

2025 Minsi Trails College of Commissioner Science



Course Catalog

Table of Contents

Courses Listed by Course Number	3
Bachelors Courses.....	3
Masters Courses.....	8
Doctoral Courses.....	12
Continuing Education Courses	14
Courses Listed by Name	16
Bachelors Courses.....	16
Masters Courses.....	21
Doctoral Courses.....	25
Continuing Education Courses	27
Course List by Period.....	29
Period 1 – 8:00am – 8:50am	29
Period 2 – 9:00am – 9:50am	31
Period 3 – 10:00am – 10:50am	33
Period 4 – 11:00am – 11:50am	35
Period 5 – 12:40pm – 1:30pm.....	37
Period 6 – 1:40pm – 2:30pm.....	39
Period 7 – 2:40pm – 3:30pm.....	41

Courses Listed by Course Number

Bachelors Courses

BCS 101 - Core Concepts of Unit Service

The position of commissioner is one of the oldest in Scouting. This course reviews and reinforces the core concepts of unit service and identifies the key skills needed for commissioners to be able to assess the units they serve.

Instructor: Dave Binder

Period: 1

BCS 102 - The Unit and Membership Renewal Process

Chartered organizations must submit an application to local councils annually to renew their charters. This fosters a formal, timely plan for regular dialogue between the chartered organizations and BSA, and assures membership is current so Scouts can participate in Scouting activities and advance in rank. Commissioners participate in and support the timely, error-free completion of the renewal.

Instructor: J. Goldsmith

Period: 2

BCS 103 - Linking District Resources

Although commissioners are viewed as very knowledgeable and capable individuals, a key part of a commissioner's job is to link the unit to the district committee.

Instructor: Jerry Yost, III

Period: 5

BCS 104 - Contacting Units

This course examines the role of contacts between commissioners and their units. At the heart of unit service are the contacts commissioners make with their units.

Instructor: Brad Mann

Period: 6

BCS 105 - Resolving Common Unit Issues

This course will build the commissioner's knowledge of the early warning signs of a unit in danger of failing as well as group discussions about how to support problem-solving of some common issues.

Instructor: Jerry Yost, III

Period: 4

BCS 106 - Coaching Leaders

In this course a commissioner will become familiar with the new Coaching model and how to use it to better serve their units.

Instructor: Jerry Yost, III

Period: 1

BCS 108 - Mining Internet Resources

Commissioners are asked many questions and assumed to be experts on everything. Although they may wish to be an expert, knowing where to find information can make them a virtual expert. This course concentrates not on the local "who do you call" but on using the internet, in effect, mining internet resources.

Instructor: Rick Bishop

Period: 5

BCS 109 - The Essential Element (A Servant's Heart)

In 1970, Robert Greenleaf introduced the term "servant leadership" and wrote an essay titled "The Servant as Leader" which was later expanded into a book. This course examines how a servant's heart can make an impact in unit service.

Instructor: Dave Binder

Period: 2

BCS 111 - Commissioner and S.A.F.E. Scouting

BSA's Commitment to safety states that Scouting will not compromise the safety for all Scouts and their leaders and must be reinforced at every opportunity. All are responsible and must hold each other accountable to provide a safe environment. For a commissioner to support the units we serve we need to be aware and knowledgeable of all that is available to support safety within scouting

Instructor: Brad Mann

Period: 7

BCS 112 - Recruiting Unit Commissioners

Recruiting is an ongoing need. Every commissioner has a part in the process. This course describes a process for the identification and recruitment of commissioners.

Instructor: Jay Rutan

Period: 4

BCS 113 - Welcoming, Engaging and Onboarding Commissioners

This course is an orientation for new commissioners and includes training requirements, onboarding, resources and more! It also helps the district and assistant district commissioners guide and support the new commissioners toward successful unit service.

Instructor: Dave Binder

Period: 6

BCS 114 - Understanding & Communicating with Today's Leaders

We, as commissioners, need to understand the differences in relating to the generations involved in scouting and inclusiveness. This course encourages understanding between the different generations - particularly Generation X and Millennials - to help commissioners better communicate with their units.

Instructor: Jerry Yost, III

Period: 3

BCS 115 - Commissioners - The Single Best Resource!

An effective commissioner provides unit leadership with information and guidance in their specific program, whether Cub Scouts, Scouts BSA, Venturing, Sea Scouts or Exploring. Change is a constant throughout the national level programs, and flowing down this information is essential to ensure quality programs for all youth participants and program participants.

Instructor: Rick Bishop

Period: 1

BCS 117 - The Commissioner and the Unit Key 3

This course examines the roles of the Unit Key 3, the role of the unit commissioner and the relationship developed through communication, collaboration and assessment.

Instructor: S. Brown

Period: 7

BCS 120 - Technology for Unit Commissioners

This course highlights the best technology tools for commissioners to use in providing unit service. It explains why these tools are the most effective, how to find them, and tips for using the information available in these tools to improve unit service.

Instructor: Jerry Yost, III

Period: 7

BCS 121 – Unit Service Tools for the Administrative Commissioners

Within the suite of technology tools, specific tools assist administrative commissioners in managing the health status of the units in their district or council. This course will examine all of these tools and guide administrative commissioners on how to best utilize them.

Instructor:

Period: 2

BCS 125 - Commissioners Culture

Culture is a way of life for a particular group of people – the behaviors, beliefs, values, and symbols that they accept, and that are passed along by communication and imitation. In this course, commissioners will learn how to develop a strong positive culture of service

Instructor: Chuck Bolger

Period: 1

BCS 150 - Roundtables in Unit Service

An effective roundtable is vital to the success of all unit service. This course reviews and reinforces how roundtables fit into the unit service structure by providing roundtable services to units and unit leaders.

Instructor: Jerry Yost, III

Period: 2

BCS 151 - The Roundtable Commissioner Team

An effective roundtable commissioner team is vital to the success of all roundtables. It is important that all members of the commissioner roundtable team understand the unique position of roundtable in the Scouting. Roundtable provides a different method of unit service, but it is just as important. Roundtable also supplements unit commissioner efforts by the program support it provides.

Instructor: S. Butler

Period: 4

BCS 152 - Planning, Implementing and Promoting Roundtables

In this course, the participants will be learning how to plan and implement a roundtable to best serve the units in their districts and councils. They will also discuss how to promote roundtables to units they serve and to new leaders.

Instructor: S. Butler

Period: 3

BCS 153 - Roundtable and Commissioner Tools

Participants will learn how to use the Roundtable tab in Commissioner Tools. They will also learn to create PowerPivot table reports. For a participant to be fully engaged in the course they need to have a computer to be able to access Commissioner Tools.

Instructor: S. Butler

Period: 5

BCS 154 - Roundtable Fundamentals

Roundtable is normally the first district event that a new leader attends. It is focused on FUN and giving new and seasoned leaders "the will to do, and the skill to do". Roundtable is important not only for the leaders but for the youth they bring the information back to.

Instructor: Jim Swain

Period: 1

Masters Courses

MCS 302 - Supporting Unit and Membership Renewal

Unit and member renewal are two separate processes. Commissioners support units and retention by, among other things, supporting unit and member renewal. This session will examine how administrative commissioners, in particular unit commissioners, also support on-time unit and membership renewal.

Instructor: Les Wu

Period: 3

MCS 303 - Managing Unit Service at the District Level

Managing unit service in the district is the main responsibility of the district commissioner who is aided in this task by various assistant district commissioners. This course will familiarize the student on the modules available in Commissioner Tools so that they can enhance their ability to support the unit.

Instructor:

Period: 1

MCS 304 - Service to Units at Risk

Early detection and systematic problem-solving is critical to support units when they encounter problems which may prevent them from functioning effectively. This class will provide the commissioner with ways to identify these units and to discuss the processes needed to support the unit's move toward performing as an effective scouting unit.

Instructor: Judy Joshua

Period: 1

MCS 305 - Resolving Critical Unit Issues

The purpose of this course is to hone the commissioner's skills in assessing units, determining their strengths and weaknesses, and in developing plans to improve the functioning of the unit. When collaborating with the unit Key 3, the commissioner may be able to help identify critical issues and keep the unit from becoming an "At-Risk" unit.

Instructor: Matt Davis

Period: 5

MCS 306 - Mentoring Skills

Mentoring is a long term relationship in which one individual supports and guides the personal or professional growth and development of another. Mentoring is an essential skill of a commissioner and this course will provide tools for commissioners to use when mentoring others. This course will also explore the similarities and subtle differences between mentoring and coaching.

Instructor: Matt Davis

Period: 2

MCS 307 - Serving Newly Formed Units

An engaged commissioner is critical for the success and retention of new units. Commissioners designated as a New Unit Commissioner focus on only new units, preferably a single unit to which they have been assigned.

Instructor:

Period: 2

MCS 309 - Good Commissioners Need Both Head and Heart

In this course, we will discuss how the servant leadership concept is carried out in service to units using your head and heart.

Instructor: Dave Binder

Period: 3

MCS 310 - Succession Planning

Adult leadership changes and to support the orderly change of leadership it is important to encourage each unit to create a long-term succession plan. Commissioners need to understand the process to support the development and maintenance of a succession plan in the units they support.

Instructor: Matt Davis

Period: 7

MCS 311 - All About the ADC's Role

This course defines the purpose of assistant district commissioners and how that role benefits commissioner services at the district level.

Instructor: S. Brown

Period: 6

MCS 312 - Recruiting the 21st Century Volunteer

All commissioners are responsible for recruiting other commissioners. This course familiarizes commissioners on the considerations and techniques that support recruiting volunteers who represent the generations of the 21st century.

Instructor: Jay DeBoey

Period: 5

MCS 313 - Onboarding Commissioners

This course discusses the importance of onboarding commissioners into their new position and talk about who is responsible for making sure that onboarding happens. The onboarding process and how it is to be completed is also discussed.

Instructor: Les Wu

Period: 6

MCS 314 - The Commissioner and the Professional

Learn more about the relationship between the commissioner and the professional; how they can work closely together to reach the common goal of providing quality service to units.

Instructor: Jay DeBoey

Period: 4

MCS 315 - Effective Unit Service in Rural Communities

What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.

Instructor: Vinnie Polakowski

Period: 7

MCS 350 - Unit & Roundtable Commissioners Working Together

While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both patches feature the wreath of service and for good reason! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."

Instructor: Steve Minnett

Period: 3

MCS 351 - Conducting the Roundtable Planning Session

An effective roundtable program requires advanced planning. With this in mind, every district and council should have an advanced roundtable plan supported by the assistant council commissioner and assistant district commissioners who focus on roundtable as unit service.

Instructor: S. Remington

Period: 5

MCS 352 - Roundtable is Over - Now What

The district roundtable isn't over when the last chair is put away or when the host has closed the virtual meeting space. There are things that need to be completed to help get ready for the next roundtable. This course discusses the importance of feedback and applying for successful future roundtables.

Instructor: S. Remington

Period: 4

MCS 353 - The Cub Scout Roundtable Breakout

This course will help you use the Cub Scout breakout to develop a plan to help units solve their problems using program specific interest topics and resources, employ the breakout sessions to focus on the needs of leaders in unique positions, and apply unit service resources to help pack leaders solve their own problems.

Instructor: Linda Nicholson

Period: 6

MCS 354 - The Scouts BSA Roundtable Breakout

The Scouts BSA breakout session focuses on the needs of troop leaders and helps them solve their problems. The Scouts BSA breakout session should help adult leaders learn scout skills as needed to help their youth leaders plan and run the troop program.

Instructor: Steve Minnett

Period: 7

MCS 357 - Managing Long Distance Roundtables

This course will provide an understanding of the current resources available to enhance long distance roundtables.

Instructor:

Period: 1

MCS 358 - Addressing Unit Challenges through Roundtable

The monthly roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to the monthly roundtable.

