

Colonial Virginia Council

# UNIVERSITY OF SCOUTING



**January 11, 2025**

Peninsula Community Chapel  
4209 Big Bethel Road  
Yorktown, VA 23693

(Note: Catalog Current as of November 22, 2024)



# Colonial Virginia Council University of Scouting

University of Scouting is an adult training day for all levels of scouters. It is open to any registered member of Scouting America. The training recognition is set up as a college degree program. For every training you attend (except medical and OA), you will earn hours of study just as you would if you were in college. Each instructional block consists of 50 minutes of instruction and is limited to 20 participants. Classes scheduled for multiple periods count as multiple hours of study. Please register early, classes may fill up fast.

**Degrees:** – The University offers recognition in the form of three degrees and continuing education. The patch and rockers are temporary patches and can be worn on the right uniform shirt pocket.

## **Bachelors Degree**

- Must complete six (6) hours of study.
- The graduate will receive a diploma, the CVC University of Scouting patch, and a Bachelor's rocker.

## **Masters Degree**

- Must hold a Bachelor's Degree from this or any other University of Scouting.
- Must complete six (6) additional hours of study.
- The graduate will receive a diploma and a Master's rocker.

## **Doctorate Degree**

- Must hold a Master's Degree from this or any other University of Scouting.
- The process to obtain a Doctoral Degree normally spans two years. It includes participation in doctorate orientation courses, development and completion of a research topic and/or project, preparing the research paper or project closeout report, and then presenting and defending your work to an evaluation panel. See details in Class Catalog.
- The graduate will receive a diploma and a Doctorate rocker

## **Continuing Education**

- Must hold a Degree from any University of Scouting.
- Must complete six (6) additional hours of study.
- The graduate will receive a certificate and a Continuing Education rocker.

**Note on Medical Readiness Courses:** Medical readiness courses are provided at a discount and convenience to registered Scouting America volunteers and appropriate age youth. Medical course hours do not credit to degree requirements described above. Separate certifications are received.

**Note on Order of the Arrow Polestar Course:** Polestar course hours do not credit to degree requirements described above. Separate certifications are received.

**Registration** - The anticipated attendance requires advance scheduling. To ensure the best possibility of attending your desired courses, early registration is essential. All registrations received at the Scout Service Center or through the online registration on or before Saturday, January 4, 2025 will be included in the master schedule of courses, and you will receive a personal schedule upon arrival at the University of Scouting. We request you wear your full field uniform. Students should bring a writing instrument and paper, or a note-taking device. Members of the same unit should avoid everyone taking the same classes and attend different sessions to enhance the experience and to bring as much knowledge as possible back to their unit.

**\$25.00 Registration Fee by December 28, 2024, \$35.00 Registration Fee from December 29, 2024 to January 4, 2025. \$50.00 Walk-in Fee to register on or after January 5, 2025. Save Money, register early.** The registration fee includes attendance at six University of Scouting courses, a patch, lunch, certificate of attendance and/or other forms of recognition as appropriate, liability insurance recovery, facility charges, and administrative costs.

**Late Registrations/Walk-ins** –The council office will not accept registrations after January 4, 2025. Participants wishing to sign up between December 29, 2024 and COB January 4, 2025 will be charged a fee of \$35.00. On or after January 5, 2025 any unregistered participants must register in person as a “walk-in” at the University of Scouting, prior to 8:30 am as the opening ceremony begins promptly at 8:45 am. Those registering at the door will receive course assignments based on availability of space and instructors. In addition, there may not be sufficient handouts for any walk-in participant. Walk-ins will be assigned on a first-come, first served basis and will be charged the full **\$50.00** registration fee. Due to time constraints, walk-ins may be unable to complete registration in time to attend a course scheduled for the first period. **WALK-INS ARE DISCOURAGED, BUT NOT PROHIBITED.**

**Opening Ceremony** – There will be a short opening ceremony for all participants. Degrees certificates and patches will be available at day’s end.

**Class Changes** – If you change classes during the day you may find that the instructor may not have enough handouts for you. It is highly recommended that you ensure you schedule those courses you want to take and then stick to your assigned schedule. In addition, if you decide to change classes after the start of the first session you may not receive credit for the class.

**Event Cancellation/Refund Policy** – In event of inclement weather, the decision to cancel the University of Scouting program will be made prior to 8:00 p.m. on Friday, January 10<sup>th</sup> by the Scout Executive. This information will be communicated by CVC e-mail blast to all registered participants and posted on CVC web site front page. If the University program is cancelled, you may choose to obtain a partial refund by sending a request for refund to e-mail [Joshua.JonesStClair@scouting.org](mailto:Joshua.JonesStClair@scouting.org) prior to February 3, 2025. The amount of the refund will be determined after administrative costs and encumbered expenses are paid. Refunds are intended to be mailed by the end of February.

**Patch Replacement.** Anyone desiring a replacement or duplicate University patch may purchase one for \$5.00 and degree rockers for \$1.00, subject to availability. Replacement patches will only be made available at the University event. Replacement patch and/or rockers must be verified by the Registrar by the individual providing proof of completion (certificate or some other documentation).

**Refreshments** – The Colonial Virginia Council Wood Badge Association (WBA) will be providing lunch (included in the registration fee) and offer refreshments for sale in the main lobby during the University. Lunch benefits the WBA Training Scholarship fund to support Wood Badge and NYLT. Concessions will be cash only. If you bring your own coffee cup, the price will be \$3.00 for the first cup and refills throughout the day will be free.

**Static Displays** – The lobby/registration area provides space for setting up static displays of Scouting-themed materials at no cost to the exhibitors. In the past, these have included Wood Badge, National Youth Leadership Training (NYLT), Venturing, Sea Scouting, High Adventure, and other promotional materials for Scouting programs and upcoming events. Your display must be **self-contained** (i.e., require no electricity or other services). Tables (6 foot fold-outs) are available. Only one display per subject, please. Please contact Mike Murawski ([mamurawski@verizon.net](mailto:mamurawski@verizon.net)) to reserve space.

**Instructors** – All instructors must fill out a registration form or register online and pay any required fees. Please check the Instructor block and list the course(s) you will be teaching in the appropriate period under Primary Choices. Upon arrival please check in with the Registrar before proceeding to your room. Bring either a hard copy or a soft copy of your outline, syllabus, and all handouts for the College President’s master copies. Instructors teaching and attending six hours of classes will receive credit for the appropriate degree.

