



Camp Falling Rock

Simon Kenton Council

2024 CAMP FALLING ROCK LEADERS & PARENT GUIDE



A MESSAGE FROM THE DIRECTORS

Dear Scout Leader:

Our staff welcomes you to Camp Falling Rock! We are proud of the Boy Scouts of America's history and pledge our support to you in helping develop Scouts into responsible young men and women. We thank you for making a significant personal commitment of your time and talent to serve these youth and help instill the values of Scouting through outdoor program.

Our staff is committed to making your summer camp experience the highlight of your Scouting. The outdoor setting offers your Scouts the opportunity for outstanding adventures, including rappelling, canoeing, swimming, fishing, hiking, shooting, as well as opportunities for advancement. We continually enhance our program to provide the best well-rounded camping experience for your unit.

This guide is constantly being updated to provide you with the latest information on our facilities, programs and tools to help you plan your troop program for the week. For the latest information and changes, please visit our website at www.SKCScouts.org. Being prepared before arrival at camp can make the difference between a good experience and a great one.

Our staff is trained to support you in meeting your unit's objectives. Their goal is to make this week the best camping experience your unit can have. We are excited that you selected our camp for your 2024 summer camp experience.

Yours in Scouting,

Shannon Langer

Camp Director

Jaren Lee

Program Director

ABOUT CAMP FALLING ROCK

Located 11 miles north of Newark, Ohio, Camp Falling Rock sits on more than 600 acres of land with rolling hardwood forests, streams and waterfalls, and scenic meadows. Large rock formations provide a beautiful backdrop to a historic covered bridge. Camp Falling Rock's facilities include a well-equipped Dining Hall, plenty of lodges and tent camping sites, a pool, shooting sports complex, a climbing tower, and an activity field.

Camp Falling Rock operates a nationally accredited program.



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CAMP LOCATION & CONTACT INFORMATION

OFF-SEASON (August 2– June 4):

Simon Kenton Council Camping Department
 807 Kinnear Rd.
 Columbus, OH 43214
 MAIN: (614) 436-7200 ext.258
 E-MAIL: Allison.Cramer@Scouting.org

SUMMER CAMP SEASON (June 5 – August 1):

Camp Falling Rock
 12637 Houdeshell Rd
 Newark, OH 43055
 OFFICE: (740) 745-5327
 E-MAIL: Allison.Cramer@Scouting.org

DIRECTIONS

The camp is located approximately 11 miles north of Newark, Ohio off of OH-79. To arrive at camp: From Columbus, take I-270 to OH-161, which changes to OH-16 near Granville, OH.

- Continue east on OH-16.
- Turn left and head north on Dayton Rd. You should see the large Longaberger Basket Building just across the intersection. If you pass the basket, you've gone too far east on OH-16.
- Dayton Rd ends at OH-79.
- Turn slightly right on OH-79 for the next six miles.
- Next, turn left on Rocky Fork Rd, following the Camp Falling Rock signage.
- Finally, turn left once again onto Houdeshell Rd at the larger camp sign. The camp will be atop the hill on the right.

UNIT LEADER TIMELINE

AUGUST – DECEMBER

- Secure a site-saver for your unit, locking in a campsite and week/session.

JANUARY

- Gather preliminary estimates of youth and adults attending this summer.
 - Revise site-saver and roll it into a registration.
- Establish dates for...
 - PAYMENT deadline for summer camp commitment and collection of payments on unit level
 - Council deadline for Discount Fee is March 31
 - Council deadline for Regular Fee is April 30
 - UNIT LEADERS summer camp preparation meeting for leaders attending summer camp.
 - PARENT information meeting before your unit's payment deadline
- Review unit records...
 - Identify youth and adults that will need an updated Annual Health and Medical Record before summer camp.
 - Parts A, B, and C (with medical examination) must be up to date.
 - Identify adult leaders that will need to update their Youth Protection Training prior to summer camp.

FEBRUARY & MARCH

- Download and distribute:
 - Program offerings and prerequisites to your unit
 - Leaders & Parents' Guide to your unit
- Meet with unit leaders attending summer camp to review unit plans and preparations.
- Meet with parents to distribute information about summer camp and unit deadlines.
- Attend our Spring Leaders' Meeting on **March 28, 6:30 PM**, at the SKC Leadership Development Center and via Zoom
- March 31 deadlines
 - Campership applications due
 - Full payment due to secure Discount Fee, OR \$40 deposit due for each youth attending camp (See **REGISTRATION** section for more info)

APRIL

- Collect payments for summer camp.
- Full payment due to secure Regular Fee April 30 (See **REGISTRATION** section for more info)

MAY

- Begin individual program planning with youth in your unit.
- Verify Annual Health and Medical Records are updated.
 - Prepare two copies for each participant for summer camp.