Instructor: Judy Joshua

Period: 2

Doctoral Courses

DCS 501 - Selecting & Limiting Scope of Your Doctoral Project Thesis

This session assists the doctoral candidate in selecting a topic for their project or thesis. The candidate will also explore various methods of limiting the focus of the project or thesis so that completion is achievable.

Instructor: S. Brown

Period: 1

DCS 503 - Developing Your Project or Thesis

This session discusses various suggestions for developing a project or thesis outline and writing the final report for submission to your doctoral advisor.

Instructor: S. Brown

Period: 2

DCS 506 - Coaching Commissioners

Coaching is about relationships. It is the ability to listen, to observe, to share, to support and to engage in a way that will help others solve their own problems, grow as individuals and attain their full potential. This class will focus on coaching skills for administrative commissioners.

Instructor: S. Brown

Period: 3

DCS 507 - Becoming a Project/Thesis Advisor

This course prepares commissioners who have completed and currently hold a Doctorate of Commissioner Science become a project/thesis advisor

Instructor: S. Brown

Period: 5

DCS 509 -Legacy of Servant Leadership

Leading is not about what we gain from others but about what others gain from us. Leading well means serving others.

Instructor: S. Brown

Period: 4

DCS 512 - Recruiting for Diversity

How do we ensure that every unit is supported to offer a quality Scouting program? Simple. We recruit and empower enough commissioners for the task. The question becomes who is the best commissioner for each unit?

Instructor: C. Birardi

Period: 6

DCS 514 - Building Meaningful Relationships

This course prepares commissioners who have completed and currently hold a Doctorate of Commissioner Science become a project/thesis advisor

Instructor: Dave Binder

Period: 5

DCS 550 - Leveraging Roundtables in Unit Service

Through roundtable, all commissioners provide a vital service to units. In this course, commissioners will learn how to maximize the effectiveness of the district commissioner meeting when it comes to serving unit leaders through the monthly roundtable.

Instructor:

Period: 4

DCS 551 - Roundtable Today

This course will go over what are the purpose of roundtables today, review successful roundtable, and learn how to create a interactive roundtable program plan.

Instructor: Jim Swain

Period: 3

Continuing Education Courses

CED 701 - Combatting Commissioner Stress/Burnout

We've all had our moments when we ask ourselves, "Why are we involved in Scouting? Why are we doing this?" This course will look at some ways we can help overcome those burnout and stressful situations and motivate ourselves and others toward better tenure in the BSA.

Instructor:

Period: 3

CED 712 - Roster Mining for Recruiting

This course is designed primarily for administrative commissioners (council and district) to practice recruiting commissioners using the Roster Mining method. The following plan has been used successfully by commissioners across BSA. The key to success is to use what works for you.

Instructor: S. Remington

Period: 7

CED 716 - Navigating Difficult Conversations

Scouting is full of conversations. Most are pleasant and productive - but at times, differences can arise. It occurs whenever people disagree over their values, motivations, perceptions, ideas, or desires. Sometimes these differences appear trivial, but they can trigger strong emotions. As commissioners, we need to be able to navigate these difficult conversations in a way that leaves everyone feeling heard, understood and valued.

Instructor:

Period: 4

CED 720 - A Commissioner's Introduction to Valuing Diversity

The purpose of this course is to increase knowledge and general understanding of diversity issues without making value judgments or calling into question peoples' religious, culture, or political beliefs and affiliations as well as physical and cognitive skills, health issues and life experiences.

Instructor: Jerry Yost, III

Period: 6

CED 751 - Role of the Administrative Commissioner in the Roundtable Program

The Role of the Administrative Commissioner in the Roundtable Program. This course describes how to create a roundtable culture committed to unit service, discusses developing a team with that mindset, and talks about how administrative commissioners such as the Assistant Council Commissioner for Roundtable and the Assistant District Commissioner for Roundtable can be reliable resources for units at the district and council level. We'll also learn how nurturing relationships helps build an effective roundtable commissioner team.

Instructor:

Period: 6

CED 752 - Advanced Roundtable Promotion

When it comes right down to it, the roundtable program is not a situation of "if you build it, they will come." Rather, you must first create a robust roundtable program that unit leaders need and THEN, in turn, create a robust promotion plan to tell unit leaders WHY they should come to roundtable. The focus of this course will be the promotion plan.

Instructor:

Period: 5

Courses Listed by Name

Bachelors Courses

Coaching Leaders

In this course a commissioner will become familiar with the new Coaching model and how to use it to better serve their units.

Course ID: BCS 106

Instructor: Jerry Yost, III

Period: 1

Commissioner and S.A.F.E. Scouting

BSA's Commitment to safety states that Scouting will not compromise the safety for all Scouts and their leaders and must be reinforced at every opportunity. All are responsible and must hold each other accountable to provide a safe environment. For a commissioner to support the units we serve we need to be aware and knowledgeable of all that is available to support safety within scouting

Course ID: BCS 111

Instructor: Brad Mann

Period: 7

Commissioners - The Single Best Resource!

An effective commissioner provides unit leadership with information and guidance in their specific program, whether Cub Scouts, Scouts BSA, Venturing, Sea Scouts or Exploring. Change is a constant throughout the national level programs, and flowing down this information is essential to ensure quality programs for all youth participants and program participants.

Course ID: BCS 115

Instructor: Rick Bishop

Period: 1

Commissioners Culture

Culture is a way of life for a particular group of people – the behaviors, beliefs, values, and symbols that they accept, and that are passed along by communication and imitation. In this course, commissioners will learn how to develop a strong positive culture of service

Course ID: BCS 125

Instructor: Chuck Bolger

Period: 1

Contacting Units

This course examines the role of contacts between commissioners and their units. At the heart of unit service are the contacts commissioners make with their units.

Course ID: BCS 104

Instructor: Brad Mann

Period: 6

Core Concepts of Unit Service

The position of commissioner is one of the oldest in Scouting. This course reviews and reinforces the core concepts of unit service and identifies the key skills needed for commissioners to be able to assess the units they serve.