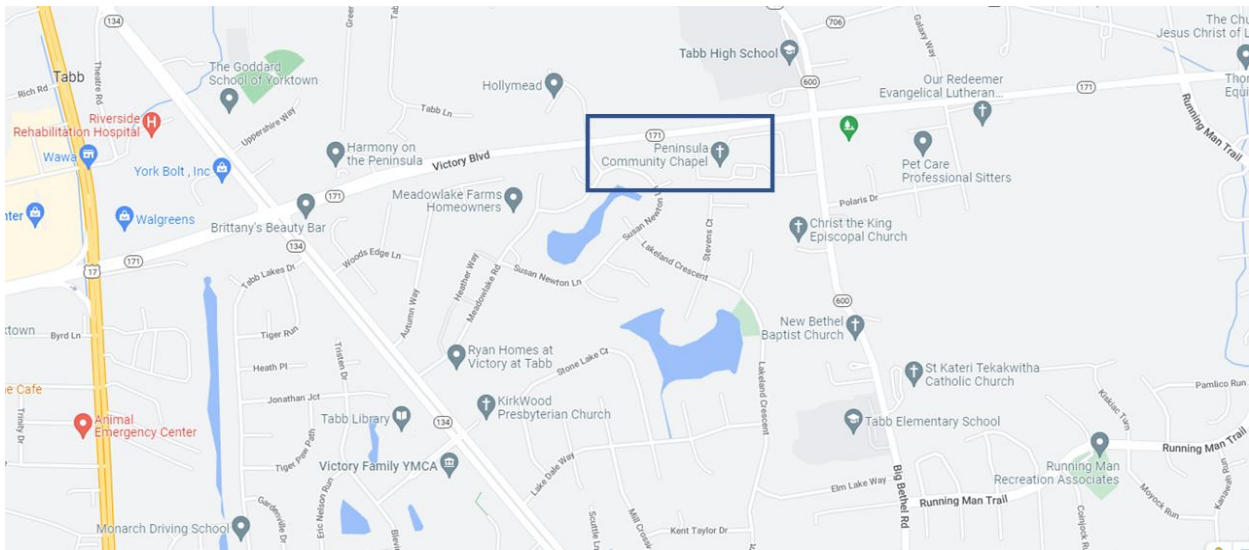
**Basic Schedule** – Participant specific personal schedule to be provided at check-in for pre-registered attendees.

- 8:00 a.m. – 8:45 a.m. Check-in/Registration
- 8:45 a.m. – 8:55 a.m. Opening Ceremony
- 9:00 a.m. – 11:50 p.m. University Morning Courses (Check personal schedule for course times.)
- 12:00 p.m. - 12:50 p.m. Lunch
- 1:00 p.m. - 3:50 p.m. University Afternoon Courses (Check personal schedule for course times.)
- 4:00 p.m. Closing Ceremony & Adult Recognition Reception

## Location

Peninsula Community Chapel, 4209 Big Bethel Road. Yorktown, VA 23693

<https://www.pccyorktown.com/>



**NOTE: This is a Smoke Free Campus, no smoking anywhere on the property or in vehicles on the campus.**

HAVE LEADERS IN YOUR UNIT ATTEND SEPARATE COURSES!, SHARE  
INFORMATION! **WEAR YOUR UNIFORM!**

## Class Catalog – Cub Scout Leaders

- 103** 11:00-11:50 am ***Cub Leader Pow-Wow***  
This is a large-group session. This is an opportunity to compare notes with other Cub Leaders and find answers to various questions. After the serious work is done -  
- Bring your favorite skit (and materials as needed), find friends here, get it organized and show it off. Bring your favorite song (s), find friends here, sing it together. Bring your favorite cheer(s), lead everybody doing it. Run-ons allowed. This is an opportunity for all Cub Leaders to share the fun of the program with fellow units, AND MAKE A LOT OF CUB SCOUT NOISE!!!!. You will be in a large room, with a stage. Everybody will get a turn, so be prepared. (Note: All other Cub Scout academic classes are suspended for this item.) You will be asked to provide the title of your contribution when checking-in so the leader can organize the order. If you don't know of any, UOS Staff will have resources available for you to choose something. It must be FUN, FUN, FUN for a Cub Scout. Let Cub Chaos Rule Day!
- 105** 2:00-2:50 pm ***Leave No Trace for Cub Leaders***  
We will cover how to teach Cub Scouts good LNT principles, what awards are available, and where you can go for resources and more help.
- 106** 3:00-3:50 pm ***Cub Scout Range and Target Activities***  
Cub Scout shooting sports programs may be conducted only on a district or council level. Archery, BB gun, and slingshot are restricted to day camps, Cub Scout/Webelos Scout resident camps, council-managed family camping programs, or to council activities where there are properly trained supervisors and all standards are enforced. Come and learn the requirements.
- 111** 09:00-10:50 am ***Pack Administration [2 Hours]***  
Pack Management Skills. What information do you need to gather and what to do with it. Keeping good financial records. Informed Consent/Medical Information forms. Managing Scout/Leader information. Pack Annual Planning. Pack Recharter. Recruiting new scouts. Recruiting new committee members. Fundraising. Scrounging. BeAScout. On-Line Youth registration.
- 114** 1:00-1:50 pm ***Pack Advancement & Reporting***  
Using Scoutbook and Internet Advancement. How to keep accurate advancement records. What information can be stored in Scoutbook. Adding scouts/leaders, creating user accounts, setting permissions, updating advancements, printing/saving reports, uploading advancement file to Internet Advancement.
- 115** 2:00-2:50 pm ***Improving Pack Communication***  
Different ways to communicate. Improving communication between Cubmaster and Den Leader. Developing communication between the Cubmaster (Program) and Committee Chair. Maintaining a pack webpage. Getting information out to pack families. Staying connected with parents in each den. Keeping problems/issues out of sight of scout families.
- 116** 3:00-3:50 pm ***Creative and Captivating Campfire Planning for Cubs***  
Campfires are a scouting tradition as venerable as scouting itself. We will cover how to make the most of the campfire experience. Discuss ways to engage scouts in campfire fun, planning the agenda to set the proper tone and tempo, campfire Do's and Don'ts, sources for captivating storytelling, and Cubmaster/Den Leader minutes.

