



2020 Summer Camp Leaders Guide

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WELCOME TO CAMP

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Welcome to Woodland Trails Scout Reservation! Our staff has worked diligently to provide you and your scouts an outstanding camp experience. Summer camp is a magical time in scouting. We are dedicated to providing a quality merit badge program as well as an exciting open program which allows the scouts to construct their own adventure.

Our hybrid program puts the scouts in charge of their experience. We have added a open program planning guide to allow scouts to better develop their plan of action while at camp to get the most out of their time with us.

Our first year camper program, Kit Cricket Adventure, is designed to provide a structured and fun environment for scouts coming to a summer camp for the first time.

We also know the difficulty in keeping older scouts engaged. We have added the "Take on The Trails" program as well as collaborating with Miami University to deliver the excitement of a high ropes course.

We are also offering adults opportunities to design their own adventure. There is something for everyone this year at Woodland Trails Scout Reservation!

Our fee for campers has remained the same as last year. We have removed MOST additional merit badge fees for scheduled programming. This will make for easier scheduling and tracking for unit leaders.

We hope you are as excited as we are for camp in 2020! Creating a world class camp out of Woodland Trails is our goal, and we are glad you've chosen to help us make that happen!

We can almost hear the camp songs and smell the campfires. 2020 will bring the best Woodland Trails has ever offered, and we look forward to seeing you on the trail, or trails rather.

Tracy Cunningham
Camp Director

Paula Wathan
Program Director

Jeff Schiavone
Scout Executive



WHY WOODLAND TRAILS?

The summer camp experience at Woodland Trails allows Scouts to share in fellowship and learn from experiences of other Scouts in a unique way. Interaction between Scouts and staff encourages Scouts to develop their skills and love of the outdoors. Because the staff is some of the best in the Miami Valley Council and in the country, your Scouts have the opportunity for a great experience at Woodland Trails. The greatest reward at Woodland Trails will be the lasting memories they will carry with them for the rest of their life.

WOODLAND TRAILS CONTACT INFORMATION

Position	Name	Email Address	Phone
Camp Director	Tracy Cunningham	WTSRcampdirector@gmail.com	(937) 239-2810
Program Director	Paula Wathan	WTSRprogramdirector@gmail.com	(937) 304-1419
Staff Advisor	Patrick Higgins	patrick.higgins@scouting.org	(937) 665-1071

Miami Valley Council
7285 Poe Avenue
Dayton, Ohio 45414
(937) 278-4825

Woodland Trails Scout Reservation
265 Gasper-Somers Rd.
Camden, Ohio 45311
(937) 533-9925 (Camp ranger, Year-round)



facebook.com/WoodlandTrails



twitter.com/Woodland_Trails

MEETINGS & DATES

IMPORTANT DATES

There will be a pre-camp orientation Webinar on February 18, 2020 at 7:00 p.m. The URL address for the webinar will be posted on the council website. (www.miamivalleybsa.org) one week prior to the webinar. This will be for the covering of procedures, rules and guidelines, answer questions, explain paperwork, etc. The “10 day out” meeting will cover last minute changes and will be an opportunity to turn in all paperwork in, so that check-in goes as smoothly as possible.

Camp Session	“10 day out” Meeting	Arrival Date	Departure Date
Scouts BSA Week 1	June 3	June 14	June 20
Scouts BSA Week 2	June 10	June 21	June 27
Scouts BSA Week 3	June 17	June 28	July 4
Scouts BSA Week 4	June 24	July 5	July 11
Cub/Webelos Session 1	July 1	July 15	July 18
Cub/Webelos Session 2	July 1	July 18	July 21

DEADLINES

March 15, 2020	Individual Registrations and Deposits Due
April 19, 2020	Campership Applications Due
April 19, 2020	Balance of Early Bird Registration Fee Due
May 25, 2020	Regular Registration Fee Due

“10 DAY OUT” MEETING

Each unit is asked to send a unit leader to the “10 day out” meeting for their session. This meeting will be held in the Shoup Shelter at Woodland Trails following dinner. Dinner will be provided in the dining hall at 6:00 p.m.

Get last minute updates before camp

Qualify for Fast Pass Check-in - turn in:

- Medical Forms
- Pre-Camp Swim Test Checks
- Take on the Trails Program Waivers
- ATV Course Waivers
- Miami University Rope Challenge Course Waivers
- Dietary Restrictions
- Make Final Payment

FEE & PAYMENT INFORMATION

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DEPOSITS

The camper deposit for the 2020 season is \$50.00 and due through the online system to the Miami Valley Council by March 20, 2020. All payments are made on behalf of the Scouts or Adults by the unit and are attached to individual registrations.

For early bird pricing, deposits must be made by March 20 with remaining fees paid by April 19, 2020. If fees are not paid by April 19, the registration will be changed to the standard fee.

Camper deposits are non-refundable, but are transferable for the Scout to attend another camp session in the current camp season.

At Woodland Trails we always welcome new Scouts at the Early Bird Fee as long as they register to attend prior to arriving at camp. Contact the Scout Office for assistance with registering new scouts.

	Early Bird Fee <i>Paid by April 19, 2020</i>	Standard Fee <i>Paid after April 19, 2020</i>	Late Registration <i>Paid after May 24, 2020</i>
<i>Camper Fee</i>	\$280.00 (Includes \$50 deposit, paid by March 17)	\$300.00 (Includes \$50 deposit)	\$325.00 (Includes \$50 deposit)
<i>Provisional Camper</i>	\$280.00 (Includes \$50 deposit, paid by March 17)	\$300.00 (Includes \$50 deposit)	\$325.00 (Includes \$50 deposit)
<i>Extra Adult Fee</i>	\$90.00	\$90.00	\$90.00

ADULT REGISTRATION

We recognize that adult scouters give their time and resources to their scouts and we are very grateful that you chose to accompany your scouts to camp. We can not however finance adults without a fee. We offer many opportunities for adults to create their own fun adventure while at camp.

Every unit must've at least two registered adult leaders camp at all times, both over the age 21. Any units with female campers must have at least one 21+ registered female adult leader. Any additional leaders staying more than 72 hours must be registered members of the Boy Scouts of America. All leaders staying in camp (regardless of registration status), must have up-to-date Youth Protection training. **Please turn in a copy of the YPT Certificate for all adults staying with the troop.**

<http://www.Scouting.org/Training/YouthProtection.aspx>

TAG-A-LONGS

Due to limited space and the goal establishing the particular setting a Scout camp, tag-a-longs are not permitted to stay with a unit. Please make separate arrangements for non-Scout age youth prior to arriving at camp.

TENTS

Tents are available for most campsites. We can provide canvas wall tents and wooden platforms suitable to accommodate two campers as a service to units that don't wish to bring their own tents. The number of tents needed must be requested during unit registration and will be verified at the pre-camp meeting. Please see the table for the campsites which are eligible for platforms/tents and which will not. If tents are not requested ahead of time, there will not be tents set up on check-in day.

Units providing their own tents must ensure that they meet the BSA standard of 30-square feet of sleeping space per Scout.

The unit is responsible for any camp-supplied tent it uses. There is a fee for any damage done to canvas, poles, or ropes. Insect repellent should never be sprayed inside of a tent, as it will damage the water repellent coating.

All campsites will have a "NO FLAMES IN TENT" sign posted on the bulletin board. A copy of this sign is included in your check-in packet. If your site needs a replacement sign, please contact the Camp Commissioner.

Cots are not provided by Woodland Trails, and must be provided by the camper if they are desired.

Campsite	Platform Tent Capacity
Anthony Wayne	15
Baden Powell	20
Barringer Ridge*	0
Buckeye	15
Bud Westendorf	20
Buzzard's Roost	35
Crow's Nest*	0
Daniel Boone	12
Davy Crocket	15
Eagle's Nest	10
Foxboro	12
Green Meadows	22
Raccoon Ridge*	0
Sam Houston	15
Surfside*	0

*Backcountry, everything must be carried in

2020 SITE RESERVATIONS

Site reservations will be accepted from any unit agreeing to bring five or more Scouts to summer camp. Units planning to attend camp with less than five Scouts may not reserve a campsite but may work with the camp administration to be co-located with another unit in a site that has not reached capacity. When a unit shares a campsite, the larger unit will have priority to reserve the site and week for the following year.

A unit may reserve its site and week of camp for the following year by completing a Campsite Reservation Form, paying the required deposit, and turning it in to the camp office before departing camp. After your troop departs, your campsite is open for registration by any other unit during for the respective week of camp.

A campsite may be reserved for the summer resident camp season at any time provided no other unit has reserved or has rights to reserve the site. Site reservations are handled through our online system on our website www.MiamiValleyBSA.org under summer camp.

A \$200 non-refundable deposit fee is required to reserve the site.

CAMPSITE EQUIPMENT

The items listed below will be provided at each campsite. If you need any additional or replacement items, please speak with the Camp Commissioner or the Quartermaster.

Tents requested during registration	Bulletin Board
Platforms (for camp tents)	Fire Pit
Permanent Shelter	Broom
Toilet Brush	Hose
KYBO/Latrine	Water Stand
Shovel	

CAMPFIRES

Campfires are encouraged and should always be supervised by adults. Campfires should only occur in the designated campsite fire ring. Ground fires may be suspended during droughts. A member of the Commissioner Corps will advise you of any restrictions in effect. No flames, propane or candles are permitted in any sleeping shelter especially tents.

CAMPSITE VISITATIONS

A member of the Camp Commissioner Corps will visit your campsite each day to look for items such as cleanliness, tent condition, and general appearance.

WILDLIFE

Raccoons are part of our life at Woodland Trails. Do not leave food or trash unattended in the campsite. Dumpsters are provided behind the dining hall and all campsite trash should be placed in (not next to) the dumpsters each evening before the troop goes to sleep. In addition, troop trash pick-up may be provided by the Camp Quartermaster, upon request.

Registration for your unit's stay at Woodland Trails Scout Reservation is managed online through a web-based camp registration system. At least one individual from your unit must be designated as the person who enters the names of Scouts and adults attending camp and merit badge class selections.

SIGN-UP PROCEDURES

1. Go to this URL <http://www.miamivalleybsa.org/camping/summercamp> and scroll down till you see the Scouts BSA Resident Camp and click on that link
2. On the page that you are sent to you will see a list on the right side of the page you can select the week you want to attend
3. Once on the next page you can follow the steps as they are prompted. As a reminder select one leader to register the unit

Prior to registering, you will want to gather the following information: Name, date of birth, and rank of each scout

Name, date of birth, and email for each adult

Any medical/ dietary needs of both scouts and adults.

For any questions please call our council office at (937)278-4825 or email camping@miamivalleybsa.org

PROOF OF INSURANCE

Miami Valley Council's Scouts and Scouters are covered by a limited secondary health and accident insurance policy that is included with the unit charter.

Out of council units are required to show proof of insurance upon arrival on camp property.

SWIM CHECKS

Everyone attending camp must take a BSA swim check to participate in any Aquatic activities. This must be re-taken by all at least every 12 months.

You can complete your own swim check before coming to camp! This will save you a lot of time at check-in. Units that have already completed their swim check before camp should present a copy of the Swim Check form with a copy of the certification of the administrator of the swim check, at check-in and will be certified by the aquatics director. The aquatics staff reserves the right to re-test any person in their swimming ability while at camp.

Anyone that didn't do an early swim test can do so at camp. As soon as your camp guide leads you to your campsite, you should prepare to take the swim test. Upon arrival at the aquatics areas your Unit will be issued buddy tags.

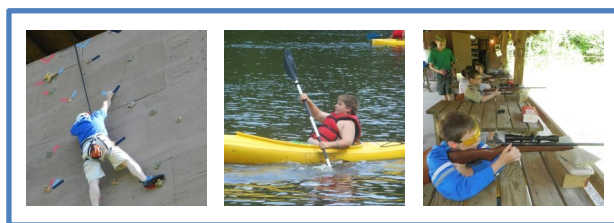
CAMPERSHIPS

No Scout will miss camp because of a lack of funds. A campership is financial assistance awarded to a Scout to allow him or her to attend a Scouts BSA or Cub Scout summer camp program within the Miami Valley Council, either residential or day camp. The deadline for campership applications is April 19, 2020.