JUNE & JULY

- No refunds available after June 1 (See **REGISTRATION** section for more info)
- Submit any Special Dietary Needs forms no later than June 1 to the SKC Camping Department via the online form.
- Finalized program plans with each youth in your unit.
- Verify unit summer camp information with camp administration (See **BEFORE CAMP** section for more info)

CAMP DATES

2024 CAMP FALLING ROCK SESSION DATES

June 10 – June 13	Webelos Week 1
June 16 – June 22	Scouts BSA Week 1
June 23 – June 29	Scouts BSA Week 2
June 30 – July 6	Scouts BSA Week 3
July 7– July 13	Scouts BSA Week 4
July 14 – July 20	Scouts BSA Week 5
July 21 – July 27	Scouts BSA Week 6

SELECTING A CAMPSITE

Scouts and adults are encouraged to bring their own tents. BSA wall tents can be made available upon request.

Scouts sharing a tent must not be any more than two years apart in age and of the same gender. Adults cannot share tents with youth, regardless of the relationship. Adults sharing a tent must be of the same gender regardless of relationship.

Each campsite has a dining fly with two picnic tables, a fire ring, a trashcan with a lid, a broom, a hose, and cleaning supplies. Latrines have running water and a supply of toilet paper. Toilet paper can be picked up at the trading post. Firefighting tools are located at the latrine and include a rake, a shovel, a flapper, and a water barrel with a lid.

CAMPSITE	CAPACITY	CAMPSITE	CAPACITY	CAMPSITE	CAPACITY
	(2 Scouts per tent)		(2 Scouts per tent)		(2 Scouts per tent)
Baden Powell A	26	Pine Grove A	50	Pioneer A	30
Baden Powell B	23	Pine Grove B	50	Pioneer B	20
Dogwood A	40	Pine Grove C	23	Sassafras	40
Dogwood B	20	Pine Grove D	20	Provisional Scouts	50
Maple Grove A	40	Pine Hollow A	40		
Maple Grove B	20	Pine Hollow B	20		

**For specific campsite information, such as terrain and specific features, please contact the camp administration

EXCEEDING CAMPSITE CAPACITY

If your unit will exceed the capacity of your assigned campsite, there are several options:

1. Remain at the assigned campsite and attempt to fit all tents within the designated space.
2. Move to a larger campsite, if available.
3. Overflow into additional campsites. We will do our best to place the unit in neighboring campsites.

BOOKING A REGISTRATION

2024 REGISTRATION PROCESS

All registrations are completed online. Visit www.skcscouts.org/camps/summercamps, and click the “Register” link.

Select your session date on the right side of the screen, then select the participant type(s) and quantity. Enter the billing information and “Book Reservation”. Any payments that are made cannot be applied until the “Book Reservation” process is complete. All payments can be made online or by mail. After any additions or revisions are made in the future, you will need to complete the “Book Reservation” process again.

The names of every participant entered will be your official unit roster for camp. Please use each participant’s legal name, as it will better enable the camp and your unit to utilize our record keeping component of the registration system.

CAMP FEES & PAYMENT DEADLINES

UNIT SITE-SAVER DEPOSIT

July – December 31 of the previous year

If your unit completed a \$100 Site-Saver Deposit for 2024 in the fall of 2023, that deposit will be applied to this year’s registration fees. After January 1, the Site-Saver Deposit is non-refundable if your unit does not attend summer camp this summer. For information about completing a Site-Saver Deposit for 2024, see the **DURING CAMP** section.

PAYMENT SCHEDULE

Due March 31

- Full Discounted Fee (\$350 Youth / \$400 Provisional / \$200 Adult) or \$40 deposit per youth
- Any youth without minimum deposit will be removed from unit registration.
 - Youth may be re-added onto registration with full payment of Regular Fee

Due April 29

- Full Regular Fee (\$375 Youth / \$425 Provisional / \$200 Adult)
- Any youth without fully paid fee will be removed from unit registration.
 - Youth may be re-added onto registration with full payment of Late Fee

AFTER April 29

- Full Late Fee (\$400 Youth / \$450 Provisional / \$225 Adult)
- Unit will forfeit \$40 deposit for any youth with unpaid balance.

**All first year/cross-over Scouts will be guaranteed the discounted fee after deadlines, but units must make arrangements with SKC Camping Department.

