

# Princess Anne District 2024 Spring Camporee Leaders' Guide



## Merit Badge Weekend



Izaak Walton Park  
2136 Shipyard Road  
Chesapeake, VA 23323

April 19-21, 2024

## **Princess Anne District Spring Camporee: The Great Cookoff**

### **CAMPOREE LOCATION, TIME, AND COST**

**Where:** Izaak Walton Park 2136 Shipyard Road Chesapeake, VA 23323

**When:** April 19-21, 2024 (Check-in will begin at 7:00 PM Friday)

**Cost:** \$15.00/person (Adult)  
\$18.00/person (Youth)  
\$10.00/person (Staff)

**Point of Contact:** Jessica Harlan, Camporee Chief, EMAIL HERE or 704-557-0134

On behalf of the Princess Anne Camporee Team, welcome to the 2024 Spring Camporee at the Izaak Walton Park. This Camporee is designed to be a Scout-run, Scout-led event.

**SCOUTS, SPREAD THE WORD! WE NEED YOUR TROOP'S ATTENDANCE COUNT AND REGISTRATION PAYMENT BY April 15<sup>th</sup>, 2023.**

**PARTICIPATION:** All Troops of Princess Anne District and Troops of Tidewater Council are welcome and highly encouraged to attend this Camporee.

**LOCATION:** Izaak Walton Park 2136 Shipyard Road Chesapeake, VA 23323.

**COST:** The cost of registration for the full camporee is \$15.00 for adults, \$18.00 for Youth and \$10.00 for Staff. **Troops must register via Black Pug NLT April 15, 2024.** We have limited space, so register early. Registration closes April 15, 2024. **No on-site registration** will be accepted. The registration site is <https://www.scoutingevent.com/596-PA2024Spring>

**DATE: April 19-24, 2024**

**PROGRAM:** Attendees will participate in a variety of Scout Skill training activities throughout the day on Saturday, April 20th. The skills will be designed around the proficiencies required to earn Camping and Cooking skills up to and including the First Class Rank. Also for the first time in recent history the Camporee will also offer a selection of Merit Badges for people to Earn and Work on. End the day with the grand finale Cook off! The Camporee Program will also include a Scoutmaster's Iron Chef Competition for Dinner, Flag Ceremonies, a Campfire with an Order-of-the-Arrow Callout, a Cracker Barrel, and a Scout's Own Service.

The Saturday program will consist of Scout Skill Training led by Senior Scouts using Scouting's Teaching method, EDGE (i.e., Explain, Demonstrate, Guide, Enable). These stations will provide an opportunity for newer Scouts to learn and demonstrate skills and for experienced Scouts to teach via EDGE, fulfilling LIFE Rank requirement #6.

Each Troop/Leader is being asked to sponsor a skill station or to provide a Merit Badge Counselor if possible. Then the Great Cookoff and potluck Dinner on Saturday.

## **Camporee Program Activities are summarized as follows:**

**Scout Skills – Demonstrations and Training:** Troops are requested to advise the Camporee Task Force which Scout Skill Activity they have selected to help plan, set-up and run (for Demonstration/Training/Testing) from the categories listed below:

1. With Rank Requirements from Scout to First Class for new Scouts in the morning.
2. New Scouts will pick Merit Badges for the Afternoon Session.
3. Scouts will have the opportunity to start some of the harder Merit Badges after dinner with Merit Badge Counselors to help them complete later
4. Patrol Method will be used during the course of the weekend.

**Scoutmaster Iron Chef Competition:** Each unit leader is invited to compete in the Iron Chef competition. Each entrant must prepare either a dessert or a dinner entrée. Only two methods of cooking will be permitted in the competition – Dutch Oven or One Pot Stove Top. The competitor needs to provide all ingredients and equipment. Leaders must bring their dish to the Shelter on Saturday evening at 5:45 PM to be judged by our esteemed panel of camp culinary experts. The winners will be announced at the campfire and the best recipe will be featured in the EK. The overall winner for the Camporee will be judged on best use of ingredients, best overall taste, and presentation.

