



Registration Contact Meeting

Winter Camp 2024
Lost Pines Scout Reservation
October 17, 2024

My Objectives

1. Make pre-camp preparation as pain-free as possible.
2. Ensure everyone's camp check-in experience is quick and painless.



Agenda

- Introduction
- Participant Roster
- Waitlist Processing
- Payment Schedule
- Merit Badge Stuff
- Camp Schedule
- Paperwork... Paperwork... Paperwork...



Introduction

- **Ron Settele**

Director of Support Services

ron.settele@scouting.org, (972) 822-0984

- **Scouting Volunteer starting in 2004 (ASM, SM, District Committee)**

- Attended seven (7) Summer Camps, eight (8) Winter Camps
- Philmont, Northern Tier, and Sea Base high adventure treks

- **Scouting Professional since 2013**

- Circle Ten Council – District Executive, Camp Director at Camp Constantin
- Capitol Area Council – Field Director, Director of Support Services



Participant Roster

- **Update Participant Information Now – use the “Autofill” button**
 - Participant Name
 - Gender
 - Birth Date
 - Dietary Needs – Gluten-Free, Vegetarian, Poultry Only (No Beef, No Pork)
 - Cell Phone (for Adult Participants)
- **Roster Clean-Up**
 - Before first payment is made, drop unnamed/unwanted slots
 - To drop participants, go to <https://www.bsacac.org/refund-policy/>



Autofill

Select Record from AR Troop 421 B

Search Contact's Selected Unit ▼

	BSA ID	First Name	Middle Name	Last Name	Suffix	Gender	Age	Unit	Email
<input type="radio"/>	134518662	Tytus	Warren	Carroll		Male	12	AR Troop 421 B	
<input type="radio"/>	14070486	Jasper	Andrew	Christmas		Male	12	AR Troop 421 B	
<input type="radio"/>	134966230	Max	Michael	Davis		Male	11	AR Troop 421 B	
<input type="radio"/>	133420968	Sebastian	James	DeJuana		Male	13	AR Troop 421 B	
<input type="radio"/>	135481223	Ethan	James	Erickson		Male	11	AR Troop 421 B	
<input type="radio"/>	13750889	Agustin		Herrera		Male	12	AR Troop 421 B	angelica.ware@gmail.com
<input type="radio"/>	135481321	Archer	Jackson	Klundt		Male	11	AR Troop 421 B	
<input type="radio"/>	136200996	Henry	Stephen	Logerot		Male	11	AR Troop 421 B	
<input type="radio"/>	135061059	Ryan	G	Metzger		Male	11	AR Troop 421 B	
<input type="radio"/>	129461019	Aiden	A	Nelson		Male	16	AR Troop 421 B	brettnelson01@gmail.com
<input type="radio"/>	135061074	Felix		Oshman		Male	11	AR Troop 421 B	
<input type="radio"/>	135732985	Leo	Franklin	Roquemore		Male	11	AR Troop 421 B	
<input type="radio"/>	133035384	Miles	Vaughan	Schulze		Male	13	AR Troop 421 B	
<input type="radio"/>	140154884	Allen	Thomas	Simister		Male	11	AR Troop 421 B	
<input type="radio"/>	135481342	Hudson	Jay	Speer		Male	11	AR Troop 421 B	
<input type="radio"/>	135481410	Aiden	Joe	Taintor		Male	11	AR Troop 421 B	
<input type="radio"/>	129461015	Bill	Edward	Truitt		Male	17	AR Troop 421 B	
<input type="radio"/>	135481518	James	Culver	Truitt		Male	11	AR Troop 421 B	

Cancel Fill Information

I need your help!

- **There are youth on the waitlist for Session 1**
- **When processing the waitlist**
 - Fair as possible
 - More “art than a science”
 - Is it a new reservation or an addition to an existing one?
 - Is it for a youth or an adult?
 - Are there enough adults to provide “adequate supervision”?
 - Is movement to a different week possible?



