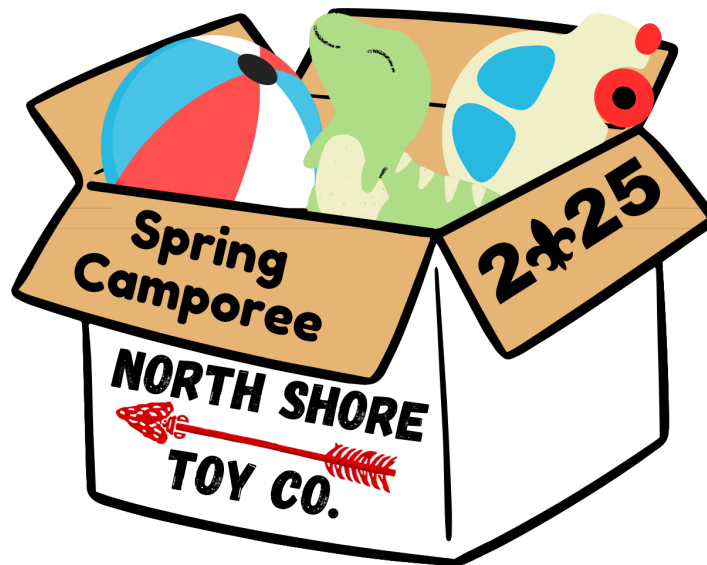


# NORTH SHORE DISTRICT



## TOY BOX CAMPOREE

APRIL 4-6, 2025

VFW POST 10427

8760 RANCH RD 2243

LEANDER, TX 78641



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## **WELCOME TO THE TOYBOX CAMPOREE**

On behalf of Capitol Area Council and the North Shore Chapter of the Order of the Arrow, we welcome you to this spring's event at VFW Post 10427 in Williamson County. Your staff has been working hard to plan a fun event that will showcase your troop and our North Shore scouting community.

The event is scheduled for April 4-6, 2024 at VFW Post 10427. If you've been to one before, you know that spring camporee is an annual event, hosted by the Order of the Arrow, inviting all North Shore District older scout units to camp together in spaces assigned for each unit. Each unit is asked to sponsor a station for the rotations on Saturday. Units may camp overnight beginning Friday.

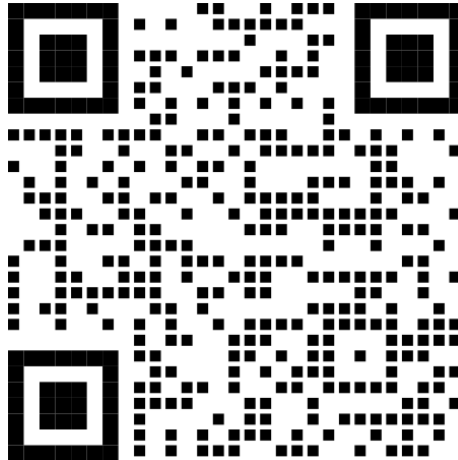
During the day on Saturday, scouts will rotate through the unit stations and compete in a camp-wide challenge. Additional competitions will be held for campsites, campfire performance, entryways, Scout spirit, food and the traditional Top Troop award canoe. Troops are encouraged to bring your favorite campfire skits and songs to share in the evening campfire.

## **IMPORTANT CONTACTS**

- Camp Health Officer: Staci Kilpatrick 512-657-5789
- NCAP Short-term Camp Administrator: Staci Kilpatrick 512-657-5789
- Staff Advisor: Justin Brundin 928-261-0261
- North Shore District Advisor: Heather Spencer 512-627-0139
- Capitol Area Council Executive: Jon Yates (512) 496-3289

## **COSTS AND REGISTRATION**

To register click here <https://scoutingevent.com/564-NSSpring2025Camporee> or scan the QR Code below.



\$15 per Scouts BSA attendee (youth and adult) The proceeds cover the cost of campsites, sanitation facilities, camporee supplies, and a patch.

A brotherhood ceremony opportunity, at the cost of \$20 for a new sash, is given to eligible scouts.