- 121** 9:00-10:50 am ***Cub Scout Program (Tiger, Wolf, Bear) [2 Hours]***  
 Tips, tricks and strategies to complete new adventure requirements. How to make learning the Scout Oath and Law fun. How to prepare families for new requirements for hiking and camping. Parent's Guide requirements. Answers to Frequently Asked Questions. Network with other Den Leaders on how they completed adventures. How to deal with some of the more challenging adventures in each rank. Including Den Chiefs in planning and leading den meetings. Roles of denners in each den. Resources available (*Scout's' Life, Scouting Magazine, Scouting website*).
- 124** 1:00-2:50 pm ***Cub Scout Camping, Hiking, and Outdoor Activities [2 Hours]***  
 This course will cover the national Cub Scout camping guidelines. Age guidelines. Approved locations. What type of facilities must be provided for Cub Scouts and family members. How to get a location approved by the Council. Camping opportunities by age (Day Camp, Resident Camp, Pack Overnighters, Webelos and AOL Camping, Cub-o-rees, Webelorees). Planning for food for den or pack camping. Planning age-appropriate activities. How to get the scouts involved in planning. What equipment do you need to support a large group? What equipment do you need for den camping? How to make sure the scouts are prepared for the weather. Practical aspects of Webelos camping. Camping with a troop. Buddy rule. Two-Deep Leadership. Youth Protection guidelines for tenting. How to work with new families who have never camped (types of tents, appropriate clothing for weather etc.). Importance of BALOO training. Safe-Defense Swimming Guidelines. Guidelines for trips and excursions. Limitations on boating and shooting sports. Cub Scout Outdoor Activity Award. Where to hike. Preparing for different length hikes. What to bring or not to bring on hikes (Cub Scout Six Essentials). Helping scouts pack a day pack for a hike. Moving from 1-foot hike to 5-mile hike (Tigers to Arrow of Light). How to prepare for the weather. Proper clothing/shoes. What to teach scouts to do if they are separated from the group. Outdoor Code and Leave No Trace Principles. Activities to keep the scouts engaged during a hike (prevent boredom and complaining)
- 126** 3:00-3:50 pm ***Webelos/AOL Transition***  
 This course will address how to prepare the scout and the family for moving on to Scouts BSA (knowledge beyond the Webelos Den Leader's Guide), making sure that they are aware of the changes and expectations that will be happening after crossing over.
- 131** 9:00-10:50 am ***Cubmaster's Toolbox [2 Hours]***  
 How to manage a good Cub Scout program. Working with Den Leaders. Communicating with Den Leaders. Enhancing relationship with the Pack Committee. How to plan and execute a successful pack meeting. Getting den leaders involved in pack meetings. Suggestions for things to do and highlight some things to avoid. Tips for recruiting Den Leaders.
- 134** 1:00-1:50 pm ***Running a Successful Lion Program***  
 Learn how to start and run a successful Lion program in your Pack. Lions introduce kindergarteners and their families to Cub Scouting and offers age-appropriate activities that will excite them to continue with the Tiger program in 1st grade.
- 136** 3:00-3:50 pm ***STEM Program for Cubs***  
 From fun science all the way to NOVA, learn how you can integrate a successful STEM program into your Den or Pack!

- 141** 09:00-10:50 am ***Webelos and AOL Program [2 Hours]***  
Tips, tricks and strategies to complete new adventure requirements. Encouraging the youth to take responsibility for reporting accomplishments directly to the den/patrol leader. How to make learning the Scout Oath and Law fun. How to prepare families for new requirements for hiking and camping. Parent's Guide requirements. Attending Webelorees and Resident Camps. Answers to Frequently Asked Questions. Network with other Den Leaders on how they completed adventures. Troop visits and activities. Basics of AOL camping. AOL-to-Scout transition. Increasing youth responsibilities in planning and executing den activities (roles of denners). Including Den Chiefs in planning and leading den meetings. Resources available (*Scout's Life*, *Scouting Magazine*, Scouting website).
- 144** 1:00-1:50 pm ***Cub Scout Magic***  
Need some quick activities to grab your cubs' attention, fill some extra time at the end of a Den or Pack meeting, have your Cubs lead activities at your next Blue and Gold dinner, have fun with the youth at a church gathering or to entertain some neighborhood kids, learn and try some of the activities found in the Cub Scout Magic book. This session will focus on using simple materials like match sticks, coffee stirrers, toothpicks, or soda straws to make a starting figure and then giving instructions to move or remove some objects and make a new shape. You can do math, addition and subtraction, with the sticks along with spelling, weights, and measures. Next, you'll learn some puzzles and games, rope/knot tricks, ring tricks, cup turning challenges, and paper loop tricks.
- 145** 2:00-2:50 pm ***Blue and Gold Banquet***  
The Blue and Gold Banquet is one of the highlights of the year. Learn the steps to ensure that your banquet is successful. Get some ideas for themes, decorations, and venues.