Course ID: BCS 101

Instructor: Dave Binder

Period: 1

Linking District Resources

Although commissioners are viewed as very knowledgeable and capable individuals, a key part of a commissioner's job is to link the unit to the district committee.

Course ID: BCS 103

Instructor: Jerry Yost, III

Period: 5

Mining Internet Resources

Commissioners are asked many questions and assumed to be experts on everything. Although they may wish to be an expert, knowing where to find information can make them a virtual expert. This course concentrates not on the local "who do you call" but on using the internet, in effect, mining internet resources.

Course ID: BCS 108

Instructor: Rick Bishop

Period: 5

Planning, Implementing and Promoting Roundtables

In this course, the participants will be learning how to plan and implement a roundtable to best serve the units in their districts and councils. They will also discuss how to promote roundtables to units they serve and to new leaders.

Course ID: BCS 152

Instructor: S. Butler

Period: 3

Recruiting Unit Commissioners

Recruiting is an ongoing need. Every commissioner has a part in the process. This course describes a process for the identification and recruitment of commissioners.

Course ID: BCS 112

Instructor: Jay Rutan

Period: 4

Resolving Common Unit Issues

This course will build the commissioner's knowledge of the early warning signs of a unit in danger of failing as well as group discussions about how to support problem-solving of some common issues.

Course ID: BCS 105

Instructor: Jerry Yost, III

Period: 4

Roundtable and Commissioner Tools

Participants will learn how to use the Roundtable tab in Commissioner Tools. They will also learn to create PowerPivot table reports. For a participant to be fully engaged in the course they need to have a computer to be able to access Commissioner Tools.

Course ID: BCS 153

Instructor: S. Butler

Period: 5

Roundtable Fundamentals

Roundtable is normally the first district event that a new leader attends. It is focused on FUN and giving new and seasoned leaders "the will to do, and the skill to do". Roundtable is important not only for the leaders but for the youth they bring the information back to.

Course ID: BCS 154

Instructor: Jim Swain

Period: 1

Roundtables in Unit Service

An effective roundtable is vital to the success of all unit service. This course reviews and reinforces how roundtables fit into the unit service structure by providing roundtable services to units and unit leaders.

Course ID: BCS 150

Instructor: Jerry Yost, III

Period: 2

Technology for Unit Commissioners

This course highlights the best technology tools for commissioners to use in providing unit service. It explains why these tools are the most effective, how to find them, and tips for using the information available in these tools to improve unit service.

Course ID: BCS 120

Instructor: Jerry Yost, III

Period: 7

The Unit and Membership Renewal Process

Chartered organizations must submit an application to local councils annually to renew their charters. This fosters a formal, timely plan for regular dialogue between the chartered organizations and BSA, and assures membership is current so Scouts can participate in Scouting activities and advance in rank. Commissioners participate in and support the timely, error-free completion of the renewal.

Course ID: BCS 102

Instructor: J. Goldsmith

Period: 2

The Commissioner and the Unit Key 3

This course examines the roles of the Unit Key 3, the role of the unit commissioner and the relationship developed through communication, collaboration and assessment.

Course ID: BCS 117

Instructor: S. Brown

Period: 7

The Essential Element (A Servant's Heart)

In 1970, Robert Greenleaf introduced the term "servant leadership" and wrote an essay titled "The Servant as Leader" which was later expanded into a book. This course examines how a servant's heart can make an impact in unit service.

Course ID: BCS 109

Instructor: Dave Binder

Period: 2

The Roundtable Commissioner Team

An effective roundtable commissioner team is vital to the success of all roundtables. It is important that all members of the commissioner roundtable team understand the unique position of roundtable in the Scouting. Roundtable provides a different method of unit service, but it is just as important. Roundtable also supplements unit commissioner efforts by the program support it provides.

Course ID: BCS 151

Instructor: S. Butler

Period: 4

Understanding & Communicating with Today's Leaders

We, as commissioners, need to understand the differences in relating to the generations involved in scouting and inclusiveness. This course encourages understanding between the different generations - particularly Generation X and Millennials - to help commissioners better communicate with their units.

Course ID: BCS 114

Instructor: Jerry Yost, III

Period: 3

Unit Service Tools for the Administrative Commissioners

Within the suite of technology tools, specific tools assist administrative commissioners in managing the health status of the units in their district or council. This course will examine all of these tools and guide administrative commissioners on how to best utilize them.

Course ID: BCS 121

Instructor:

Period: 2

Welcoming, Engaging and Onboarding Commissioners

This course is an orientation for new commissioners and includes training requirements, onboarding, resources and more! It also helps the district and assistant district commissioners guide and support the new commissioners toward successful unit service.

Course ID: BCS 113

Instructor: Dave Binder

Period: 6

Masters Courses

Addressing Unit Challenges through Roundtable

The monthly roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to the monthly roundtable.

Course ID: MCS 358

Instructor: Judy Joshua

Period: 2

All About the ADC's Role

This course defines the purpose of assistant district commissioners and how that role benefits commissioner services at the district level.

Course ID: MCS 311

Instructor: S. Brown

Period: 6

Conducting the Roundtable Planning Session

An effective roundtable program requires advanced planning. With this in mind, every district and council should have an advanced roundtable plan supported by the assistant council commissioner and assistant district commissioners who focus on roundtable as unit service.

Course ID: MCS 351

Instructor: S. Remington

Period: 5

Effective Unit Service in Rural Communities

What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.

Course ID: MCS 315

Instructor: Vinnie Polakowski

Period: 7

Good Commissioners Need Both Head and Heart

In this course, we will discuss how the servant leadership concept is carried out in service to units using your head and heart.

Course ID: MCS 309

Instructor: Dave Binder

Period: 3

Managing Long Distance Roundtables

This course will provide an understanding of the current resources available to enhance long distance roundtables.