## **SCHEDULE**

### **FRIDAY**

5:45-6:00 PM Staff Arrival Staff Meeting

6:00-7:00 PM Setup

7:00-8:00 PM Units check in. Gate will open for participants at 7:00 pm.

8:15 PM Senior Patrol Leader Meeting (Scoutmaster attends with SPL)

10:30 PM Lights Out

### **SATURDAY**

6:00-8:00 AM Wake Up/Breakfast

8:00-8:30 AM Opening Assembly

8:30-9:30 AM Check in for Troop Saturday arrivals

8:30-10:30 AM Troops set up activity station

10:30-11:50 AM Station rotations (approx. 20 minutes each station)

12:00-1:00 PM Lunch

1:00-3:00 PM Station rotations

3:30-4:30 PM Camp-wide Competition: The Gameboard

4:45-5:15 PM North Shore SPL Council meeting

6:00 PM Dinner

6:00 PM Campfire submissions due (skits, songs, stunts, stories)

6:30 PM Food submissions due

7:00 PM Flags, campfire, awards, Call Out

Following campfire - OA Social

Following OA Social Brotherhood Ceremony

10:30 PM Lights Out

### **SUNDAY**

7:00 AM Wake up and breakfast

8:30 AM Flag Assembly and Scouts' Own Service

Following Scouts' Own Service - Clean up, check out, and get patches

10:30 AM Last departure

## ***SAFETY INFORMATION***

### ***CAMP HEALTH OFFICER***

The Camp Health Officer on site is Staci Kilpatrick. She will typically be available in headquarters.

### ***CLOSEST EMERGENCY SERVICES 911***

*Please notify staff before calling these numbers*

- Leander Fire Station 3, (512) 528-2848, 101 East Sonny Drive, Leander, TX 78641
- St. David's Emergency Center - Leander, (737) 757-1700, 601 St. David's Loop, Leander, TX 78641
- Williamson County EMS, (512) 943-1264
- Leander Police Department (512) 528-2800, 705 Leander Dr, Leander, TX 78641
- Williamson County Sheriff's Office (512) 943-1300, 508 S Rock St, Georgetown, TX 78626

### ***INCLEMENT WEATHER PLAN***

See the Emergency Action Plan.

### ***ACCESSIBILITY***

The event should allow for inclusion of all scouts and leaders. If you have any in your unit who may need extra assistance, please let us know in advance so we can address your concerns.

***Please read the entire Leader Guide for more information concerning scout safety.***

## CAMPOREE RUNDOWN

### WHO CAN ATTEND

- **Troops/Crews/Ships:** Registered members of North Shore District troops, crews, or ships. Adults (anyone over the age of 18) must have completed the YPT course since 4/6/2023, and be registered in a position that allows overnight camping with a unit. Register and check in as a unit.
- All attendees must be pre-registered for the event.
- Visitors are allowed at the discretion of the Event Coordinator. Please contact Heather Spencer in advance of Camporee.
- All participants and visitors must check in and check out. See Check In and Check Out Procedures.

### WHAT MUST BE DONE PRIOR TO CAMPOREE

- Register in Black Pug. Each unit should register together as a unit.
- Units will need to prepare and obtain OA approval for a Scouting America appropriate activity. There are continuous Scouting America safety updates, so please consult the latest information on Scouting Safely (Guide to Safe Scouting, SAFE Checklist, and the General Health and Safety FAQs). All shooting sports activities must be approved in advance by the Council Shooting Sports Director.
- All leaders must be registered in a position that is approved for overnight camping and have current Youth Protection Training through 4/6/2025.
- Scouting America units will need to plan for:
  - At least one Adult Leader with current Hazardous Weather Training.
  - Attendance Roster
  - OA Call Out list and Brotherhood Induction list
  - **Water- You must bring enough potable water and dishwashing water for your unit for the weekend.**
  - **No ground fires. No open flames. No charcoal. Propane stoves for cooking and cleaning only.**
  - Hand washing station. May be a designated water jug with soap.
  - First Aid Kit to be readily available during unit activity hours.
  - Food for your unit for patrol cooking, as you would on a normal campout.
  - Trash haul out. There is no dumpster available for use at VFW Post 10427.
- Gather forms and plan transportation. Scouts and adults who do not have complete forms will not be able to stay at camp. Units should compile all documents, including a unit roster for those attending. Please sort the AHMR forms alphabetically by last name. Forms will be required for every person upon entry:



- Scouting America Annual Health and Medical Record parts A & B.
- Youth Protection Training Certificate or Unit print out with YPT dates from my.scouting for EVERY adult in attendance.

