

Cub Scout Day Camp

Parent & Leader's Guide 2018

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Cub Scout Day Camp is a valuable activity to help individual packs succeed while balancing recreation and education opportunities that challenge the scouts to DO THEIR BEST!

This Day Camp is organized and operated thru all volunteers in scouting under the direction of the Laurel Highlands Council. Camp could not exist without the dedicated help of these volunteers...THANK YOU TO ALL VOLUNTEERS...your Cub Scouts will remember their scout camping adventures for the rest of their lives!

Please read through this guide to help answer your questions about this year's Cub Scout Day Camp set-up and operations, as well as expectations of unit leaders and participants.

Feel free to contact any of the above individuals with further questions.

2018 Cub Scout Day Camp: Transcontinental Railroad

Berlin Community Grove, Berlin, PA

June 25, 26, 27, 2018

9:00 am – 4:00pm Daily (Registration on first day from 8:00-8:30am)

❖ Camp Uniform

As part of the Day Camp fees, a T-shirt is provided to all registered campers and adult leaders. These T-shirts are the uniform shirt during camp. Campers and adults must be wearing this t-shirt every day at camp to be in uniform. **ALL ADULTS AT CAMP** (with the exception of during campfire for those family that want to come watch or participate) **ARE REQUIRED TO WEAR THEIR 2018 DAY CAMP T-SHIRTS THAT WERE PROVIDED TO THEM. THIS IS A SAFETY MEASURE TO HELP PROTECT OUR CHILDREN.**

All participants, including adults, JR staff, etc. **MUST** wear closed toed shoes---**NO EXCEPTIONS!** Siblings that were registered to participate will also receive a camp t-shirt that **MUST** be worn for them to participate in activities. Other youth at camp are the responsibility of the adult that brought them. There will be no TOT LOT this year and camp staff is **NOT** responsible for any youth not registered for camp. These youth also will not be able to participate in camp activities. Siblings registered for camp must be entering 1st grade and will travel with pack that their sibling scout is registered with for camp.

❖ Camp Check-In/Check-Out

Registration on the first day is from 8:00am – 8:30am. There will be a designated registration area that **ONE** adult member of your Pack should report to **ONLY** after your entire rostered group is in attendance. **Please have a designated meeting area for your pack at camp known PRIOR to coming the first morning. Your Pack's day camp coordinator should assign this area prior to camp.** The adult registering your unit must have a completed health form for **EVERY** person in their unit that is attending camp that week. Also, all adults that will be with your group must have completed Youth Protection Training (www.scouting.org) and PA Clearances and provide proof of this. Please contact the Laurel Highlands Council if you have questions regarding this. Units should check out at the same area as when registering. You will return your clip-board along with your unit information that was provided to you at first check-in. On the second and third days of camp, the unit leader should report to the registration table prior to opening flag ceremony to get your unit information and update any new information for your pack. Again, please plan for your unit to meet at a designated area in camp prior to registering each day. As flag starts at 9am prompt, you should be at registration between 8:30- 8:45 and units ready to head to flagpole by 8:45am.

❖ Flag Ceremony/Grace before lunch

Opening flag will be held promptly at 9:00 am each morning, at the main Flagpole, please have your campers there in an orderly fashion ready for their day at camp. Each pack will have flag assignment and/or Grace before lunch assignment. It is encouraged that the Webelos in your pack lead the Flag ceremony if assigned, along with the other scouts in your pack, under the direction of a Pack leader. Please have your scouts properly prepared for this.

❖ Security

The security of the campers is our utmost concern. For this reason, all visitors to camp or late arrivals must check in first at the main camp office located in the upper part of the camp area. There will be a “registration” sign designating this area.

❖ Missing a Day of Camp

If a scout is ill, or unable to attend a day at camp, please contact your unit leader or pack day camp coordinator so they are aware of that youth’s absence.

❖ Medical Issues

We have a Registered Nurse (health officer) on site at all times, along with a First Aid station. Our Health Officer is also our Registration leader. Please report any injuries or illnesses to the camp Health Officer no matter how small. Care will be provided at her discretion, along with consultation with a local Physician if needed. Please have all medications in their original packaging and labels with name and checked in with the Camp Health Officer. In the case of epi pens or the like (time sensitive medications), please discuss with the health officer arrangements for a unit leader to carry the medication through camp.

❖ Late Arrivals & Early Departure

Campers who arrive late must check in at the Camp Registration Office upon before joining their group. Campers leaving early must check out at the headquarters before leaving. Any camper that will be leaving early must have given written notice to their Pack Leader, who must give this information at registration to the Registration leader. On this notice, please include the camper’s name, time and date he will be picked up, Pack #, name and phone number of the person to release the youth to, and a parent/guardian signature. Any person picking up a camper early as such MUST present valid picture identification, preferably driver’s license and MUST come to registration area to get the camper. In unforeseen circumstances, parental instructions over the phone must be given to two ADULT staff members, one of which must be the Health Officer or Camp Director. Staff members will document the phone call.

❖ Visitors

Visitors are welcome to camp but must register at the camp office upon arrival and check out upon departure and must wear the visitor identification at all times when at camp and be approved by the Camp Director. Visitors will not be permitted to stay all day nor will they be permitted to be unattended by an approved camp leader.

