

Guide to register for University of Scouting Trained Leader track / bundle on Blackpug

Step 1 – Navigate to Schedule

To register for a Trained Leader track / bundle and qualify for the special University of Scouting Trained Leader patch, please follow these instructions. On the registration page pictured below, scroll down to the section called **Schedule**, click on “Select Classes” button. This will take you to the next screen on the next page.

Change Information for Adult Participant ✕

1 Unit Information

Select Unit

1 First Name

First Name

1 Last Name

Last Name

1 Email Address ?

Email Address

1 Cell Phone

999-999-9999

1 Can We Text this Number? (no ads)

☐ Yes

☐ No

1 Schedule

Select Classes

 CLASS SCHEDULE

Period	Time	Sat
Session 1	08:45-09:40	
Session 2	09:55-10:50	
Session 3A / Lunch A	11:05-12:00	
Session 3B / Lunch B	12:15-01:15	
Session 4	01:30-02:25	
Session 5	02:40-03:35	
Session 6	03:50-04:45	

Step 2 – Configure Class Schedule

This next screen is where you will begin to configure your track / bundle to fill all seven sessions of your day's schedule.

Class track's / bundles for specific positions will appear (Cubmaster / Assistant Cubmaster, Scoutmaster / Assistant Scoutmaster, Pack Committee, Troop Committee and Cub Scout Den Leader Specific Training). On the right of the page, you will need to select one elective for Scoutmaster / Assistant Scoutmaster, Cubmaster / Assistant Cubmaster and Den Leader track / bundle. Or two electives for Troop Committee and Pack Committee. You need to have all seven sessions filled (see exceptions below section).

Class Selection

Change Information for Adult Participant

View All Classes

Search ...

Unit Information

Select Unit

All Catalogs

☐ Hide Full Classes

08:45 AM Session 1

First Name

Attendee 21144052's Classes

Click a class to REMOVE from Attendee 21144052's schedule

PST310

Cubmaster & Assistant Cubmaster

Session 1

Position-Specific training, course Code C40 gives leaders the tools and information necessary...

(8:45-1:15)

Max participants: 15

Slots available: 14

Room Number: 213

Instructor: Michael Anderson

PST402

Cub Roundtable Lunch

Session 3A / Lunch A

Bring your lunch or order ahead of time when you register for this event. A roundtable...

(11:05-12)

Max participants: 15

Slots available: 14

Room Number: 213

Instructor: Jimmy Martin

GEN344

Difficult Conversations

Session 4

Scouting and life are full of conversations. Most are pleasant and productive, but every...

(1:30-2:25)

Max participants: 15

Slots available: 15

Class Bundle

Click a bundle to ADD classes listed

Available Classes

Click a class to ADD to Attendee 21144052's schedule

SEA104

The Cutting Edge- Learn the basics of the EDGE

Session 6

Method

(3:50-4:45)

EDGE is a powerful method for teaching skills. Learn how to apply the EDGE Method wile...

Max participants: 30

Slots available: 29

Room Number: 227 A/B

Instructor: Robert Phillips

BSA106

Easy Planning for Effective Meetings

Session 6

Discuss the elements for planning the troop's annual program. The session will encourage...

(3:50-4:45)

Max participants: 30

Slots available: 29

Room Number: 214

Instructor: Molly Parsons

GEN121

How to run reports in my.Scouting

Session 6

Learn how to run reports to find information about your Scouting unit. You will learn...

(3:50-4:45)

Select Classes

CLASS SCHEDULE

Session	Period	Time	Sat
Session 1		08:45-09:40	
Session 2		09:55-10:50	

Done

Step 3 – Review Class Schedule / Confirm all sessions are filled with a class

Once you have selected your track / bundle, you will come to a screen as shown below. In this example, notice that there is no class scheduled for Session 6. That is because one elective class (your choice) needs to be selected to complete the track / bundle required 7 sessions to receive the University of Scouting position trained patch. Click on the “select classes” button to return to the previous screen and select an elective class for Session 6.

Unit Information

Select Unit

First Name

First Name

Last Name

Last Name

Email Address ?