**TROOP UNIT SUPPLIES TO BRING**

- Individual Scout: their unit's regular weekend camping gear including tents
- Food and cooking equipment
- Dining flies / shelter
- Materials for Troop activity station
- Unit Flag, Patrol Flags
- Materials to construct troop campsite gateway/entryway
- Note: Hammocks can be used with a stand, not on trees. Drones are not allowed without council and event lead permission

## GETTING TO CAMPOREE

VFW Post is located at  
8760 Ranch Rd 2243  
Leander, TX 78641



From 183A head east on  
Ranch Rd. 2243 towards  
Ronald Reagan BLVD



After .7 miles VFW Post  
10427 will be located on  
the left

# MAP OF CAMP



## **CHECK IN AND OUT**

### **CHECK IN TIMES**

- Staff Arrival: All staff must arrive by 5:45 PM. All staff should check in with the Chapter Advisor. All staff arriving late must give notification ahead of time.
- Units - Friday Arrival: Scouts and adult leaders may arrive between 7:00 and 8:00 PM on Friday, April 4. All scouts arriving later MUST notify their unit leader ahead of time.
- Units - Saturday Arrival: Scouts and adult leaders may arrive between 8:30 and 9:30 AM Saturday morning, April 5.

### **DRIVING INSTRUCTIONS**

- On entrance:
  - Cars 🚗: Upon entering VFW Post 10427, proceed down the entrance road to the first open gate.
    - Be prepared to tell the staff if you are staying or dropping off.
    - If the driver is just dropping off, all scouts, leaders, and their gear should be unloaded and moved to the evening registration area.
    - If the driver is staying for the campout, all scouts, other passengers and their gear should be unloaded and moved to the evening registration area. Staff will direct and guide the vehicle with parking directions.
  - Trailers: Be prepared to tell the staff if you are staying or dropping off.
  - If the driver is just dropping off, all scouts, leaders, and their gear should be unloaded and moved to the evening registration area.
  - If the driver is staying for the campout, all scouts, other passengers and their gear should be unloaded and moved to the evening registration area. Staff will direct and guide the vehicle with parking directions.
- On exit:
  - Cars 🚗: Cars will exit the parking lot at the second gate.
  - Trailers: Continue straight down Highway 4 until you reach Highway 3. Turn left onto Highway 3 and proceed until the Highways 1, 2, and 3 intersection. A staff member will be waiting to give clearance. Once clearance is granted, turn left onto highway 1 and proceed to exit VFW Post 10427.

### **UNIT CHECK IN PROCEDURES**

The Senior Patrol Leader and their Scoutmaster should proceed with all necessary paperwork to Pavilion A. While the SPL and Scoutmaster are checking in, Troops may set up camp.

At check-in, all required paperwork will be reviewed. Troops should have organized binders or folders. Please do not use plastic sleeves to hold individual med forms. Please have all paperwork for everyone who is attending at any time over the event. SPLs will:

- Verify their rosters and only check in those who are physically present.
- State their troop's departure (Saturday night after campfire or Sunday after all program).
- Receive wristbands to distribute to all participants, both youth and adult. Wristbands are to be worn throughout the event.
- Verify unit activity they are running during rotations
- Turn in the award for their activity OR bring the award to the campfire for a youth representative of the troop to present to the top winner of their station.

Scoutmasters will:

- Turn in the troop's med forms and adult YPT aging report from My.Scouting.
- Notify staff of any scouts planning to arrive or leave and return on Saturday.
- Notify staff of any expected visitors for the campfire for the Call Out or Brotherhood ceremony following. Visitors must have prior approval from the event director.
- Verify their OA Ordeal candidates
- Verify Brotherhood candidates.