## Class Catalog –Scouts BSA Leaders

- 301** 9:00-9:50 am ***Scout Leadership Training Opportunities & Implementing ILST/C/S***  
One of the Aims of Scouting is Leadership Development. BSA provides several formal training courses to achieve this aim. They are ILST/C—Introduction to Leadership Skills for Troops and Crews (conducted at the unit level), NYLT--National Youth Leadership Training (conducted at the council level), and NAYLE National Advanced Youth Leadership Experience (conducted at the national level). The class will also review the ILST/C syllabus so you can implement it in your unit. The purpose of the ILST/C is to teach Scouts with leadership positions about their new roles and how to most effectively reach success in that role. ILST/C is a pre-requisite for attending NYLT.
- 302** 10:00-10:50 pm ***Developing a More Welcoming Environment for Diverse Youth and Leaders***  
This course is to help leaders develop approaches and strategies to welcome more diverse youth and leaders into your unit. We will be discussing Scouting America's Diversity Equity Inclusion program, and also looking at the Order of the Arrow's DEI groups. These groups include: Scouts of Color, (Scouts with Diverse Racial and Ethnic Backgrounds), Scouts with Disabilities, Women in Scouting, and LGBTQ+ Scouts. This training also works as an "intro" of sorts to the Citizenship in Society Merit Badge.
- 303** 11:00-11:50 am ***Girl Troop Forum***  
Managing a successfully run Scouts BSA Troop is a challenge for both new and experienced Scouters. This session will be a forum discussion on what is working for the girl troops in the Colonial Virginia Council and how these units can continue to grow. This class will be facilitated by both male and female Scouters currently working with girl troops. Participants will be encouraged to share their Starts, Stops and Continues during the session, and may ask questions to the panel.
- 304** 1:00-1:50 pm ***Knots***  
The one thing all Scouts should be able to do it tie knots. From the square knot to the sheepshank. Don't be the leader who can't tie the bowline. This course will help to the lay the ground work to the art of knot tying.
- 305** 2:00-2:50 pm ***BSA Distinguished Conservation Service Award***  
The fundamental purpose of the BSA Distinguished Conservation Service Awards program is to encourage learning by the participants and to increase public awareness about natural resource conservation. Understanding and practicing sound stewardship of natural resources and environmental protection strengthens Scouting's emphasis on respecting the outdoors. The goal of this awards program is to encourage and recognize truly outstanding efforts undertaken by Scouting units, Scouts and Venturers, adult Scouters, and other individuals, corporations, and institutions that have contributed significantly to natural resource conservation and environmental protection.
- 306** 3:00-3:50 pm ***Recruiting & Retaining Scouts***  
Bringing in new Scouts and keeping them through the years is a tricky task, but readily doable. Come learn the methods to keep all ages interested and growing in your troop. Discover some untapped places to look for youth including sports leagues and church youth ministry.
- 311** 9:00-9:50 am ***Planning the Troop Program***  
Take a complete tour of Scouts BSA with a focus on a year-round program. Topics include advancement, the patrol method, training, discipline, parental involvement, troop meeting planning, the PLC, summer camp, and program planning.

- 312** 10:00-10:50 am ***Games With a Purpose***  
Baden Powell said that Scouting was a "Game with a Purpose". Learn about a variety of great games and activities your troop can use to fulfill this challenge.
- 313** 11:00-11:50 am ***Mentoring***  
Mentoring is an opportunity for a person to grow through discovery. This session will address various mentoring models and way to be a mentor to Scouts and Scouters. Perfect course for Scoutmasters and Committee Chairs.
- 314** 1:00-1:50 pm ***Boards of Review – Tenderfoot to Life***  
The course will discuss the purposes of the board of review, offering suggestions for the types of questions that can or should be asked.
- 315** 2:00-2:50 pm ***Board of Review – Eagle Scout***  
The course will also discuss the purposes of the board of review, offering suggestions for the types of questions that can or should be asked.
- 316** 3:00-3:50 pm ***Life-to-Eagle Mentoring***  
This course will help Scout Leaders mentor Life Scouts through the Eagle Leadership Service Project. Review the process for the Life Scout to select, plan, and execute his project. Discuss how conservation projects should be considered. Provides insight to leaders on how to guide the youth in meeting this challenging requirement for earning the Eagle Scout rank. Course will cover the "top ten" stumbling blocks a Scout may encounter on this leg of the "Road to Eagle".
- 321** 9:00-9:50 am ***Troop Ceremonies***  
Provide immediate and meaningful recognition to your scouts by including ceremonies into your presentations. Ceremonies include new scout recognition, rank advancement, new leader inductions and several historic/patriotic ceremonies for opening/closings. Participants will receive a resource book of ceremonies to use in their troop.
- 322** 10:00-10:50 am ***Troop Administration***  
From the time a youth joins the Troop along his entire trail to Eagle, it's important to have accurate records. This course discusses the hows, whats, and whens of troop paperwork. This course will give the Scoutmaster, Assistant Scoutmaster, and Committee members the roots and tools for effective troop record keeping. It focuses on the organizing and recording the information using BSA forms. It will also cover the use of BeAScout, Troopmaster, Scoutbook, and on-line youth registration.
- 323** 11:00-11:50 am ***The Scout Experience***  
A discussion of the goals and methods of Scouts BSA with an emphasis on ways a troop can implement a Scouting program to more effectively achieve scouting goals. We will examine the first 18 months of a Scout with a critical eye to determine how the troop can best grow our Scouts into leaders whom can make ethical decision over one's lifetime.
- 324** 1:00-2:50 pm ***Hiking & Backpacking [2 Hours]***  
The need for regular hiking trips will be discussed as well as the requirements for Scout planning and evaluation of the event in this advanced session covering the requirements for a successful backpacking trip. Discussions will focus on equipment, clothing, physical requirements, planning and evaluating the event, special foods, foot care and shoes, ins and outs of cold weather camping, and special places to hike.

- 326** 3:00-3:50 pm ***Merit Badge Counselor Orientation (BSA Course Code D-76)***  
 This one-time training is required to become a registered Merit Badge Counselor. It provides new and prospective counselors with the basic knowledge and skills needed to get started, and can serve as a refresher to veterans. It involves a step-by-step overview of the registration and approval process, discusses helpful methods and resources, and the requirement for Youth Protection Training. Participants will learn about their unique role, the process of counseling, and related national policies and procedures.
- 331** 9:00-9:50 am ***Somewhere Different and High Adventure***  
 The troop's been to the local scout camp, national and state parks that are nearby, but itching for someplace new – maybe some different activities, more challenging hikes, trying backpacking, or taking in some really awesome programs offered somewhere they've never been. This course covers some locations you may not have discovered, resources to help find out about them, and most of all, some testimonials to help plan your next new outing. We will look at the various high adventure camps around the United States. Learn what Florida Sea Base, Northern Tier, Philmont Scout Ranch, and the Summit Bechtel Family National Scout Reserve have to offer and what it takes to participate in a chosen program.
- 332** 10:00-11:50 am ***Outdoor Ethics Orientation (BSA Training Code S111)***  
 This course introduces the concept of Outdoor Ethics in a fun and engaging way. It should help leaders at all program levels understand the general principles behind Scouting's outdoor ethics program. By the end of the class the participants should know: Outdoor Code and Outdoor Ethics, how Leave No Trace, Tread Lightly, and the land ethic / stewardship support the Outdoor Code; Outdoor Ethics Awareness and Action Awards program, how to locate additional resources and what opportunities are available for further training.
- After this course and completion of the on-line online Leave No Trace 101 course and online Tread Lightly 101 Awareness course, participants should have enough knowledge to conduct workshops within their respective units/district/organizations and help youth earn their Outdoor Ethics Awareness Awards.
- 334** 1:00-1:50 pm ***Service Projects***  
 What makes a good troop service project? How do you find ideas and who should you contact to follow up on these ideas? After you completed the project, where do you record your work? How do service projects affect your troop? We'll answer as many of your questions as we can!
- 335** 2:00-2:50 pm ***Patrol Leader Council (PLC): The Key to a Youth-Led Troop***  
 The PLC - what is it, and how should it be used in the troop? The vision of this session is to understand the role of the Monthly PLC in the operation of the troop, enhance youth-planned and youth-led meetings in the troop, provide resources and knowledge to improve PLCs in their troop and provide for youth leadership development in your unit.
- 336** 3:00-3:50 pm ***Scoutmaster Conference***  
 Required for every rank along the trail to Eagle, the SM Conference is the final check of a Scout's readiness for their next rank. This course will teach Scoutmasters, ASMs and other troop leaders about the purposes of the Scoutmaster's Conference and offer suggestions for questions that could be asked.

## **Class Catalog – General Scouting**

- 601** 9:00-9:50 am ***Intro to Venturing and Sea Scouts***  
Scouts can belong to Crews and Ships, at the same time they belong to Troops. Do you have Scouts (14+) interested in new adventures and different kinds of Scouting? Come learn about local Venturing Crews and Sea Ships available to re-spark their Scouting spirit and sense of adventure.
- 602** 10:00-10:50 am ***Unit Budget Training***  
No one gets into Scouting to do budgeting or plan how to fund a unit, but taking these steps are a key component to running a successful unit. Creating a budget is an essential part of every well-managed, well-financed unit. This class will help you understand how to complete this essential process.
- 603** 11:00-11:50 am ***Fundraising***  
The Girl Scouts are well known for their cookie sales. Scouting America troops, packs, ships, and crews have no national fundraising item. Each unit makes their own fundraising decisions. Many councils participate in popcorn and peanut sales, but the strong competition in many areas causes troops to look for alternative ways to raise funds. To help with your efforts, this class will offer some fundraising ideas you might consider.
- 604** 1:00-1:50 pm ***Map and Compass***  
This training will give you the knowledge and skills to help Wolf Cub Scouts fulfill the map and compass requirements for the Finding Your Way Elective. In addition, this training will progress to the skills needed for the Second Class and First Class Navigation requirements. Compasses will be provided, but bring your own if you (or your unit) have one.
- 605** 2:00-2:50 pm ***Event Planning***  
What does it take to put together a District or Council event? What are the details of scheduling, budgeting, facilities and materials, staffing, advertising, registration, coordination, reporting, and risk management to make something happen? These events could be focused on training, recruiting, activity, high adventure, and more.
- 606** 3:00-3:50 pm ***Unit Level Risk Management and Scouting Insurance***  
There is an element of risk in many things we do in Scouting. Scouting America has developed procedures over the years to help you assess the risk of various activities and propose strategies to safely accomplish the event. These vary from the Guide to Safe Scouting to safety training programs. Additionally, there is the Scouting America Insurance to consider. Leaders should be aware of what is and is not covered by Scouting America insurance and how it works with your personal insurance policies.
- 611** 9:00-9:50 am ***A Scout is Reverent***  
Every Scout is encouraged to practice their religion according to their faith. Scouts and Scouters of all ages and faiths have an opportunity to participate in the Religious Emblems Program. This course provides an overview of the Religious Emblems Program and includes information and how to train/use the Pack Religious Emblems Coordinator or Troop Chaplain and Chaplain Aide in your unit program. This course also teaches Scout leaders how to teach or conduct a simple Interfaith worship service at camp, on the trail, or during other outings. When we conduct Scouting activities, it is important that we call attention to a Scout's "Duty to God" through prayer at meal times and at other appropriate occasions.

- 612** 10:00-10:50 am ***International Scouting Opportunities***  
Scouting is happening all around the world – there are National Scout Organizations representing their home countries and delivering the promise of Scouting in virtually all areas and regions globally. The BSA International Department works to help Scouts and Leaders from the BSA to experience the bigger picture of Scouting and connect with it through our involvement in the World Organization of the Scout Movement. This class will discuss the various possibilities.
- 613** 11:00-11:50 am ***Order of the Arrow in Your Troop, Crew, or Ship***  
Purposes and principles of the OA. How to hold a successful election. How the OA supports the troop, crew, or ship and reinforces Scouting ideals. How the OA can refocus your older Scouts and get them recommitted to the unit. Advanced leadership opportunities for Scouts in the OA. How the fellowship of older Scouts from many units increases a Scout's interest in Scouting.
- 614** 1:00-1:50 pm ***Selecting Quality Leaders***  
Recruiting is an ongoing responsibility. This session will provide an overview of the seven step of recruiting a key adult unit leader and will prepare participants to recruit new leaders for your units leadership needs.
- 615** 2:00-2:50 pm ***Incident Reporting - How & Why***  
Who to tell when something happens on an outing. Where and how to report the issue (no matter how small or large). Why do we need to report it?
- 616** 3:00-3:50 pm ***Scoutbook***  
In this course, you will learn tricks to make using Scoutbook easier. Topics include the volunteer written and supported Feature Assistant Extension for Scoutbook, managing connections and moving Scouts to new units. This course will have plenty of time for Q&A so the course will go where attendees want.
- 621** 9:00-9:50 am ***Commissioner's Cup***  
Are you interested in your unit earning the CVC Commissioner's Cup Award? This class will cover the rules, answer questions and provide advice. We will show how the previous winners did it. The class will show how to report your data using the internet advancement 2.0/scout book methods and what to do if you use troop master.
- 622** 10:00-10:50 am ***What is Commissioner Service?***  
Youth experience Scouting in Packs, Troops, Crews, Ships, and Posts. The healthier the unit, the more wonderful things will happen for these youth involved in Scouting. To help make this occur, Scouting America provides a program of unit service through adult Scouters specifically commissioned to help chartered organizations and unit leaders to achieve the aims of Scouting by using the methods of Scouting. If you think this is a role for you, come talk with us about this opportunity
- 623** 11:00-11:50 am ***Fish On!***  
Fishing is 4th among Scout Interests. Why not incorporate fishing into your program? We will cover safety, knot tying, "match the hatch", approved Scouting casting techniques, C.P.R. (Catch, Photo, Release), Backyard Bass game, and Council resources. Whether you want to become a Merit Badge Counselor or run a Cub Scout fishing event, this course is for you!