Course ID: MCS 357

Instructor:

Period: 1

Managing Unit Service at the District Level

Managing unit service in the district is the main responsibility of the district commissioner who is aided in this task by various assistant district commissioners. This course will familiarize the student on the modules available in Commissioner Tools so that they can enhance their ability to support the unit.

Course ID: MCS 303

Instructor:

Period: 1

Mentoring Skills

Mentoring is a long term relationship in which one individual supports and guides the personal or professional growth and development of another. Mentoring is an essential skill of a commissioner and this course will provide tools for commissioners to use when mentoring others. This course will also explore the similarities and subtle differences between mentoring and coaching.

Course ID: MCS 306

Instructor: Matt Davis

Period: 2

Onboarding Commissioners

This course discusses the importance of onboarding commissioners into their new position and talk about who is responsible for making sure that onboarding happens. The onboarding process and how it is to be completed is also discussed.

Course ID: MCS 313

Instructor: Les Wu

Period: 6

Recruiting the 21st Century Volunteer

All commissioners are responsible for recruiting other commissioners. This course familiarizes commissioners on the considerations and techniques that support recruiting volunteers who represent the generations of the 21st century.

Course ID: MCS 312

Instructor: Jay DeBoey

Period: 5

Resolving Critical Unit Issues

The purpose of this course is to hone the commissioner's skills in assessing units, determining their strengths and weaknesses, and in developing plans to improve the functioning of the unit. When collaborating with the unit Key 3, the commissioner may be able to help identify critical issues and keep the unit from becoming an "At-Risk" unit.

Course ID: MCS 305

Instructor: Matt Davis

Period: 5

Roundtable is Over - Now What

The district roundtable isn't over when the last chair is put away or when the host has closed the virtual meeting space. There are things that need to be completed to help get ready for the next roundtable. This course discusses the importance of feedback and applying for successful future roundtables.

Course ID: MCS 352

Instructor: S. Remington

Period: 4

Service to Units at Risk

Early detection and systematic problem-solving is critical to support units when they encounter problems which may prevent them from functioning effectively. This class will provide the commissioner with ways to identify these units and to discuss the processes needed to support the unit's move toward performing as an effective scouting unit.

Course ID: MCS 304

Instructor: Judy Joshua

Period: 1

Serving Newly Formed Units

An engaged commissioner is critical for the success and retention of new units. Commissioners designated as a New Unit Commissioner focus on only new units, preferably a single unit to which they have been assigned.

Course ID: MCS 307

Instructor:

Period: 2

Succession Planning

Adult leadership changes and to support the orderly change of leadership it is important to encourage each unit to create a long-term succession plan. Commissioners need to understand the process to support the development and maintenance of a succession plan in the units they support.

Course ID: MCS 310

Instructor: Matt Davis

Period: 7

Supporting Unit and Membership Renewal

Unit and member renewal are two separate processes. Commissioners support units and retention by, among other things, supporting unit and member renewal. This session will examine how administrative commissioners, in particular unit commissioners, also support on-time unit and membership renewal.

Course ID: MCS 302

Instructor: Les Wu

Period: 3

The Commissioner and the Professional

Learn more about the relationship between the commissioner and the professional; how they can work closely together to reach the common goal of providing quality service to units.

Course ID: MCS 314

Instructor: Jay DeBoey

Period: 4

The Cub Scout Roundtable Breakout

This course will help you use the Cub Scout breakout to develop a plan to help units solve their problems using program specific interest topics and resources, employ the breakout sessions to focus on the needs of leaders in unique positions, and apply unit service resources to help pack leaders solve their own problems.

Course ID: MCS 353

Instructor: Linda Nicholson

Period: 6

The Scouts BSA Roundtable Breakout

The Scouts BSA breakout session focuses on the needs of troop leaders and helps them solve their problems. The Scouts BSA breakout session should help adult leaders learn scout skills as needed to help their youth leaders plan and run the troop program.

Course ID: MCS 354

Instructor: Steve Minnett

Period: 7

Unit & Roundtable Commissioners Working Together

While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both patches feature the wreath of service and for good reason! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."

Course ID: MCS 350

Instructor: Steve Minnett

Period: 3

Doctoral Courses

Becoming a Project/Thesis Advisor

This course prepares commissioners who have completed and currently hold a Doctorate of Commissioner Science become a project/thesis advisor

Course ID: DCS 507

Instructor: S. Brown

Period: 5

Building Meaningful Relationships

This course prepares commissioners who have completed and currently hold a Doctorate of Commissioner Science become a project/thesis advisor

Course ID: DCS 514

Instructor: Dave Binder

Period: 5

Coaching Commissioners

Coaching is about relationships. It is the ability to listen, to observe, to share, to support and to engage in a way that will help others solve their own problems, grow as individuals and attain their full potential. This class will focus on coaching skills for administrative commissioners.

Course ID: DCS 506

Instructor: S. Brown

Period: 3

Developing Your Project or Thesis

This session discusses various suggestions for developing a project or thesis outline and writing the final report for submission to your doctoral advisor.

Course ID: DCS 503

Instructor: S. Brown

Period: 2

Legacy of Servant Leadership

Leading is not about what we gain from others but about what others gain from us. Leading well means serving others.

Course ID: DCS 509

Instructor: S. Brown

Period: 4

Leveraging Roundtables in Unit Service

Through roundtable, all commissioners provide a vital service to units. In this course, commissioners will learn how to maximize the effectiveness of the district commissioner meeting when it comes to serving unit leaders through the monthly roundtable.

Course ID: DCS 550

Instructor:

Period: 4

Recruiting for Diversity

How do we ensure that every unit is supported to offer a quality Scouting program? Simple. We recruit and empower enough commissioners for the task. The question becomes who is the best commissioner for each unit?

Course ID: DCS 512

Instructor: C. Birardi

Period: 6

Roundtable Today

This course will go over what are the purpose of roundtables today, review successful roundtable, and learn how to create a interactive roundtable program plan.

