

CASCADIA / TIMBERLINE WEBELOS WOODS

“TRAIL TO ADVENTURE”

OCTOBER 17 – 19, DOUGLAS RIDGE RIFLE CLUB



LEADER GUIDE

LAST UPDATE VERSION 1.1 - 9/3/2025

Cascadia/Timberline Webelos Woods 2025 Leader's Guide

Douglas Ridge Rifle Club

Oct 17-19

The Webelos Woods Leader's Guide provides information to address questions regarding the event. The guide includes information on:

- Preparation Information
- Schedule
- Camping Details
- General Information
- Health & Safety
- Check-In and Check-Out Procedures
- Events

We are always looking for volunteers to help make Webelos Woods run smoothly and for units to sponsor events. Without these individual and unit volunteers Webelos Woods could not happen. If you are interested in helping to serve in any capacity at all, please sign up as staff on the Webelos Woods registration site and send an email to Sue Papworth at mspapworth@frontier.com.

Preparation Information

Introduction

Get ready for an unforgettable weekend at Webelos Woods 2025 – “Trail to Adventure”! From October 17–19 at the beautiful Douglas Ridge Rifle Club. Cub Scout Packs and Scout Troops from across the Timberline and Cascadia Districts will come together to experience the excitement of Troop camping. This is the perfect opportunity for Webelos and Arrow of Light Scouts to explore what lies ahead on their Scouting journey while enjoying the fun and adventure of the outdoors.

Saturday morning, Troops will host interactive morning booths where Scouts can showcase their best skills, from knot-tying to fire building, first aid, and more. In the afternoons, Cub Scouts will test their aim with archery, slingshots, and BB guns, then visit troop campsites to see firsthand how troops bring the adventure to life. Afternoon time, also a great time to meet “Randy, The Knife Guy”, and look over his selection of knives. It's a hands-on way to discover new skills, meet new friends, and imagine what it's like to be part of a Troop.

As the sun sets on Saturday, everyone will gather for a campfire program filled with songs, skits, cheers, and Scout spirit, and the AOL Callout, put on by the Order of the Arrow—the perfect way to cap off a day of adventure. Whether you're a Webelos or Arrow of Light Scout eager for the next step, a Cub Scout parent curious about Troop life, or in a Scout BSA troop and ready to meet potential new members, Webelos Woods: Trail to Adventure promises memories, laughter, and a path forward in Scouting you won't want to miss. Sign up today and start your adventure!

Location and Date

- Douglas Ridge Rifle Club - 27787 OR-224, Eagle Creek, OR 97022
- Friday October 17 thru Sunday October 19
- Check-in and registration will begin at 5:00 pm Friday at HQ under the big canopy
- Check-out complete by 11:30 am Sunday at HQ under the big canopy

Cascadia/Timberline Webelos Woods 2025 Leader's Guide

Douglas Ridge Rifle Club

Oct 17-19

Attendance

Webelos Woods is open to all registered Scouts in Scouting America Troops and Webelos and Arrow of Light Dens from Scouting America Packs in the Cascadia and Timberline districts. Siblings of Scouts, and other Scout-aged youth who are not Scouting America members may not attend this event. Each unit must follow the rules and policies in Scouting America's Guide to Safe Scouting.

Webelos Woods participants leaving or arriving camp property must check in/out with Webelos Woods headquarters under the big canopy.

Adult guests may come to visit on Saturday. Units must provide a list of adult guests expected at Friday Check-in. Any adults, not pre-authorized at Friday Check-In, will be required to have an adult from their unit come to HQ to verify they may attend. Adult guests must follow all youth protection policies regarding adult supervision, and they must check-in and check-out with Webelos Woods Headquarters under the big canopy.

Registration and Costs

Registration is required for any scout or adult staying overnight via the council Black Pug website: <https://scoutingevent.com/?OrgKey=BSA492&calendarID=592332>. Units must register by September 30 with a \$25 deposit and estimated number of attendees. No new units will be accepted after this time. Units then have until October 14 to enter participant details and pay the final registration fee. Note there is a limit of 450 people at the event so the window to register a unit may close before September 30.

Once registration is submitted on Black Pug, there will not be refunds.

Arrivals and Departures

Anyone arriving at or departing from Webelos Woods, at any time during the weekend, must sign in and out at Webelos Woods HQ under the big canopy. Staff needs to be aware of any changes in attendance for all adults and youth in the event of an emergency.

Parking

Parking will be allowed in designated areas only. Parking passes will be issued for all vehicles. Packs and Troops are allowed to take gear trailers to the camping areas and will be directed by a Staff member who will control the flow of traffic, but must return them to the designated parking area Friday night. No RV's (motorhomes, camping trailers, or campers) are allowed. Please carpool to conserve parking.

Webelos Woods 2025 Schedule

Friday, October 19th

5:00 pm	<i>Check in begins</i>
5:00 pm to 8:00 pm	<i>Set up campsites</i>
9:00 pm	<i>Leader Meeting (One Leader/SPL from each unit)</i>
10:30 pm	<i>Lights Out</i>

Saturday, October 20th

7:00 am	<i>Reveille and Breakfast</i>
8:45 am	<i>Opening Flag</i>
9:00 am - 12:00 pm	<i>Morning Stations</i>
12:00 pm - 1:00 pm	<i>Lunch</i>
1:00 pm – 4:45 pm	<i>Afternoon Program</i>
4:45 pm- 6:00 pm	<i>Dinner/ Free Time</i>
5:00 pm	<i>Adult Chili Cookoff Judging at HQ; entries due under the big canopy</i>
6:00 pm	<i>Flag & Campfire</i>
10:30 pm	<i>Lights Out</i>

Sunday, October 21st

7:00 am	<i>Reveille and Breakfast</i>
9:00 am	<i>Scouts Own Service and Flag Ceremony</i>
<i>Check Out starts immediately following Flag Ceremony</i>	
11:00 am	<i>Camp Closed</i>

Camping Details

Campsites

Campsites will be pre-assigned by the staff based on pre-registration numbers. Campsites will consist of 50 ft x 50 ft slots for every 15 people (youth and adults) in the unit. Maps of the campsites will be available upon check-in and at the registration site.

Unit Campfires

Unit campfires will be allowed if a fire ban is not in effect. Unit campfires must use above-ground, leave-no-trace fire pits. Axe yards need to be set up only in the unit space if needed.

Cooking

It is up to the individual units to bring their own cooking and cleaning equipment. It is strongly suggested that due to Webelos Woods schedule time constraints, these should be kept in mind when planning meals. Time for cooking and cleaning must be at a minimum for scouts to participate in all the activities. Consider having a quick, no-cook or pre-cooked lunch on Saturday.

Water

Limited water spigots will be available at designated sites. No dishwashing is allowed at the handwashing stations. Units are encouraged to bring full water jugs and remember to conserve.

Gray Water

There is no disposal station for Gray water. Please encourage your scouts to practice Leave No Trace and use as little water as possible for clean-up. **Please strain your gray water before broadcasting into the bushes.**

Sanitation and Bathrooms

Porta-Potties will be available throughout the event. There will also be hand washing stations.

Trash

Pack it in – pack it out! Please bring sealable garbage bags for disposal of your trash and garbage. All units must remove their own trash on Sunday. Please be considerate of our venue and leave your area cleaner than when you arrived.

Flags

US and Unit Flags are to remain as part of your campsite entrance. Patrols are to bring a patrol flag and cheer aligned with their patrol name to morning flag and Saturday activities. Do not bring any flags to the evening flag ceremony as we will be transitioning immediately into the campfire.

Respecting Other Units' Sites

Everyone should respect other units' campsites. Please do not cross through another unit's site, instead go around. Show others the level of courtesy you would like shown to you.

Quiet Hours

All activities will be subject to quiet hours and lights out from 10:30 pm till 7:00 am each day. Leaders in each unit are responsible for enforcing these hours. A Scout is Courteous. After Lights out at 10:30 pm, every Scout is expected to be in his/her tent and quiet at that time. If you must move about in your own area after taps, do it quietly so that others are not disturbed. Roaming about the campgrounds or other campsites will not be tolerated.

General Information

Mandatory Leader Meeting Friday Night

After check-in, each unit will be expected to set up their campsite. At 9:00 PM there will be a mandatory leader meeting for Scoutmasters, Senior Patrol Leaders, and Den Leaders at Webelos Woods HQ. A cracker barrel will be provided for the participants at the meeting. Staff will answer any and all questions and resolve issues. If additional staffing assistance is required, units may be asked to volunteer.

Note: All youth and adult leaders are asked to bring their own cup, plate, spoon, etc. to the Cracker Barrel. Our goal is to limit all unnecessary use of paper products.

Webelos Woods Staff

Webelos Woods is staffed by district volunteers and youth from Scouts BSA troops. Staff members can be identified by their staff T-shirts, name tags with a compass, and safari hat. Youth participating on staff represents a great learning opportunity for them. Please be considerate and cooperate when it is necessary for a staff member to take action or make a decision.

Adults participating on staff do many things such as help with planning and logistics leading up to the event, site setup, unit check in/check out, parking, and running activity booths. Youth participating as staff also help in areas such as parking, helping with staff booths, flag ceremonies and the campfire program. There is no cost to register as a staff member and all staff members receive a staff T-Shirt and can eat meals and sleep with the other staff members or their unit. Please select which option during registration so space for tent and food can be planned for staff.

Our goal is to make Webelos Woods as much fun as possible for all participants. If there are any youth or adults who would like to assist with the planning and staffing please register directly on the Blackpug site and choose the "Staff" session.

Principal Webelos Woods Staff members are listed below.

Position	Name	Phone	Email
Webelos Woods Chair Timberline	Sue Papworth	(503) 720-2816	msepapworth@frontier.com
Webelos Wood Chair Cascadia	Jason Clark	(503) 730-2232	jasonwclark@me.com
District Executive, Cascadia	Joe McCleary	(503) 225-5738	Joseph.McCleary@scouting.org
District Executive, Timberline	Brian Morrissey	(503) 225-5741	brian.morrissey2@scouting.org

Webelos Woods Evaluations

Each unit is asked to turn in a completed youth evaluation and a completed adult evaluation form upon check-out on Sunday. These evaluations are essential for us to improve the event year after year. If you feel some major changes need to be made to Webelos Woods or if you want to praise a specific staff member, please include it in your evaluation. Suggestions for future locations/themes are welcome.

Webelos Woods HQ

Staff Headquarters (HQ) will be located near the main building under the big canopy. Staff will be eating and sleeping near this area as well. Headquarters will be staffed from 8:00 am to 10:00pm. If you need to find a staff member outside of these hours, come to the staff camping area.

Lost and Found

Items found are to be turned in at Webelos Woods HQ. Lost items may be claimed at the Webelos Woods HQ. Items not claimed by the conclusion of Webelos Woods on Sunday will be sent to the Beaverton Scout Office. (Hint: Label your belongings!)

Uniform and Dress Code

All youth and adults must wear field uniforms for the Interfaith Service, Flag Ceremonies, and during the Campfire Program.

During the day on Saturday, during activity time, youth and adults may dress in either field uniform, activity uniforms, theme attire or a mixture of any of these. Theme attire is highly encouraged during Saturday activities and events.

Arrow of Light Call Out

The Order of the Arrow will be holding an Arrow of Light Call-Out ceremony on Saturday evening following the general campfire. This is a public recognition ceremony to announce those scouts on the final leg of their Cub Scout journey.

Special Accommodations

Arrangement for individuals with special needs must be made with the Webelos Woods Chairs prior to Webelos Woods.

Discipline

Leaders will be responsible for the supervision of their units and will be held accountable for behavior. Adult leaders, who are not staffing events or monitoring unit campsites, are encouraged to watch the event but should not be coaching or guiding youth during competitions.

Health & Safety

First Aid & Medical Facilities

Review any acute medical conditions with the medical staff upon arrival during the health screening process.

Minor first aid needs are the responsibility of the unit. All accidents must be reported to the camp medic regardless of severity.

Our medic will also want to know if there are any doctors in your group.

Medical Forms & Medications

Units must bring two copies of Scouting America medical form Part A & B for every youth and adult attending Webelos Woods. Each participant will provide their medical information on check in. That form will be kept with the medical staff and returned when the unit departs. Unit Leadership will keep another copy at the unit campsite.

Medications **MUST** be kept in a secure locked box or in a unit leader's car.

Check-In & Check-out procedures

Before Arrival:

- **Confirm registration for all participants** - Please make your Webelos Woods payments. Remember that registration closes on Tuesday, October 14th.
- **Medical Forms** - All participants need an Annual Health and Medical record to go over with the health screening team. Units will also have their own copy.

Arrival:

- **Time** – Scouting units may arrive starting by 5:00 PM. Units need to be in camp by 8:30 PM so their leaders can attend the 9:00 PM leaders meeting.
- **Parking** – Staff will assist with parking. Each car will receive a parking pass from staff. These need to be filled out and left in the vehicle dashboard. Cars and trailers will need to remain in designated lots.
- **Check-in** - All participants must come to HQ, under the big canopy, with their medical forms for review. The following will be done:
 - **Health Screening** - All participants have a copy of their own medical form for review with a staff member. Note this form is kept at HQ and units should also keep their own copy as well.
 - **Unit Check In** - Unit leaders will receive a copy of their roster and update if needed, including showing others who will arrive later. They will then be given a camp map showing their campsite location. Note this can be done while the health screening is happening.
- **Unit Gear Drop-off** - Once medical screening has been completed and the units checked in, they may use one unit vehicle at a time to drive to their campsite to unload gear. Please drop all gear off in the staging area before taking it to the campsite. All vehicles need to be returned to the parking lot.
- **Personal Gear Drop-off** - Scouts need to carry in their own personal gear to limit the number of vehicles on the activity field.

Departure:

- **Gear Pick-up**- Beginning at 7:00 AM, units may use one unit vehicle at a time to drive to their campsite to load gear.
- **Time** – Check-out will begin after Sunday morning flag ceremony
- **Evaluation Forms** – Complete both youth and adult forms to ensure Webelos Woods can be improved upon year after year.
- **Final Campsite Inspection** – Send your Unit Leader or Senior Patrol Leader to Webelos Woods HQ with completed evaluation forms to request a campsite inspection.
- **Webelos Woods Patches** – Upon completion of check-out, your unit will receive patches for all registered participants (youth and adults) and their medical forms.

Events

The Webelos Woods staff and planning committee have been thinking of new ideas and considering what has worked well in the past and what has not. Each Troop will run a morning station and optionally an afternoon station. Staff will also have other afternoon stations.

More information on events of actual troop booth choices and additional afternoon events will be added in Version 2 of the Leader Guide and published by October 8th

Morning Troop Stations

When Scouts BSA Troops register, they will be asked for the plans for a morning station. Morning stations should all have an element of fun to them and allow the Webelos and Arrow of Light scouts to participate in an activity. Here's some ideas of stations that were done in previous years:

- First Aid
- Fire Building (possibly not lighting it depends on weather)
- Flag retirement - with scissors
- Compass Course
- Cooking Demos - i.e.cookies in a cardboard oven
- Candle Making
- Animal and/or Plant Identification
- Flag folding
- Knot Tying
- 10 Essentials Game
- Scout Games
- Wilderness Survival

Vendor Knife Sales

We are thrilled to announce that Randy, "The Knife Guy", will be attending the Webelos Woods and selling his impressive selection of knives on Saturday afternoon. Both Scouts and Adults will have the opportunity to purchase a knife at this exciting event.

Knife prices range from \$5.00 to over \$100 with fewer knives priced at \$5.00 and over \$100. Most knives will fall within the \$10 to \$30 range.

For Scouts BSA Scouts to hold or purchase a knife, they must present their Totin Chip card. This ensures that they have received the necessary training and are deemed responsible enough to carry a knife. Webelos must have completed the Chef's Knife Adventure and AOLS must have completed the Knife Safety Adventure. WEBELOS and AOLS must also have an adult present. Important Note: While carrying a knife is considered one of the 10 Essentials, all ranks of Scouts must have either completed their Rank Knife Adventure or their Totin Chip card on them to carry it.

Adults can purchase a knife on behalf of Scout if the Scout finds a knife they wish to buy but does not have completed their Knife Adventure or have their Totin Chip card. However, the Scout will not be

Cascadia/Timberline Webelos Woods 2025 Leader's Guide

Douglas Ridge Rifle Club

Oct 17-19

allowed to use or carry the knife until they have either completed their Rank Knife Adventure or earned their Totin Chip card.

We look forward to seeing everyone at the Webelos Woods and hope you take advantage of this unique opportunity to purchase a high-quality knife from Randy, "The Knife Guy".

Scoutmaster Training

Do you have an untrained Scoutmaster or assistants in your Scouts BSA troop? The Timberline District Training Team will be offering Scoutmaster Training on Saturday at Webelos Woods. This course is Scouting America's initial level of training for the top leaders of Scouts BSA troops. Taking this course along with the Introduction to Outdoor Leader Skills (IOLS) course (taught in the spring) and online Hazardous Weather Training demonstrates that you are a trained leader in your unit!

Note this course is not only for Scouts BSA troop leaders! Are you a Cub Scout leader or parent who is moving to a troop next spring? This course is a great introduction on what to expect and start your journey!

There is no cost to attend this course! Training sessions will consist of videos, discussions, and conversations on topics such as how to work directly with the Scouts to provide direction, coaching, and support, how to provide junior leaders with the tools and skills to run the troop, and how to ensure the rules of Scouting America and chartered partners are followed to create a safe scouting environment.

The course will be 9:00 - 3:00 with a break from 12:00-1:00 for lunch with your unit. Adults can sign up as part of the registration process on Blackpug.

Adult Unit Leader Chili Cook-off

Adult Unit Leaders can participate in a Dutch Oven Chili cook-off. The winner will also be honored with special recognition at the Sunday morning flag ceremony. Contestant Rules re:

1. One entry per unit
2. Cooking must be done in a dutch oven.
3. The contestant will provide all ingredients.
4. A meal will be fully prepared and cooked at Webelos Woods. No pre-prepping and bringing from home.
5. Participants may start cooking no earlier than 12:30 pm on Saturday. All entries must be submitted to the judge's table at Webelos Woods HQ, under the big canopy, at 5:00 pm.
6. Each contestant will be assigned a letter when they register at check-in to prevent judging bias. The contestant will deliver one bowl and a copy of their recipe tagged with their assigned number. No need to bring the entire Dutch Oven.
7. Contestants will be judged on Flavor, Texture, and Presentation. Judges will rate each category 1-10 and score will be the total. In the event of a tie, the prizes will be awarded to the dishes with the highest degree of difficulty.