

*Winter Camp  
Online Leader  
Resources*





Now that you have fully registered for Winter Camp, we want to show you some online resources that you can utilize **BEFORE, DURING, AND AFTER** Winter Camp. These will show you how to look up your Scouts class schedule as well as save Blue Cards and export the reports into Scoutbook or Troop Master.

To access some of these you will need the email that was used to register your unit and the registration number.



# Accessing the Merit Badge System Via Confirmation Email

If you signed up online, you should have received a confirmation email that looks like this. To access the online portal:

1. Click "View Registration 488XXXXXXX details in the upper right-hand corner.
2. Note the various links of information to assist you.

**Winter Camp - Winter Camp**  
[Click here for event details](#)  
 Sun Dec-27 2020 9:00 AM - Wed Dec-30 2020 12:30 PM  
 Mabee Scout Reservation  
 6500 E 590  
 Locust Grove, OK 74352

**Assigned Campsite:**  
 2 in Robson Campsite

[View registration 4881746052 details](#)  
 Regular Price: \$275.00  
 Early Discount: \$-25.00  
 Total Credit: \$-250.00  
**Balance: \$0.00**

[Payment Schedule](#)

Count	Registrant Type	Event Fee	Confirmed Early Discount	Total Cost	Amount Paid	Balance Due
1	Youth Participant	\$175.00	\$-25.00	\$150.00	\$-150.00	
1	Adult Participant	\$100.00		\$100.00	\$-100.00	
<b>Total</b>		<b>\$275.00</b>	<b>\$-25.00</b>	<b>\$250.00</b>	<b>\$-250.00</b>	

**Twin Arrows Troop**

Attachments  [Medical Form ABC](#)  
 [New Winter Camp Fee Schedule and Refund Policy](#)  
 [Winter Camp Flyer](#)  
 [Winter Camp Class Selection Worksheet](#)  
 [Winter Camp Online Sign up Guide](#)  
 [2020 Winter Camp Leaders Guide](#)  
 [Winter Camp Paper Registration](#)

**Transaction History**

Date	Name	Transaction	Payments
01-01-2020		Merchant Credit Card	



# Accessing the Merit Badge System Via Website

If you cannot locate the email confirmation you can access the site via the web. Go to the event page (access through the Council Calendar or go to <https://scoutingevent.com/488-2020WinterCamp>)

1. On the upper right click "Lookup" then "View Existing Registration"
2. You will need to enter the email address that is associated with your registration (usually the person that put in the reservation) and you will need your registration number.
  1. If you are not sure of the email address or registration number, please email Scott at [sthiessen@okscouts.org](mailto:sthiessen@okscouts.org)

**View Existing Registration**

*Have a Log In Account? If so, log In to see existing and previous registrations*

Registration Contact Email Address

Registration Number

**View Registration** [Forgot Registration Number](#)

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**BOY SCOUTS OF AMERICA**  
INDIAN NATIONS COUNCIL

Calendar Event Details Registrations

**Winter Camp**

Event Details

**MABEE SCOUT RESERVATION**

Come join us for four days of camping and Merit Badge classes. All meals and program fees are included in the price! The program consists of Merit Badge classes during the mornings and evenings with plenty of time in the afternoon to enjoy camp activities like climbing and shooting sports. Adult leaders will enjoy training opportunities for CPR, First Aid and Outdoor Leadership Skills. Units are responsible for bringing their own tents and camping equipment.

Fee Type	Scouts	Adults	Deadline
Regular Camp Fee	\$175	\$100	Dec. 1, 2020
Early Bird	\$150	\$100	Nov 1, 2020
Late Fees	\$200	\$100	Dec. 2nd, 2020

Even if your troop isn't attending Winter Camp, adult leaders can attend the following training courses Winter Camp is offering.

Attachments

- 2020 Winter Camp Leaders Guide
- Medical Form ABC
- New Winter Camp Fee Schedule and Refund Policy
- Winter Camp Class Selection Worksheet
- Winter Camp Flyer
- Winter Camp Online Sign up Guide
- Winter Camp Paper Registration



# Registration Screen

Once you are in the Registration Screen you can update information, add/ change classes, order Trading Post Items, and more:

1. To view each persons registration Click on "Update Information" under the person you are adding classes.

Participants Payment Reports

**Registration Contact** Booked Oct 21, 2020 at 02:08 PM

Mark  
Booked Oct 21, 2020 2:08 PM

Update Information Roster Preview Information Additional Actions

**1 Youth Participant**

One, Scout  
Booked Oct 21, 2020 2:08 PM

Regular Price: \$175.00  
Early Discount: \$-25.00  
Amount Paid:\$-150.00  
Paid in Full:

Update Information Roster

**1 Adult Participant**

One, Adult  
Booked Oct 21, 2020 2:08 PM

Regular Price: \$100.00  
Amount Paid:\$-100.00  
Paid in Full:

Update Information Roster

**Booked Oct 21, 2020 at 02:08 PM**

**Campsite**

Assigned Campsite:  
2 in Robson Campsite

Regular Price:	\$275.00
Applied Early Discount:	\$-25.00
Total Credit:	\$-250.00
Paid in Full:	

Attachments

Event Contacts



# Accessing Other Reports

Once you have completed the class selection you will be taken back to the main registration screen.

If you chose a class that requires additional payment (some adult classes require additional fees), or if you added in Trading Post items you will need to pay for those before your classes are booked. You will simply click on "Payment" in the upper middle tab and enter in payment information.

The system allows you to have access to other reports to assist you before and during Winter Camp. To access these reports click on "Reports" in the upper right tab.

Winter Camp - Winter Camp (demo) 4881746052: Twin Arrows Troop 999 B

Participants Payment Reports

Registration Contact

Pierce, Mark  
Booked Oct 21, 2020 2:08 PM

Update Information Roster Preview Information Additional Actions

1 Youth Participant

One, Scout  
Booked Oct 21, 2020 2:08 PM

Regular Price: \$175.00  
Early Discount: \$-25.00  
Amount Paid: \$-150.00  
Paid in Full:

Update Information Roster

1 Adult Participant

One, Adult  
Booked Oct 21, 2020 2:08 PM

Regular Price: \$100.00  
Class Fee: \$80.00  
Amount Paid: \$-100.00  
Balance Due: \$80.00

Update Information Roster

Booked Oct 21, 2020 at 02:08 PM

Campsite

Assigned Campsite:  
2 in Robson Campsite

Regular Price:	\$275.00
Class Fees:	\$80.00
Applied Early Discount:	\$-25.00
Total Credit:	\$-250.00
Balance Due:	\$80.00

Attachments

Event Contacts



# Accessing Other Reports

## Reports

The "Reports" page has several useful links including unit rosters, class schedules in different formats, pre-reqs, Blue Cards printing, Scoutbook and Troopmaster Exports, and summary of Trading Post orders.

You can access this page multiple times, including while you are at Winter Camp.

<p><b>Unit Roster</b></p> <p>This report prints a unit roster.</p>	
<p><b>Payment Allocations</b></p> <p>Shows individual payment status</p>	
<p><b>Class Schedule Check Sheet</b></p> <p>Scoutmaster report for use prior to class selection. Shows the classes available each period, with checkboxes for each so Scouts can indicate which classes they are interested in.</p>	
<p><b>Class Schedule Check Sheet 2</b></p> <p>Scoutmaster report for use prior to class selection. Shows the classes available each period, with checkboxes for each so Scouts can indicate which classes they are interested in.</p>	
<p><b>Class Schedule</b></p> <p>Attendee report showing each Scout's class or merit badge schedule on a separate page</p>	
<p><b>Scout Summary</b></p> <p>Scoutmaster report showing classes by Scout. Answers the question <b>Which classes are my Scouts taking?</b></p>	
	<p><b>Blue Cards - Merit Badge College</b></p> <p>One-page Blue Card commonly used at Merit Badge Colleges.</p>
	<p><b>Badges - Incomplete</b></p> <p>These are not blue cards, but a similar card that shows when a badge is incomplete.</p>
	<p><b>Scoutbook Export</b></p> <p>This report exports merit badge data in Scoutbook format using Scoutbook's "advancement.csv" template. <b>Cub Scout awards are excluded because Scoutbook doesn't upload those.</b></p> <p><b>Chrome Users</b> - an extension is available that allows direct import of this data into Scoutbook. This extension can be obtained here: <a href="#">Feature Assistant Extension for Scoutbook</a>. A Scoutbook forum post on this topic is here: <a href="#">Feature Assistant Extension</a></p> <p><b>Firefox Users</b> - a similar extension for Firefox can be obtained here: <a href="#">Feature Assistant - Scoutbook</a></p>
	<p><b>Troopmaster Export</b></p> <p>This report exports merit badge data in Troopmaster format.</p>
	<p><b>Trading Post Packing List</b></p> <p>This report prints a summary of Trading Post items ordered with each registration. Can be ran for an entire session (prints one page per registration) or by individual registration. This report can also be added to the front-end Customer Reports section.</p>



## Class Schedule

Winter Camp (demo): Winter Camp at Mabee Scout Reservation

### Event Information

Winter Camp (demo)  
December 27, 2020, 09:00 AM  
6500 E 590  
Locust Grove, OK 74352

### Attendee Information



Time	Period	Class #	Class Name	Su	Mo	Tu	W	Th	Fr	Sa
06:30 AM - 07:00 AM	<b>Reveille</b>									
06:45 AM - 07:00 AM	<b>Chapel</b>									
07:00 AM - 07:30 AM	<b>Shift 1 Breakfast</b>									
07:35 AM - 07:40 AM	<b>Morning Colors</b>									
07:40 AM - 08:15 AM	<b>Shift 2 Breakfast</b>									
08:30 AM - 10:15 AM	<b>Block A Sun, Mon &amp; Tues</b> Location: Sigfried Hall Prerequisite 3a, 3b, 4a, 4b, 4c, 7c, 8 completed at home Prerequisite #3a; #3b; #4a; #4b; #4c; #7c; #8	WC4	<b>Citizenship in the Community</b> Instructor: Lisa Merrill-Moris		x	x	x			
10:30 AM - 11:30 AM	<b>Free Time</b>									
11:40 AM - 12:25 PM	<b>Shift 1 Lunch</b>									
12:30 PM - 01:15 PM	<b>Shift 2 Lunch</b>									
01:30 PM - 03:15 PM	<b>Block B Sun, Mon &amp; Tues</b> Location: Bartlett Training Center Pavilion Prerequisite Completed at winter camp	WC25	<b>Search and Rescue</b> Instructor: Brian Thomason		x	x	x			
03:30 PM - 05:15 PM	<b>Block C Mon, Tues, Wed</b> Location: Bartlett Training Center Pavilion Prerequisite 1a, 1b, 8 completed at home Prerequisite #1a[1]; #1a[2]; #1a[3]; #1a[4]; #1a[5]; #1b; #8	WC21	<b>Personal Fitness</b>			x	x	x		
05:20 PM - 05:55 PM	<b>Shift 1 Dinner</b>									
06:00 PM - 06:05 PM	<b>Evening Colors</b>									
06:10 PM - 06:45 PM	<b>Shift 2 Dinner</b>									
07:00 PM - 08:45 PM	<b>Block D Sun, Mon, Tues</b>	WC14	<b>Family Life</b> Instructor: Javier Ramirez		x	x	x			

# Report Examples

You are able to generate a report that shows class schedules for each Scout that includes location and instructor along with pre-reqs.

You, or the Scout, can scan the QR code in the upper right to pull up the schedule on your smartphone.



Reg: 4881786897 JIM GARDIAKAS, EAGLE TROOP 1 B

UNIT LEADER

Eagle Troop



or go to >>>

<https://demo.scoutingevent.com/mobile/?eid=38761>

Username:

Password:



Use this QR Code once, then save the website as an icon on your device's homescreen.

iPhone:

1. Go to the website
2. Click the Action button (arrow above a square)
3. Click Save to Homescreen

Android:

1. Go to the website
2. Click the Menu button
3. Click Add to Homescreen

Eagle Troop 1 B



Eagle Troop 1 B



Eagle Troop 1 B



Eagle Troop 1 B



Eagle Troop 1 B



Eagle Troop 1 B



Eagle Troop 1 B



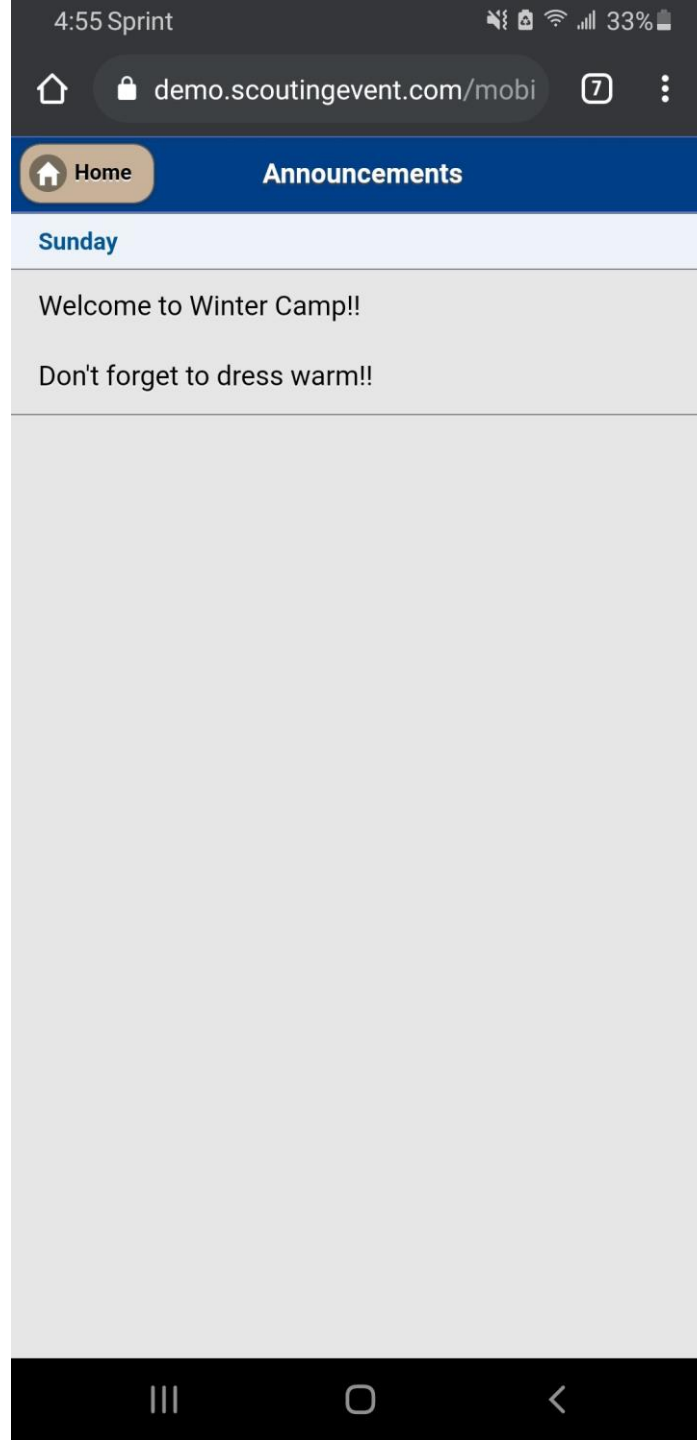
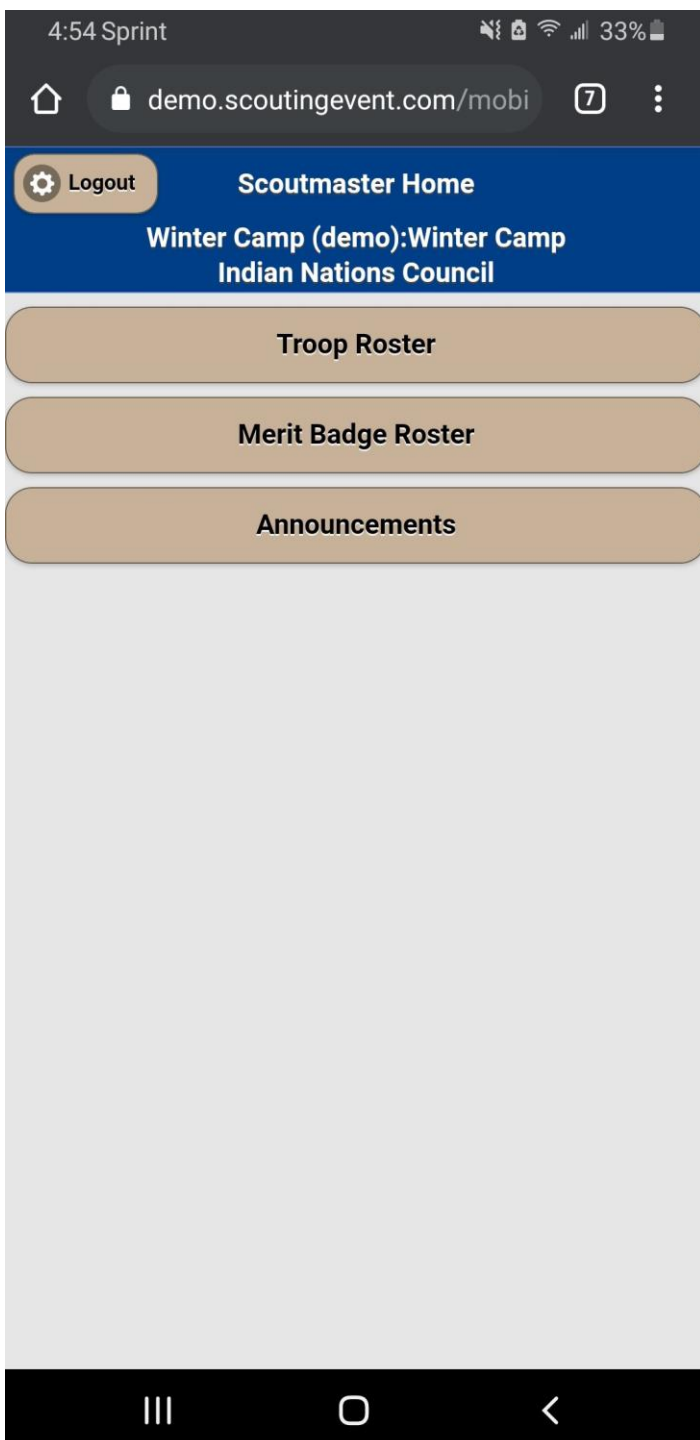
Eagle Troop 1 B



# Report Examples

You are able to generate a report that has individual QR codes for each participant, the entire Troop, and instructions on how to access and save to your home screen

You, or the Scout, can scan the QR code in the upper right to pull up the schedule on your smartphone.



# Report Examples

On the Troop QR Code you can access your Troop Roster and view Merit Badge Roster as well.

We will also be posting announcements periodically during camp and you can access those on your phone on your Troop QR Code.

Share this QR Code with all your leaders at camp and even parents at home!

# Using Reports

Be sure to use the reports to your advantage such as:

- Printing off schedules for Scouts before arriving at Winter Camp
- Emailing or sending QR Codes to Scouts before Winter Camp
- Reduce paper and go digital!
- After camp is over run reports for your Troop Advancement Chair and
  - Print off Blue Cards for Scouts
  - Do an export for Troopmaster or Scoutbook!
- Keep up with all the announcements at Winter Camp all on your phone!



December 27<sup>th</sup> - FIRST DAY OF WINTER CAMP!

- Be sure to arrive between 9:30 am and 11:30 am for check in
- Have all your paperwork ready (check in will take longer than normal)
  - Pre-event forms
  - Health Forms
  - Tent Exception forms



When checking in have all Scouts and leaders walk to the campsite and take gear vehicles to campsite.

After unloading your gear return vehicles to campsite. **NO VEHICLES ALLOWED IN CAMPSITES DURING CAMP.**

Remember you are sharing a campsite with other troops. Please be considerate and work within your campsite to ensure share space and ensure everyone is comfortable.



To keep everyone safe at this year's camp:

Wear Your Mask

Watch Your Distance

Wash/ Sanitize Your Hands Often



*Questions?*

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