Course ID: DCS 551

Instructor: Jim Swain

Period: 3

Selecting & Limiting Scope of Your Doctoral Project Thesis

This session assists the doctoral candidate in selecting a topic for their project or thesis. The candidate will also explore various methods of limiting the focus of the project or thesis so that completion is achievable.

Course ID: DCS 501

Instructor: S. Brown

Period: 1

Continuing Education Courses

A Commissioner's Introduction to Valuing Diversity

The purpose of this course is to increase knowledge and general understanding of diversity issues without making value judgments or calling into question peoples' religious, culture, or political beliefs and affiliations as well as physical and cognitive skills, health issues and life experiences.

Course ID: CED 720

Instructor: Jerry Yost, III

Period: 6

Advanced Roundtable Promotion

When it comes right down to it, the roundtable program is not a situation of "if you build it, they will come." Rather, you must first create a robust roundtable program that unit leaders need and THEN, in turn, create a robust promotion plan to tell unit leaders WHY they should come to roundtable. The focus of this course will be the promotion plan.

Course ID: CED 752

Instructor:

Period: 5

Combatting Commissioner Stress/Burnout

We've all had our moments when we ask ourselves, "Why are we involved in Scouting? Why are we doing this?" This course will look at some ways we can help overcome those burnout and stressful situations and motivate ourselves and others toward better tenure in the BSA.

Course ID: CED 701

Instructor:

Period: 3

Navigating Difficult Conversations

Scouting is full of conversations. Most are pleasant and productive - but at times, differences can arise. It occurs whenever people disagree over their values, motivations, perceptions, ideas, or desires. Sometimes these differences appear trivial, but they can trigger strong emotions. As commissioners, we need to be able to navigate these difficult conversations in a way that leaves everyone feeling heard, understood and valued.

Course ID: CED 716

Instructor:

Period: 4

Role of the Administrative Commissioner in the Roundtable Program

The Role of the Administrative Commissioner in the Roundtable Program. This course describes how to create a roundtable culture committed to unit service, discusses developing a team with that mindset, and talks about how administrative commissioners such as the Assistant Council Commissioner for Roundtable and the Assistant District Commissioner for Roundtable can be reliable resources for units at the district and council level. We'll also learn how nurturing relationships helps build an effective roundtable commissioner team.

Course ID: CED 751

Instructor:

Period: 6

Roster Mining for Recruiting

This course is designed primarily for administrative commissioners (council and district) to practice recruiting commissioners using the Roster Mining method. The following plan has been used successfully by commissioners across BSA. The key to success is to use what works for you.

Course ID: CED 712

Instructor: S. Remington

Period: 7

Course List by Period

Period 1 – 8:00am – 8:50am

Coaching Leaders

In this course a commissioner will become familiar with the new Coaching model and how to use it to better serve their units.

Course ID: BCS 106

Instructor: Jerry Yost, III

Commissioners - The Single Best Resource!

An effective commissioner provides unit leadership with information and guidance in their specific program, whether Cub Scouts, Scouts BSA, Venturing, Sea Scouts or Exploring. Change is a constant throughout the national level programs, and flowing down this information is essential to ensure quality programs for all youth participants and program participants.

Course ID: BCS 115

Instructor: Rick Bishop

Commissioners Culture

Culture is a way of life for a particular group of people – the behaviors, beliefs, values, and symbols that they accept, and that are passed along by communication and imitation. In this course, commissioners will learn how to develop a strong positive culture of service

Course ID: BCS 125

Instructor: Chuck Bolger

Core Concepts of Unit Service

The position of commissioner is one of the oldest in Scouting. This course reviews and reinforces the core concepts of unit service and identifies the key skills needed for commissioners to be able to assess the units they serve.

Course ID: BCS 101

Instructor: Dave Binder

Managing Long Distance Roundtables

This course will provide an understanding of the current resources available to enhance long distance roundtables.

Course ID: MCS 357

Instructor:

Managing Unit Service at the District Level

Managing unit service in the district is the main responsibility of the district commissioner who is aided in this task by various assistant district commissioners. This course will familiarize the student on the modules available in Commissioner Tools so that they can enhance their ability to support the unit.

Course ID: MCS 303

Instructor:

Roundtable Fundamentals

Roundtable is normally the first district event that a new leader attends. It is focused on FUN and giving new and seasoned leaders "the will to do, and the skill to do". Roundtable is important not only for the leaders but for the youth they bring the information back to.

Course ID: BCS 154

Instructor: Jim Swain

Selecting & Limiting Scope of Your Doctoral Project Thesis

This session assists the doctoral candidate in selecting a topic for their project or thesis. The candidate will also explore various methods of limiting the focus of the project or thesis so that completion is achievable.

Course ID: DCS 501

Instructor: S. Brown

Service to Units at Risk

Early detection and systematic problem-solving is critical to support units when they encounter problems which may prevent them from functioning effectively. This class will provide the commissioner with ways to identify these units and to discuss the processes needed to support the unit's move toward performing as an effective scouting unit.

Course ID: MCS 304

Instructor: Judy Joshua

Period 2 – 9:00am – 9:50am

Addressing Unit Challenges through Roundtable

The monthly roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to the monthly roundtable.

Course ID: MCS 358

Instructor: Judy Joshua

Developing Your Project or Thesis

This session discusses various suggestions for developing a project or thesis outline and writing the final report for submission to your doctoral advisor.

Course ID: DCS 503

Instructor: S. Brown

Mentoring Skills

Mentoring is a long term relationship in which one individual supports and guides the personal or professional growth and development of another. Mentoring is an essential skill of a commissioner and this course will provide tools for commissioners to use when mentoring others. This course will also explore the similarities and subtle differences between mentoring and coaching.

Course ID: MCS 306

Instructor: Matt Davis

Roundtables in Unit Service

An effective roundtable is vital to the success of all unit service. This course reviews and reinforces how roundtables fit into the unit service structure by providing roundtable services to units and unit leaders.

Course ID: BCS 150

Instructor: Jerry Yost, III

Serving Newly Formed Units

An engaged commissioner is critical for the success and retention of new units. Commissioners designated as a New Unit Commissioner focus on only new units, preferably a single unit to which they have been assigned.

