



Palmetto Council Events and Activities Refund Policy

Updated 5/15/2014

The Palmetto Council will process refunds for activities fees under these conditions:

Requests must be made in writing and submitted to the council service center via mail, fax, or email. Requests must give scouts name, unit number, activity for which a refund is being requested, and the reason for the request.

All refund requests must be received **NO LATER THAN FIVE DAYS** after the event is completed. Requests received after this time will not be processed.

Requests for refund made:

Two weeks or more before the activity: 100% refund
Less than two weeks and up to five days after event: 85% refund
Six or more days after the event: No refund

Reasons for requesting a refund:

1. Serious illness or injury preventing attendance
2. Death in family preventing attendance
3. The event or activity is cancelled or rescheduled
4. Scheduling conflict or family commitment

If the event or activity is cancelled or rescheduled, the Palmetto Council will transfer fees paid, to an upcoming event during the same calendar year with no penalty or will refund the full amount paid. Fees of less than \$5 will be considered donations and will not be refunded.

All refunds will be made by check within 30 days of the close of the event and will be mailed. In the case where a unit has registered, the unit will receive the refund.

This is the standard policy in place for all District and Council activities, unless otherwise published. Special situations such as Council Contingents (Philmont, Jamboree, etc) have special refund requirements.

Refund requests must be submitted in writing to: Palmetto Council, 420 South Church Street, Spartanburg, South Carolina 29306, Attn: Morgan Hawkins (or emailed to mhawkins@bsamail.org)

Prepared. For Life.™