**Flag Ceremonies:** Troops will have the opportunity to participate to fulfill requirement 8A for Second Class.

**Campfire:** Responsibility of the Order of the Arrow (Will include Call-out)

**Cracker Barrel:** Friday evening following the Leader's Meeting for SMs, SPLs, Eagle Scouts, and Youth Station Leaders for Saturday's training and Merit Badges.

**Religious Services:** Scout's Own

### **REGISTRATION:**

**Online Registration:** Please register and pay online using the Tidewater BSA Council's online registration system, Black Pug at <https://www.scoutingevent.com/596-PA2024Spring>

**Reduction in Number of Attendees:** If a troop needs to reduce the number of attendees they have registered, they must notify Council at least 2 weeks in advance of the event (NLT April 10th, 2024) to be eligible for a refund.

**ARRIVAL:** Arrival time is between 6:00 PM and 9:00 PM on Friday, April 21, 2022. Please bring your roster and a copy of your registration form (your registration receipt from registering and paying online). Please turn in a copy of your Unit Registration Sheet and Roster at check-in.

NOTE: Only the Adult Leader in charge should come to the registration table with the required paperwork. All other members of the unit will be directed to their camp site.

**PARKING:** Park ONLY in the designated parking lot. Parking in or near campsites is not permitted. **Units will NOT be allowed to drive to the camping area to drop off gear.** Driving beyond the parking lot is not permitted. Trailers may be parked in the site in the designated area on the attached Site Plan (pending) for the duration of the Camporee. NO vehicles are allowed in camp!

**CAMPSITE ASSIGNMENT:** The Camporee site will be laid out with pre-assigned unit campsites based upon unit size. Campsites will be designated for each unit within the area shown on the attached Site Plan (pending). Troops will be shown their site upon check-in.

**GENERAL RULES/GUIDELINES:** All Scouts, Scouters and visitors must adhere to the following:

1. The Scout Oath and Law
2. The Outdoor Code
3. The Guide to Safe Scouting

**Additionally, these rules must be followed:**

1. **Scouts are NOT permitted by the water.**
2. Unit leaders are responsible for their Scouts and visitors. **The “Buddy Rule” will be in effect.** Scouts are not permitted to roam individually through the campsites during the scheduled program activities.
3. Scouts are not permitted to leave the boundaries of the Camporee site unless moving with their unit.
4. Excessive noise or activities are not allowed.
5. Units moving along roadways must walk in no more than two columns.
6. A Scout is Clean – **each unit should come prepared to provide hand washing/sanitizing capability within their campsites** and, to minimize wastewater, each participant should also bring their own individual hand sanitizer.
7. Gray water disposal procedures will be delineated at the Leader’s Meeting on Friday evening.
8. Units are prohibited from using generators.
9. Quiet hours will be observed from 11:00 PM to 6:00 AM each night.
10. Fireworks, pets, firearms, electronic games, radios, TVs, and other electronic entertainment are NOT permitted. Sheath knives are NOT recommended.

**LEADERSHIP:** All unit leaders are responsible for the conduct of their personnel and any visitors. Two-deep leadership (in compliance with Youth Protection Guidelines and the Guide to Safe Scouting) is required at all times.

Any personnel staying in camp overnight are required to be register with the BSA and have complete Youth Protection Training prior to the Event.

**YOUTH LEADERSHIP:** Units should post Schedule of Events, Attendance Rosters, Duty Rosters, Menus and tent locations of SM and SPL. Senior Scouts who run training stations will receive service hours. With their Scoutmaster’s permission, they may choose to be at the Camporee for Saturday only, or to attend for the entire weekend. **If they choose Saturday only, they must arrive before colors and stay through the Campfire.** Scouts who lead the Scout’s Own Service will also receive service hours.

**UNIFORMS:** Complete official Scouts BSA field uniforms (Class A shirts buttoned and tucked in, belts worn, etc.) are required for check-in, flag ceremonies, Saturday evening campfire program, and the Scout’s Own ceremony. Class B uniforms (Scouting T-shirt) may be worn for activities during the day on Saturday.