❖ Inclement weather

Day camp will open daily regardless of the weather outside. During severe weather, the campers will be in a shelter at the camp. In this case, the campers will participate in “rainy day” activities. If for some reason camp needs to be closed, the Camp Director will contact your Pack’s on-site leader, and they will contact your or a person designated on your scout’s health form. It would help for each unit leader to have a contact number handy with them throughout the day for parents/guardian of each camper. NO ONE is to leave without checking out at camp office. Missing scouts will be reported per BSA rules

❖ Meals

Campers and adult participants will be provided with lunch from the Federal Free Lunch Summer Program. We have arranged for lunch to be provided to all scouts and siblings in attendance, and adults that have been registered for camp. At this time, it is unknown exactly what food they will provide, but it will be “kid friendly”. If you have a concern with any campers with food allergies or being a “picky eater”, you are encouraged to bring a packed lunch for them, but please bring your cooler to keep them in... we do not have ample refrigeration space for lunches.

❖ Trading Post

A trading post will be available at camp. There will be BSA provided items that may be purchased for small amounts of money, (\$1-\$30). You may consider this if you would like to send some additional money with your scout to purchase anything there. Please note that your scout or his Pack leaders (however your unit decides) will be responsible to carry his own money. We will not be responsible for lost money or items.

❖ Lost and Found

Label everything with the Scout’s name and pack number. Any items found during or after camp will be at the Camp Office during camp or at the Council office in Johnstown until the start of school. Do not bring valuables to camp, we are not responsible for lost or stolen items!

❖ Parent/adult accompaniment

BSA requires at least two adults to accompany, assist, and supervise the first eight scouts, and one for every four scouts thereafter. Tiger scouts must have parent/guardian accompaniment with them at all times. Your pack is required to coordinate enough adult walkers with your group

for all three days. **Remember all adults at camp also need a completed health form AND BSA Youth Protection** completed (www.scouting.org) and PA Clearances. Campers may need helping hands at some of the activity stations and your group's adults must be there to provide this, along with supervision during all camp times.

❖ Parking/vehicles in camp

Parking is available across the main road in the field, or at the road entrance to camp in the field below the flagpole (between road and camp flagpole). Please do not drive around or past the barricades...they are there for a reason. Only camp staff is permitted to drive past the barricades and park on the upper side. This is for safety reasons, please obey our wishes here

❖ Buddy System/ Camp group Assignment

Each camper will be assigned to a camp group. This year at camp, the Arrow of Light and Webelos groups will be traveling thru camp as a separate group(s) than the Tigers, Wolves, and Bears. This is to provide the A/L & Webelos a more age appropriate and challenging camp experience. When planning your adult walkers, please consider that you will want one for you're A/L & Webelos group, depending on how many of those campers you have, you may need two adults accompanying them. Also, your Tiger, Wolf, and Bear groups should be assigned appropriate adults. Packs may be combined into camp groups so the scouts will have opportunity to meet other scouts from other units and to manage group experience. Adults within these groups should assist each other, regardless of the pack you are in. Once in your camp groups, please assign each scout a "camper buddy" who they should stay with while traveling through camp. Campers will be returning to their home units during lunch, after lunch for special program, and during campfire. At these times, please make sure that your scout has a buddy also, no scout should ever go anywhere throughout camp without using the buddy system.

❖ Discipline

Discipline is a pack responsibility. A disruptive scout will be verbally warned to improve his behavior by any of the accompanying adults from the group. If the scout fails to improve his behavior, the camp director will take appropriate action. This could include calling the scout's parents/guardian to remove their son from camp. **NO PHYSICAL CONTACT, BETWEEN SCOUTS, SIBLINGS, OR ADULTS** will be tolerated at any time during camp. No abusive language or swearing is allowed, by scouts or adults!

❖ Media Contact

Only the camp director may speak with any media personnel. If a member of the media is present in camp and is not accompanied by a staff member, please notify a staff member and direct the visitor to registration.

❖ Campfire

A traditional Scout campfire will be held the last day of camp. Each Pack will be asked to present a skit and/or song for the other campers in attendance. Please coordinate within your Pack prior to camp to have this ready. We will have a sign-up sheet at registration beginning the first day of camp, please make sure to sign up for this. Campfire activity is one of the final highlights at any Scout camp, day camp is no exception. All Scouts find this to be very rewarding. You are encouraged to ask scout's relatives and/or close friends to come for campfire. They DO NOT need to dress in scout attire, however DO NEED to adhere to previously explained camp parking guidelines. Also, please have them bring a camp chair as one is not provided. In appropriate weather, campfire is held at the entrance to the upper wooded area in camp, just beyond the gazebo. In inclement weather, it will be held in the large covered craft area. These visitors do not need to check in at registration but will need to walk directly to the campfire area. Campfire is planned for around 3pm the last day of camp.

Items not allowed at camp

Alcohol, pets, controlled substances, fireworks, firearms, knives, and foul language are not allowed at camp.

Items to bring to camp

Scouts:

Closed toed shoes, hat, lunch (if not eating lunch provided by camp), sunscreen, rain gear, medication (give to pack leader to register at health office), trading post money if desired. **A backpack and water bottle is provided as part of registration and there are water refilling stations throughout camp.**

Adults:

Closed toed shoes, hat, lunch (if not eating lunch provided by camp), sunscreen, rain gear, medication (to be registered with health officer at camp), bug spray, cooler if any of your scouts are packing lunch (there is not ample refrigeration space in registration area)

Water bottle, trading post money if desired, daypack (you provide)to carry extras, cooler(s) for lunches, and **BSA Health forms –part A + B, BSA Youth Protection, PA State Clearances, Camera**

MOST OF ALL PLEASE BRING A GOOD ATTITUDE AND A SENSE OF FUN AND ADVENTURE!!!