Good faith deposits should be made through the council website registration page for camp. The application and deposit should be made online by March 15, 2020.

Camperships only provide partial payment of camp fees. Scouts should coordinate with their unit and participate in fundraising efforts to make up the difference. Scouts will be notified of campership awarding early May 2020 to enable them to pay any remaining balance prior to arrival at camp.

Applications for Camperships should be submitted ON-LINE with the deposit by April 19, 2020. No hard-copy applications will be accepted. Deposits should be made online through the unit's registration page on the web based reservation system. Camperships will be awarded prior to full fees being due (see page 4) Full payment is due by the pre-camp meeting for the appropriate session of camp. Please make deposits online; do not send the deposit with the campership form.



REFUND POLICY

Once registration fees have been paid, an individual could become ill, injured, or otherwise unable to attend camp. During the preparation for summer camp, the council will have already incurred expenses related to food and program supplies, therefore not all fees may be refunded.

Deposits are not refundable.

A 50% refund of fees paid may be issued in the case of accident, illness, or other extreme extenuating circumstances, if required in writing no later than check-in during your week at camp. Conflicts such as sports or band activities are not qualifying circumstances for a refund, however full fees paid may be transferred to another session of camp.

No refunds will be given for requests made once your week at camp has started.

Refund requests **MUST** be in writing, include proof and reason for refund (i.e. a letter from a school official or doctor) and be received at the Miami Valley Council office by the required date. All camp refund requests must be written directly to the Summer Camp Staff Advisor and processed through the accounting department at the close of camping season. All refunds will be made payable to the unit attending camp, not individual campers.

UNIT LEADER RESPONSIBILITIES

UNIT LEADER RESPONSIBILITIES

- Complete the registration process for camp by completing the paperwork necessary for a successful camp experience through the registration website.
- Provide guidelines on good Scouting behavior while in camp.
- Review the merit badges and other programs being offered at summer camp with your Scouts, enabling them to effectively schedule their camp experience.
- Review each Scout's planned program to ensure that he or she is not reaching beyond his or her capabilities. This minimizes the possibility of a disappointing experience.
- Review with your Scouts the required prerequisites for each of the merit badges being offered.
- Monitor each Scout's daily advancement progress and provide support as needed.
- Communicate with the Program Director or Camp Director, as soon as possible, should a problem arise between a Scout and any staff member.
- Provide feedback regarding the program and staff with the camp administration, prior to the end of your summer camp experience.
- Complete a paper summer camp evaluation form and hand it in before leaving camp and an electronic survey after camp.
- Verify the unit's advancement for any discrepancies and resolve them with the Program Director prior to leaving camp.

HOMESICKNESS

Many Scouts are susceptible to homesickness. Youth and adult leaders need to be alert for symptoms. Keep your Scouts engaged in activities of the camp and your unit. Discourage phoning home as this usually only makes the problem worse.

If your families are participating in Family Night, use this as a tool to keep him or her from phoning home. In extreme circumstances, consider phoning home privately. You want to use the family to encourage a resolution, not make the problem worse. Staff members, the Camp Chaplain or other unit leaders are available for support and encouragement.

DISCIPLINE

For supervision to be effective, there must be discipline. It is the responsibility of unit leaders to maintain the discipline of their Scouts.

Leaders are expected to intervene in situations where campers pose a threat to themselves or others. Discipline of other campers should be deferred to the leader of that unit.

All discipline should be in line with Youth Protection guidelines.

DINING HALL STAFF

Woodland Trails has a highly experienced team of cooks that will provide a delicious and varied menu for our Scouts and leaders.

A licensed dietician has reviewed our menus to ensure they are adequate for the activities of the week and contain balanced nutrition for growing youth.

FOOD ALLERGIES

It is important that the Camp Administration, Health Officer, and Dining Hall staff are aware of any food allergies.

We can accommodate MOST requests for menu adjustments, but they must be made in writing and turned in at the pre-camp meeting, using the “Special Dietary or Physical Needs Request” form found in the appendix in this guide and on the council website.

Campers and leaders may be encouraged to bring any speciality foods that they may need to supplement our regular menu due to complex dietary restrictions.

Such food should be labeled with the individual’s name and unit number. In these cases, proper storage will be provided.

Please contact the Camp Director about any questions.

GOLDEN SKILLET

The Golden Skillet is making a reappearance this summer. The Golden Skillet is cooking contest where each unit cooks full dinner meal in their campsite and send sample plates to the dining hall to be judged by our esteemed panel of guest judges. Winners will be announced on Friday at the Closing Campfire. Units should be prepared with their own cooking equipment. A list of ingredients the camp will be providing will be available at the 10 day out meeting.

**NO DINNER WILL BE SERVED ON THURSDAY NIGHT IN
THE DINING HALL**

MEAL TIMES

Breakfast: 7:45 am

Lunch: 12:30 pm

Dinner: 6:00 pm

DINING HALL PROCEDURES

- Balanced, nutritional meals are served cafeteria style in the dining hall. Scoutmasters should make sure that each Scout chooses wisely and is eating proper portions and types of food to provide necessary nutrition during camp.
- Table assignments will be made by the Dining Hall Steward.
- Camp staff looks forward to sitting with campers during meals. A staff totem will be placed on each table prior to meal times. Please do not allow your scouts to switch totems. This will ensure that staff members get a chance to visit with more scouts during the week.
- Units should wait outside the dining hall door until told to enter. Please remind Scouts to remove hats when entering the dining hall for all meals.
- Drink refills are always available during meals.
- Remain in the dining hall until dismissed by camp staff.

WAITER RESPONSIBILITIES

At Woodland Trails, a major part of the camp meal is the “waiters”. Waiters are responsible for the cleaning and preparation of the eating area three times a day. Waiters will remain after each meal to complete their duties. The Senior Patrol Leader should use a duty roster to rotate Scouts serving as waiters. Merit Badge and activity schedules should be considered when planning who is scheduled for which meal. It is our recommendation that first-year campers not be assigned as a waiter for the first couple of days. We recommend that all scouts at the table help with the initial cleaning of the table. Once dismissal is called, only Scouts designated as waiters should remain to finish the cleaning. Unit adults are expected to understand the dining hall procedures and assist in ensuring they are followed.

Waiter After-Meal Duties

- Take all liquids to the window when the dining hall steward calls.
- Scrape all leftover food into the bowl on the table.
- Stack the plates.
- Carry dishes to the window when called by the dining hall steward.
- Place paper, plastics, and food into the large trash cans.
- Wash the table with sanitizing cloths that have been provided, make sure not to pool the water on the table.
- Ensure there is sufficient flatware, salt, pepper, and napkins for the next meal.
- Sweep under and all around your table.
- Place the benches top of the table after dinner only.
- Waiters may not leave until the dining hall steward has inspected the table.

PROHIBITED ITEMS

The following items are not permitted on camp property:

- Alcoholic beverages
- Illegal drugs
- Fireworks
- Sparklers

SMOKING

Smoking is only permitted in the designated smoking areas. No smoking is allowed in or around tents, campsites, or camp buildings. This includes the use of electronic cigarettes, Personal vaporizers or electronic nicotine delivery systems which simulate tobacco smoking. The designated smoking areas are the parking lots. Possession or use of such items by Campers under 21 may result in confiscation and/or dismissal from camp.

FUELS

Propane and liquid fuels are permitted in camp but must be used under adult supervision. Bulk liquid fuel must be stored with the Camp Ranger. Liquid fuel containers with more than one quart capacity are not permitted in the campsites. Please dispose of "empty" gas cylinders properly at checkout.

PETS

Pets of any type are not allowed in camp. Please remind parents and visitors that animals are not allowed at Sunday check-in and family night. Certified service animals are permitted with prior notice to the Camp Director.

OFF LIMIT AREAS

For privacy and safety reasons, certain areas of camp are designated as off-limits to campers. This includes staff living quarters, Pool, Lakefront, Climbing and all shooting sports ranges when closed as well as other areas designated by the Camp Director.

POCKET KNIVES

Pocket knives are used in some camp programs, but sheath knives and survival knives should not be brought to camp. Units are encouraged to use the Totin' Chip. Pocket knives may be purchased in the TradingPost only if the Scout can show their Totin' Chip

QUIET HOURS

Quiet hours start at 10:30 PM. After this time, all Scouts and leaders should be in their campsites. In the event that your unit needs assistance after this time, please contact your Commissioner, Health Officer or Camp Staff member.

CAMPER SECURITY

As part of camp security, each unit is required to submit a unit roster consisting of the youth and adults that are attending camp. This is done through the online registration system.

Please make sure that this roster is current and all information is correct. Wrist bands will be issued to all campers. Please make sure that all members of the unit wear them at all times.

BUDDY SYSTEM

Scouts are friendly and should travel through camp in pairs or larger groups. All adults must help enforce the Buddy System. Youth protection guidelines and two-deep leadership must be followed at all times.

FIREWOOD

No outside firewood is permitted at camp. Gather fallen wood for campfires. If additional wood is needed, please contact the Camp Commissioner.

VEHICLES IN CAMP

- **The speed limit is 10 mph.**
- **Under no circumstances are passengers to be carried in the bed of a truck or in a trailer.**
- All vehicles are to stay on established roads and may not enter campsites. A max of TWO vehicles per campsite may be used to enter camp and unload equipment. These vehicles **MUST** be returned to the main parking area after unloading.
- Equipment trailers may be left in the campsite, weather permitting, at the discretion of the Camp Director.
- No vehicles are permitted in the grass.
- All campers, camping trailers, and vehicles used for sleeping must be left in the parking area, and must be approved by the camp director at least two weeks prior to arrival.
- Woodland Trails does not furnish transportation for special needs individuals. It is the responsibility of those in need of assistance to make arrangements prior to camp.
- For persons requiring mobility assistance, vehicle permits will be issued during check-in at the discretion of the Camp Director. It is preferred that such leaders secure golf cart rentals for use in camp. Such rentals must be made in advance directly with the rental company with the Camp Director notified of the arrangements. Proof of a separate liability policy covering the cart is required.
- Vehicles with special permits may not be used to carry Scouts back and forth from the campsite. Such use will result in the revocation of the special permit.
- Any vehicle parked in a campsite without a proper permit may be subject to towing.

CAMP EQUIPMENT

The assigned Unit Guide will verify assigned equipment number and condition with the unit leader during check-in at the campsite.

Units are responsible for any camp equipment negligently damaged or not returned. Camp equipment will be verified during check-out in the campsite. Please help to maintain our camp equipment and facilities.

Any missing or damaged equipment must be paid for prior to departure on Saturday.

CAMP STAFF OPPORTUNITIES

While we are fortunate to have a significant amount of returning camp staff at Woodland Trails, we are always looking for new dynamic staff members. If you have Scouts aged 15 and over in your unit that would make good camp staff members at Woodland Trails, please encourage them to fill out a camp staff application. We try to have our staff in early in the year, so applications should be submitted as soon as possible.

Please have interested Scouts contact the Miami Valley Council offices at 937-278-4825, or retrieve an application and additional information at www.MiamiValleyBSA.org.

COUNSELOR-IN-TRAINING

Fourteen-year-old Scouts are eligible to participate in a three week CIT Program. Scouts join the staff during staff week and receive leadership development training prior to camp sessions. The CIT then participates in a 2 week rotation through all areas of camp to obtain hands-on experience to determine the best fit for both camp and the CIT.

CITs will be evaluated at the end of the 2 week rotation and may be offered the opportunity to stay on for the rest of the summer in a single camp area as an instructor's assistant.

UNIFORMS

Scouts and Scouters are required to wear the official BSA field uniform to dinner each evening. During other times, Scouts should dress in activity uniform or other appropriate attire for their activities. There may be times when due to weather conditions the field uniform will not be required. In these cases, the decision will be made by the Camp Administration and communicated to units in the camp.

Monday: Activity Uniform except for dinner Field Uniform

Tuesday: Activity Uniform except for dinner Field Uniform

**Wednesday: OA Activity Uniform with OA Sash except for dinner Field Uniform with OA Sash
Otherwise Activity Uniform except for dinner Field Uniform**

Thursday: Throwback Scout Shirt Day except for dinner Field Uniform

Friday: Hawaiian/Tommy Bahamas Day except for dinner Field Uniform

Please remind Scouts that shirts with crude wording and military style camp gear are not appropriate in a Scouting setting.

SHOWER FACILITIES

Leaders are expected to abide by BSA Youth Protection guidelines at all times. The pool shower house has male and female sides. There is a sliding sign outside the entrance to indicate Adult or Youth use the facility. Please make sure to slide the sign to the appropriate side when entering and exiting. It is advisable to post a lookout to ensure privacy. If showering at the pool shower house, a swimsuit must be worn.

The North Shower House has individual locking showers for use by an individual at any time.

LOST AND FOUND

Please encourage your Scouts to leave valuable possessions at home. Encourage all campers to label their belongings with their name and unit number. Found items should be brought to the camp office. We will do our best to reunite campers with their lost items especially if they are properly labeled. Unit leaders should check at the camp office at check-out for any found items. Upon the closing of camp, all lost and found items will be donated to charity.

CHAPLAIN SERVICE & INTERFAITH SERVICE

Recognizing that reverence is an integral part of the character-building process of the Boy Scouts of America, we will assist with religious needs of our campers whenever possible. Our camp chaplain is also available to assist with homesick campers. Please seek out the chaplain whenever needed.

An interfaith service will be offered each week. Our goal is to instill respect for all beliefs while giving pause to examine the strength and comfort we derive from our own convictions. Your unit is encouraged to select a Chaplain Aide that will assist in the planning and delivery of the service. The Chaplain Aides will have meeting times with the Chaplain during certain times in the week (to be determined).

We encourage all units to attend this service.

MAIL SERVICE

Mail is delivered Monday - Friday to Woodland Trails. Mail received at camp will be given to the unit leader or SPL.

Please make sure to send mail with sufficient time to be received. Encourage families to send mail before the Scout leaves home to ensure timely delivery.

DO NOT send mail or packages with signature required. This will delay the delivery of your mail by several days as the letter carrier will not bring the mail to the office for a signature.

The camp mailing address is:

Woodland Trails Scout Reservation

Attn: Scout's Name and Unit #

265 Gasper-Somers Rd

Camden OH 45311

VISITOR GUIDELINES

- Visitors are always welcome at Woodland Trails
- Visitors **MUST** check in and out at the camp office
- Visitors are **REQUIRED** to wear a visitor wrist band while in camp
- Visitors staying overnight must provide an annual health and medical record (physical form parts A, B, and C) to health officer and provide proof of Youth Protection Training. This is the policy of the BSA.
- Visitors may participate in meals at the dining hall, providing that payment is made in advance. Pricing is listed below and must be paid at the trading post 30 mins before the meal.

- Breakfast \$5.00
- Lunch \$7.00
- Dinner \$10.00

TRADING POST

The Woodland Trails Trading Post provides a selection of souvenirs, Scouting items and snacks for sale during your stay at camp. A brief selection of some of our more popular items is listed below:

WT Souvenirs

Hats

Cooking Gear

Soft Drinks

Camp T-Shirts

Merit Badge Kits

Fishing Supplies

Candy

Custom WT Gear

Flashlights

Walking Staves

Ice Cream

Hiking Medallions

Pocket Knives

Soap

Hours of operation:

Sunday 1:00 pm - 5:00 pm

Monday - Friday 9:00 am - 12:30 pm, 2:00 pm - 5:00 pm, 7:00 pm - 9:00 pm

Saturday - CLOSED

CAMPER RELEASE POLICY

The safety of our campers is a shared responsibility. Please ensure the Camp Director is informed of any situation which could result in a Scout leaving camp early or being released to someone other than a parent or guardian. Child custody disputes are especially sensitive and should be shared with the Camp Director.

Before a Scout can leave camp the adult escort signing out the Scout must be identified by the unit leader. If the escort is not the Scout's parent or guardian, a letter from the parent authorizing release of the Scout is required.

The adult taking a Scout out of camp must first sign in at the camp office and be identified, a picture ID is required. The Scout and a unit leader should meet the visitor at the camp office.

When identity or authorization to pick up a Scout cannot be determined, the camper's family will be called to get authorization to release their son to the person at camp.

Only the Camp Director, Assistant Program Director, Program Director or Camp Commissioner can approve a Scout's release from camp.

NO SHOW POLICY

In the event of a no-show at check in, the unit leader should verify why the scout did not arrive at camp and inform the Camp Director.

If the absence cannot be explained, the camp director will call the Scout's family to verify the reason(s) for his or her absence from camp.

If you know a Scout will not be coming to camp, please cancel his or her registration before check-in and/or inform the Camp Director

SUGGESTED PACKING LIST

- Flashlight with extra batteries
- Official Scout Uniform
- Scout knife or pocket knife
- Extra shirts and shorts
- Scouting-related t-shirts
- Swim suit
- Belt
- Socks for each day
- Cap or hat
- Underwear for each day
- Pajamas
- Sleeping bag or blankets
- Towels
- Toilet articles –toothbrush, toothpaste, soap & holder, comb, personal care items, etc.
- Sleeping pad and/or cot
- Spending money for the Trading Post
- Pack, bag or foot locker
- Extra shoes and/or boots (NO OPEN TOED SHOES)
- Water bottle/canteen/hydration system
- Poncho or rain jacket
- Sunscreen
- Lip balm
- Merit Badge pamphlets
- Totin' Chip
- Firem'n Chit
- Order of the Arrow Sash
- Order of the Arrow attire
- Insect repellent
- Writing materials
- Small, metal mirror
- Camera
- Sewing kit
- Bible or prayer book
- Watch
- Sunglasses
- Pillow
- Compass
- Personal first aid kit

Optional Items:

- Completed Merit Badge work
- Scout Handbook for your program level

ANNUAL HEALTH & MEDICAL RECORD

BSA requires a physical evaluation be completed annually for adults and Scouts attending resident camps. A health form signed by a licensed health care provider and dated within one year of the month attending camp must be on file at the camp's medical facility. The form is good through the last day of the month the physical was done, one year later. This form can be found on the council website.

Each Scout and adult staying in camp more than 24 hours must have a completed medical form on file at the Camp Health Lodge.

MEDICATIONS

Only refrigerated, injectable medications, and controlled substances must be stored at the health lodge with the Health Officer. Other medications will be kept by the unit leaders, and it becomes their responsibility to properly secure, store, and administer those medications. During check-in, the Health Officer will provide unit leaders with a medical log and lockable container to use in storing the unit's medications. It is the responsibility of the unit leader to ensure timely distribution and logging of all medications given to members of the unit.

Medications can still be dispensed through the health lodge, if desired by the parent or guardian, but the unit leader retains responsibility for ensuring the Scout arrives to take the medicine.

Any medications distributed by the Health Office for your unit must be turned in during Sunday Check-in. Please include separate containers for each Scout, including instructions for dispensing.

Campers

are requested to bring only prescription drugs or medication being taken under a physician's direction. These medications must be in the original container, clearly marked as to the contents and dosage instructions along with the name and unit number.

INJURIES AT CAMP

Injuries requiring more attention than could be rendered using a standard Scout first aid kit must be reported to the camp health office.

Injuries will be recorded in the medical log book and are reviewed to determine areas where health and safety can be improved.

HEALTH OFFICE

The health office is located at the south end of STEM Center. This facility also provides refrigerated storage for medication. A highly qualified health officer is on duty 24 hours a day.

Please note that our health officer is not prepared to offer physical examinations. Units must have these completed prior to arriving at camp.

The staff at Woodland Trails has undergone training so that they are prepared for any emergency situation that may arise. The camp has emergency information posted near all phones.

Written agreements have been established with all local fire & rescue squads, local law enforcement and hospital emergency responses.

Please do not call 9-1-1 from your cellphone at camp unless directed to do so by a staff member.

FIRE

In the event of a fire, mobilize your unit and meet at the flag quadrangle. Take immediate account of your campers. In this situation, the emergency siren will sound for 15 seconds, 15 seconds off, and repeat three times.

TORNADO

In the event of a tornado, campers should lie in an open area, preferably in a ditch. Stay away from trees and power lines. In this situation, the emergency siren will sound and remain on.

SEVERE WEATHER

In the event of severe weather, seek shelter immediately. In this situation, the emergency siren will sound and alternate from high volume to low for 1 minute. Stay away from the flag quadrangle during severe weather.

LIGHTNING & THUNDER

In the event lightning or thunder is spotted or heard, the swimming pool, lakefront, and climbing tower will close until they are deemed safe to operate. Stay away from open fields and the flag quadrangle.

HIGH TEMP / HUMIDITY

In the event of extreme temperatures or high humidity, activities will continue with modification to avoid over exertion. Encourage campers to drink plenty of water. Limit strenuous physical activity.

INJURY / ILLNESS

If the victim can be moved, bring them to the health lodge. If not, dispatch runners to the health officer using the buddy system. Report all illnesses to the health officer, no matter how minor.

LOST CAMPER

Report all missing campers to the camp office. Be prepared with a description and recent location. If needed, the fire siren will be used to assemble at the Flag Quadrangle.

FLAGS

Each morning at **7:30 a.m.**, we begin the day with a flag ceremony. After flags are raised, we will have a little fun heading into the dining hall for breakfast. Scouts and leaders should wear activity uniform for the morning flag ceremonies.

Prior to dinner at **5:45 p.m.**, flag will be lowered. Scouts and leaders should wear their field uniform for the evening flag ceremonies.

CAMPFIRES

Opening Campfire

Sunday 8:30 - 9:30 p.m.

Council Ring

There is no better way to start the camping week than with a roaring campfire and an awesome campfire program. The Woodland Trails staff will provide fabulous entertainment as well as introducing themselves to campers.

Closing Campfire

Friday 8:30 - 9:30 p.m.

Council Ring

Our closing campfire will be a tremendous event because we draw on the talents of campers. Units are encouraged to demonstrate their showmanship and add to the fun by participating in the campfire program. During the closing campfire we will also highlight some of the accomplishments earned by the campers thought out the week. It promises to be the perfect ending of a fun filled week.

LEADER MEETINGS

Sunday at **~7:15 p.m.** we will hold a combined leader SPL meeting at the Shoup center. This meeting is designed to take care of last minute merit badge placements, discuss the week's schedule, and provide an opportunity for unit leaders and SPLs to ask any questions they may have concerning camp.

Daily leaders's meeting will be held at **1:30 p.m.** in the Shoup Center.

AFTERNOON OPEN PROGRAM

The Woodland Trails program is unique in that it is hybrid between the traditional structured merit badge time and an open program approach. The afternoon open program is designed for Scouts to be able to structure their time as they wish. They can work on the merit badges they are taking in the morning sessions, they can earn more of the afternoon-offered merit badges, or even just have fun with all of the program areas that we have. Go swimming in the pool, compete on the log roll on the lake, shoot a rifle at the ranges, learn about animals, climb, or even hike one of the miles of hiking trails that Woodland Trails has tucked in its over 900 acres. Many areas will even have skill competitions to participate in. The possibilities are endless, and allow for the uniqueness of every individual's needs.



BOY SCOUTS OF AMERICA®
ORDER OF THE ARROW

OA CALLOUT

“The Order of the Arrow is Scouting’s National Honor Camper Society. Miami Lodge #495 is an active part of council activities. Each year, Scouts are elected by their peers into this prestigious order, and, most times, called out at summer camp. Each week, if Scouts are to be called out by the unit, election paperwork should be turned into the OA camp chief by Thursday evening of camp. The call-out ceremony will take place on Friday evening. This event is an all-camp event, and no areas will be open during this time. This is to inspire those who are not members to want to become members. If an out-of-council unit wishes to have their elected Scouts called out at WTSR, a letter of authorization from the lodge’s adviser must be turned into the camp office or to the OA camp chief by Thursday night of camp.”

BROTHERHOOD

Miami Lodge #495 will offer Brotherhood conversion each Wednesday evening for all eligible **in-council** members. To be eligible, lodge members must be current in their dues and have been an ordeal member for a minimum of 6 months. The OA camp chief is available to determine eligibility. Lodge members wishing to participate in the Brotherhood conversion should sign up with the camp chief by dinner on Tuesday evening. Brotherhood conversion takes place Wednesday evening

Wednesday is OA day!
Bring your sash and wear it all day.
OA activities will go on throughout the day.
There will be an OA Fellowship event in the evening.

A daily schedule can be found in the appendix of this guide. The schedule will also be posted in program areas, the dining hall, the trading post, and the camp office.

MORNING ACTIVITIES

For the early risers, we have daily early bird activities which are sure to start the day off right. Each morning the activities begin at 6:30 a.m. and end at 7:15 a.m.

Day	Activity	Location
Monday	Olympic Games Start	Sports Center
Tuesday	Morning Hike	Nature Center
Wednesday	Polar Bear Swim	Pool
Thursday	Morning Shoot	Archery Range

MEAL TIME ACTIVITIES

Toward the end of each mealtime, there will be opportunities for fun. If your unit would like to assist in leading the fun, the SPL should contact the program director.

LUNCH-TIME ADVENTURES

Units and individuals have the opportunity for adventure during lunch time on Tuesdays and Wednesdays. Participating Campers will get a special “lunch-to-go” and eat while enjoying activities on one of the following areas: Lakefront, ATV, Shooting Sports. Cost for this adventure is \$10 and will be well worth attending. Space is limited; so sign up early. Registration will occur at the 10 day out meeting or upon arrival at camp in the trading post.

EVENING ACTIVITIES

Each day, there are some evening programs scheduled. The agenda for the evening activities can be found in the appendix of this guide. Participation in the evening events is optional. Campers and leaders are encouraged to have fun during the evening events.

SPECIAL FRIDAY ACTIVITIES

During the day on Friday, there will be activities for Scouts who have completed all their merit badges. The activities will be determined by the SPLs early in the week. The schedule of events will be posted after the SPL meeting on Wednesday.

MILE SWIM

Experienced swimmers may choose to work their way to the Mile Swim Award. Scouts interested should meet at the pool in the afternoons and on Thursday morning to practice. Practices begin light, with increasing distance each day. Those wanting to participate will take part in the mile swim on Friday morning.

FAMILY NIGHT

Friday is Family Night at Woodland Trails beginning at **4:00p.m.** Parents and family members are invited to visit camp and see the unit and program in action. A meal will be served at a nominal fee. Scout leaders are asked to provide a count of the number of additional meals that will be needed for family night at the 10 day out meeting or at check-in on Sunday.

CAMP-WIDE GAMES

Each week, there will be an All-Camp Challenge that everyone is encouraged to participate in. Time and location to be set and announced during SPL meetings. Teams of 6-8 will compete in a camp wide game on Tuesday evening following Chapel Services. Sign up on the Trading Post Door.

SPL's will help plan the Friday afternoon activities.

COLOR BLAST RUN

Campers and leaders are invited to have fun during the color blast run/walk on Monday afternoon. Our course is set for fun as participants run or walk through a rainbow of colors. It is suggested that participants bring a white or light colored shirt to wear during the run.

MIAMI UNIVERSITY CHALLENGE COURSE

On Fridays during open program time, scouts and adults can take advantage of the Miami University (MU) Challenge Course. This high ropes adventure is open to anyone **age 14 years and older**. Participants will travel the short distance to MU immediately after lunch and return in time for evening flags.

ARROWHEAD

Arrowhead, Woodland Trails Scout Reservation Honor Camper Program, is the program for anyone who wants to go above and beyond normal scout skills while having fun. Learning advanced skills is just the tip of this exciting camp wide adventure. Those involved will get to visit a variety of areas, doing fun activities, building and expanding scout skills. Forms for the requirements can be found in the office.

ADULT LEADER OPPORTUNITIES

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The fun and adventure at Camp isn't just for Scouts! We have an exciting program planned for the adults who spend the week with us, too. Here are some of the activities that will be available.

ADULT LEADER TRAINING

Trainings Include:

- Introduction to Outdoor Leadership Skills
- Leave No Trace 101
- Outdoor Ethics Orientation (done with IOLS)
- Nap on Safely
- First Aid/CPR/AED*

* Dependent on Trainer Availability

Introduction to Outdoor Leadership Skills

This is a hands-on training program to help adult leaders to be comfortable in the basic outdoor skills through First Class rank. This course is required training for Scoutmasters and their Assistants to be considered trained but is open to any adult associated with the troop. This course will meet each day on the front porch of the dining hall except on Friday where it will meet at the Shoup Center.

Leave No Trace 101

This course will teach participants Leave No Trace principles, skills, and ethics through a combination of presentation, discussion, and hands-on activities. They learn and practice techniques for teaching these concepts. Leave No Trace is integrated into every Scouting Program, every Pack, Troop, and Crew should have a Leave No Trace Trainer. This course will meet on the front porch of the dining hall.

Outdoor Ethics Orientation

This course will introduce participants to all four elements of the "Outdoor Ethics" program, and what shapes our ethics. The course will raise awareness about how our behavior can impact our recreation and camping areas. An overview of the principles of both Leave No Trace and Tread Lightly! This course will meet at the Shoup Center. Note: those in IOLS are going to be receiving this training along with IOLS.

Nap on Safely

What can you do in 26 minutes to be more alert, make better decisions, and increase your performance? Hint: "It's free, it's nontoxic, and it has no dangerous effects," say the authors of Take a Nap! Change Your Life (Workman Publishing Company, 2006). The answer is in that title: Take a nap! Join us on the front porch of the dining hall for this critical training.

	Monday	Tuesday	Wednesday	Thursday	Friday
8:45 am - Noon	IOLS	IOLS	IOLS	IOLS	IOLS/ Outdoor Ethics Orientation
1:45 - 2:45 pm	First Aid/CPR/AED	LNT 101	Nap On Safely		
3:00 - 5:00 pm					

ADULT LEADER ACTIVITIES

Leaders Lounge

Our Leaders lounge, located in the Richardson Center, will be open from 9:00 am - 5:00 pm. There is a pool table, chairs, coffee pot, and AIR CONDITIONING. Come in and enjoy a cool place to relax.

Cornhole Tournament

Nothing says summer like a good old-fashioned game of Cornhole! But what's better than a game of Cornhole? A tournament, grab a partner and join us for an afternoon of fun.

Scoutmaster Splash

Is it the cannonball? or the can opener? Either way we will find out which technique and/or Scoutmaster can make the biggest splash. Join us Tuesday evening immediately following the conclusion of the Camp Wide Games at the pool.

Leader Golf

Not your typical game of golf, you don't need your clubs. You will spend time making a golf club and ball from the materials provided and then play a round of golf on our one of kind course.

Underwater Basket Weaving

Haven't you always wanted to take this mythical class? At WTSR we are making this a reality. Join us at the pool to cool off while making a basket.

Leaders Shoot

Come up to the Rifle and Shotgun range to see how your shooting skills match up! Leaders shoot is Thursday evening.

Leader Cracker Barrel and Dutch Oven Dessert Cook Off

This year we are challenging the unit leaders to show off their cooking skills with a Dutch Oven Dessert cook off. The only stipulation is that there can be no cobblers submitted, Entries must be ready for tasting on Thursday night as part of the Leader Cracker Barrel. Units should be prepared with their own cooking equipment.

History Hike

Ever been interested in the history of WTSR? Now is your chance, join us on Friday afternoon for a hike around camp while learning about its history.

Other Available Activities

Arrowhead ~ this is our honor camper program anyone can participate in this program. Sheets with the activities and requirements can be found in the camp office.

Leader Scavenger Hunt ~ A scavenger hunt adventure awaits you! Explore all the best parts of camp and some hidden gems by answering trivia questions, taking photos and solving challenges.

	Monday	Tuesday	Wednesday	Thursday	Friday
2:00 - 4:00 pm	Cornhole Tournament				History Hike
2:00 - 5:00 pm		Leader Golf	Camp Wide Service Project and drop in Underwater Basket Weaving		
8:15 - 9:00 pm				Leader Shoot	
9:00 - 10:30 pm				Cracker Barrel and Dutch Oven Cook Off	
9:30 - 10:00 pm		Scoutmaster Splash			

PROGRAM AREAS

Woodland Trails Scout Reservation takes a great deal of pride in providing an exciting, engaging, and diverse merit badge program. It is important to remember that the merit badge program, although an important part, is not the only reason to attend summer camp. Scouts and leaders should use proper judgment when selecting merit badges. Our merit badge program has been divided into twelve program areas. The merit badges offered in these program areas will be highlighted in the following pages. A prerequisite chart can be found online at www.miamivalleybsa.org/Camping/Summer Camp. The program areas are as follows:

Aquatics	Ecology & Conservation	OA Village	Outdoor Skills
Shooting Sports	Sports & Wellness	STEM Center	Eagle Quest and More
KCA	Climbing Tower	Cycling Center	ATV
Handicraft			

MERIT BADGE SCHEDULING

This year Woodland Trails is using a combination of block scheduling and open program for the merit badge program. Scouts will immerse themselves in a merit badge over a two day period for one hour and 45 minutes each day. This allows the Scout to focus on earning the requirements of fewer merit badges at one time. This also allows more continuous time for project work than a traditional schedule. Scouts also have the opportunity to work on most merit badges as independent study during open program in the afternoon and evening. Therefore, there are plenty of opportunities for a Scout earn however many merit badges they wish or simply have fun. The morning merit badge schedule is below.

All merit badge instruction ends prior to lunch on Friday.

Block A	Block B	Block C	Block D	Block E
Monday and Tuesday 8:40 am to 10:25 am	Monday and Tuesday 10:35 am to 12:20 pm	Wednesday and Thursday 8:40 am to 10:25 am	Wednesday and Thursday 10:35 am to 12:20 pm	Friday 8:40 am to 12:20 pm

MERIT BADGE TRACKING

MERIT BADGE TRACKING

Woodland Trails will be utilizing the on-line registration systems for registration, tracking progress during camp, and reporting completions and partials to troops after their week of camp.

Merit Badge sign-ups and completion:

- The scout or the troop will sign-up for desired merit badge(s) in the on-line registration system before arriving at camp.
- The camp will have a printout of the troops merit badge schedule with each scout on it when they arrive at camp on check-in day.
- During the week each scout is checked as present/absent each day. Each requirement is listed on the class roster and is checked-off daily if completed.
- At the end of the week the scout is listed as complete or partial (with all requirements listed needing to complete)
- The troop is given a final report upon leaving camp with all information on each scouts completed badges or partial requirements needed.
- **This report is used instead of the use of blue cards.**
- The troop will have access to go back to the registration system and print blue cards for each scout after they return from camp. (see instructions below)
- It is important that the troop prints these cards for each scout immediately after camp to ensure that he has all records for rank advancement and will be ready to contact a counselor to complete and sign-off on remaining requirements.
- The card will have all of the scout's info and the requirements checked off. If needed the troop has the ability to print reports up to seven years after camp.
- Also note that our registration system already provides a Scoutbook and Troopmaster export feature
- We will do our best to cover every requirement for the merit badges we offer at camp, and make sure that we communicate every prerequisites needed.
- Prerequisites listed for each merit badges are the responsibility of the individual Scout.
- Proof of completed prerequisites must be brought to WTSR Merit Badge Counselors. (A signed not from an adult leader can be used as proof of completion.)
- In order for a Scout to complete a "partial" merit badge, staff needs to have the merit badge card with the completed requirements initialized and dated, or have a badges incomplete report from a past summer.

Printing Reports

Woodland Trails Scout Reservation is pleased to be able to offer our Scouts, BSA Resident Summer Camp Unit Leaders with a full array of available reports, both before, during, and after your summer camp experience at Woodland Trails Resident Camp this summer. Please be reminded of the following reports available through your Scout Resident Summer Camp Reservation via the MVCBSA website. After logging into your Resident Summer Camp reservation, click on the “Reporting” link in the upper-right hand corner of the page:

You will then see the following reports listing available to you:

- Scoutbook Export
- Troopmaster Export
- Unit Roster
- Payment Allocations
- Class Schedule
- Scout Summary
- Period Summary
- Class Data - Excel
- Prerequisites by Scout
- Scoutmaster QR Codes
- Unit Advancement Detail
- Blue Cards - Plain Paper
- Blue Cards – Official BSA Card Stock
- Instructions for Printing Blue Cards
- Badges – Incomplete

Please review these reports and be sure to take advantage of this awesome resource to enhance your summer camp experience!

To print blue cards for your troop, follow the steps below:

1. Go to the registration website and click “lookup registration” at the top of the page: (insert web page)
2. Log in to your event using your email address and reservation number
3. Click on More at the top right of your registration page then click on Reporting
4. For merit badge completion data, click Merit Badge Detail
5. To print blue cards, click Blue Cards - Plain Paper or Blue Cards - BSA Card stock

KIT CRICKET ADVENTURE

We have designed our program to enhance your new scouts' first summer camp experience and energize the scouts to continue their scouting experience. We have decreased the number of scouts in the patrols so there is a lower scout to staff ratio, increased the training for staff members in this program so they are experts in the areas they will be teaching, developed a rotation schedule through the program area so the scouts learn from different staff members, developed a better tracking system for achievement, and integrated lots of fun activities.

This camp program has been designed to help support your troops program with opportunities for Scouts working on the Scout through First Class rank requirements. The program experiences and activities will enable Scouts to develop their outdoor skills, and practice the Patrol Method. We strongly urge troops to enroll first year Scouts in the Kit Cricket Program.

The purpose of Kit Cricket Adventure is to provide each Scout with the opportunity to enhance their Scout skills and work towards rank advancement. This program is not designed to complete a specific rank, but to complete requirements toward a rank. We realize advancement is key, we also realize that a Scout's summer camp experience should be fun and action packed. As a result, we will provide a fun environment in which Scouts learn and practice essential Scout skills.

While in small patrols, led by superb staff members, your Scouts will face a number of challenges that will require learning skills. By the end of the day the Scouts realize they have learned an extraordinary number of skills while having a blast and working as a patrol.

Throughout the week, the Scoutmaster or Assistant Scoutmaster for the new Scouts should have conferences with each Scout in the program as well as the Director of the Kit Cricket Adventure Program in order to get input on how the Scout is doing and what additional support may be needed. Kit Cricket Adventure staff will evaluate and sign off the activities they feel the Scout has mastered during the program on a camp issued form. The unit leadership should review the Scout's proficiency and sign off in his Boy Scout handbook or unit achievement log when they believe the Scout has satisfied the requirement.

Also included in the Kit Cricket Adventure are the First Aid and Swimming merit badges.

The mornings in KCA will be spent on ranks advancement and first aid merit badge and in the afternoon they will work swimming merit badge. Free time will also be given so that the scouts can also participate in open programs.

A complete schedule of activities will be given to unit leaders upon arrival.

The aquatics areas at Woodland Trails are two of the most popular areas of camp. They feature many exciting activities as well as an excellent merit badge program. A BSA National Camping School Certified Director supervises the aquatics areas.

Most of the aquatics activities require that Scouts have the swimmer classification. If a Scout did not have an opportunity to complete the BSA swimmer test, or wants to re-test to attain a higher level, they may do so by contacting the Aquatics Director. The buddy system is required at both the lakefront and the pool areas. Buddy checks will be performed periodically for the safety of the participants.










The pool is a popular location while at camp. It is fun to beat the heat and complete merit badge requirements at the same time.

The lakefront area is also a very exciting place that provides Scouts a great opportunity for fun afloat while providing for learning all about the fun and safety of open water activities.

Merit Badge	Location	Special Notes	
	Swimming	Pool	Eagle Required
	Lifesaving	Pool	Eagle Required Must take all 3
	Canoeing	Lakefront	12+ Suggested
	Kayaking	Lakefront	14+ Suggested
	Rowing	Lakefront	
	Small Boat Sailing	Lakefront	Afternoon Only 14+ Suggested

Area	Session	Monday/ Tuesday	Wednesday/ Thursday	Friday
Pool	8:40-10:25	Lifesaving 1	Lifesaving 2	Lifesaving 3
	10:35-12:20	Swimming	Swimming	Instructional Swim
Lakefront	8:40-10:25	Canoeing	Canoeing	
		Kayaking	Kayaking	
	10:35-12:20	Rowing	Rowing	

What better place to earn ecology and conservation merit badges than at summer camp! The nature center at Woodland Trails brings these merit badges to life.

Merit Badge	Location	Special Notes
 Bird Study	Nature Center	Bring Notebook
 Fish and Wildlife	Nature Center	
 Geology	Nature Center	
 Nature	Nature Center	
 Pulp and Paper	Nature Center	
 Sustainability	Nature Center	
 Weather	Nature Center	Meets Sunday Night
 Mammal Study	Nature Center	Afternoon Only
 Reptile & Amphibian	Nature Center	Afternoon Only Has lengthy requirement







Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
Nature Center	8:40-10:25	Fish and Wildlife	Nature	
		Sustainability	Weather	
	10:35-12:20	Pulp and Paper	Sustainability	
		Geology	Bird Study	

The Woodland Trails OA Village offers a realistic setting to earn merit badges.

Campers will enjoy learning about local Native America Tribes through engaging activities.

Take a step back in time and create traditional objects commonly used by Native Americans.

You will also find the OA Camp Chief in this area. The Camp Chief will assist with any OA related questions, and will organize OA Activities.

Merit Badge	Location	Special Notes
	American Cultures	OA Village
	Leatherwork	OA Village
	Scouting Heritage	OA Village
	Woodcarving	OA Village
	Basketry	OA Village Afternoon Only
	Indian Lore	OA Village Afternoon Only

BRANDING

On Fridays, Scouts can come to the OA Village and have personal items branded. There will be several branding designs available.

Scouts may bring their own items or purchase items in the trading post. Leather or wood work best for branding.

The staff will recommend an item not be branded if they believe it may damage the item. However, if they are overridden, the camp is not responsible for damage to any item.

Area	Session	Monday/Tuesday	Wednesday/Thursday	Friday
OA Village	8:40-10:25	American Cultures	Leatherwork	Open Branding
	10:35-12:20	Woodcarving	Scouting Heritage	

Outdoor Skills are an important part of the Scouting program. The Outdoor Skills area at Woodland Trails is the best place for a Scout to hone essential Scout craft abilities.

Our staff will challenge campers to also learn new and innovative skills. In addition to offering merit badges, the Outdoor Skills area can help your unit prepare for a hike on one of our excellent hiking trails.

Merit Badge	Location	Special Notes
 Camping	Outdoor Skills	Eagle Required
 Hiking	Outdoor Skills	Eagle Required Must take all 3
 Orienteering	Outdoor Skills	
 Pioneering	Outdoor Skills	
 Wilderness Survival	Outdoor Skills	

Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
Outdoor Skills	8:40-10:25	Pioneering	Camping	Hiking 3 (All Day)
		Hiking 1	Hiking 2	
	10:35-12:20	Wilderness Survival	Pioneering	
		Camping	Orienteering	

SHOOTING SPORTS

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One of the highlights of summer camp is shooting a gun or bow. Scouts have the opportunity to learn how to safely shoot rifles, shotguns, or bows. The Shooting Sport merit badges are recommended for mature and experienced Scouts. Scouts should be prepared to spend a lot of time practicing to make the required targets. The Shooting Sports staff at Woodland Trails is dedicated to the safety of campers on our ranges. Leaders are always welcome to help out at any one of our ranges. A BSA National Camping School Certified Director supervises the shooting sports ranges.

Merit Badge	Location	Special Notes
 Rifle Shooting	Rifle Range	Must take both
 Shotgun Shooting	Shotgun Range	Must take both
 Archery	Archery Range	

OPEN SHOOT

Everyone is invited to stop by the ranges during open program time.







Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
Gun Ranges	8:40-10:25	Shotgun 1	Shotgun 2	Open Shoot
	10:35-12:20	Rifle 1	Rifle 2	
Archery Range	8:40-10:25	Archery	Archery	Open Shoot
	10:35-12:20	Archery	Archery	

SPORTS CENTER

The Sports Center at Woodland Trails is dedicated to the physical fitness all campers.

The Sports Center offers several merit badges as well as coordinating the camp-wide games, and Color Run for campers and adult leaders.

Come find out that fitness can be fun

Merit Badge	Location	Special Notes
	Climbing	Tower
	Cycling	Cycling Center
	Disability Awareness	Sports
	Fishing	Sports
	Fly Fishing	Sports
	Sports	Sports






Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
Tower	8:40-10:25	Climbing	Climbing	Open Climb
	10:35-12:20	Climbing	Climbing	
Sports	8:40-10:25	Fishing	Fly Fishing	
	10:35-12:20	Sports	Disability Awareness	
Cycling Center	8:40-10:25	Cycling 1	Cycling 1	Cycling 2 (Both sessions together)
	10:35-12:20			

HANDICRAFT

36

The Handicraft area at Woodland Trails is an excellent area for first- year campers to earn their merit badges. Whether you want to make something out of wood, metal, or paper, this is the program area to be in!

There is a great sense of pride in making something at camp. Don't forget - parents love hand-made gifts!

Merit Badge	Location	Special Notes
	Metalwork	Handicraft
	Photography	Handicraft
	Pottery	Handicraft
	Sculpture	Handicraft
	Welding	Handicraft
	Woodwork	Handicraft
	Art	Handicraft Afternoon Only
	Fingerprinting	Handicraft Afternoon Only

Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
Handicraft	8:40-10:25	Welding	Welding	
		Pottery	Sculpture	
	10:35-12:20	Metalwork	Metalwork	
		Photography	Woodwork	










STEM

The STEM Center at Woodland Trails is second to none. It is one of only a handful of such centers around the country.

The STEM Center offers many merit badges that include Science, Technology, Engineering, and Math skills. Merit Badges earned at the STEM center are very hands on.

This is a great place for those Scouts who aren't quiet as enamored with the out-of-doors.

Whether taking merit badge of visiting during open program, there is something interesting forever Scout.

Merit Badge	Location	Special Notes
 Chemistry	STEM	Must take both
 Digital Technology	STEM	
 Energy	STEM	14 day Prerequisite
 Engineering	STEM	
 Farm Mechanics	STEM	
 Graphic Arts	STEM	
 Robotics	STEM	Must take all 3
 Space Exploration	STEM	Must take both
 Chess	STEM	Afternoon Only

Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
STEM	8:40-10:25	Engineering	Digital Technology	Robotics 3 Space Exploration 2
		Graphic Arts	Space Exploration 1	
		Robotics 1	Robotics 2	
	10:35-12:20	Chemistry 1	Chemistry 2	
		Energy	Energy	
		Digital Technology	Farm Mechanics	








EAGLE QUEST

Through the Eagle Quest Area, Scouts can work some Eagle Required merit badges.

This program is also available to provisional Scouts, which means units can send their older Scouts to camp on their own.

Many of these badges have prerequisites, and it is highly suggested that Scouts complete all of these requirements before they come to camp.

Scouts may come to Eagle Quest in the afternoon to work on these Eagle Required merit badges.

Merit Badge	Location	Special Notes
 Citizenship in the Nation	Eagle Quest	Eagle Required
 Citizenship in the World	Eagle Quest	Eagle Required
 Communication	Eagle Quest	Eagle Required
 Emergency Preparedness	Eagle Quest	Eagle Required
 First Aid	Eagle Quest	Eagle Required
 Bugling/Music	Eagle Quest	Afternoon Only (Upon Request)
 Public Speaking	Eagle Quest	Afternoon Only

Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
EagleQuest and more	8:40-10:25	Emergency Preparedness	Emergency Preparedness	
		Communication	Communication	
	10:35-12:20	Citizenship in the World	Citizenship in the Nation	
		First Aid	First Aid	

ATV COURSE

In the ATV Area, scouts have the opportunity to ride state of the art Polaris ATV's in one of those most beautiful places to do so in the state!

Riders will take part in an instructional class designed to teach participants how to properly handle their ATV in all sorts of riding conditions. After ground school and riding drills, riders will take part in a trail ride, exploring all of the land that WTSR has to offer. They will see rugged terrain, wooded land, prairie, and much more. This course will result in ASI ATV rider certification, allowing scouts and leaders to come back in the afternoon or in future years and partake in additional trail rides.

Because of the nature of this activity and the availability of ATV's, space is limited, and proper dress is required. This includes: **Long Pants (preferably jeans or another rugged material), long sleeves (shirt, jacket, etc), and boots.**

Because of the added costs of running this program, there is a \$40 fee to take part in this program. There will be opportunity for those who are already certified to trail ride in the afternoon for a small fee.



Area	Session	Monday/Tuesday	Wednesday/ Thursday	Friday
ATV	8:40-10:25	ATV Course	ATV Course	
	10:35-12:20	ATV Course	ATV Course	

THINK YOU'VE DONE IT ALL?

You Haven't ... but you CAN this summer as part of the
Taken the Trails program at Woodland Trails

The TAKE ON THE TRAILS experience at Woodland Trails Scout Reservation is an outdoor experience for Scouts that have done it all at camp.

This program, designed for Scouts 14 and older and heads out into the backwoods of Woodland Trails to use parts of the property rarely experienced.

Activities include multiple days of mountain biking on our new mountain bike track, multiple days of ATV riding throughout our 950 acres, and a day of hiking across our property and the surrounding Woodland Trails Wildlife Area.

At least one night (Thursday) will be spent away from the campsite

Experience the best that Woodland Trails has to offer by TAKING ON THE TRAILS.

SCHEDULE

Monday, the afternoons will be spent taking on the ATV trails at Woodland Trails.

Tuesday, campers will take on mountain biking.

On Wednesday, participants will take on Kayaking and Climbing.

Thursday, participants will take to the hiking trails with their backpacks and see parts of WTSR that most never see and participate in an overnight.

Friday, campers participate in ATV in the morning and the Miami University High Ropes Challenge Course in the afternoon.

Scouts participating WILL be able to earn merit badges during normal A, B, C, D Block schedule

The schedule is subject to change based on weather

Equipment List for the Take on the Trails Program CAMPING/BACKPACKING:

Long pants/jeans
Hiking Backpack for overnight
Camelbak/Nalgene (Some form of water bottle)
Hiking Boots
Day pack
Bug Spray (Non-Aerosol/ Salve/Lotion)
Breathable Clothing (Light: Nylon)
Sun Protection (Glasses/Hats)
Sleeping Bag (Down/Synthetic Vs. Cotton Fill)
Shelter (Tent, Hammock, Bivy)
Optional items
Bug net
Therma-rest (ground pad)

MISCELLANEOUS:

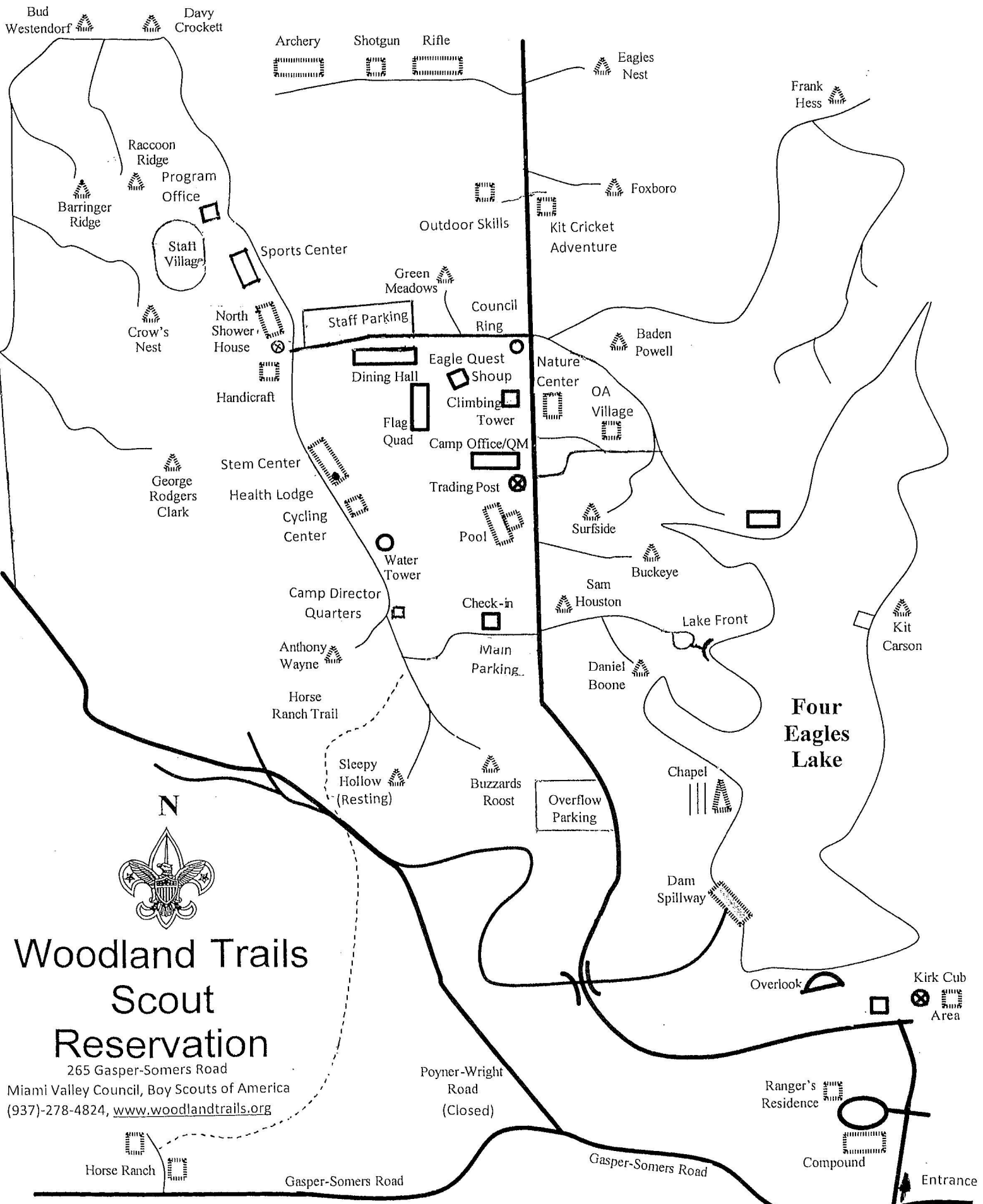
Tennis shoes, Cards, Paper/Pencil, Compass, Binoculars
**All Items are a recommendation but can be useful when participating in the program.
Limited personal equipment will be available at camp.*

"Take on the Trails" has a \$50.00 Additional Fee and waivers must be turned in at 10 day out meeting or at Sunday check in

Summer Camp Merit Badge Offerings

Program Area	Block A Mon.- Tue. 8:40AM - 10:25AM	Block B Mon. - Tue. 10:35AM - 12:20PM	Block C Wed. - Thur. 8:40AM - 10:25AM	Block D Wed. - Thur. 10:35AM - 12:20PM	Block E Friday 9:00AM - 11:30AM
Aquatics - Pool	Lifesaving Part 1	Swimming	Lifesaving Part 2	Swimming	Lifesaving Part 3 Mile Swim Instructional Swim
Aquatics - Lakefront	Canoeing Kayaking	Rowing	Canoeing Kayaking	Rowing	
Ecology / Conservation	Fish and Wildlife Sustainability	Pulp and Paper Geology	Nature Weather	Sustainability Bird Study	
Indian Village	American Cultures	Woodcarving	Leatherwork	Scouting Heritage	Open Branding
Outdoor Skills	Pioneering Hiking Part 1	Wilderness Survival Camping	Camping Hiking Part 2	Pioneering Orienteering	Hiking Part 3 (All Day)
Shooting Sports	Shotgun Part 1 Archery	Rifle Part 1 Archery	Shotgun Part 2 Archery	Rifle Part 2 Archery	Open Rifle Shoot Open Archery
Tower	Climbing	Climbing	Climbing	Climbing	Open Climb
Sports and Wellness	Fishing	Sports	Fly Fishing	Disability Awareness	
Cycling Center	Cycling 1		Cycling 1		Cycling 2 (For both sessions)
Handicraft	Welding Pottery	MetalWork Photography	Welding Sculpture	Metalwork Woodwork	
STEM	Engineering Graphic Arts Robotics Part 1	Chemistry Part 1 Digital Technology Energy	Digital Technology Space Exploration 1 Robotics Part 2	Chemistry Part 2 Energy Farm Mechanics	Space Exploration Part 2 Robotics Part 3
Eagle Quest and More	Emergency Preparedness Communication	Citizenship in the World First Aid	Emergency Preparedness Communication	Citizenship in the Nation First Aid	
ATV	ATV Course	ATV Course	ATV Course	ATV Course	

Appendix



Woodland Trails Scout Reservation

265 Gasper-Somers Road
Miami Valley Council, Boy Scouts of America
(937)-278-4824, www.woodlandtrails.org

⊗ = Year Round Water

Revision 2018

PROGRAM FEES

Special Program Fees	
Lakefront Lunch Adventure	\$10.00
Shooting Lunch Adventure	\$10.00
ATV Lunch Adventure	\$15.00
Cycling Overnight	\$10.00
Hammock Overnight	\$10.00
Lakefront Overnight	\$10.00
Miami University Challenge Course	\$25.00
Take on the Trails	\$50.00
ATV Course	\$40.00

Other Items	
Family Night Dinner	11+ \$10.00
	3-10 \$6.00
	2 and under Free
Breakfast Ticket	\$5.00
Lunch Ticket	\$7.00
Dinner Ticket	\$10.00

MERIT BADGE PREREQUISITES

Merit Badges	Prerequisites
American Cultures	1
Archery	None
Art	6
Basketry	None
Bird Study	Start notebook of 20 species of birds observed prior to camp
Bugling	6
Camping	5e, 7, 9
Canoeing	Pass Swimmers Test
Chemistry	None
Chess	None
Citizenship in Nation	2, 3
Citizenship in World	None
Climbing	None
Communication	4, 5, 8
Cycling	None
Digital Technology	1 (Bring Cyber Chip to Camp)
Disability Awareness	2, 4
Emergency Preparedness	2c, 6c, 9 (suggest b)
Energy	4
Engineering	1, 4
Farm Mechanics	None
Fingerprinting	None
First Aid	5
Fish and Wildlife Management	5 (suggest doing b)
Fishing	None
Fly Fishing	None
Geology	None
Graphic Arts	None
Hiking	Take one 5-mile hike and two of the 10-mile hikes prior to camp

Merit Badges	Prerequisites
Indian Lore	None
Kayaking	Pass Swimmers Test
Leatherwork	None
Lifesaving	Pass Swimmer Test
MetalWork	None
Nature	None
Orienteering	7
Photography	5, 6 (Bring Cyber chip to camp)
Pioneering	None
Pottery	None
Pulp and Paper	None
Reptile and Amphibian	8
Rifle	Bring Hunting Laws
Robotics	None
Rowing	Pass Swimmers Test
Scouting Heritage	4, 5,6 (bring collection to camp)
Sculpture	None
Shotgun	Bring Hunting Laws
Small Boat Sailing	Pass Swimmers Test
Space Exploration	8
Sports	4, 5
Sustainability	2A (water), 2A (food), 2A (stuff), 4, 5A
Swimming	Pass Swimmer Test
Weather	9
Welding	None
Wilderness Survival	5
Woodworking	Bring Totin' Chip to camp
Woodwork	Bring Totin' Chip to camp

Prerequisite Verification Form

(Make copies as needed)

Please use this form to obtain Leader and parent/guardian signatures for requirements that require pre-camp verification. Examples would be camping requirements for camping merit badge (list the trips), meal requirements for cooking merit badge, hikes for hiking merit badge, etc.

Name of Badge: _____

Scout's Name: _____

Troop #: _____ Council Name: _____

List which requirements were completed, what was done,--be specific:

Signature of Scout: _____

Signature of Leader: _____

Signature of Parent/Guardian: _____

Unit Swim Classification Record

This is the individual's swim classification as of this date. Any change in status after this date (i.e., nonswimmer to beginner or beginner to swimmer) would require a reclassification test performed by an approved test administrator. Changes and corrections to the following chart should be initialed and dated by the test administrator.

SPECIAL NOTE: When swim tests are conducted away from camp, the camp aquatics director retains the right to review or retest any or all participants to ensure that standards have been maintained.

Unit Number _____

Date of Swim Test _____

	Full Name (Print) (Draw lines through blank spaces.)	Medical Recheck	Swim Classification		
			Nonswimmer	Beginner	Swimmer
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

NAME OF PERSON CONDUCTING THE TEST:

Print Name

Signature

Qualification

Council/Agency (Red Cross, YMCA, etc.)

UNIT LEADER:

Print Name

Signature

SWIM CLASSIFICATION PROCEDURES

The swim classification of individuals participating in a Boy Scouts of America activity is a key element in both Safe Swim Defense and Safety Afloat. **The swim classification tests should be renewed annually, preferably at the beginning of each outdoor season.** Traditionally, the swim classification test has only been conducted at a long-term summer camp. However, there is no restriction that this be the only place the test can be conducted. It may be more useful to conduct the swim classification prior to a unit going to summer camp.

All persons participating in BSA aquatics are classified according to swimming ability. The classification tests and test procedures have been developed and structured to demonstrate a skill level consistent with the circumstances in which the individual will be in the water (e.g., the swimmer's test demonstrates the minimum level of swimming ability for recreational and instructional activity in a confined body of water with a maximum 12-foot depth).

ADMINISTRATION OF SWIM CLASSIFICATION TEST (THE LOCAL COUNCIL CHOOSES ONE OF THESE OPTIONS):

OPTION A (at camp):

The swim classification test is completed the first day by camp aquatics personnel.

OPTION B (Council conducted/council controlled):

The council controls the swim classification process by predetermined dates, locations, and approved personnel to serve as test administrators. When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the camp aquatics director for use at the camp.

OPTION C (At unit level with council-approved aquatics resource people):

The swim classification test done at a unit level should be conducted by one of the following council-approved resource people: **Aquatics Instructor, BSA; Aquatics Cub Supervisor; BSA Lifeguard; BSA Swimming & Water Rescue; or other lifeguard, swimming instructor, etc.** When the unit goes to summer camp, each individual will be issued a buddy tag under the direction of the camp aquatics director for use at the camp.

TO THE TEST ADMINISTRATOR

The various components of each test evaluate the several skills essential to the minimum level of swimming ability. **Each step of the test is important and should be followed as listed below:**

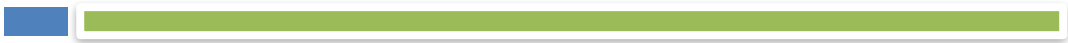
SWIMMER'S TEST:

Jump feetfirst into water over the head in depth, level off, and begin swimming. Swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy resting backstroke. The 100 yards must be swum continuously and include at least one sharp turn. After completing the swim, rest by floating.

BEGINNER'S TEST:

Jump feetfirst into water over the head in depth, level off, swim 25 feet on the surface, stop, turn sharply, resume swimming as before, and return to starting place.

SPECIAL DIETARY OR PHYSICAL NEEDS REQUEST



Name: _____

Unit: _____ Council: _____ Unit Leader: _____

Daytime Phone: _____ Evening Phone: _____

Email Address: _____

Campsite: _____ Week: 1 2 3 4

Please explain the special dietary needs:

Please explain the requested physical arrangements / needs:

DUE AT PRECAMP MEETING ~ MAKE COPY FOR YOUR RECORDS

CAMPER EARLY RELEASE REQUEST

Once a camper has checked into camp, they are not authorized to leave the property except under certain circumstances and with proper verification and authorization. Reasons for "early release" may include illness, family illness, or unavoidable outside activities. It is the responsibility of the camp management to assure that the following procedures are followed whenever an "early release" request is made:

- If a person other than the parent or legal guardian will pick up the child, a written authorization from the parent or guardian must be supplied to a member of the camp management. This letter must explicitly state who is authorized to pick up the child.
- Upon arrival at camp, the adult having permission to pick up the child must check in at the camp office. After verification, a member of the camp management will then contact the adult leader and the Scout.
- The identity of the person authorized to pick up the youth camper must be verified. Verification may be made by the unit leader in camp, and/or by the presentation of proper identification. If a parent or legal guardian must be contacted via telephone to verify authorization, it must be at a telephone number supplied by the adult leader in charge of the unit at camp, or at a number listed on the health record of the youth.

If an adult leader is taking a camper home during the week, he must check out with the camp office and must check in with the camp office upon the return to camp. If the child is not directly related to the adult leader, two-deep leadership guidelines must be followed.

Camper Information

Name: _____ Unit: _____ Council: _____

Reason for Release: _____ Campsite: _____

Identification of Person Picking Up Camper

Name: _____ Telephone: _____

Address: _____

Signature: _____ Date: _____

Adult Leader Verification

Name: _____ Signature: _____

Camp Management Approval

Name: _____ Signature: _____



Statement of Information and Release of Liability
Outdoor Pursuit Center's Team Building Program

PLEASE READ THIS CAREFULLY. IT AFFECTS CERTAIN RIGHTS YOU MAY HAVE IF YOU ARE INJURED OR OTHERWISE SUFFER DAMAGES WHILE PARTICIPATING IN A TEAM BUILDING PROGRAM ACTIVITY.

1. I am familiar with and will obey any and all of the rules and procedures established for this Team Building program activity which may include: Group Initiatives, Adventure Challenges, Low and High Challenge Course Elements.
2. I understand and recognize the inherent risks and dangers of participating in Team Building program activities, including, but not limited to, the hazards of:
 - All manner of injury resulting from slipping and/or falling off: the wall, rope swings, cords, cables, tires, wooden boards, poles or platforms, foam pads, the ground, other participants, other Team Building and High Challenge Course element surfaces, or other surfaces, plants, or trees surrounding the Team Building and High Challenge Course elements or initiative props;
 - All manner of injury resulting from impacting: the wall, rope swings, cords, cables, tires, wooden boards, poles or platforms, the ground, other participants, or other Team Building and High Challenge Course or initiative element surfaces or other surfaces, plants, or trees surrounding the Team Building and High Challenge Course elements or initiative props;
 - Injuries resulting from lifting a participant or personally being lifted up onto an element, lowering or dropping a participant or personally being lowered or dropped back down to the floor, ground, element, or surrounding surface (whether it be by hand, on rope, belaying, rope handling, handling a sling or lobster claws, or otherwise being lifted, lowered, or dropped while participating in a Team Building activity);
 - Failure of ropes, slings, harnesses, lobster claws, helmets, carabineers, Team Building and High Challenge Course and/or climbing hardware, Team Building and High Challenge Course or initiative elements or props, anchor points, or any part of the Team Building wall or High Challenge Course structures;
 - All manner of injuries resulting from temperature or inclement weather conditions;
 - All manner of injuries resulting from fatigue, physical condition, or medical status of myself and/or other participants;
 - All other types of personal injury, including death.
3. I understand that there is a weight limit of 285 lbs for the Miami University High Ropes Challenge Course.
4. I understand that Team Building activities offered by the Miami University Outdoor Pursuit Center are facilitated by students, faculty, and staff who may not be professional facilitators;

SIGNATURE (PAGE 1): _____ DATE: _____

5. I understand that I must be healthy and reasonably fit in order to safely participate in Outdoor Pursuit Center Team Building program activities, and I will inform the Team Building facilitators of any medication, ailment, condition, or injury that may affect my performance;
6. In return for the Miami University Outdoor Pursuit Center allowing me to participate in Team Building program activities, and other valuable consideration, I agree and state, on behalf of myself, my heirs, assigns, executors, and others, as follows:
 - I agree to accept personal responsibility for all of these risks arising from or as a result of my participation in any Team Building program activities
 - I hereby acknowledge that I understand the risks set forth above and knowingly agree to accept full responsibility for my own exposure to such risks arising from or as a result of my participation in any Team Building program activities
 - I hereby release and agree to indemnify and hold harmless Miami University and its employees, agents, representatives, coaches, physicians, athletic trainers, and volunteers for any and all liability for injuries (physical, psychological and emotional), loss or death resulting from my participation in any Team Building program activities.

By signing this agreement I state that I have had sufficient opportunity to read this entire document. I have read, understand and agree to all the conditions set forth herein, and I sign this voluntarily.

Signature: _____ Name (printed): _____ Date: _____

Address: _____ Phone: _____

**** Minor Participants (under 18 years of age) ****

Parental or Guardian's Release of All Claims and Covenant Not to Sue

The undersigned being the parent(s), legal guardian, or person having the care and custody of

_____, do hereby consent that s/he may participate in the Miami University Outdoor Pursuit Center's Team Building program activities, and in consideration of his/her being to the statements, conditions, acknowledgments, agreements, and undertakings set forth in the foregoing document.

I also understand that by signing this document I am consenting to authorize any duly authorized doctor, emergency medical technician, hospital or other medical facility to treat the above stated child for the purpose of attempting to treat or relieve any injuries s/he may have incurred as a participant with the Miami University Outdoor Pursuit Center's Team Building program.

Parent/Guardian signature: _____ Date: _____

Parent/ Guardian signature: _____ Date: _____

WTSR ATV Waiver

Woodland Trails Scout Reservation (Miami Valley Council) will be conducting a program for ATVs under the approval of the Boy Scouts of America. Scouts will be instructed how to ride and drive the ATV.

Scouts will be taught ATV safety, drive on the training course, and then on the trails on Camp property. Scouts will be on the ATV individually and in control of the power and brakes. Scouts will be required to wear a helmet, goggles, gloves, over the ankle boots, long sleeve shirts and long pants. Scouts are expected to abide by all safety rules and the instructions of the Camp Instructor(s).

I, the undersigned, give my child, _____, permission to participate in this program. I understand that participation in the activity involves a certain degree of risk. I have carefully considered the risk involved and have given consent for my child to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by the rules and standards of conduct. I release the Boy Scouts of America, the local council, the activity coordinators and all employees, volunteers, the troop, chartering organization, related parties or other organizations associated with the activity from any and all claims or liability arising out of this participation.

For safety, my child and I agree that he/she will do the following or he/she will be removed from the program.

Because space is limited in this program, any additional cost associated with participation in this program will not be refunded.

1. Complete the ATV Safety Class taught at Woodland Trails.
2. Wear all safety gear at all times on or around the equipment.
3. Follow all the safety rules provided in the training class.
4. Follow the instructions of the Camp Staff Instructor(s).
5. Maintain control of the ATV at all times and remain within the speed determined by the Camp Instructor(s).
6. Is 14 years of age as of the start of the class and will be in full compliance with all local state and federal guidelines, including age restrictions and original equipment manufacturer standards.
7. Will respond to the camp satisfaction survey from the Boy Scouts of America to help in the evaluation of the pilot program.

Participant's Signature _____ Date: _____

Parent/Guardian Signature _____ Date: _____

Parent/Guardian Print Name _____ Date: _____

Home Phone _____ Cell _____ Date: _____

Email address : _____



Boy Scouts ASI ATV *RiderCourse*SM Waiver & Indemnification Agreement

IMPORTANT INFORMATION – YOU MUST READ AND SIGN THIS WAIVER & INDEMNIFICATION PRIOR TO CLASS

ASI ATV *RiderCourse*SM Waiver & Indemnification Agreement

Participation in this course requires physical stamina, motor coordination, and mental alertness. The undersigned hereby attests that he/she has no known physical or mental limitations and has not used any form of alcohol, prescription, or non-prescription drugs that could impair his/her performance in this course. Participants under 18 years of age must have this form signed by a parent or guardian.

I. READ CAREFULLY: THIS SECTION IS A LEGAL RELEASE, ASSUMPTION OF RISK, WAIVER, AND COVENANT NOT TO SUE AGREEMENT

In consideration of the ATV Safety Institute, the Specialty Vehicle Institute of America, the owner of the training ATV, and the owner of the land upon which training occurs, including all of the aforementioned parties' members, employees, officers, instructors and/or agents (the *RiderCourse* Providers"), furnishing services, vehicles, equipment, and/or curriculum to enable me to participate in the ATV *RiderCourse*, I agree as follows:

I fully understand and acknowledge that: (a) there are DANGERS AND RISKS OF INJURY, DAMAGE, OR DEATH that exist in my use of ATV's and ATV equipment and my participation in the ATV *RiderCourse* activities; (b) my participation in such activities and/or use of such equipment may result in injury or illness including, but not limited to, BODILY INJURY, DISEASE, STRAINS, FRACTURES, PARTIAL OR TOTAL PARALYSIS, OTHER AILMENTS THAT COULD CAUSE SERIOUS DISABILITY, OR DEATH; (c) these risks and dangers may be caused by the negligence of the *RiderCourse* participants, and may arise from foreseeable or unforeseeable causes; and (d) by participating in these activities and/or using the vehicles and equipment, I, on behalf of myself, my personal representatives and my heirs, hereby assume all risks and all responsibility, and agree to release the *RiderCourse* Providers or any other person. If I have brought an ATV to use in the ATV *RiderCourse*, I also agree that this release applies to any damage that occurs to the ATV during the ATV *RiderCourse*.

I agree and understand that, on behalf of myself, my personal representatives and my heirs, I am relinquishing any and all rights I now have or may have in the future to sue the *RiderCourse* Providers for any and all injury, damage, or death I may suffer arising from my participation in the ATV *RiderCourse*, including claims based on the *RiderCourse* Providers' negligence.

I HAVE READ THIS RELEASE AGREEMENT AND BY SIGNING BELOW I AGREE IT IS MY INTENTION TO ASSUME ALL RISKS AND RELEASE THE ABOVE-NAMED *RIDERCOURSE* PROVIDERS FROM LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY NEGLIGENCE OR ANY OTHER CAUSE AND ARISING FROM PARTICIPATING IN THE ATV *RIDERCOURSE*. I have had the opportunity to ask any questions about the above and I understand its terms and meaning.

II. READ CAREFULLY: THIS SECTION IS AN INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

In consideration of the ATV Safety Institute, the Specialty Vehicle Institute of America, the owner of the training ATV, and the owner of the land upon which training occurs, including all of the aforementioned parties' members, employees, officers, instructors and/or agents (the "*RiderCourse* Providers"), furnishing services, vehicles, equipment, and/or curriculum to enable me to participate in the ATV *RiderCourse*, I agree as follows:

I, on behalf of myself, my personal representatives and my heirs, agree to hold harmless, defend, and indemnify the *RiderCourse* Providers from any and all claims, suits, or causes of action for bodily injury, property damage, or



Boy Scouts ASI ATV *RiderCourse*SM Waiver & Indemnification Agreement

other damages which may arise out of my use of ATVs and ATV equipment or my participation in the ATV *RiderCourse* activities, including claims arising from the *RiderCourse* Providers' or any other party's negligence.

I HAVE READ THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND BY SIGNING BELOW I AGREE IT IS MY INTENTION TO ACCEPT LEGAL RESPONSIBILITY AND PAY FOR ANY LOSS FOR CLAIMS OR LAWSUITS AGAINST THE ABOVE-NAMED *RIDERCOURSE* PROVIDERS ARISING FROM MY PARTICIPATION IN THE ATV *RIDERCOURSE*. I have had the opportunity to ask any questions about the above and I understand its terms and meaning.

THE SIGNATURES ON THE ATTACHED FORMS INDICATE THAT THE PERSONS LISTED HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE ALL-TERRAIN VEHICLE ATV *RIDERCOURSE* *WAIVER & INDEMNIFICATION AGREEMENT*.

I have read and agree with the ATV *RiderCourse* Waiver & Indemnification Agreement. I certify the information entered below is true.

Last Name: _____ First: _____ MI: _____ Date of Birth: ____ / ____ / ____
(Please print) (Required)

Address: _____ City: _____ State: _____ ZIP: _____

Phone: () _____ Email: _____ Sex: M F

Have you had any previous ATV experience? (circle) YES or NO

Student Signature (parent or guardian if under 18): _____

SUPER TROOP AWARD

The Super Troop Award was developed to recognize units attending Woodland Trails Scout Reservation for their excellence and commitment to the Scouting program. Units will be recognized at the Closing Campfire on Friday Evening.

Core Requirements (Complete All Four):

- Troop must attend the following Campwide Activities during their stay at camp:
 - Opening and Closing Campfire
 - All Flag Ceremonies
 - Chapel Services (A Scout is Reverent)
 - OA Callout
- The SPL and Adult Representative must attend all Daily Leader's Meetings
- Have Scouts and/or leaders participate in the Arrowhead Program at camp
- Troop completes their designated Duty Assignments throughout the week

Service:

- Troop participates in a Pre-Approved Service Project at camp totaling at least 90 minutes

Electives (Must Complete Four):

- Have at least one patrol participate in the Campwide Game
- Host or attend a Friendship Campfire with Another Troop
- Attend at least one Morning Activity as a troop during the week
- Have a patrol apply for the Honor Patrol Award
- Have at least one patrol perform at the Closing Campfire
- Assist in the raising or lowering of non-unit flags t flag ceremonies
- Have a Scout or Patrol lead After MealProgram (approved by the Program Director)
- Participate in an hour of pre-approved service (separate from the service requirement) on camp

Honor Troop:

Troops are eligible for theHonor Troop award if they do the following

- Complete ALL Core Requirements
- Do an additional 90minutes of Service (totaling 3 hours)
- Complete ALL Elective Requirements

HONOR PATROL APPLICATION

Campsite: _____ Unit#: _____ Patrol Name: _____

Purpose: To reinforce the Patrol as a working unit within the Troop

Requirements:

The Unit Senior Patrol Leader and Camp Commissioner approve all requirements.

_____ 1. Develop two goals for each patrol member, and state them below. Achieve at least 80% of these goals while at camp.

Name	Goals
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

_____ 2. All Patrol members must display proper uniform and etiquette at all assemblies including of the goals at camp.

_____ 3. All Patrol members must do at least 2 of the following

- A. Compete in the Campwide Game on Tuesday evening
- B. Perform in the closing campfire on Friday evening
- C. Participate in a Pre-Approved Service Project

_____ 4. Bring a Patrol Flag to camp and present it at all flag ceremonies

_____ 5. Present a Patrol Project to your troop leadership with at least 3 main goals and how to achieve them. Goals should line up with the following parameters

- A. Member Growth and Retention
- B. Community Service
- C. Training, Advancement, and Leadership

_____ 6. Do Your Best as a Patrol to observe the Scout Oath and Law, Do a Good Turn Daily, And Be Prepared

NOTE: This must be turned in to the Camp Commissioner upon completion by lunch on Friday.

UNIT LEADER RECOGNITION FORM



The staff of Woodland Trails Scout Reservation appreciates your dedication and effort in support of the Scouting program in the Miami Valley Council. We feel that the commitment of our leaders is one of a kind and know that you are taking valuable time away from your business and family. Please allow us to thank your loved ones and/or your employers for their support of you in your time away from them so that you can continue to deliver the promise of Scouting.

Fill out a form for each leader required. Extra forms are available in the camp office as needed.

Leader Name: _____ Unit: _____

Spouse's / Loved One's Name: _____

Address: _____

City / State / Zip: _____

Employer's Name: _____

Company Name: _____

Address: _____

City / State / Zip: _____



Woodland Trails Scout Reservation

Scoutmaster Merit Badge

Unit Leader Name (please print): _____ Unit: _____

In order to earn the Woodland Trails Scoutmaster Merit Badge, a leader must complete at least **eight** of the following tasks with corresponding signatures. Once the eight items have been completed, the form must be signed by the Head Commissioner and turned into the Camp Office.

1. ☐ **Attend Two Adult Training Courses throughout the week**
Course Instructor Signatures: _____
2. ☐ **Say grace before a meal or lead a song after a meal** (with the approval of the Chaplain/Program Director)
Chaplain/Program Director Signature: _____
3. ☐ **Help prepare a meal in the Dining Hall**
Head Cook Signature: _____
4. ☐ **Help the Dish Crew after a meal**
Dining Hall Steward Signature: _____
5. ☐ **Assist the Ranger Crew with a task** (what'd you help with)
Ranger Signature: _____
6. ☐ **Participate in two Adult Leader Competitions**
Competition Coordinator Signatures: _____
7. ☐ **Help teach a merit badge** (with the approval of the Program Director)
Area Director Signature: _____
8. ☐ **Learn a new skill** (what'd you learn?).
Signature of whom you were taught by: _____
9. ☐ **Attend Daily Leaders Meetings** (after lunch in Shoup)
Head Commissioner Signature: _____
10. ☐ **Relax and Enjoy yourself** (how'd you spend your time?)
Commissioner Signature: _____
11. ☐ **Help your Scouts learn a new Song or Skit for Closing Campfire**
Commissioner Signature: _____
12. ☐ **Participate in a Friendship Fire with another unit**
Commissioner Signature: _____
13. ☐ **Troop participates in a camp service project**
Ecology/Conservation Director Signature: _____
14. ☐ **Troop attends the Camp Interfaith Service and/or Catholic Mass**
Camp Chaplain Signature: _____
15. ☐ **Troop completes all assigned camp duties**
Commissioner Signature : _____

Once completing at least eight items, turn the form into the Office (preferably during Commissioner Office Hours, 3:30-5:30 in the Camp Office)

Head Commissioner Signature

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:30 AM	Camp Closed	Olympic Games	Nature Hike	Polarbear Swim	Morning Archery		
7:00 AM		Reville	Reville	Reville	Reville	Reville	Reville
7:15 AM		Staff Meeting	Staff Meeting	Staff Meeting	Staff Meeting	Staff Meeting	Staff Meeting
7:30 AM		Flags	Flags	Flags	Flags	Flags	Camp Tear Down
7:45 AM		Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	
8:00 AM							Breakfast in Campsite
8:15 AM		Travel	Travel	Travel	Travel	Travel	
8:30 AM							Block E/ MeritBadge Finish Up/Scheduled Games
8:45 AM							
9:00 AM							
9:15 AM							
9:30 AM							
9:45 AM							
10:00 AM							
10:15 AM		Departure					
10:30 AM							
10:45 AM		Block B (10:35 - 12:20)	Block B (10:35 - 12:20)	Block D (10:35 - 12:20)	Block D (10:35 - 12:20)		
11:00 AM							
11:15 AM							
11:30 AM							Staff Arrives
11:45 AM	Staff Flags						
12:00 PM	Staff Meeting	Travel	Travel	Travel	Travel		
12:15 PM							
12:30 PM		Lunch/Siesta	Lunch/Siesta	Lunch/Siesta	Lunch/Siesta	Lunch/Siesta	
12:45 PM							
1:00 PM	Gates Open	Camp Closed					
1:15 PM							
1:30 PM	Leader's Meeting		Leader's Meeting	Leader's Meeting	Leader's Meeting	Leader's Meeting	
1:45 PM	Pool Closed 2 - 3 pm for KCA Swimming		Pool Closed 2 - 3 pm for KCA Swimming	Pool Closed 2 - 3 pm for KCA Swimming	Pool Closed 2 - 3 pm for KCA Swimming	Scheduled Activities	
2:00 PM							
2:15 PM							
2:30 PM							
2:45 PM							
3:00 PM							
3:15 PM							
3:30 PM							
3:45 PM							
4:00 PM							
4:15 PM	Family Night						
4:30 PM							
4:45 PM							
5:00 PM							
5:15 PM							
5:30 PM	Rest		Rest	Rest	Rest	Rest	
5:45 PM	Travel		Travel	Travel	Travel	Travel	
6:00 PM	Flags	Flags	Flags	Flags	Flags		
6:15 PM	Dinner (Class A)	Dinner (Class A)	Dinner (Class A)	Dinner (Class A)	Golden Skillet Eat in Campsites	Dinner (Class A)	
6:30 PM							
6:45 PM	SPL/SM Meeting	Specific Open Program	Chapel Service**	Specific Open Program	Specific Open Program (Overnighter Night/SM Program)	Family Night	
7:00 PM							
7:15 PM	Check-in Finish Up	Evening/Night Program	Camp-Wide Game**	OA Brotherhood Conversion	Special Program	Closing Campfire	
7:30 PM							
7:45 PM							
8:00 PM	Emergency Drill	Areas Closed		Areas Closed			
8:15 PM							
8:30 PM	Meet at Sports Field	Evening/Night Program	Camp-Wide Game**	Gather at Pool			
8:45 PM							
9:00 PM	Opening Campfire			OA Fellowship Event		Friendship Campfires	
9:15 PM							
9:30 PM							
9:45 PM	Friendship Campfires	Friendship Campfires	Friendship Campfires	OA Fellowship Event		Friendship Campfires	
10:00 PM							
10:15 PM							
10:30 PM	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	
10:45 PM							
11:00 PM	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	Taps (lights Out)	

**All AreasClosed