

[www.scoutingevent.com/456-ScoutingOnline](http://www.scoutingevent.com/456-ScoutingOnline)

Choose Lookup, and then Lookup Registration

The screenshot shows the website header for the Boy Scouts of America Pathway to Adventure Council. The navigation menu includes 'Calendar', 'Event Details', 'Lookup', 'Parent Portal', and 'Lookup Registration'. The 'Lookup' and 'Lookup Registration' items are circled in red. Below the navigation, the main content area displays 'Event Details' for 'VIRTUAL MERIT BADGE SESSIONS'. The page features the 'SCOUT ME IN' logo and the text 'NEW BADGES ARE BEING ADDED ALMOST DAILY -'. On the right side, there is a sidebar with a 'When & Where' section and two 'New Registrations Sus' buttons.

BOY SCOUTS OF AMERICA®  
PATHWAY TO ADVENTURE COUNCIL

Calendar Event Details Lookup Parent Portal Lookup Registration

Online/Virtual Merit Badge Classes

Event Details

SCOUT ME IN

**VIRTUAL MERIT BADGE SESSIONS**

**NEW BADGES ARE BEING ADDED ALMOST DAILY -**

When & Where

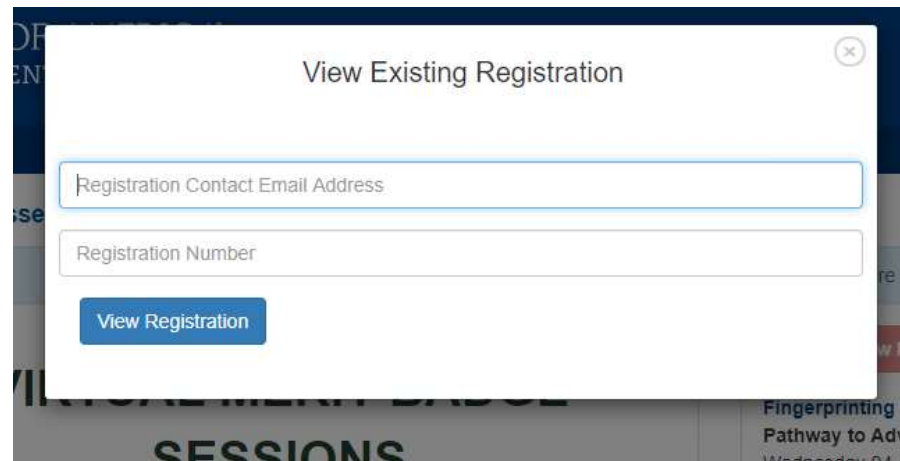
New Registrations Sus

Fingerprinting - 4pm-6pm - 4/15  
Pathway to Adventure Council  
Wednesday 04-15-2020 4:00 PM C

New Registrations Sus

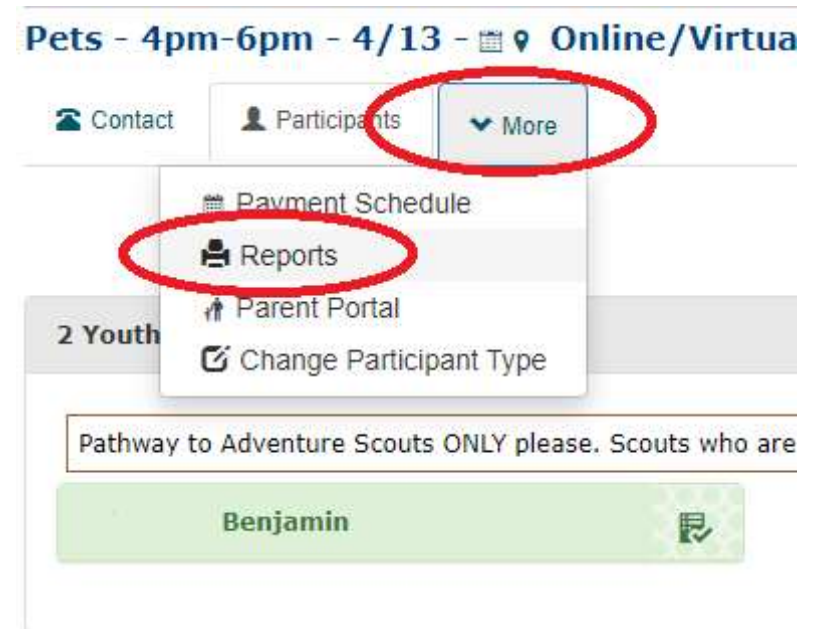
Questions or concerns? Please email [Justin.Feld@Scouting.org](mailto:Justin.Feld@Scouting.org)

Enter the email address used to make the registration and your registration number  
(registration numbers start with 456 and are usually a total of nine numbers)



A screenshot of a web form titled "View Existing Registration". The form has a white background and a dark blue border. It contains two input fields: "Registration Contact Email Address" and "Registration Number". Below the fields is a blue button labeled "View Registration".

Once you are in your registration, choose the "more" tab at the top and then choose Reports



A screenshot of a registration page for "Pets - 4pm-6pm - 4/13 - Online/Virtua". The page has a blue header with the event name and date. Below the header are three tabs: "Contact", "Participants", and "More". The "More" tab is circled in red. A dropdown menu is open under the "More" tab, showing options: "Payment Schedule", "Reports", "Parent Portal", and "Change Participant Type". The "Reports" option is also circled in red. Below the menu, there is a section for "2 Youth" with a green button labeled "Benjamin" and a small icon.

If your Scout **completed** the badge:

- choose the first option (Blue Cards – Plain Paper)
- This will give a printable sheet (two-sided) to give to your Troop’s advancement chair

If your Scout **did not complete** the badge:

- choose the second option (Badges - Incomplete)
- This will give a printable sheet that the Scout can use as they work to complete the badge

## Reports

Blue Cards - Plain Paper

Blue Cards printed to plain 8.5 x 11 paper.

Badges - Incomplete

These are not blue cards, but a similar card that shows when a badge is incomplete.