

## Master Course Descriptions 2025

Course Number	Course Title	Course Description
302	<b>Supporting Unit and Membership Renewal</b>	Unit and member renewal are two separate processes. Commissioners support units and retention by, among other things, supporting unit and member renewal. This session will examine how administrative commissioners, in particular unit commissioners, also support on-time unit and membership renewal.
303	<b>Managing Unit Service at the District Level (using Commissioner Tools)</b>	Managing unit service in the district is the main responsibility of the district commissioner who is aided in this task by various assistant district commissioners. This course will familiarize the student on the modules available in Commissioner Tools so that they can enhance their ability to support the unit.
304	<b>Service to Units at Risk</b>	Early detection and systematic problem-solving is critical to support units when they encounter problems which may prevent them from functioning effectively. This class will provide the commissioner with ways to identify these units and to discuss the processes needed to support the unit's move toward performing as an effective scouting unit.
305	<b>Resolving Critical Unit Issues</b>	The purpose of this course is to hone the commissioner's skills in assessing units, determining their strengths and weaknesses, and in developing plans to improve the functioning of the unit. When collaborating with the unit Key 3, the commissioner may be able to help identify critical issues and keep the unit from becoming an "At-Risk" unit.

306	<b>Mentoring Skills</b>	Mentoring is a long term relationship in which one individual supports and guides the personal or professional growth and development of another. Mentoring is an essential skill of a commissioner and this course will provide tools for commissioners to use when mentoring others. This course will also explore the similarities and subtle differences between mentoring and coaching.
307	<b>Serving Newly Formed Units</b>	An engaged commissioner is critical for the success and retention of new units. Commissioners designated as a New Unit Commissioner focus on only new units, preferably a single unit to which they have been assigned.
309	<b>Good Commissioners Need Both Head and Heart</b>	In this course, we will discuss how the servant leadership concept is carried out in service to units using your head and heart.
310	<b>Succession Planning</b>	Adult leadership changes and to support the orderly change of leadership it is important to encourage each unit to create a long-term succession plan. Commissioners need to understand the process to support the development and maintenance of a succession plan in the units they support.
311	<b>All About the ADC's Role</b>	This course defines the purpose of assistant district commissioners and how that role benefits commissioner services at the district level.
312	<b>Recruiting the 21st Century Commissioner</b>	All commissioners are responsible for recruiting other commissioners. This course familiarizes commissioners on the considerations and techniques that support recruiting volunteers who represent the generations of the 21st century.

313	<b>Onboarding Commissioners</b>	In this session, we will explain why we onboard commissioners into their new position and discuss who is responsible for ensuring that onboarding happens. We will also discuss the onboarding process and how it is to be completed. This course benefits any commissioner, especially commissioners that serve as onboarding coaches.
314	<b>The Commissioner and the Professional</b>	Learn more about the relationship between the commissioner and the professional; how they can work closely together to reach the common goal of providing quality service to units.
315	<b>Effective Unit Service in Rural Communities</b>	What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.
316	<b>The Unit Service Plan</b>	The Collaborative Assessment of a unit gives an in-depth picture of the unit, its strengths, and its needs. To work toward making systematic changes in the unit's service to youth, the Key 3 with the commissioner develops a Unit Service Plan using information from the Collaborative Assessment and other sources.
350	<b>Unit and Roundtable Commissioners Working Together</b>	While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both patches feature the wreath of service <i>and for good reason</i> ! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."

351	<b>Conducting the Roundtable Planning Session</b>	An effective roundtable program requires advanced planning. With this in mind, every district and council should have an advanced roundtable plan supported by the assistant council commissioner and assistant district commissioners who focus on roundtable as unit service.
352	<b>Roundtable is Over, Now What?</b>	The district roundtable isn't over when the last chair is put away or when the host has closed the virtual meeting space. There are things that need to be completed to help get ready for the next roundtable. This course discusses the importance of feedback and applying for successful future roundtables.
353	<b>The Cub Scout Roundtable Breakout</b>	This course will help you use the Cub Scout breakout to develop a plan to help units solve their problems using program specific interest topics and resources, employ the breakout sessions to focus on the needs of leaders in unique positions, and apply unit service resources to help pack leaders solve their own problems.
354	<b>The Scouts BSA Roundtable Breakout</b>	The Scouts BSA breakout session focuses on the needs of troop leaders and helps them solve their problems. The Scouts BSA breakout session should help adult leaders learn scout skills as needed to help their youth leaders plan and run the troop program.
357	<b>Managing Long Distance Roundtables</b>	This course will provide an understanding of the current resources available to enhance long distance roundtables.
358	<b>Addressing Unit Challenges through Roundtable</b>	The monthly roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to the monthly roundtable.