**Note: No open-toe shoes are permitted in camp. This includes all participants, visitors, staff, and leaders, both youth and adults.**

**SCOUT CONDUCT:** It is important that all youth and adults conduct themselves in a Scout-like manner throughout the Camporee. Excessive loud noise will not be tolerated. It is the unit’s responsibility to ensure the proper conduct of their members and guests.

**RECRUITING:** The Camporee is a great opportunity to recruit new youth and adults. Interested youth (Scouts BSA age) and adults, who wish to see what fun Scouting is, are welcome to register with a Troop and camp with them. Units should see this Camporee as a recruiting tool and encourage the youth to invite their friends to join them at the Camporee for the Day.

**MEDICAL SERVICES:** It is the unit’s responsibility to have an Annual Health and Medical Record (Parts A, B1, and B2) for all participants. They may be kept in the campsite but must be made available to the medic upon request. **Individuals without medical forms will not be allowed to stay.** Units must bring their unit first aid kits to treat injuries within their capabilities. Units must report ALL injuries and other medical situations to the Camporee Medical Tent, even injuries treated by the unit. All medications,

including over the counter and prescription medications, brought to camp are the responsibility of the unit leader. The Medical Tent will be staffed by qualified medics throughout the event. CPAP users must bring battery packs to power their equipment. There will be no power available in the campsites, however, the battery packs may be recharged at the shelter during the day. COVID restrictions will be implemented depending on the current CDC Guidelines. A Scout is Prepared: All participants must have a mask with them to use if required. Units will be advised if there are changes to the required precautions that are presently in effect.

**CAMPSITE SET-UP:** Units should set up their campsite with their unit number, an American flag and Unit and Patrol Flags. Camporee staff will inspect/judge campsites on Saturday morning using the attached inspection sheet. As units work to FINISH FIRST, it is important that campsites are neatly maintained throughout the event. Staff inspectors will be looking for units to set up model “squared away” campsites, in a Jamboree-like setting, with formal gateways.

**FIRES and COOKING:** Open fires will not be permitted in campsites. Lanterns may be used in the campsites, if elevated off of the ground. All units should plan to cook using propane stoves or fully-contained charcoal grills, elevated off of the ground. Dutch oven or charcoal cooking will be allowed only if the charcoal is raised off the ground. Do not dig into the ground to form fire pits.

**MEALS:** Meals are the responsibility of each unit, and no supplies will be provided by the Camporee Staff. Dinner on Saturday will be a Potluck. Each Troop will be asked to Cook their Favorite Dish for about 10-12 people on Saturday night to Share with others.

**WATER:** Water is available at Izaak Walton. The water spigot is located near the shelter. Units must bring their own water containers **full of water, then refill using the available water as needed.** Scouts should carry their own water bottles during all activities. Washing dishes, playing in the spigot water or any other activity except filling water jugs is prohibited.

**LATRINES:** Bathrooms are onsite and available for use during the Camporee. Female and Handicap facilities will be appropriately marked.

**TRASH DISPOSAL:** Dumpsters will be provided for Camporee use. Refuse and trash are to be collected in plastic garbage bags (provided by the unit) and placed in the dumpster before you leave camp. All participants are expected to practice the Leave No Trace principles to the maximum extent possible.

**PATCHES/RIBBONS:** All registered attendees will receive the Camporee patch. Patches will be distributed to Units following check out and once the unit has turned in at least one evaluation sheet from Unit Leader and One from SPL or Youth Leader.

**TAPS/LIGHTS OUT:** A Scout is Courteous. Taps is at 11:00 PM. Unit leaders must ensure that lanterns are out, and all youth are quietly in their tents. Quiet hours extend until 6:00 AM.

**BAD WEATHER:** Be Prepared. All units should arrive prepared for foul weather. See available training in e-training at [my.Scouting.org](http://my.Scouting.org). In case of a very severe weather threat, the Camporee may be rescheduled.

**RELIGIOUS SERVICES:** A Scout is Reverent. A non-denominational, non-sectarian Scout’s Own Service will be held Sunday morning. All registered Scouts and Scouters must wear field uniforms/Class A’s to this service. Please attend this event and help your fellow Scouts as they fulfill the requirement for their religious emblem and as leaders fulfill requirements for their training. A Scout is Courteous. Since this service is a field service, all other activities in the camporee will cease to reduce noise.