Payment Schedule

- **\$25 non-refundable deposit is due at registration, adult and youth**
- **1st payment (\$115 for youth) is due October 1st through November 30th**
- **2nd payment (\$100 for youth) is due December 1st through December 14th**
- **Late Fee of \$20 applied after December 14th, adult and youth**



Class Schedule and Merit Badge Selections

- **Five (5) class periods daily**
 - Three (3) in the morning
 - Two (2) in the afternoon
- **Download “Class Schedule” and distribute**
 - Have Scouts circle their preferred classes
 - Have Scouts coordinate with their friends before turning them in to you
 - Merit badge changes will not be accommodated upon arrival to camp
- **Scheduling opens on November 18th at 8:00 a.m., not 12:00 a.m.**

Check Leader Guide for “partial” merit badges.



Helpful Tools

Both are downloadable from Winter Camp registration site

- <https://scoutingevent.com/564-LPSRWinter2024>

1. Class Schedule

- Grid of youth and adult classes – “What’s offered when.”

2. Class Attendance Counts

- Gives a “real-time” snapshot of merit badge class availability, by period



Camp Schedule

Day 1

- Check-in (9 a.m.)
- Lunch (12:30 p.m.)
- Afternoon Classes (2 p.m.)
- Dinner (6 p.m.)
- Evening Program (7 p.m.)

Days 2 and 3

- Breakfast (7 a.m.)
- Morning Classes (8:30 a.m.)
- Lunch (12:30 p.m.)
- Afternoon Classes (2 p.m.)
- Dinner (6 p.m.)
- Evening Program (7 p.m.)

Day 4

- Breakfast (7 a.m.)
- Morning Classes (7:50 a.m.)
- Departure (12:00 p.m.)



Merit Badge Selection

- Click “Update Information”, then click “Select Classes”
 - If a merit badge is displayed, space is available
 - Remember, some merit badges are “double classes” – select them first
 - Eagle Quest (first-year camper program) is all morning – 3 periods
- Program Supply Fees
 - ATV Safety Course - \$50
 - Rifle Shooting - \$10
 - Shotgun Shooting - \$30

“Select Classes” will not appear unless deposit plus first payment has been made.



New stuff

- **The Golf merit badge has been added!**
 - Option 2: Disc Golf
 - “Double” class
- **Remote and Wilderness First Aid will be offered!**
 - Adults and Youth (14 years and older) - Ten (10) total slots
 - “Quintuple” class (3 morning periods plus 2 afternoon periods)
 - Prerequisite: Current adult CPR/AED certification
 - Cost: \$150



Paperwork... Paperwork... Paperwork...

- Membership and YPT Validation - Unit Roster from **my.scouting.org**
 - Select “Unit Roster”
 - Select “Export Roster” **Highlight those attending Winter Camp**
 - Select “Export to PDF”
- Annual Health and Medical Record, Parts A, B, and C – all participants
 - Three-ring binder, no plastic sleeves
 - One section for adults, one for youth
 - Alphabetized, please!

**Do not email this paperwork to us!
Please bring this paperwork to
camp for check-in.**



More Paperwork...

- Texas Youth Camps Health and Safety Act Form **MUST** be submitted to 564roster@scouting.org, for each adult, by November 18, 2024.

Leaders will not be permitted to enter camp unless their sex offender database inquiries and criminal background checks have been completed. **No exceptions!**

- Certificate of Insurance (out-of-council units only)



Other References/Forms

- **Leader Guide Version 1.3**
 - T-Shirt Order Form
 - Daily Schedule
 - Merit Badges/Programs
 - Packing List
- **ATV Program Participation and Hold-Harmless**
- **Camp Map with Merit Badge Locations**

Please make sure you download the latest version of the Leader Guide.



Advancement

- Attendance and requirements completed updated daily in Black Pug
- Data entry of all attendance and requirements completion logs will be double-checked after camp
- Log into Black Pug and pull the **Unit Advancement Summary**
 - Shows attendance for each Scout by merit badge
 - Shows merit badge requirements completed for each Scout
- If something doesn't look right, email me.



Winter Camp 2024

Leader Meeting

December 5, 2024

6:30 p.m.



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Questions?



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