Course ID: MCS 307

Instructor:

The Unit and Membership Renewal Process

Chartered organizations must submit an application to local councils annually to renew their charters. This fosters a formal, timely plan for regular dialogue between the chartered organizations and BSA, and assures membership is current so Scouts can participate in Scouting activities and advance in rank. Commissioners participate in and support the timely, error-free completion of the renewal.

Course ID: BCS 102

Instructor: J. Goldsmith

The Essential Element (A Servant's Heart)

In 1970, Robert Greenleaf introduced the term "servant leadership" and wrote an essay titled "The Servant as Leader" which was later expanded into a book. This course examines how a servant's heart can make an impact in unit service.

Course ID: BCS 109

Instructor: Dave Binder

Unit Service Tools for the Administrative Commissioners

Within the suite of technology tools, specific tools assist administrative commissioners in managing the health status of the units in their district or council. This course will examine all of these tools and guide administrative commissioners on how to best utilize them.

Course ID: BCS 121

Instructor:

Period 3 – 10:00am – 10:50am

Coaching Commissioners

Coaching is about relationships. It is the ability to listen, to observe, to share, to support and to engage in a way that will help others solve their own problems, grow as individuals and attain their full potential. This class will focus on coaching skills for administrative commissioners.

Course ID: DCS 506

Instructor: S. Brown

Combatting Commissioner Stress/Burnout

We've all had our moments when we ask ourselves, "Why are we involved in Scouting? Why are we doing this?" This course will look at some ways we can help overcome those burnout and stressful situations and motivate ourselves and others toward better tenure in the BSA.

Course ID: CED 701

Instructor:

Good Commissioners Need Both Head and Heart

In this course, we will discuss how the servant leadership concept is carried out in service to units using your head and heart.

Course ID: MCS 309

Instructor: Dave Binder

Planning, Implementing and Promoting Roundtables

In this course, the participants will be learning how to plan and implement a roundtable to best serve the units in their districts and councils. They will also discuss how to promote roundtables to units they serve and to new leaders.

Course ID: BCS 152

Instructor: S. Butler

Roundtable Today

This course will go over what are the purpose of roundtables today, review successful roundtable, and learn how to create a interactive roundtable program plan.

Course ID: DCS 551

Instructor: Jim Swain

Supporting Unit and Membership Renewal

Unit and member renewal are two separate processes. Commissioners support units and retention by, among other things, supporting unit and member renewal. This session will examine how administrative commissioners, in particular unit commissioners, also support on-time unit and membership renewal.

Course ID: MCS 302

Instructor: Les Wu

Understanding & Communicating with Today's Leaders

We, as commissioners, need to understand the differences in relating to the generations involved in scouting and inclusiveness. This course encourages understanding between the different generations - particularly Generation X and Millennials - to help commissioners better communicate with their units.

Course ID: BCS 114

Instructor: Jerry Yost, III

Unit & Roundtable Commissioners Working Together

While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both patches feature the wreath of service and for good reason! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."

Course ID: MCS 350

Instructor: Steve Minnett

Period 4 – 11:00am – 11:50am

Legacy of Servant Leadership

Leading is not about what we gain from others but about what others gain from us. Leading well means serving others.

Course ID: DCS 509

Instructor: S. Brown

Leveraging Roundtables in Unit Service

Through roundtable, all commissioners provide a vital service to units. In this course, commissioners will learn how to maximize the effectiveness of the district commissioner meeting when it comes to serving unit leaders through the monthly roundtable.

Course ID: DCS 550

Instructor:

Navigating Difficult Conversations

Scouting is full of conversations. Most are pleasant and productive - but at times, differences can arise. It occurs whenever people disagree over their values, motivations, perceptions, ideas, or desires. Sometimes these differences appear trivial, but they can trigger strong emotions. As commissioners, we need to be able to navigate these difficult conversations in a way that leaves everyone feeling heard, understood and valued.

Course ID: CED 716

Instructor:

Recruiting Unit Commissioners

Recruiting is an ongoing need. Every commissioner has a part in the process. This course describes a process for the identification and recruitment of commissioners.

Course ID: BCS 112

Instructor: Jay Rutan

Resolving Common Unit Issues

This course will build the commissioner's knowledge of the early warning signs of a unit in danger of failing as well as group discussions about how to support problem-solving of some common issues.

Course ID: BCS 105

Instructor: Jerry Yost, III

Roundtable is Over - Now What

The district roundtable isn't over when the last chair is put away or when the host has closed the virtual meeting space. There are things that need to be completed to help get ready for the next roundtable. This course discusses the importance of feedback and applying for successful future roundtables.

Course ID: MCS 352

Instructor: S. Remington

The Commissioner and the Professional

Learn more about the relationship between the commissioner and the professional; how they can work closely together to reach the common goal of providing quality service to units.

Course ID: MCS 314

Instructor: Jay DeBoey

The Roundtable Commissioner Team

An effective roundtable commissioner team is vital to the success of all roundtables. It is important that all members of the commissioner roundtable team understand the unique position of roundtable in the Scouting. Roundtable provides a different method of unit service, but it is just as important. Roundtable also supplements unit commissioner efforts by the program support it provides.

Course ID: BCS 151

Instructor: S. Butler

Period 5 – 12:40pm – 1:30pm

Advanced Roundtable Promotion

When it comes right down to it, the roundtable program is not a situation of "if you build it, they will come." Rather, you must first create a robust roundtable program that unit leaders need and THEN, in turn, create a robust promotion plan to tell unit leaders WHY they should come to roundtable. The focus of this course will be the promotion plan.