**NOTE:** *Those eligible for Brotherhood are invited to participate in the Brotherhood ceremony following the OA Social on Saturday night. They will need to be current in their OA dues and pay \$20 for their new sash. They may send their OA ASM or Unit OA Representative to the admin staff of OA functions to confirm during check-in on Friday night before the brotherhood ceremony.*

### **UNIT CHECK OUT PROCEDURES**

Units may leave Saturday evening after campfire or Sunday morning at the closure of the event. If the troop has individuals leaving before the unit, the scout or adult should check out with their unit's Scoutmaster and also check out at the staff area. All departures must be recorded by either an adult staff member.

When the troop's campsite is clean, the Senior Patrol Leader should report to the Staff at Pavilion A. Staff will assist with check out of each unit after their area has been confirmed as clean. The staff will confirm with the Scoutmaster that the entire troop is departing. At the completion of check out, the Senior Patrol Leader will be given patches.

### **INDIVIDUAL PARTICIPANT ENTRY/EXIT:**

The intention is for all to stay the duration of the event. Special circumstances may be pre-approved by the unit's Scoutmaster. All arrivals and departures must be recorded by an adult staff member or the Attendance Admin at the staff area.

- Individual Check-in Procedures
  - If prior arrangements have been made with the Unit Leader, scouts may arrive outside of Unit Check In, as long as the unit has already checked in and is still present. Individuals must have all paperwork turned in by the unit prior to arrival. A parent or guardian must escort the scout to the Staff Area to be checked in. The participant will be issued a wristband to wear and the scout will be directed to the unit's campsite. If the parent or guardian is dropping off only, they should leave camp after walking the scout to the unit's site.
  - Individual Check In Times Saturday:
    - 8:30 AM - 3:00 PM
- Individual Departure Procedures If prior arrangements have been made with the Unit Leader, scouts may depart outside of Unit Check Out. The scout must be released by the Scoutmaster and report to the Staff Area. A parent or guardian must sign out the scout. Then they should proceed directly to the parking lot.
  - Individual Departure Times Saturday:
    - 10:00 AM - 6:00 PM

### **VISITORS**

- Visitors may attend Saturday evening Campfire only for the purpose of Order of the Arrow Call Out or Brotherhood Ceremony. They must check-in and out at the Staff Area with an adult staff member. Scoutmasters must alert the staff at check-in of all expected visitors. Visitors must have pre-approval from the Event Director. The Scoutmaster may contact Heather Spencer for more information and approval.

## **CAMPSITES**

### **UNIT CAMPSITE**

There will be designated campsites for each unit. The staff will communicate the exact location upon arrival. Reminder: adults and youth do not share tents. Youth sharing tents must be within 2 years of age of each other. Please keep the campsite clean throughout the event and be courteous of neighboring troops.

Linked Troops: Both troops will have adjacent campsites. Each troop should set up their own campsite area as a troop. Please arrive at the same time in order to receive campsites adjacent to each other

*Note: No open ground fires.*

## **ACTIVITIES**

### **SENIOR PATROL LEADER MEETINGS**

There will be an SPL meeting on Friday night in Pavilion A. SPLs may bring one Scoutmaster only. North Shore Senior Patrol Leaders' Council will meet on Saturday afternoon in Pavilion A. Senior Patrol Leaders may attend this meeting alone - no buddy at the meeting.

### **FLAG CEREMONIES**

Flags will be held Saturday and Sunday mornings and Saturday evening prior to campfire at the activity field.

### **UNIT COMPETITIONS**

Each troop is requested to host an activity for other units. Units will rotate through stations during activity times. Each activity should be able to be completed within 10-15 minutes. Activities are highly encouraged to follow the Camporee theme (Toy box) and scout-related activities, such as fire building, knot tying, Scout trivia, First Aid, Pioneering, rope making, games, team building, etc. Get creative, with the idea of reinforcing scout skills while having fun. All activities must have OA approval before Camporee or at the SPL Meeting Friday night. The unit should have a method of scoring the units that visit their station. The results should be point-based 0-50 and turned into the Staff at the conclusion of the rotations.

- In addition, the SPL or designee will award the top troop from their station with an award at campfire. Awards to be turned in at check in or prior to campfire.

### **CAMP-WIDE CHALLENGE**

On Saturday afternoon, the staff will host a camp wide event for all units to participate in. More details will be provided at the Friday night SPL meeting.

### **CAMPFIRE**

Campfire will be held with skits/songs managed by the OA program team. Each unit will be allowed to perform one skit or song, pre-approved by the staff. An award will be given for the best performance that fits the theme Renaissance. If a unit has visitors, the unit must establish expectations with visitors ahead of camporee. All current OA members should wear their OA sashes. Please make sure your 2025 dues are paid to be current.

### **SATURDAY CAMPFIRE AWARDS**

May include:

- Highest score for Camp-Wide Challenge
- Best Scout Spirit
- Quality Campsite Awards
- Best Entry/Gateway
- Best Activity Station
- Best Dinner (Youth and Adult categories)
- Best Dessert (Youth and Adult categories)
- Best Campfire Performance

### **ORDER OF THE ARROW CALL OUT**

Following the Campfire, the OA Call Out will begin. Please remain quiet and still until the end of the ceremony. The Scoutmaster should confirm expected candidates and the pronunciation of the names with the OA prior to the campfire.

### **ORDER OF THE ARROW SOCIAL**

Following the Call Out, OA members wearing their sashes and new candidates are encouraged to join in a social gathering in Pavilion A and Pavilion B. The Chapter officers will share Lodge and Chapter information including Ordeal opportunities. Members will have time to visit with other members and enjoy light refreshments. Please make sure your OA dues are current.



## **OA BROTHERHOOD INDUCTION**

Brotherhood candidates, including Scouts and Scouters, will register upon check-in to participate in the Brotherhood walk late Saturday night following the OA Social at approximately 9:15pm. The cost is \$20 and needs to be paid at check in. It is expected that all candidates will be familiar with the OA obligation and other information that was included in the Ordeal packet. In recent years, the induction has changed from an interview format to a discussion. As a reminder, Brotherhood candidates must have completed the Ordeal before October 5, 2024 and must have demonstrated a commitment to their units since the Ordeal to be eligible and be current in their OA dues.

## **CHAPEL**

A Scouts' Own Service will follow the Sunday morning flag assembly at the Activity Field.

# **AROUND CAMP**

## **COMMUNICATION**

During the weekend, communications will be handled by the staff using megaphones or air horns to let groups know to move from station to station. The staff may carry radios to allow for remote communications.

## **BUILDING USE**

We are not permitted to use any of the buildings on camp. In the event of hazardous weather conditions please see the Emergency Action Plan.

## **WATER STATIONS**

Units must supply water dispensers for their participants. No ice will be available, but potable water is available from a spigot.

## **FOOD**

Meals will be handled by the patrols within each unit campsite. Camporee staff will have its own quartermaster team to manage their meals. During food preparation times, dining, and cleanup, scouts should remain in their campsites.

## **HEADQUARTERS**

The staff will maintain a presence on the field or in the Staff Area at all times from morning until lights out. The camp health officer will be stationed inside the Med tent. Participants will be allowed to approach for questions but will not be allowed to stay in the area for more than a few minutes.

## **STAFF**

Please ask any staff member if you have a question or need help. Running camporee is a full-time job over the weekend and please remember the scouts are learning leadership! The staff will be camping and dining as a group at the Staff Area.

## **FACILITIES**

There are portapotties available.

## **TRASH**

Units are required to collect and haul trash offsite after the event. There are no trash receptacles available for use at VFW Post 10427.

## **WI-FI SERVICE**

None available

## **ELECTRICITY**

None available at unit campsites.

## **CAMPER SECURITY**

Make sure all forms are filled out prior to arriving at Camp please, think of those waiting to be checked in after you. A Scout is courteous.

All fields on the online unit registration form for each camper must be filled out and a current attendance roster turned into the admin staff upon arrival.

- Standard AO.804 No youth camper can leave camp without the unit leader first bringing the camper to admin and meeting the person signing the camper out in the presence of an admin staffer. All adult participants will sign out if leaving the event before the end.
- Standard AO.804 Wristbands will be used throughout the event, any person who is not wearing a wristband should be reported to a camporee staff member right away.
- Standard AO.804 Any unauthorized person in camp who may pose a possible threat should be reported to 911 and camporee staff notified right away.
- Standard AO.804 Page 14 Per Scouting America requirements, at least two registered adult leaders who are 21 years of age or older are required to attend with each unit, and to be present during the entire Camporee. Units bringing female youth must bring at least one registered adult female who is 21 years of age or older. All leaders must have a current Youth Protection Training certification

## **EMERGENCY ACTION PLAN**

### **ADDRESS**

VFW Post 10427  
8760 Ranch Rd 2243  
Leander, TX 78641

### **EMERGENCY**

Medical, Fire, Sheriff: CALL 911.  
Notify camp headquarters immediately after calling 911.

### **IMPORTANT PHONE NUMBERS**

Camporee Coordinator: Heather Spencer 512-627-0139  
Camp Health Officer: Staci Kilpatrick 512-657-5789

### **EMERGENCY SHELTER AND PROCEDURES**

- LIGHTNING
  - Stay away from natural lightning rods: trees in open areas, high ground, aquatic areas, and any metal object.
  - If near a building or vehicle, get inside.
  - In a wooded area, seek shelter in a growth of trees in a low area and not under the tallest tree in the area.
  - If in the open seek a low area, such as a ravine or valley.
  - Groups should spread out.
  - Never stand under a tree, tall structures, or out in the open during a thunder/lightning storm.
  - If unable to safely find shelter during a thunder/lightning storm, crouch down in a ball-like position with head tucked and hands over their ears to make minimal contact with the ground.
- TORNADO
  - Camp leadership should become thoroughly familiar with the terrain adjacent to their campsite as to the best location for everyone when a tornado warning is in effect. Everyone should try and lay down in a depression, ditch, or ravine to be as low as possible.
  - Knowing the difference between a watch and a warning can be lifesaving.
  - A tornado watch means conditions are right for a tornado to form. Keep apprised of weather conditions and be ready to take shelter.

- A tornado warning means that a funnel cloud or tornado has been spotted in the area. Take shelter immediately in case a tornado approaches.
- FLASH FLOODS
  - Camp on the highest ground available within the established camping area.
  - At the first sign of rapidly rising water, move to the highest ground possible; leave all gear and or equipment as necessary.
- EVACUATION
  - We will have staffers checking weather conditions throughout the weekend who will issue an evacuation order at the first sign of possibly threatening weather.
  - In the event of an evacuation all campers should proceed to the cars they arrived in and exit in an hasty yet orderly fashion. During this time all vehicles should follow the typical traffic patterns as stated above.
  - Units should take attendance of everyone in cars before leaving.
  - Staff will guide the campers out of the camp, and check every campsite to ensure that no one is left behind. In the event that conditions have become too harsh for staff to safely exit the camp in their vehicles, all staff will proceed to the porch of the main VFW building and take appropriate safety measures.

# **QUALITY CAMPSITE AWARD INSPECTION SHEET**

**OBJECTIVE**

To set up a model campsite.

**PROCEDURE**

As a Troop, decide the best way to set up your camp in the area you have been assigned. Take into consideration all the things the completed campsite will be judged.

**RULES**

Staff will be allowed in the campsite during judging.

<b>Overall Campsite</b>	<b>Points Possible</b>
Tents arranged neatly with patrol areas easily identified	10
Tents assembled correctly, including ground cloths and stakes	10
Troop identification prominently displayed	5
Grounds clean, free of all debris and hazards	10
Well defined camp perimeter	10
Camp gadget or entryway	10
Subtotal	55
<b>Kitchen Area</b>	<b>Points Possible</b>
Mess kits and cooking gear properly washed and stored	10
Visible provisions made for trash/recycling	5
Menu and duty roster posted	5
NO Ground fires - no fire pits, charcoal in raised containers	10
Hand washing station	5
First Aid Kit readily available	5
Stoves safe and operating properly	5
Subtotal	45
Grand Total	100

**SPRING CAMPOREE 2025 IS BROUGHT TO YOU BY**



SCOUTING AMERICA  
**CAPITOL AREA  
COUNCIL** 



**VETERANS OF FOREIGN WARS.**

Post 10427