Email Address

Cell Phone

999-999-9999

Can We Text this Number? (no ads)

☐ Yes

☐ No

Schedule

Select Classes



CLASS SCHEDULE

Period	Time	Sat
Session 1	08:45-09:40	Cubmaster & Assistant Cubmaster
Session 2	09:55-10:50	Cubmaster & Assistant Cubmaster
Session 3A / Lunch A	11:05-12:00	Cub Roundtable Lunch
Session 3B / Lunch B	12:15-01:15	Cubmaster & Assistant Cubmaster
Session 4	01:30-02:25	Difficult Conversations
Session 5	02:40-03:35	Hazardous Weather Training
Session 6	03:50-04:45	

Do You Want Lunch?

☐ No

☐ Yes (+\$12.00)

Done

Step 4 – Class Selection complete

Now that we have gone back and selected an elective class for session 6, your class schedule for the day is now complete.

Class Selection

View All Classes

Search ...

All Catalogs

☐ Hide Full Classes

08:45 AM Session 1

Attendee 21144052's Classes

Click a class to **REMOVE** from **Attendee 21144052's** schedule

Class Bundle

Click a bundle to **ADD** classes listed

BUNDLE: Cubmaster / Assistant Cubmaster

For those looking for Cubmaster / Assistant Cubmaster Position-Specific Training, this...more..

- 08:45 AM Session 1 Cubmaster & Assistant Cubmaster Slots available: 14
- 11:05 AM Session 3A / Lunch A Cub Roundtable Lunch Slots available: 14
- 01:30 PM Session 4 Difficult Conversations Slots available: 15
- 02:40 PM Session 5 Hazardous Weather Training Slots available: 13

BUNDLE: Scoutmaster / Assistant Scoutmaster

For those looking for Scoutmaster / Assistant Scoutmaster Position-Specific Training,...more..

- 08:45 AM Session 1 Scoutmaster & Assistant Scoutmaster Slots available: 14
- 11:05 AM Session 3A / Lunch A Scoutmaster Roundtable Lunch Slots available: 15
- 01:30 PM Session 4 Difficult Conversations Slots available: 15
- 03:50 PM Session 6 Hazardous Weather Training Slots available: 15

Available Classes

Click a class to **ADD** to **Attendee 21144052's** schedule

EMC100 Midway

Session 1

Come to the midway to learn more about vendors in our area that support scouting.NEW THIS...

(8:45-9:40)

Additional Periods Offered: Session 2, Session 3A / Lunch A, Session 3B / Lunch B, Session 4, Session 5

EMC102 Program

Session 1

NEW THIS YEAR - Learn about the various fun opportunities available to your Scouts.RESERVE...

(8:45-9:40)

Additional Periods Offered: Session 2, Session 3A / Lunch A, Session 3B / Lunch B, Session 4, Session 5

Done

Step 5 – Removing a class from your schedule – only needed if you previously completed one or more of the classes required to complete a track

If you have previously completed training the position training, hazardous weather or difficult conversations, there is an option to deselect that class and sign up for an additional elective class to fill your day. To do so, go to the left side of the screen below and click a class to REMOVE from ATTENDEE #####'s schedule.

In this case, you will need to bring a copy of your training record from my.scouting.org to receive credit towards the required class to complete the track / bundle and present that at the registration desk. This is needed to verify that the requirements have been met and to receive the limited-edition University of Scouting 2026 Position Trained Council patch. Receiving this patch shows that you went “above and beyond” the basic leader specific training.

Class Selection

View All Classes

Search ...

All Catalogs

☐ Hide Full Classes

08:45 AM Session 1

Attendee 21144052's Classes

Click a class to **REMOVE** from Attendee 21144052's schedule

Class Bundle

Click a bundle to **ADD** classes listed

BUNDLE: Cubmaster / Assistant Cubmaster

For those looking for Cubmaster / Assistant Cubmaster Position-Specific Training, this...more..

- 08:45 AM Session 1 Cubmaster & Assistant Cubmaster Slots available: 14
- 11:05 AM Session 3A / Lunch A Cub Roundtable Lunch Slots available: 14
- 01:30 PM Session 4 Difficult Conversations Slots available: 15
- 02:40 PM Session 5 Hazardous Weather Training Slots available: 13

If you have any questions or concerns, please send an email to:

Event Chancellor: Rob Hayes, UniversityofScouting@circletencouncil.org