- 624** 1:00-1:50 pm ***The Unit Dashboard***  
The Unit Key Three, and their delegates have access to the Unit Dashboard in My.Scouting for their unit. This class reviews what information the Unit Dashboard displays, what are the click-thru functions, where the data comes from. and how to use the information to focus your efforts to improve your unit.
- 625** 2:00-3:50 Pm ***Working With Youth with Disabilities. (2 Hours)***  
This course will provide Scout leaders with suggestions for working with youth with disabilities. The course will focus on the specific needs of Scouts with learning disabilities, ADD/ADHD, autism, Asperger’s Syndrome, emotional difficulties, physical disabilities, hearing impairment and blindness. Activities, resources, and alternative requirements for rank advancement will be discussed. A review of requirements for Wolf “Cubs Who Care” and Webelos “Aware and Care” Electives as well as Disabilities Awareness Merit Badge will be done.
- 635** 2:00-3:50 pm ***How to Use and Care for your Unit Trailer (2 hours)***  
What constitutes a useful Scout Trailer? What at the different kinds? What are ways to design and modify your trailer to keep things organized and find-able? How and where should it be secured? What are some ideas for trailer decorations and advertisements? This two period class will also cover how to hook it up, check lighting, mirrors and visibility, driving safety, braking distance considerations, how to backup, and how to park.

## **Class Catalog – Order of the Arrow Training**

- 701** 9:00-11:50 am  
1:00-3:50 pm ***Polestar: Induction Leadership Training This is an ALL DAY Course.***  
Polestar is the Order of the Arrow’s national Induction Leadership Training. It helps Arrowmen understand the entire Induction process, from Unit Elections through the Ordeal and ending in Brotherhood. *Polestar: Induction Leadership Training* clarifies the true service the OA provides to Scouting and how the Induction achieves this purpose. *Polestar* builds excellence in execution of the Induction, helping lodge leaders to improve membership activation and retention.. This OA training course is provided at this venue as a convenience to OA members. OA Training hours do not credit to University degree requirements described above or receipt of University patches. Registration for this class includes lunch.

## **Class Catalog – Den Chief Training**

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- C31** 9:00-10:50 am  
**103** 11:00-11:50 am ***Den Chief Training [2 Hours]***  
Scouts wishing to become den chiefs will take this course as part of their training to become a den chief. The training identifies den chief responsibilities and tasks, and describes the den chief’s relationship to the adult den leaders and how that relates to the den chief’s activities with the den. Note: Highly recommend Den Chiefs attend the Cub Leader Pow Wow after this class (See class 103) **NOTE: Unless staying for lunch, Youth must be picked up after completion of the training (Approximately 11:50 am)**

## **Class Catalog – Doctoral Program**

- First Year Doctoral Candidates: Complete Doctorate courses **904 and 905**. You will have time during the University to select an additional four elective sessions. Doctoral Candidates must demonstrate at least 1 hour in each Scouting program area offered by the University (Cub, Scouts BSA, and General Scouting). You may serve on staff during the periods that courses 904 and 905 are not scheduled. Ensure you schedule your attendance.
- After completing the first-year requirements, complete an individual Scouting-related project (as approved by the Doctorate review committee) and submit a final report of your project for approval of the review committee. Four copies of the final reports are due to the Dean of the Doctorate programs at least 2 weeks prior to the date/time presentations will be made.
- To receive a Doctoral award, candidates must submit their thesis or project reports to the Dean of Doctoral Programs and/or President of the University of Scouting and/or the Council Training Chair not later than November 1<sup>st</sup> immediately prior to the desired convening of the University at which the Doctoral certificate is requested. Anytime during the year prior to November 1 is acceptable.
  - ✓ The candidate will present his/her work to a panel for evaluation and acceptance. The panel shall consist of a minimum of three individuals one of whom will be the Dean of Doctoral Programs. Presentations are expected to last approximately 45 minutes. The candidate is expected to make a presentation lasting approximately 30 minutes and the remaining 15 minutes for the panel's questions. Doctoral presentations are made outside the scheduled time of the University as mutually agreed upon by the candidate and the Dean.
  - ✓ Candidates should be prepared to respond to questions about their project including technical/detailed questions regarding references, research and/or conclusions from the effort to defend their conclusions and recommendations.
  - ✓ The Dean of Doctoral Programs need 3 copies of your presentation - one for each panelist brought to the event and an electronic version in advance so we can select and prepare the review panel.
  - ✓ Preference is to do prior to the University and we can arrange a location. Also need to know what if any support you need - projector, screen, etc.
  - ✓ If your project has stalled or you otherwise need some assistance, contact the Dean of Doctoral programs or the registrar to schedule a time during the University to meet and develop a plan to resuscitate the project. **Course #906** provides a scheduled time to work on recovering.

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<b>904</b>	1:00-1:50 pm	<p><b><i>Starting &amp; Developing a Doctoral Project</i></b></p> <p>You will select, define, and focus on an idea for your Doctoral project. You will develop a plan of action; identify people and materials needed. Discuss documentation and how to complete the project. You will also learn about developing an outline, organizing thoughts and the order of ideas, and developing a suitable format. Candidates have an opportunity to discuss each portion of writing the thesis (i.e., abstracts, supporting material, appendices, &amp; bibliography).</p>
<b>905</b>	2:00-2:50 pm	<p><b><i>Doctoral Practicum</i></b></p> <p>Participants will write the timeline (in outline form), abstract their Doctoral project, get the project approved by the Doctoral Committee. An advisor, if requested, will be assigned.</p>
<b>906</b>	3:00-3:50 pm	<p><b><i>Doctoral Laboratory</i></b></p> <p>This period is reserved to meet with the Dean of Doctoral programs to review project status, help refine thesis topics, or help doctoral candidates in their progress. This is an optional period that allows the candidate to receive more individualized instruction and assistance. Candidates with stalled projects or encountering difficulty are encouraged to schedule this time to meet with the Dean.</p>

## **Class Catalog – Medical Emergency Readiness Program**

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**M01** 9:00-11:50 am  
1:00–3:50 pm ***ECSI Certification – Wilderness First Aid: This is an ALL DAY Course. (BSA Course Credit N02) There is additional expense for this course.***  
Provides Scouting leaders with Scouting-approved Emergency Care and Safety Institute (ECSI) certification in Wilderness First Aid. This certification is recognized to fulfill the first aid training requirements for high adventure bases such as Philmont and Sea Base. Note that Philmont will require 3 qualified participants per crew in 2025. Units that undertake adventure trips in areas where professional medical care is more than 30 minutes away are strongly recommended to have leaders certified in Wilderness First Aid. This is a blended course that requires completion of a 10-hour online knowledge course and exam, followed by in-person skills review and testing at University of Scouting. ***Class size limited to 12.***

### SPECIAL NOTES:

1. Students must be at least 14 years old.
2. Certification in cardio pulmonary resuscitation (CPR) is bundled with this course.
3. This course provides a complete certification in both CPR/AED and Wilderness First Aid. Students must complete the online ECSI course for Wilderness First Aid as a pre-requisite, and then complete the in-person skills test during University of Scouting.
4. The online portion of this course takes about 8 hours for Wilderness First Aid. These online course has tests that and a passing grade is required to get the certificate. The online course completion certificate must be presented to the instructor at University of Scouting.
5. Contact Norm Effinger ([nte@cox.net](mailto:nte@cox.net)) to get links to the appropriate online courses. The online portions require the student to create an account with ECSI and pay online – approximately \$40 for Wilderness First Aid. Students are responsible for paying the fees for the online portions. This is separate from and in addition to the UOS class registration fees.

**M05** 1:00 – 3:50 pm ***American Red Cross CPR/AED/First Aid (3 hrs) (BSA Course Credit N01/N06) There is additional expense for this course.***  
American Red Cross Adult and Pediatric Cardiopulmonary Resuscitation (CPR) with automatic external defibrillator (AED) and First Aid certification course (2-year cert). Covers first aid responder's actions for life-threatening injuries until medical help arrives and how to treat minor injuries/illnesses. This is a blended learning course with a 2-4 hour online portion to complete prior to the in-person skills validation. If the online portion is not complete, you will not be allowed to take the course. ***Class size limited to 12.*** No minimum age requirement, but youth registrants must be strong enough to compress an adult mannequin chest for certification.



## 2025 University of Scouting COURSE SCHEDULE

### CUB SCOUT LEADER COURSES (Pages 6-8)

<b>Period 1 9:00 – 9:50</b>	<b>Period 2 10:00 – 10:50</b>	<b>Period 3 11:00 – 11:50</b>	<b>LUNCH 12:00 – 12:50</b>	<b>Period 4 1:00 – 1:50</b>	<b>Period 5 2:00 – 2:50</b>	<b>Period 6 3:00 – 3:50</b>
		Cub Leader Pow Wow (103)	<b>LUNCH</b>		LNT for Cub Leaders (105)	Cub Scout Shooting Sports (106)
Pack Administration (111)			<b>LUNCH</b>	Pack Advancement and Reporting (114)	Improving Pack Communication (115)	Creative & Captivating Campfire Planning for Cubs (116)
Cub Scout Program (Tiger, Wolf, Bear) (121)			<b>LUNCH</b>	Cub Scout Camping, Hiking, and Outdoor Activities (124)		Webelos/AOL Transition (126)
Cubmaster's Toolbox (131)			<b>LUNCH</b>	Running a Successful Lions Program (134)		STEM Program for Cubs (136)
Webelos and AOL Program (141)			<b>LUNCH</b>	Cub Scout Magic (144)	Blue and Gold Banquet (145)	

### SCOUTS BSA LEADER COURSES (Pages 9-11)

<b>Period 1 9:00 – 9:50</b>	<b>Period 2 10:00 – 10:50</b>	<b>Period 3 11:00 – 11:50</b>	<b>LUNCH 12:00 – 12:50</b>	<b>Period 4 1:00 – 1:50</b>	<b>Period 5 2:00 – 2:50</b>	<b>Period 6 3:00 – 3:50</b>
Scout Leadership Training Opportunities & Implementing ILST/C/S (301)	Developing a More Welcoming Environment for Diverse Youth and Leaders (302)	Girl Troop Forum (303)	<b>LUNCH</b>	Knots (304)	BSA Distinguished Conservation Service Award (305)	Recruiting & Retaining Scouts (306)
Planning the Troop Program (311)	Games With a Purpose (312)	Mentoring (313)	<b>LUNCH</b>	Boards of Review – Tenderfoot to Life (314)	Boards of Review – Eagle Scout (315)	Life to Eagle Mentoring (316)
Troop Ceremonies (321)	Troop Administration (322)	The Scout Experience (323)	<b>LUNCH</b>	Hiking and Backpacking (324)		Merit Badge Counselor Orientation (BSA-D76) (326)
Somewhere Different and High Adventure (331)	Outdoor Ethics Orientation (BSA S112) (332)		<b>LUNCH</b>	Service Projects (334)	PLC: The Key to a Youth- Led Troop (335)	Scoutmaster Conference (336)

## GENERAL SCOUTING COURSES (Pages 12-14)

Period 1 9:00 – 9:50	Period 2 10:00 – 10:50	Period 3 11:00 – 11:50	LUNCH 12:00 – 12:50	Period 4 1:00 – 1:50	Period 5 2:00 – 2:50	Period 6 3:00 – 3:50
Intro to Venturing and Sea Scouts (601)	Unit Budget Training (602)	Fundraising (603)	LUNCH	Map and Compass (604)	Event Planning (605)	Unit Level Risk Management and BSA Insurance (606)
A Scout is Reverent (611)	International Scouting Opportunities (612)	Order of the Arrow in Your Troop, Crew or Ship (613)	LUNCH	Selecting Quality Leaders (614)	Incident Reporting – How & Why (615)	Scoutbook (616)
Commissioner’s Cup (621)	What is Commissioner Service? (622)	Fish On! (623)	LUNCH	The Unit Dashboard (624)	Working with Youth with Disabilities (625)	
						How to Use and Care for your Unit Trailer (635)

