

## **Refund Policy**

This policy applies to all event and activities held in the Northwest Texas Council unless otherwise specified in the event literature and website.

To ensure the council can provide the best service to the Scouts and to make better investments in the lives of our youth the Northwest Texas Council has adopted the following refund policy:

- Paid registration fees are refundable up to fourteen (14) days prior to the start of an event, less a 25% supply fee, upon written request with a copy of the receipt of payment.
- From the thirteenth (13) day up to five (5) days prior to the start of an event, 25% of fees are refundable, upon written request with a copy of the receipt of payment.
- Four (4) days prior to the start of an event and up to seven days after the event, refunds will only be issued in the event of a valid medical emergency, summer school or military assignment. Proper documentation must be provided.
- Scouts are allowed to coordinate with other Scouts to fill the position being vacated. Please notify Council of the change and we will update the roster, as required. (With the exception of events with Wait Lists.)
- Transfers to another session within 12 months are allowed if received at least ten (10) days prior to the start of the event.
- When the event is cancelled by the Council, registrations are automatically transferred to the next event, unless a refund is requested.
- If request is approved, refund checks will be issued to the individual or entity within thirty (30) business days of approval.
- Unit paid fees are only transferable within the same unit to a Scout or adult leader not currently registered for that specific activity or event.