**FEEDBACK:** Units are requested to provide constructive feedback to the staff at the conclusion of the event. Please complete the attached Camporee Evaluation Form (Attachment G) and return it to the check-out person upon exit. Evaluation forms are to be filled out by youth and adults. At least one feedback form must be turned in to receive the Unit’s Camporee patches.

**CHECK-OUT:** Do not leave camp before your site has been inspected. All units must depart no later than 11:00 AM Sunday, April 21st. Each unit is expected to clean their campsite area. Additionally, all units will be assigned a program area to help clean. When ready for check-out, please send a representative from the unit to the Staff Headquarters Shelter to request a check-out inspection. Units will receive their patches upon successful completion of the inspection and once a Camporee feedback form is turned in. Units will not be allowed to pack out of their sites during the Scout's Own Service.

**Attachments:**

**A- Camporee Site Plan (Pending)**

**B- Camporee Inspection Checklist**

**C- Camporee Schedule and List of Activities**

**D- Unit Roster Form**

**E- Unit Skit/Song Request Form**

**F- Camporee Evaluation Form**

**Attachment A**  
**PRINCESS ANNE DISTRICT CAMPOREE**  
**Camporee Site Plan (Pending)**



**Attachment B**  
**PRINCESS ANNE DISTRICT CAMPOREE**  
**Camporee Inspection Checklist**

Campsite # \_\_\_\_\_

Unit # \_\_\_\_\_

SPL Name \_\_\_\_\_

**1) Living Quarters**

- Tents are properly pitched in patrol fashion      2pts
- Tent area is clean and organized      2pts
- Tents are set up in a safe location      2pts
- Patrol Rosters Posted      2pts

Living Quarters Total Pts.      \_\_\_\_\_

**2) Kitchen Area**

- Menu Plan posted      2pts
- Duty Roster posted      2pts
- Dish washing station set      2pts
- Food adequately protected from  
contamination and spoilage      2pts
- Food and water properly stowed off ground      2pts
- Fire Fighting equipment in kitchen area      2pts        
(Sand, Fire Extinguisher)

Kitchen Area Total Pts.      \_\_\_\_\_

**3) Patrol and Troop Areas**

- Patrol Rosters Posted      2pts
- Schedule of Events posted      2pts
- Common Areas are clean & organized      2pts
- Clear of equipment and trash      2pts
- Useful Camp Gadgets being constructed  
or finished      2pts
- Troop takes care of assigned area      2pts

Patrol and Troop Area Inspection Total Pts.      \_\_\_\_\_

4) **Health and Sanitation**

- First Aid kit available 2pts
  - Trash is in cans/bags tied closed 2pts
  - All fuel sources safely stored 2pts
- ground in the fuel yard.
- Clean water is available. 2pts
  - Hand washing stations are set up 2pts

Health and Sanitation Total Pts. \_\_\_\_\_

5) **Flag and Gateway**

- American Flag is properly displayed 1pt
- Troop identified (sign, banner, or troop flag) and properly displayed 1pt
- Gateway is constructed 1pt
- Campsite is decorated for Finish First! 2pts
- Participation in Campfire Program 5pts

Flag and Gateway Total Pts. \_\_\_\_\_

Sub-Total for Campsite Inspection: \_\_\_\_\_

Deductions: \_\_\_\_\_

Total Points for Camp Inspection: \_\_\_\_\_

Camp Inspector's Name: \_\_\_\_\_

Camp inspection Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Bonus Points Awarded: \_\_\_\_\_

Reason for Bonus Points: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Attachment C**  
**PRINCESS ANNE DISTRICT SPRING CAMPOREE**  
**Schedule and List of Activities**

**Friday, April 1, 2022**

6:00-9:00 PM	Registration, Camp Set-up
9:00-9:45 PM	Leaders Meeting at the Shelter (SM and SPL, Station Leader, Eagle Scouts)
9:45-10:30 PM	Cracker Barrel at the Shelter (SM and SPL, Station Leader, Eagle Scouts)
11:00 PM	Taps-Lights Out

