‐Honor Camper Approval

Forms must be completed in full and turned into Field Day Staff by Saturday, October 26, 2024, no later than 1:00 PM.

**PRINCESS ANNE DISTRICT FIELD DAY**

## Evaluation Form

Please rate the below questions using a scale 1 to 5 (5 being the best).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Location (Site & Facilities): | 1 | 2 | 3 | 4 | 5 |
| Leader Guide (Overall): | 1 | 2 | 3 | 4 | 5 |
| * Did it help prepare you for this weekend? | 1 | 2 | 3 | 4 | 5 |
| * Was it available in time? | 1 | 2 | 3 | 4 | 5 |
| * Was any information missing? Elaborate below | 1 | 2 | 3 | 4 | 5 |
| * Was it easy to Register? | 1 | 2 | 3 | 4 | 5 |
| Theme & Skill Stations (Overall): | 1 | 2 | 3 | 4 | 5 |
| * Fit with the theme? | 1 | 2 | 3 | 4 | 5 |
| * Was the Field Day Staff knowledgeable? | 1 | 2 | 3 | 4 | 5 |
| * Were events fun & interesting? | 1 | 2 | 3 | 4 | 5 |
| * Would you like to see this theme used again? | 1 | 2 | 3 | 4 | 5 |
| Campfire (Overall): | 1 | 2 | 3 | 4 | 5 |
| * Was the length of the Campfire appropriate? | 1 | 2 | 3 | 4 | 5 |
| * Did you find skits & songs were appropriate? | 1 | 2 | 3 | 4 | 5 |

Would you like to help plan the next Princess Anne District Field Day?

Yes, count me in! I do not know, call me when it is time.

I might be able to help in a limited capacity. Are you crazy? Contact Info:

Name

Email

Cell #

Unit Position

Suggestions/Comments: