



Dear Instructor Applicant:

Thank you for your interest in applying to the ATV Safety Institute (ASI) to become an ASI licensed Instructor. The primary responsibility of ASI Instructors is to teach the *ATV RiderCourse*SM – a half-day, hands-on training program. The *ATV RiderCourse* provides participants a training experience that includes basic ATV riding skills, safe riding practices, environmental awareness, and information about protective riding gear.

The **ATV Instructor Preparation (IP) Course** is a four-day course that teaches individuals how to deliver all the components of the *ATV RiderCourse*. Instructor candidates will learn how to evaluate and coach student riders, use different presentation techniques, and communication skills. **Please be aware that the IP is a pass/fail course, and Instructor Candidates must have prior ATV riding experience.**

To register for an IP course, please fill out the attached application and registration form, and return them by email to ASIPrep@svia.org. Please be sure to note the date and location you would like to be enrolled for on your cover page. Applications are accepted on a first come, first serve basis.

The cost for the course is \$1,050 per person, which includes course materials and tuition. Payment must be received 2 weeks prior to the course starting date unless otherwise arranged with ASI. **To successfully complete our Instructor Preparation Course, candidates must attend all 4 day's of training.**

Upon enrollment into an IP, the candidate will receive a confirmation letter, map, and hotel information. Approximately four weeks prior to the course, I will send the course materials: an ATV Instructor Guide and pre-course assignments. The pre-course assignments will be collected the first day of the course.

If you have further questions, please contact me at (949) 805-1731, or ASIPrep@svia.org

Sincerely,

Jeff Zoltek
Sr Coordinator, Instructor Preparation

Enclosure(s)

Scouting America Applicant

Complete this Instructor application if you wish to be considered for enrollment in an ATV Instructor Preparation Course. A completed application must be accepted prior to enrollment.



APPLICATION FOR LICENSING AND ENROLLMENT IN AN ATV INSTRUCTOR PREPARATION COURSE

A. BACKGROUND

Today's Date: _____

BSA Council # _____ Council Name _____

Council Office Address: _____

City: _____ State: _____ Zip: _____

Council staff member authorizing this application: _____

1. Personal (please print legibly)

Are you 21 years of age or older?

Yes No

Name (Mr.) (Ms.) (Mrs.): _____

Work Phone: _____ Okay to call at work

Home Phone: _____ Cell Phone: _____

E-mail: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Shipping Address (Instructor materials will be delivered via courier, please provide a street address – NO P.O. BOXES)

Street Address (No P.O. Boxes): _____

City: _____ State: _____ Zip: _____

Driver's License Number: _____ State Issued: _____

Are you legally entitled or authorized to work in the United States of America? Yes No

2. Employment – For your current occupation:

Employer: _____

Date Started: _____ Job Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Supervisor: _____ May we contact? Yes No

Please list other occupation(s) and employer(s) for the last five years. If you need additional space, please use the back of this application.

Employer Name and Address	Supervisor Name and Phone	Date of Employment/Reason for Leaving
Job Duties		
Employer Name and Address	Supervisor Name and Phone	Date of Employment/Reason for Leaving
Job Duties		

Have you ever been employed by the ATV Safety Institute, the Specialty Vehicle Institute of America, the Motorcycle Safety Foundation or the Motorcycle Industry Council? Yes No

Military Status: Active Reserve Retired None Branch of Service: _____

Rank: _____

Base/Installation: _____
(City, State, Zip)

3. Education

Formal Education (begin with high school)

Institution/City/State	Number of Years Attended	Graduated yes / no	Degree	Major Subjects
		<input type="checkbox"/> / <input type="checkbox"/>		
		<input type="checkbox"/> / <input type="checkbox"/>		
		<input type="checkbox"/> / <input type="checkbox"/>		
		<input type="checkbox"/> / <input type="checkbox"/>		

Other specialized training received: _____

Do you speak a foreign language? Yes No If yes, which one(s): _____

What model(s) of ATV(s) do you own? _____

How often do you ride? _____

Have you taken the ATV *RiderCourse*SM? Yes No

If yes, date and location: _____

4. Teaching Availability

Do you have access to land to conduct the ATV *RiderCourse*? Yes No

Will your employer or other considerations restrict your Instructor activities? Yes No

Please explain: _____

Will your employer restrict your Instructor activities to employee training only? Yes No

If no, how often are you available to teach the ATV *RiderCourse* (weather permitting)?

2-3 times per month 4-5 times per month Other _____

Are you willing to teach children how to ride ATVs? Yes No

5. Current Club Membership(s). Please list any ATV/Motorcycle/Snowmobile/4WD clubs to which you belong:

6. Other

Have you ever had a license to operate a motor vehicle revoked or suspended for any reason?

Yes No

Have you ever plead guilty or 'no contest' to, or been convicted of, a misdemeanor or felony?

Yes No

If "yes" to either of the above, please state the facts and dates fully:

Some states require us to perform criminal background checks on Instructor Applicants and further require us to notify Instructor Applicants of such background checks in advance. Please acknowledge that you have been made aware of this.

Yes No

Are you able to satisfactorily perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? (Please ask if you are uncertain as to the essential functions of this position.)

Yes No

7. Personal References – List three (3) people have known for at least two (2) years whom we may contact.

Name	Relationship	Home/Work Phone Numbers	Street Address/City, State, Zip

B. EXPERIENCE

1. ATV Experience:
