

*Winter Camp
Online Merit
Badge Sign up
Guide*





Once you have registered for Winter Camp there will be 2 ways to access the online Merit Badge sign up.

1. You can access through the confirmation email you received
- or
2. You can go directly to the site and access your registration.

In both cases you will need:

1. Your registration number (found in the confirmation email or email wintercamp@okscouts to get your number)
2. Your Scouts merit badge preference. Use the [Winter Camp Class Selection Worksheet to assist you.](#)



Accessing the Merit Badge System Via Confirmation Email

If you signed up online, you should have received a confirmation email that looks like this. To access the online portal:

1. Click "View Registration 488XXXXXXX details in the upper right-hand corner.
2. Note the various links of information to assist you.

Winter Camp - Winter Camp
[Click here for event details](#)
 Sun Dec-27 2020 9:00 AM - Wed Dec-30 2020 12:30 PM
 Mabee Scout Reservation
 6500 E 590
 Locust Grove, OK 74352

Assigned Campsite:
 2 in Robson Campsite

[View registration 4881746052 details](#)
 Regular Price: \$275.00
 Early Discount: \$-25.00
 Total Credit: \$-250.00
Balance: \$0.00

[Payment Schedule](#)

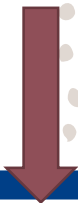
Count	Registrant Type	Event Fee	Confirmed Early Discount	Total Cost	Amount Paid	Balance Due
1	Youth Participant	\$175.00	\$-25.00	\$150.00	\$-150.00	
1	Adult Participant	\$100.00		\$100.00	\$-100.00	
Total		\$275.00	\$-25.00	\$250.00	\$-250.00	

Twin Arrows Troop [Redacted]

Attachments [Medical Form ABC](#)
 [New Winter Camp Fee Schedule and Refund Policy](#)
 [Winter Camp Flyer](#)
 [Winter Camp Class Selection Worksheet](#)
 [Winter Camp Online Sign up Guide](#)
 [2020 Winter Camp Leaders Guide](#)
 [Winter Camp Paper Registration](#)

Transaction History

Date	Name	Transaction	Payments
01-01-2020		Merchant Credit Card [Redacted]	\$ 250.00





Accessing the Merit Badge System Via Website

If you cannot locate the email confirmation you can access the site via the web. Go to the event page (access through the Council Calendar or go to <https://scoutingevent.com/488-2020WinterCamp>)

1. On the upper right click "Lookup" then "View Existing Registration"
2. You will need to enter the email address that is associated with your registration (usually the person that put in the reservation) and you will need your registration number.
 1. If you are not sure of the email address or registration number, please email Scott at sthiessen@okscouts.org or Paige at wintercamp@okscouts.org.

BOY SCOUTS OF AMERICA
INDIAN NATIONS COUNCIL

Calendar Event Details Registrations

Lookup My Account

Share Tweet

Register

2020 Winter Camp Leaders Guide
Medical Form ABC
New Winter Camp Fee Schedule and Refund Policy
Winter Camp Class Selection Worksheet
Winter Camp Flyer
Winter Camp Online Sign up Guide
Winter Camp Paper Registration

View Existing Registration

Have a Log In Account? If so, log In to see existing and previous registrations

Registration Contact Email Address

Registration Number

View Registration Forgot Registration Number

Winter Camp

Event Details

INDIAN NATIONS COUNCIL WINTER CAMP

MABEE SCOUT RESERVATION

Come join us for four days of camping and Merit Badge classes. All meals and program fees are included in the price! The program consists of Merit Badge classes during the mornings and evenings with plenty of time in the afternoon to enjoy camp activities like climbing and shooting sports. Adult leaders will enjoy training opportunities for CPR, First Aid and Outdoor Leadership Skills. Units are responsible for bringing their own tents and camping equipment.

Fee Type	Scouts	Adults	Deadline
Regular Camp Fee	\$175	\$100	Dec. 1, 2020
Early Bird	\$150	\$100	Nov 1, 2020
Late Fees	\$200	\$100	Dec. 2nd, 2020

Even if your troop isn't attending Winter Camp, adult leaders can attend the following training courses Winter Camp is offering.



Registration Screen

Once you are in the Registration Screen you can update information, add/ change classes, order Trading Post Items, and more:

1. To add classes Click on "Update Information" under the person you are adding classes.
2. If you need to add people to the registration click on the down arrow by "Additional Actions" in near the upper right. There are other actions in this drop-down area as well.
3. Some units have been pre-entered into the system and you will note that the names are simply "Scout One, Scout Two, etc.). This was done on your behalf based on the number of registrations you indicated with your deposit. Please update with current information.

Participants Payment Reports

Registration Contact

Mark
Booked Oct 21, 2020 2:08 PM

Update Information Roster Preview Information Additional Actions

1 Youth Participant

One, Scout
Booked Oct 21, 2020 2:08 PM

Regular Price: \$175.00
Early Discount: \$-25.00
Amount Paid:\$-150.00
Paid in Full:

Update Information Roster

1 Adult Participant

One, Adult
Booked Oct 21, 2020 2:08 PM

Regular Price: \$100.00
Amount Paid:\$-100.00
Paid in Full:

Update Information Roster

Booked Oct 21, 2020 at 02:08 PM

Campsite

Assigned Campsite:
2 in Robson Campsite

Regular Price:	\$275.00
Applied Early Discount:	\$-25.00
Total Credit:	\$-250.00

Paid in Full:

Attachments

Event Contacts



Selecting Classes

Be sure to have your Scouts preferred classes handy and click on the "Select Classes" in the upper left.

This screen also allows you to update information for this person and select Trading Post Items as well as other special circumstances such as dietary restrictions or other items that would be helpful for the Camp Administration to know.

Change Information for One, Scout

Schedule

Select Classes

Period	Time	Sun	Mon	Tue	Wed
Block A Sun, Mon & Tues	08:30-10:15				
Block B Sun, Mon & Tues	10:30-12:15				
Block C Mon, Tues, Wed	03:30-05:15				
Block D Sun, Mon, Tues	06:30-08:15				

First Name: Scout
Last Name: One
Age: 14
Gender: Male
Dietary Restrictions: none
Indian Nations Council Trading Post: Select Item
Admin Comment: Admin Comment
Health Officer Comment: Health Officer Comment

Cancel Save



Selecting Classes

To select the desired classes simply click on the "Available Classes" on the right-hand side and it will place it in the scheduled classes on the left-hand side.

To remove a class simply click on the left-hand side and it will put it back into the "Available Classes".

Once you fill a block, the system will automatically take away any other classes offered in that block. For example: If you choose Camping MB in Block A then the remaining classes shown in the "Available Classes" will not have any classes from Block A.

To find available classes easier simply search for it in the search bar or by using the drop-down menu to select which block you would like to view.

At any time you can view the schedule by clicking "Show Class Schedule" in the upper left corner.

When complete click "save" in the lower right corner.

You will do this for every Scout and Leader that is taking classes.

Change Information for One, Scout

Schedule

Show Class Schedule View All Classes

Search ...

08:30 AM Block A Sun, Mon & T

Scout One's Classes
Click a class to REMOVE from Scout One's schedule

WC3 **Camping** Block A Sun, Mon & Tues (8:30-10:15)
Camping is one of the best-known methods of the Scouting movement. When he founded the...
Day of Class: Mon, Tue, Wed, Sun
Max participants: 30 Slots available: 30
Room Number: Hardesty Campsite
Instructor: Jacob Southwick
Prerequisites: 4b, 7b, 8d, 9a, 9b completed at home
Additional Periods Offered: Block C Mon, Tues, Wed

Available Classes
Click a class to ADD to Scout One's schedule

WC4 **Citizenship in the Community** Block B Sun, Mon & Tues (10:30-12:15)
A nation is a patchwork of communities that differ from each other and may be governed...
Day of Class: Mon, Tue, Sun
Max participants: 30 Slots available: 30
Room Number: Sigfried Hall
Instructor: Ian Hughes
Prerequisites: 3a, 3b, 4a, 4b, 4c, 7c, 8 completed at...
Additional Periods Offered: Block A Sun, Mon & Tues

WC5 **Citizenship in the Nation** Block B Sun, Mon & Tues (10:30-12:15)
As Scouts fulfill the requirements for this merit badge, they will learn how to become...
Day of Class: Mon, Tue, Sun
Max participants: 30 Slots available: 29
Room Number: Sigfried Hall
Instructor: Nathan Hughes
Prerequisites: 2a, 2b, 2c, 2d, 3 completed at home

First Name: Scout
Last Name: One
Age: 14
Gender: Male
Dietary Restrictions: none
Indian Nations Council Trading Post: Select Item
Admin Comment: Admin Comment
Health Officer Comment: Health Officer Comment

Save



Accessing Other Reports

Once you have completed the class selection you will be taken back to the main registration screen.

If you chose a class that requires additional payment (some adult classes require additional fees), or if you added in Trading Post items you will need to pay for those before your classes are booked. You will simply click on "Payment" in the upper middle tab and enter in payment information.

The system allows you to have access to other reports to assist you before and during Winter Camp. To access these reports click on "Reports" in the upper right tab.

Winter Camp - Winter Camp (demo) 4881746052: Twin Arrows Troop 999 B

Participants Payment Reports

Registration Contact

Pierce, Mark
Booked Oct 21, 2020 2:08 PM

Update Information Roster Preview Information Additional Actions

1 Youth Participant

One, Scout
Booked Oct 21, 2020 2:08 PM

Regular Price: \$175.00
Early Discount: \$-25.00
Amount Paid: \$-150.00
Paid in Full:

Update Information Roster

1 Adult Participant

One, Adult
Booked Oct 21, 2020 2:08 PM

Regular Price: \$100.00
Class Fee: \$80.00
Amount Paid: \$-100.00
Balance Due: \$80.00

Update Information Roster

Booked Oct 21, 2020 at 02:08 PM

Campsite

Assigned Campsite:
2 in Robson Campsite

Regular Price:	\$275.00
Class Fees:	\$80.00
Applied Early Discount:	\$-25.00
Total Credit:	\$-250.00
Balance Due:	\$80.00

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Accessing Other Reports

Reports

The "Reports" page has several useful links including unit rosters, class schedules in different formats, pre-reqs, Blue Cards printing, Scoutbook and Troopmaster Exports, and summary of Trading Post orders.

You can access this page multiple times, including while you are at Winter Camp.

<p>Unit Roster</p> <p>This report prints a unit roster.</p>	
<p>Payment Allocations</p> <p>Shows individual payment status</p>	
<p>Class Schedule Check Sheet</p> <p>Scoutmaster report for use prior to class selection. Shows the classes available each period, with checkboxes for each so Scouts can indicate which classes they are interested in.</p>	
<p>Class Schedule Check Sheet 2</p> <p>Scoutmaster report for use prior to class selection. Shows the classes available each period, with checkboxes for each so Scouts can indicate which classes they are interested in.</p>	
<p>Class Schedule</p> <p>Attendee report showing each Scout's class or merit badge schedule on a separate page</p>	
<p>Scout Summary</p> <p>Scoutmaster report showing classes by Scout. Answers the question Which classes are my Scouts taking?</p>	
	<p>Blue Cards - Merit Badge College</p> <p>One-page Blue Card commonly used at Merit Badge Colleges.</p>
	<p>Badges - Incomplete</p> <p>These are not blue cards, but a similar card that shows when a badge is incomplete.</p>
	<p>Scoutbook Export</p> <p>This report exports merit badge data in Scoutbook format using Scoutbook's "advancement.csv" template. Cub Scout awards are excluded because Scoutbook doesn't upload those.</p> <p>Chrome Users - an extension is available that allows direct import of this data into Scoutbook. This extension can be obtained here: Feature Assistant Extension for Scoutbook. A Scoutbook forum post on this topic is here: Feature Assistant Extension</p> <p>Firefox Users - a similar extension for Firefox can be obtained here: Feature Assistant - Scoutbook</p>
	<p>Troopmaster Export</p> <p>This report exports merit badge data in Troopmaster format.</p>
	<p>Trading Post Packing List</p> <p>This report prints a summary of Trading Post items ordered with each registration. Can be ran for an entire session (prints one page per registration) or by individual registration. This report can also be added to the front-end Customer Reports section.</p>





Important Information and Deadlines

November 1st - Online Merit Badge System Opens.

December 1st - Online Merit Badge System Closes

***Merit Badge schedule changes after December 1st must be emailed to wintercamp@okscouts.org.**

December 2nd - Late Fee applied to registrations put in after this date.

December 27th - FIRST DAY OF WINTER CAMP!



Questions?

WINTERCAMP@OKSCOUTS.ORG

918-392-1231

WEEKENDS OR AFTERHOURS

STHIESSEN@OKSCOUTS.ORG

918-392-1227