



# Camp George Thomas

## Last Frontier Council Application for Employment - Seasonal Camp Staff

An Equal Opportunity Employer

The Last Frontier Council, Scouting America, is an equal opportunity employer. The Last Frontier Council does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical disability, military status, or unfavorable discharge from military service.

In accordance with Scouting America qualifications and requirements, I hereby subscribe to the Scout Oath or Promise, Law, and the declaration of religious principle. I agree to abide by the Charter, Bylaws, and Rules and Regulations of the Scouts of America.

Applicants are not required to give any information on this form that is prohibited by federal, state, or local law. All camp staff members must be registered members of the Scouting America and must fill out all the required paperwork after getting hired to start working.

### PLEASE PRINT CLEARLY:

Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_  
FIRST MIDDLE LAST SUFFIX

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Alternate Phone number: \_\_\_\_\_ Best time to call: \_\_\_\_\_

Age 18 or older?	Yes	Relatives employed by the council?	Yes	Have you ever been employed by the Scouting America?	Yes
	No		No		No
If relative(s) employed, name(s):				If yes, Council name and Camp:	

### EDUCATION:

Highest degree OR completed year of school: \_\_\_\_\_ GPA \_\_\_\_\_ Graduated: Yes No

Major: \_\_\_\_\_ School: \_\_\_\_\_ Location: \_\_\_\_\_

### LICENSES & CERTIFICATIONS: (Attach information about licenses or certifications on a separate sheet.)

License or Certificate: \_\_\_\_\_ Issue Date: \_\_\_\_\_ License #(if applicable): \_\_\_\_\_

Issued by: \_\_\_\_\_ State/Country: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**OTHER SPECIALIZED SKILLS AND TRAINING:** (List all skills and training applicable to camp staff; i.e. lifeguard, First Aid/CPR, NYLT, etc...)

Name: \_\_\_\_\_

LAST FIRST MI

### SCOUTING EXPERIENCE (Not mandatory for employment)

Number of years as Youth: \_\_\_\_\_ Adult: \_\_\_\_\_ Highest Youth Rank: \_\_\_\_\_

Council: \_\_\_\_\_ Unit: \_\_\_\_\_

Current Position: \_\_\_\_\_ Other Positions Held: \_\_\_\_\_

Achievements: \_\_\_\_\_

### PRIOR WORK EXPERIENCE

Include any employment prior to today's date, even if that employment has not ended. For more than two employers, submit the information in the same format on another sheet. Include military experience as if an employer, including branch, rank, and date of discharge. Include past summer camp experience as well.

Last/Current Employer: \_\_\_\_\_ May we contact your current employer? Yes No

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Ending Position or Rank: \_\_\_\_\_

Reason for leaving\*: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Ending Position or Rank: \_\_\_\_\_

Reason for leaving\*: \_\_\_\_\_

\*Have you ever been terminated or asked to resign from any job? Yes No

If so, give details on a separate sheet.

### REFERENCES

New applicants should submit three references, not related to you, one from each category listed below. Please have each reference complete a Camp Staff Reference Form and return it to the Council address.

1. Adult member of Scouting unit, college official or current employer;
2. Community organization leader or past employer;
3. Teacher, supervisor, or associate;

Name	Phone & Email	Company/Organization	Years Acquainted
1.			
2.			
3.			

Name: \_\_\_\_\_  
                     LAST                    FIRST                    MI

Counselor in Training ( 14)	Dining Hall Staff (15+)	Program Staff (15+)
Counselors in Training or C.I.T's assisting with the supervision of young Scouts during camp activities, providing support to full-time counselors, participating in camp preparation and clean-up, acting as a positive role model, and undergoing training to eventually become a fully certified camp counselor, all while learning the necessary skills to lead and mentor youth in a Scouting environment.	The Dining Hall Staff will work closely with the Dining Hall Steward in the management and care of a tidy, clean, and efficient dining area. Under direction of the Dining Hall Steward, provide maintenance, inventory, security, safety, and wise use of all dining area and kitchen equipment used in the Dining Hall or other dining area. Other duties as assigned, must be able to lift weights up to 40 lbs.	Program Staff/Camp Counselors are responsible for assisting with the planning, development and execution of program activities. Camp Counselors are assigned to aquatics, Cub Scout or Webelos Programs, or to specialized positions upon hiring. They also attend to cleaning facilities, serving in the kitchen, and other duties as assigned. Camp Counselors report to the Program and Camp Director.
Trading Post Staff (15+)	Lifeguard (16+)	Range Instructors (18+)
Under the direction of the Trading Post Operations Manager, Trading Post staff work in the Trading Post. This is primarily a customer service role, with Trading Post staff assisting customers with purchases, answering phones, handling sales and packaging orders. The Trading Post operates at the will of the camp and maintains hours based on Trading Post Manager's discretion.	A camp lifeguard is responsible for actively monitoring all swimming areas, ensuring the safety of swimmers by preventing accidents, performing rescues when necessary, and upholding all camp aquatics safety protocols. Requires knowledge of water rescue techniques, educating campers on safe swimming behaviors and following camp rules. Must be able to stand for long periods of time, tolerate hot/sunny conditions, lift up to 50lbs, willing to become CPR/1st Aid and Lifeguard Certified through the Scouts of America or Red Cross.	The Ranger & Target Activities Instructor reports to the Ranger & Target Activities Director and is responsible for the safe operation of all range & target shooting programs at Camp. Range & Target Activities Instructors must possess sound, mature judgment and personal integrity with a strong commitment to working with youth. The Range & Target Activities Instructor must be 18 and must obtain a valid Cub Scout Range Master Training certificate from the Last Frontier Council.
Health Lodge Officer (18+)	Camp Cook (18+)	Dining Hall Steward (18+)
Responsibilities of the health officer include administering first aid, medications, and overseeing a safe and healthy environment for all campers and staff. Working at camp provides an opportunity to operate under a unique set of standing orders, treating everything from cuts and bruises to homesickness or trauma. Must be currently licensed as one of the following: physician, RN, LPR, or LVN, physician's assistant, paramedic, or EMT-A. No Scouting experience is necessary.	Responsible for providing meals for campers and staff during the summer camp program, preparing meals for special diets, ordering food and cleaning/organizing kitchen and appliances. In addition, cooks are responsible for general cleaning and maintaining meal records.	The Dining Hall Steward functions as food service floor manager of the dining hall. There are 6 serving periods each day, with 150-200 campers and staff each meal. Stewards coordinate and provide guidance and cleaning supplies for safe cleaning of the dining hall before and after meals. Monitor commonly accessed items like drink coolers and the plate/cup/silverware racks are stocked and accessible. Close communication with the kitchen staff is necessary.

Name: \_\_\_\_\_  
                     LAST                    FIRST                    MI

**Positions Minimum Age**

- |                         |                                         |                       |
|-------------------------|-----------------------------------------|-----------------------|
| 21 Program Director     | 18 Trading Post Manager                 | 16 Lifeguard          |
| 21 Aquatics Director    | 18 Aquatics Instructor                  | 15 Dining Hall Staff  |
| 21 Business Manager     | 18 Range & Target Activities Instructor | 15 Program Staff      |
| 21 Health Lodge Officer |                                         | 15 Trading Post Staff |
| 21 Dining Hall Steward  |                                         |                       |
| 21 Camp Cook            |                                         |                       |

**CAMP POSITION FOR WHICH YOU ARE APPLYING:**

I am interested in the following position(s) from the list below. They are listed in the order of my preference with my qualifications for the position (experience, merit badges earned, hobbies, and former jobs) indicated.

1. \_\_\_\_\_ Qualifications: \_\_\_\_\_
2. \_\_\_\_\_ Qualifications: \_\_\_\_\_
3. \_\_\_\_\_ Qualifications: \_\_\_\_\_

**I will meet Council specified age requirements (14+) by May 31, 2025:**      Yes      No

**I will meet Council specified age requirements for adult staff (+18) by May 31, 2025**      Yes      No

**WHY DO YOU WANT TO WORK AT CAMP?**

**ALL EMPLOYEES SHOULD BE AVAILABLE FOR THE FULL SEASON  
 Exceptions must be requested during interviews.**

Mandatory Weekends:	March 28-29th	April 26th	May 16-17th
Staff Week: June 8-11	Session 1: June 12-15	Session 2: June 19-22	Session 3: June 26-29

**LIST ANY KNOWN CONFLICTS WITH AVAILABILITY FOR THE FULL CAMP SEASON**

Name: \_\_\_\_\_  
                    LAST                    FIRST                    MI

Applicants are subject to background investigations, including criminal background checks.

In compliance with federal law, all persons hired will be required to verify their identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. *Please read carefully before signing:*

I attest with my signature below that I have given the Last Frontier Council, Scouting America, true and complete information on this application. No requested information has been concealed. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that the results of any investigation may be disclosed to other employees involved in the hiring process and I consent to the dissemination of the results of any investigation to such employees. I authorize the Last Frontier Council, Scouting America, to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for the Last Frontier Council, Scouting America, to hire me. If I am hired, I understand that either the Last Frontier Council, Scouting America, or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative other than the Scout executive has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

If selected as a staff member, I understand that I am expected to abide by the conditions of the Statement of Understanding and Code of Conduct, to abide by the policies in the Staff Handbook, and to cooperate with other members of the staff. I will serve to the best of my ability for the entire camping season in the position to which I am assigned. If employed, I will provide a current Scouting America Annual Health & Medical Record, parts A, B & C.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(For applicants under 18 years of age)

Note: Interviews will be held on an individual basis. Any questions regarding this application or the application process should be directed to the Last Frontier Council at 405-840-1114.

**RETURN YOUR COMPLETED APPLICATION TO:**

**Debbie Levick, Camp Director. [levickdj@sbcglobal.net](mailto:levickdj@sbcglobal.net) 580.521.6586**

**Alanna Prater, [alanna.prater@gmail.com](mailto:alanna.prater@gmail.com) 719.510.8876**

**CAMP GEORGE THOMAS  
LAST FRONTIER COUNCIL**

3031 NW 64<sup>TH</sup> STREET  
OKLAHOMA CITY, OK 73116

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LAWTON, OK 73507