**Saturday, April 2, 2022**

6:00 - 8:30 AM	Reveille, Unit Breakfast, Campsite Prep
8:45 AM	Morning Colors/Opening and Announcements
9:00 AM - 12:00 PM	Scout Skills Stations / 1 <sup>st</sup> Merit Badge Session
9:00 - 10:30 AM	Campsite Inspections
12:00 - 1:00 PM	Lunch in Campsites
1:00 - 4:30 PM	Scout Skills Stations / 2 <sup>nd</sup> Merit Badge Session
4:30 - 5:45 PM	Troops Prepare Dinner for Potluck
5:45 - 7:00 PM	Potluck Dinner Under Shelter Cook-off Judging
7:00 - 7:45 PM	Dinner Clean up and Dishes (Camp Sites)
8:00 - 9:30 PM	Campfire-Skits, Songs, OA Call-Out
9:30 - 10:30 PM	Leaders Meeting at the Shelter (Staff, SMs and SPLs)
11:00 PM	Taps-Lights Out

**Sunday, April 3, 2022**

6:00 - 7:30 AM	Reveille, Unit Breakfast, Campsite Prep
7:30 - 8:15 AM	Scout's Own Service
8:30 - 11:00 AM	Strike Camp, Clean-up Campsite, Clean-up Program Area, Final Inspections and Check-out
11:30 AM	Camporee Closed

**Attachment D**  
**PRINCESS ANNE DISTRICT CAMPOREE**  
**Unit Roster**

Unit: \_\_\_\_\_  
Unit Leader (On site): \_\_\_\_\_  
Contact Cell Number: \_\_\_\_\_  
SPL/Youth Leader: \_\_\_\_\_

Patrol Name: \_\_\_\_\_

Patrol Leader: \_\_\_\_\_

Members:

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Patrol Name: \_\_\_\_\_

Patrol Leader: \_\_\_\_\_

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Patrol Name: \_\_\_\_\_

Patrol Leader: \_\_\_\_\_

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Unit Adults:

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**Note.** An Excel spreadsheet can be used with similar content. Use a second sheet if needed.

**\*\*\*\*Turn this form in at Check-in\*\*\*\***

**Attachment E**  
**PRINCESS ANNE DISTRICT CAMPOREE**  
**Skit/Song Request Form**

Unit \_\_\_\_\_

Patrol Name \_\_\_\_\_

Name of Skit/Song \_\_\_\_\_

Brief Description \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OA-Honor Camper Approval \_\_\_\_\_

Forms must be completed in full and turned in to Camporee Staff by Saturday, April 22, 2022, no later than 1:00 PM.

# PRINCESS ANNE DISTRICT CAMPOREE

## Evaluation Form

Please rate the below questions using a scale 1 to 5 (5 being the best).

Location (Site & Facilities):	1	2	3	4	5
Leader Guide (Overall):	1	2	3	4	5
· Did it help prepare you for this weekend?	1	2	3	4	5
· Was it available in time?	1	2	3	4	5
· Was any information missing? Elaborate below	1	2	3	4	5
· Was it easy to Register?	1	2	3	4	5
Theme & Skill Stations (Overall):	1	2	3	4	5
· Fit with the theme?	1	2	3	4	5
· Was the Camporee Staff knowledgeable?	1	2	3	4	5
· Were events fun & interesting?	1	2	3	4	5
· Would you like to see this theme used again?	1	2	3	4	5
Campfire (Overall):	1	2	3	4	5
· Was the length of the Campfire appropriate?	1	2	3	4	5
· Did you find skits & songs were appropriate?	1	2	3	4	5

Would you like to help plan the next Princess Anne District Camporee?

Yes, count me in!                       I don't know, call me when it's time.  
 I might be able to help in a limited capacity.                       Are you crazy?

Contact Info:

Name \_\_\_\_\_

Email \_\_\_\_\_

Cell # \_\_\_\_\_

Unit \_\_\_\_\_ Position \_\_\_\_\_

Suggestions/Comments: