

Camp McLoughlin Leaders Guide 2024

The Mystery at McLoughlin



Welcome to Summer Camp!
Let the adventure begin!

Camp Leadership

Camp Director
Program Director

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Arianna Pate

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Dear Campers,

Welcome to McLoughlin Estates, where adventure awaits, and mysteries abound! We are thrilled to have you join us for an unforgettable stay filled with excitement, exploration, and, of course, a thrilling mystery to solve.

As you settle into your accommodations and explore the amenities we have provided, we want to officially kick off our adventure by introducing you to the mystery that awaits. It seems that someone has stolen the Scout Spirit, and it's up to you to unravel the clues and solve the mystery during your stay at McLoughlin Estates!

Throughout your time here, you will have the opportunity to participate in a series of exciting events and activities, all while collecting clues to crack the case. From scavenger hunts to team challenges, each activity will bring you one step closer to uncovering the truth behind the stolen Scout Spirit.

But do not worry, we've also made sure to include plenty of time for relaxation and enjoyment. Whether you are lounging by the lake, exploring the trails, or roasting marshmallows by the campfire, we want you to make the most of your time at McLoughlin Estates.

So, gather your team, sharpen your detective skills, and get ready for an adventure like no other. The mystery awaits, and we cannot wait to see you in action!

Enjoy your stay, and may the Scout Spirit guide you on your journey. See you at camp!

Rhiannon Bendorf-Camp Director

Arianna Pate-Program Director



CAMP ADDRESS

Camp McLoughlin, OR-140, Klamath Falls, OR 97601

SCOUT OFFICE ADDRESS

3039 Hanley Road, Central Point, OR 97502

Phone: 541.664.1444

Why Summer Camp?

Through program offerings in aquatics, shooting sports, nature, and Scoutcraft, campers will enjoy the full Cub Scout experience by delivering the promise of the Scouting outdoor program.

Camp McLoughlin for Cub Scouts is designed to foster a love for and appreciation of the outdoors. Setting a pattern for nature, conservation, skills in the outdoors, crafts and games in a theme-based camping environment is the reward we will deliver. Having fun and learning through the Outdoor Code will set a pattern for character and honesty that Scouts exemplify.

All that we do at camp is guided by the core mission of the Boy Scouts of America, which relies on the steady and constant application of our aims, character, citizenship, personal fitness and leadership guided by trained staff.

CAMP SESSIONS FOR 2024

Cub Scout sessions are recommended for youth that will be Wolf and Bears (2nd and 3rd graders) in the fall of 2024 (just graduated from Tiger and Wolf). The Webelos and Arrow of Light session is more advanced and recommended for youth that will be Webelos and Arrow of Light (4th and 5th graders) in the fall of 2024 (just graduated Bears and Webelos).

Cub Scout Session 1 July 14-17

Cub Scout Session 2 July 17-20

Webelos/AOL Session July 22-26



IMPORTANT CAMP DATES

January 1, 2024

- Make your reservation. Select which session(s) your pack will be attending. Add the anticipated number of youth and adults attending to your pack reservation.
- A \$100 deposit will be required at the time of making your reservation to hold your spot.

April 1, 2024

- 50% of total fee is due.
- Adjust the number of youth and adults attending if needed.

May 1, 2024

- 100% of total fee is due.
- Confirm all youth and adults attending.
- Add all youth and adults to the roster in the reservation (make sure to include ALL adults, even if only staying for part of the session).

June 1, 2024

- Any extra additions may be added, pending availability of space.
- Changes or additions will need to be approved by the Camp Director.

Mail at Camp McLoughlin:

Campers love to get letters and packages at camp! Make sure to give ample time to get mail to your camper by planning ahead; a letter or package can take up to 4-5 additional days to be delivered to camp. If you send something to your camper, please make sure to address it as follows:

Camper's Name

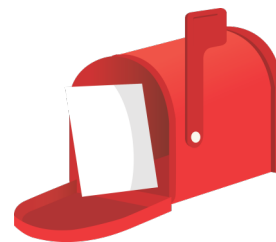
Pack #

Camp Session

Camp McLoughlin

OR-140

Klamath Falls, OR 97601



Contacting Campers in an Emergency

The landline at camp is for EMERGENCIES ONLY. If someone needs to get ahold of camper in an emergency, the landline number is **541.949.8189**.

For non-emergencies, please contact the Scout Office at **541.664.1444** and your message will be delivered.

When Making Your Reservation:

Provide as accurate a count as possible of youth and adults. Campsites may be requested but are not always guaranteed. Assignments are made on the number of campers, campsite size, and when reservation is made. The camp management team will do their best to provide your pack with the campsite requested.

Fill out your pack roster completely when final payment is made on May 1st. The camp must know who will be at camp at all times, especially if there is an emergency. Make sure all adults are listed, even if they only plan to stay part of the session.

Sharing a campsite with another pack may be necessary. Please be courteous to your neighbors and share the space appropriately.

Refund Policy:

All refund requests must be made upon arrival at camp during the check-in process. Refund requests made after summer camp concludes will be considered but not guaranteed. Refund requests from summer camp are processed in September and returned to the payor.

1. The initial deposit is non-refundable.
2. Paid registrations can be transferred to another participant of the same type who was not previously registered to attend.
3. Cancellations made between the final payment due date and two weeks prior to the event: 40% of all fees paid (minus the non-refundable deposit) is refundable.
4. Cancellations made within two weeks of event will only be considered if the participant in question finds themselves in one of these circumstances:
 - a. The family moves out of council
 - b. There is a death or serious illness in their immediate family.
 - c. They become ill and unable to attend.
 - d. They become ill at camp and sent home.

ARRIVAL, PARKING, CHECK-IN

We are excited to have you and your Cub Scout at camp. Staff will be working on last-minute preparations, so please stay in the parking lot until you are greeted. Pack arrival times will be staggered and will be shared as camp gets closer. You will be met by a staff member and informed what to do next. Please do not unpack belongings until instructed by the staff. Some packs will go on a camp tour first and then unpack; other packs will unpack first and then go on the camp tour.

Our parking lot is small, so plan to carpool as much as possible. Staff will be available to help you back into your parking space safely. Once you are parked, a staff member will meet you to give you further instructions.

IMPORTANT NOTES!

- Please make sure you have a copy of your **pack roster and medical forms** for all youth and adults in your pack. One adult should be in charge of all the paperwork.
- **Eat before you arrive!** The first meal at camp will be dinner. Fruit and other snacks will be available in the trading post.
- Have your **swimsuit and towel** easily accessible. Part of the camp tour will be the required swim test and having swimsuits on or ready to change into upon arrival will speed up the process.

Swim Checks: Swim checks will be done at camp, in the lake, under the watchful eye of the Aquatics Director and the lifeguards and will take place on the first day of camp. All campers, youth and adults, must have a swim check done to participate in *any* water activities.

DEPARTURE

Departure on the last day of camp will be no later than 10:00am. Please remember to leave your campsite better than you found it (Leave No Trace). Make sure to collect your departure packet before you leave (includes medical forms, patches, etc). A staff member will be there to assist if needed.



MEDICAL FORMS, MEDICATION, AND HEALTH LODGE INFORMATION

Medical Forms: The Boy Scouts of America Health and Safety Form (Medical Form) is required for every person, youth and adult, attending summer camp. Forms can be found at www.craterlakecouncil.org/camp.

- For those attending the Cub Scout sessions: Parts A & B will need to be filled out completely.
- For those attending the Webelos/Arrow of Light session: Parts A, B, & C will need to be filled out (part C requires a doctor's visit).
- Make a copy of your health insurance card and attach to the medical form.
- Forms will be kept at the Health Lodge and will be returned at the end of camp.



Health Lodge and Medication:

The staff at our health lodge are trained and certified medics.

They will be ready and waiting if a need arises. When you arrive at camp, your medical forms will

be given to the medic and reviewed individually for any medical needs that may be unique to that person. If you have any concerns or need to relay specific information to the medic, please do so during the camp tour on the first day.

All prescription medications need to be kept at the health lodge. The only exception is a medication, such as an epi-pen, for life-threatening conditions. **All medications must come in original containers.**



SPECIAL NEEDS

We recognize that individuals can have specific concerns or needs, such as dietary restrictions, sleeping concerns, access to facilities or other physical needs. In order to plan accordingly, fill out the Special Needs Form a minimum of **two weeks** prior to your arrival.

This can be found at www.craterlakecouncil.org/camp.

For your convenience, the menu has been added to this Leaders Guide and it is also available online.

VISITORS

We welcome visitors to our camp! Anyone that is visiting and not staying overnight at camp will need to check in at the Administrative Office when they arrive at camp. If a visitor will be staying for a meal, camp management will need to know in advance. Meals are \$10.00 each, paid in advance at the trading post. Any visitor that will be staying overnight will need to pay a \$25.00 overnight facility use fee, plus any meals; overnight guests will also need a medical form, parts A & B. Visitors will also need to check out at the Administrative Office upon departure.

INTERNET AND PHONE COVERAGE

We encourage you to unplug while you are at camp and enjoy your time with your Cub Scouts. There is no internet service at camp. Cell phone service can be available depending on your provider. Cell phones can be recharged at the Administration Office (please ask staff where).

ADULT LEADER MEETINGS

Camp staff will be hosting daily leader meetings and each pack is encouraged to send at least one representative to attend (if not more). These meetings are meant to share more of the camp program and what to expect over the next 24 hours, voice any concerns, ask questions, and to share praises of the staff. Check the schedule for the time of these meetings.

CAMP RULES: THE "S" RULES

Safety of our campers, visitors, and staff is our number one priority. The following rules have been made as an easy way for our campers to remember how to stay safe while at camp. Please help by practicing these rules with your Cub Scouts and set the example by abiding by them.



1. **SLOW DOWN.** (There are a lot of trip hazards at camp, so be careful.)
2. **STAY WITH YOUR BUDDY.** (It is always more fun with a buddy anyway, so don't forget to keep him/her with you at all times.)
3. **STAY SAFE.** (Always follow the safety rules, especially when at the waterfront or on the shooting range).
4. **SHOES STAY ON YOUR FEET.** (Closed-toed shoes are required; flip-flops or sandals can only be worn in the shower.)
5. **SANITATION.** (Remember to always wash your hands after you use the bathroom and before you eat.)
6. **STICKS AND STONES STAY ON THE GROUND.** (We know they are fun, but they can easily hurt our friends.)
7. **STAY HYDRATED.** (It can be very hot at camp, and it is important to drink lots of water.)
8. **STAY WITHIN THE BOUNDARIES.** (There can be a lot of traffic on the road to camp and near the lake; staying within our camp boundaries will keep everyone safe.)

PREPARING FOR CAMP

Packing for camp is an important part of making you comfortable at camp. The following is a list of items each camper should bring. Make sure to mark everything with the camper's name and pack number:

- Backpack
- Water bottle
- Flashlight
- Bug repellent
- Cub Scout 6 Essentials
- Field Uniform (it's suggested to leave neckerchief and slide at home)
- T-shirts
- Shorts or pants
- Hat
- Extra shoes/hiking boots
- Socks
- Sweatshirt or jacket
- Trading Post money
- Notebook with pen/pencil
- Sleeping bag
- Cot or sleeping pad

- Pillow
- Personal toiletries
- Swimwear
- 2 towels (one for the waterfront and one for the shower)
- Medical Form
- Medication(s) (in original container)

The following list is suggested items but are not required. Group equipment:

- Group First Aid Kit (only to be used for minor cuts and scrapes; all major medical needs must be taken care of by the camp medic)
- Dining fly or pop-up canopy
- Lantern
- Camp chairs
- Hammer
- Rope
- Clipboard
- Permanent marker to label possessions.
- Wagon to haul gear to campsite (no cars allowed to drive into camp)

NEW THIS YEAR: Each campsite will be getting a campsite flag. Please leave Pack flags at home.

YOUTH PROTECTION AND ADULT LEADERSHIP RESPONSIBILITIES AT CAMP

Camp McLoughlin will follow the Scouting's Barriers to Abuse adopted by the National Council of the Boy Scouts of America and Crater Lake Council. These policies mainly protect youth members, however, they also protect adult leaders. All parents, caregivers, and registered leaders should be familiar with, understand, and actively implement the safeguards and youth protection strategies.

Adult Supervision: Each unit must have at least two registered adult leaders 21 years of age or older at all Scouting activities, including summer camp. There must be a registered female adult leader 21 years of age or older in every unit with female youth present at camp. Appropriate supervision must always be provided and Scouting's Barriers to Abuse must always be followed.

Responsibility: Adult leaders and youth members share the responsibility for the safety of all program participants, including adherence to Youth Protection and health and safety policies. Adult leaders are responsible for monitoring behavior and intervening when necessary. Any individuals that engage in any unacceptable behavior will be immediately asked to leave camp, will forfeit a refund of fees, and may have their membership in the BSA revoked. All leaders are required to adhere to the Scouter Code of Conduct.

Reporting Requirements: Adult leaders and youth members have responsibility to recognize, respond to, and report youth protection violations and abuse. Youth Protection policy violations must be reported to the Scout Executive and an incident report must be filed. Mandatory reporting of child abuse must be made to local law enforcement and child protective services. Reporting to the Scout Executive or Scouts First Helpline ensure that follow up can occur for the safety of our youth.

State of Oregon Hotline: 1.855.503.SAFE (7233)

Scouts First Helpline: 1.844.SCOUTS1 (726.8871)

OTHER THINGS TO KNOW ABOUT CAMP

Electronic Devices: Camp McLoughlin asks that electronic devices stay home and not be used in program areas unless they are being used for taking pictures. They are a distraction to the program the staff has created.

Alcohol, Tobacco, and Drugs: Alcohol, tobacco, vaping, marijuana, and illegal drugs are prohibited on any BSA property (this includes the parking lot). Violations will result in immediate removal from camp.

Firearms and Fireworks: Firearms, even with a concealed carry permit, and fireworks are prohibited on camp property. Violations will result in immediate removal from camp.

Emergency Procedures: Camp McLoughlin and the camp staff have an emergency procedure plan. This includes situations such as lost swimmer, lost Scout, forest fires and other natural hazardous weather conditions, and other general emergencies. A copy of these procedures can be found at the Administration Building and the Health Lodge.

Pets: There are no pets allowed on BSA properties, except for registered Service Animals.

Wildlife: Do not attempt to touch or feed the wildlife at camp. All food should be stored in boxes or coolers with tight-fitting lids. Report any strange behavior by wildlife to a staff member. This includes showing no fear of humans, biting, charging, scratching, etc.

Liquid Fuels: Liquid fuels (lighter fuel, propane, white gas) present a potential fire hazard. They should never be inside a tent. Only adults can use liquid fuels while at camp.

Campsite Fires: Camp McLoughlin abides by Forest Service regulations. If fires are allowed, they must be contained in the designated pits.



Bathrooms and Outhouses: Outhouses (KYBOS) are located at each campsite and throughout camp. There is also a brand-new shower house located near the Nature Building.

Lost and Found: Lost and found is located in front of the Administration building. If you realize you've left something at camp after your pack departs, please call the Scout Office to see if your item(s) were found. Any unclaimed items will be donated to charity.

Trading Post: Camp has a fully-stocked camp store. Items include souvenirs, toiletries, snacks and drinks, and other miscellaneous camp items. It is recommended that each camper bring \$30-\$40 to spend, but that is up to the discretion of their parent(s). It is the leader's or parent's responsibility to help monitor the Scout's spending. Items range in price from \$.25-\$40. Cash or card are accepted. **A parent/leader must be present in order to purchase a knife; knives may only be used under adult supervision in designated spots in camp.**

NEW THIS YEAR! Camp McLoughlin will be hosting an online store prior to camp! A select number of items will be available to pre-purchase and will be ready for pick up when you arrive at camp. Go to www.craterlakecouncil.org/camp for the link to order your swag!

Cub Scout Rank Requirements Earned at Camp: Our staff does their best to make camp fun and exciting and create opportunities for experiences that the Scouts might not otherwise have a chance to do (shooting sports and swimming). Although working on advancement opportunities is not the goal of summer camp, Camp McLoughlin does want to recognize any work on requirements that may have been earned at camp. A list of those requirements will be sent home at the end of camp and it is up to the den leaders to mark off those earned.

NEW THIS YEAR! As of June 1st, the new Cub Scout Program will be rolled out. The staff are excited to be able to showcase some of the changes at summer camp! Campers will be able to experience some of these changes throughout their camp time and camp management will be able to share more during the Adult Leader Meetings.



Cub Scout Camp Session Menu

	Arrival Day	Day 1	Day 2	Departure Day
Breakfast		French Toast Sticks Butter & Syrup Sausage Patty Pears *Oatmeal Bar Chocolate or White Milk Coffee/Tea/Hot Chocolate Water	Hashbrown Casserole Mandarin Oranges *Oatmeal Bar Chocolate or White Milk Coffee/Tea/Hot Chocolate Water	Grab-n-go Pigs in a blanket on a stick Mixed Fruit Cup Chocolate or White Milk Coffee/Tea/Hot Chocolate Water
Lunch		Hamburgers Tater Tots Baked Beans Cole Slaw *Salad Bar Juice or Ice Tea Water	Fajita Chicken Spanish Rice Corn Broccoli Salad *Salad Bar Juice or Ice Tea Water	
Dinner	Ham Macaroni & Cheese Peas & Carrots Spice Cake *Salad Bar Juice or Ice Tea Water	BBQ Chicken Mashed Potatoes Green Beans Dinner Roll Brownies *Salad Bar Juice or Ice Tea Water	Pork Chop Yakisoba with vegetables Zucchini Chocolate Chip Cookies *Salad Bar Juice or Ice Tea Water	

** Our kitchen is peanut, tree nut, shellfish and seafood free.

*** We will prepare vegetarian, gluten free, soy free, and/or sesame free options with advance notice. Please note any dietary restrictions in your registration.

This menu is subject to change without notice.

Webelos/Arrow of Light Camp Session Menu

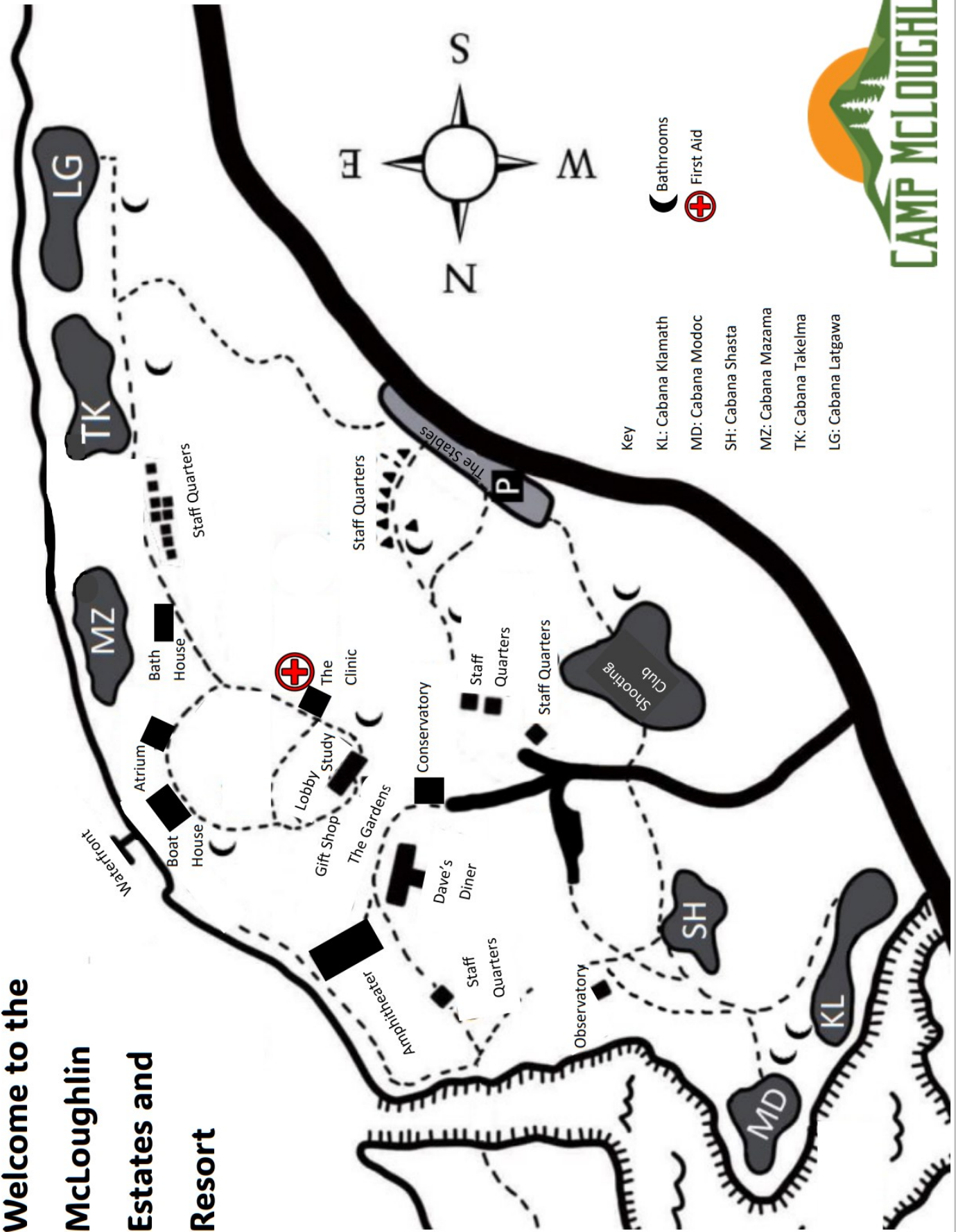
	Arrival Day	Day 1	Day 2	Day 3	Departure Day
Breakfast		French Toast Sticks Butter & Syrup Sausage Patty Pears *Oatmeal Bar Chocolate or White Milk Coffee/Tea/Hot Chocolate Water	Hashbrown Casserole Mandarin Oranges *Oatmeal Bar Chocolate or White Milk Coffee/Tea/Hot Chocolate Water	Sheet Pancakes Butter & Syrup Bacon Peaches *Oatmeal Bar Chocolate or White Milk Coffee/Tea/Hot Chocolate Water	Grab-n-go Pigs in a blanket on a stick Mixed Fruit Cup Chocolate or White Milk Coffee/Tea/Hot Chocolate Water
Lunch		Hamburgers Tater Tots Baked Beans Cole Slaw *Salad Bar Juice or Ice Tea Water	Fajita Chicken Spanish Rice Corn Broccoli Salad *Salad Bar Juice or Ice Tea Water	Hot Dog with Bun Chili Apples Green Salad Juice or Ice Tea Water	
Dinner	Ham Macaroni & Cheese Peas & Carrots Spice Cake *Salad Bar Juice or Ice Tea Water	BBQ Chicken Mashed Potatoes Green Beans Dinner Roll Brownies *Salad Bar Juice or Ice Tea Water	Pork Chop Yakisoba with vegetables Zucchini Chocolate Chip Cookies *Salad Bar Juice or Ice Tea Water	Cottage Pie Mixed Vegetables Garlic Bread Ice Cream Sandwiches *Salad Bar Juice or Ice Tea Water	

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*** We will prepare vegetarian, gluten free, soy free, and/or sesame free options with advance notice. Please note any dietary restrictions in your registration.

This menu is subject to change without notice.

Welcome to the McLoughlin Estates and Resort



- Key
- KL: Cabana Klamath
 - MD: Cabana Modoc
 - SH: Cabana Shasta
 - MZ: Cabana Mazama
 - TK: Cabana Takelma
 - LG: Cabana Latgawa
 - Bathrooms
 - First Aid