Course ID: CED 752

Instructor:

Becoming a Project/Thesis Advisor

This course prepares commissioners who have completed and currently hold a Doctorate of Commissioner Science become a project/thesis advisor

Course ID: DCS 507

Instructor: S. Brown

Building Meaningful Relationships

This course prepares commissioners who have completed and currently hold a Doctorate of Commissioner Science become a project/thesis advisor

Course ID: DCS 514

Instructor: Dave Binder

Conducting the Roundtable Planning Session

An effective roundtable program requires advanced planning. With this in mind, every district and council should have an advanced roundtable plan supported by the assistant council commissioner and assistant district commissioners who focus on roundtable as unit service.

Course ID: MCS 351

Instructor: S. Remington

Linking District Resources

Although commissioners are viewed as very knowledgeable and capable individuals, a key part of a commissioner's job is to link the unit to the district committee.

Course ID: BCS 103

Instructor: Jerry Yost, III

Mining Internet Resources

Commissioners are asked many questions and assumed to be experts on everything. Although they may wish to be an expert, knowing where to find information can make them a virtual expert. This course concentrates not on the local "who do you call" but on using the internet, in effect, mining internet resources.

Course ID: BCS 108

Instructor: Rick Bishop

Recruiting the 21st Century Volunteer

All commissioners are responsible for recruiting other commissioners. This course familiarizes commissioners on the considerations and techniques that support recruiting volunteers who represent the generations of the 21st century.

Course ID: MCS 312

Instructor: Jay DeBoey

Resolving Critical Unit Issues

The purpose of this course is to hone the commissioner's skills in assessing units, determining their strengths and weaknesses, and in developing plans to improve the functioning of the unit. When collaborating with the unit Key 3, the commissioner may be able to help identify critical issues and keep the unit from becoming an "At-Risk" unit.

Course ID: MCS 305

Instructor: Matt Davis

Roundtable and Commissioner Tools

Participants will learn how to use the Roundtable tab in Commissioner Tools. They will also learn to create PowerPivot table reports. For a participant to be fully engaged in the course they need to have a computer to be able to access Commissioner Tools.

Course ID: BCS 153

Instructor: S. Butler

Period 6 – 1:40pm – 2:30pm

A Commissioner's Introduction to Valuing Diversity

The purpose of this course is to increase knowledge and general understanding of diversity issues without making value judgments or calling into question peoples' religious, culture, or political beliefs and affiliations as well as physical and cognitive skills, health issues and life experiences.

Course ID: CED 720

Instructor: Jerry Yost, III

All About the ADC's Role

This course defines the purpose of assistant district commissioners and how that role benefits commissioner services at the district level.

Course ID: MCS 311

Instructor: S. Brown

Contacting Units

This course examines the role of contacts between commissioners and their units. At the heart of unit service are the contacts commissioners make with their units.

Course ID: BCS 104

Instructor: Brad Mann

Onboarding Commissioners

This course discusses the importance of onboarding commissioners into their new position and talk about who is responsible for making sure that onboarding happens. The onboarding process and how it is to be completed is also discussed.

Course ID: MCS 313

Instructor: Les Wu

Recruiting for Diversity

How do we ensure that every unit is supported to offer a quality Scouting program? Simple. We recruit and empower enough commissioners for the task. The question becomes who is the best commissioner for each unit?

Course ID: DCS 512

Instructor: C. Birardi

Role of the Administrative Commissioner in the Roundtable Program

The Role of the Administrative Commissioner in the Roundtable Program. This course describes how to create a roundtable culture committed to unit service, discusses developing a team with that mindset, and talks about how administrative commissioners such as the Assistant Council Commissioner for Roundtable and the Assistant District Commissioner for Roundtable can be reliable resources for units at the district and council level. We'll also learn how nurturing relationships helps build an effective roundtable commissioner team.

Course ID: CED 751

Instructor:

The Cub Scout Roundtable Breakout

This course will help you use the Cub Scout breakout to develop a plan to help units solve their problems using program specific interest topics and resources, employ the breakout sessions to focus on the needs of leaders in unique positions, and apply unit service resources to help pack leaders solve their own problems.

Course ID: MCS 353

Instructor: Linda Nicholson

Welcoming, Engaging and Onboarding Commissioners

This course is an orientation for new commissioners and includes training requirements, onboarding, resources and more! It also helps the district and assistant district commissioners guide and support the new commissioners toward successful unit service.

Course ID: BCS 113

Instructor: Dave Binder

Period 7 – 2:40pm – 3:30pm

Commissioner and S.A.F.E. Scouting

BSA's Commitment to safety states that Scouting will not compromise the safety for all Scouts and their leaders and must be reinforced at every opportunity. All are responsible and must hold each other accountable to provide a safe environment. For a commissioner to support the units we serve we need to be aware and knowledgeable of all that is available to support safety within scouting

Course ID: BCS 111

Instructor: Brad Mann

Effective Unit Service in Rural Communities

What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.

Course ID: MCS 315

Instructor: Vinnie Polakowski

Roster Mining for Recruiting

This course is designed primarily for administrative commissioners (council and district) to practice recruiting commissioners using the Roster Mining method. The following plan has been used successfully by commissioners across BSA. The key to success is to use what works for you.

Course ID: CED 712

Instructor: S. Remington

Succession Planning

Adult leadership changes and to support the orderly change of leadership it is important to encourage each unit to create a long-term succession plan. Commissioners need to understand the process to support the development and maintenance of a succession plan in the units they support.

Course ID: MCS 310

Instructor: Matt Davis

Technology for Unit Commissioners

This course highlights the best technology tools for commissioners to use in providing unit service. It explains why these tools are the most effective, how to find them, and tips for using the information available in these tools to improve unit service.

Course ID: BCS 120

Instructor: Jerry Yost, III

The Commissioner and the Unit Key 3

This course examines the roles of the Unit Key 3, the role of the unit commissioner and the relationship developed through communication, collaboration and assessment.

Course ID: BCS 117

Instructor: S. Brown

The Scouts BSA Roundtable Breakout

The Scouts BSA breakout session focuses on the needs of troop leaders and helps them solve their problems. The Scouts BSA breakout session should help adult leaders learn scout skills as needed to help their youth leaders plan and run the troop program.

Course ID: MCS 354

Instructor: Steve Minnett