## ORDER OF THE ARROW POLESTAR TRAINING (Page 14)

Period 1 9:00 – 9:50	Period 2 10:00 – 10:50	Period 3 11:00 – 11:50	LUNCH 12:00 – 12:50	Period 4 1:00 – 1:50	Period 5 2:00 – 2:50	Period 6 3:00 – 3:50
Polestar Induction Leadership Training (single all day class) (701)			LUNCH	Polestar Induction Leadership Training (single all day class) (701)		

## DOCTORAL PROGRAM (Page 15)

			LUNCH 12:00 – 12:50	Period 4 1:00 – 1:50	Period 5 2:00 – 2:50	Period 6 3:00 – 3:50
			LUNCH	Starting and Developing A Doctoral Project (904)	Doctoral Practicum (905)	Doctoral Laboratory (906)

## DEN CHIEF TRAINING (Page 16)

Period 1 9:00 – 9:50	Period 2 10:00 – 10:50	Period 3 11:00 – 11:50
Den Chief Training (BSA - C31)		Cub Scout Pow Wow (103)

## MEDICAL EMERGENCY READINESS PROGRAM (Page 16)

Period 1 9:00 – 9:50	Period 2 10:00 – 10:50	Period 3 11:00 – 11:50	LUNCH 12:00 – 12:50	Period 4 1:00 – 1:50	Period 5 2:00 – 2:50	Period 6 3:00 – 3:50
ECSI Wilderness First Aid and CPR/AED (single all day class) (BSA-N02) (M01)			LUNCH	ECSI Wilderness First Aid and CPR/AED (single all day class) (BSA-N02) (M01)		
				ARC CPR/AED First Aid (BSA N01 and N06) (M02)		

## **HOW TO REGISTER FOR UNIVERSITY OF SCOUTING COURSES**

1. Read the entire catalog carefully. The University offers numerous courses. Medical Readiness Courses have significant online pre-requisites necessary for certification.
2. Note that the length of some courses span more than one period.
3. Except for Cub Scout Pow-Wow and Medical Readiness Courses, other UOS Courses are limited to 20 per class. Courses will be filled on a first come, first served basis for Scouters pre-registering by January 4, 2025. After that date, courses will be open to all participants. Participants who walk-in at the University of Scouting will be placed into unfilled courses on an availability basis.
4. All courses are suitable for all Scouters unless the course description specifically defines the target audience. Read the descriptions carefully to evaluate course content in light of your needs and desires.
5. The University reserves the right to cancel courses or make appropriate changes in order to accommodate the largest number of Scouters.
6. To select courses, list your six primary choices and your six secondary choices in the spaces provided on the Registration Form. We will make every effort to accommodate your top six choices. Courses designated with "[2 Hours]" count as two courses. ***Please make sure your class choices coincide with the time period in which they are offered.***
7. Once you have completed your reservation, complete the class selection form below and submit it to the Scout Service Center **BEFORE** January 4, 2025 to create your class schedule.

You may also register in person at the Scout Shop, or send a completed form by e-mail (Sam.Jennings@scouting.org), or fax (757-877-8611) and then call the Scout Shop with your credit card information (757-595-3356).

You may also register on-line using the black-pug link (Note: non-refundable 6% service charge). Note: The online class registration process does not allow for secondary choices.

**University of Scouting  
Colonial Virginia Council  
11834 Canon Blvd. Suite L  
Newport News, VA 23606**

**2025 CVC UNIVERSITY OF SCOUTING, JANUARY 11, 2025  
REGISTRATION and DEGREE APPLICATION FORM  
PLEASE PRINT ALL INFORMATION**

**OR REGISTER ONLINE AT: <https://scoutingevent.com/595-91177>**

**NOTE: If registering online, a convenience fee will be charged. Event no: 9711**

Name: \_\_\_\_\_

Primary Phone (\_\_\_\_) \_\_\_\_\_

ID Number if known \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Position \_\_\_\_\_

Council: \_\_\_\_\_ District: \_\_\_\_\_  Instructor

Unit: Pack  Troop  Crew  Ship  Number: \_\_\_\_\_

Meal Restrictions: \_\_\_\_\_

**Degree Program**

Bachelor Degree

Doctorate Degree – 1<sup>st</sup> year

Master Degree

Doctorate Degree – 2<sup>nd</sup> year is separate from University of Scouting – see catalog

Continuing Education

Other (i.e., Den Chief, Instructor)

**Course Selection**

Make sure if you have a **2 or more-hour class** that you mark it down for all applicable hours.

	Opening 8:45 am	Period 1 9:00 am	Period 2 10:00 am	Period 3 11:00 am	LUNCH 12:00 pm	Period 4 1:00 pm	Period 5 2:00 pm	Period 6 3:00 pm	Closing 4:00 pm
Choice 1									
Choice 2									
Teaching									

**Registration Fees –** (Note: Scout Office closed Nov 28-30, Dec 24-25, 2023 and Jan 1, 2025)

**'Cost   Amount**

<b>Registration Fee – If pre-registered by December 28, 2024</b>	<b>\$25.00</b>	
<b>Registration Fee – Between December 29, 2024 &amp; January 4, 2025</b>	<b>\$35.00</b>	
<b>Walk-In Registration Fee (On or After January 5, 2025)</b>	<b>\$50.00</b>	
<b>** ECSI Wilderness First Aid with CPR/AED – all day, with lunch</b>	<b>\$110.00</b>	
<b>** Up to 3 courses and ARC First Aid/CPR, with lunch</b>	<b>\$60.00</b>	
<b>** ARC CPR/FA Only – half day – **no lunch**</b>	<b>\$40.00</b>	
<b>1/2 Day, No Lunch (i.e., Den Chief Training)</b>	<b>\$10.00</b>	
<b>Staff – All Day (Includes Lunch)</b>	<b>\$10.00</b>	
<b>Lunch Only</b>	<b>\$8.00</b>	
<b>Staff Teaching Only (3 classes or less) – Must Register, No Fee Required</b>	<b>\$0.00</b>	
<b>**Medical Courses Require Online prerequisites, see syllabus details**</b>		
<b>TOTAL:</b>		