PAYMENT OF FEES

Your unit is responsible for the collection and payment of all fees. Payments can be made through the online registration system, or by mailing in your unit's payment to:

Simon Kenton Council, BSA
 Attn: Camping Department
 Leadership Development Center
 807 Kinnear Rd., Suite 200
 Columbus OH 43212

Simon Kenton Council does not track individual camper payments, but each unit has the option of setting up a Parent Portal in the online reservation system to accept individual payments. Unit leaders should contact the SKC Camping Department if they would like the Parent Portal set up for their unit. We strongly suggest that participants make regular payments each month to their troop as needed so the troop can make their overall payment by or before the payment deadline(s). Failure to meet the payment dates may result in loss of your registration and reservation.

COMPLIMENTARY LEADERS

While all adult leaders receive a deeply discounted camp fee, the Simon Kenton Council offers a complimentary leader based on the following:

Under 5 Scouts	0 complimentary adult leaders
5-20 Scouts in camp	2 complimentary adult leaders
21-30 Scouts in camp	3 complimentary adult leaders
31 or more Scouts in camp	4 complimentary adult leaders

SHARING A CAMPSITE

Units may share in a campsite as long as they provide their own two-deep leadership. It is up to the units wishing to share a site to make those arrangements with each other, but both units must coordinate that decision with the camp administration. To accommodate the maximum number of Scouts at camp in a given session, the camp administration may place smaller troops together in the same campsite if necessary. Should the camp administration need to place two troops together in the same campsite, notifications will be made to all units involved.

PROVISIONAL SCOUTS & COUNSELOR-IN-TRAINING

PROVISIONAL SCOUTS

Youth who cannot attend camp with their home unit or want to attend another or different week are encouraged to still be able to attend camp. When a youth comes to camp without their unit, they will be placed in a provisional unit with leadership provided by the camp or in another unit that is attending camp that week. This is not recommended for first-time campers. Provisional Scouts should register online at www.skcScouts.org/camps

If a youth would like to attend with another unit instead, the youth or unit leader should make arrangements with the unit leader of the unit with which the youth would like to attend camp before that week of camp occurs. For this session of camp, the youth should function as a member of this unit. The provisional Scout should use this unit number on all camp paperwork so that advancement and other records are properly routed back at the end of the session.

COUNSELOR-IN-TRAINING

The Counselor-in-Training (CIT) program allows campers to experience what it is like to be a member of the camp staff. Our CIT trainer and camp staff will give Scouts a behind-the-scenes experience on how the camp program and operations take place.

Scouts will learn the fundamentals of camp staff, assist in program areas, and meet with the key personnel of our camp staff, giving them an opportunity to ask any questions they may have. This is usually the first step in becoming a member of the camp staff for the following summer.

- Counselor-in-Training A, which is a one-week program, has a fee of \$100.
- Counselor-in-Training B, which is a two-week program, has a fee of \$200.
- There may be additional charges for specific camp programs; consult the program section for details.

FINANCIAL ASSISTANCE

CAMPERSHIPS **DUE BY MARCH 31**

It is the goal of Camp Falling Rock and Simon Kenton Council that every youth should have the opportunity to attend camp.

[Camperships](#) are available to help youth and families that need financial assistance. Families and unit leaders of Simon Kenton Council units may apply for a campership for a youth participant through the online registration system when registering that youth. Applications are due in the online registration system no later than March 31st.

Financial aid is not designed to pay the entire camp fee for the Scout. The family, unit, and/or chartering institution should pool their resources first, with a financial aid request designed to meet the balance required.

To apply for financial aid, enter the participant's information into your unit's registration. At the bottom of the screen for entering a participant's information, there will be a prompt asking if that participant wishes to seek financial aid. Once financial aid is selected, the unit leader will be re-directed to a separate page to fill out the online [campership application form](#).

REFUND POLICY

Qualified refunds are made to units, not to individuals, since fees are paid to the camp by the unit. Units should then give the refund to the individual.

REFUND OF SITE-SAVER DEPOSIT

A unit may cancel their camp reservation for the following summer and receive a refund of their site saver deposit prior to December 31st. The unit must send a written or e-mail request for a refund to the SKC Camping Department.

The unit site-saver deposit fee is not refundable after January 1st of the year the unit is attending.

REFUND OF REGISTRATION/CAMPER FEES

Requests for refunds must be submitted to the camping department as soon as possible for consideration for processing. They can be submitted by email to Allison.Cramer@Scouting.org or mailed to the Simon Kenton Council:

Simon Kenton Council, BSA
 Attn: Camping Department
 Leadership Development Center
 807 Kinnear Rd., Suite 200
 Columbus OH 43212

Below is the refund schedule for Summer Camp:

- Refund request received **BEFORE May 15** = Refund minus \$40 deposit fee
- Refund request received **after May 15** before camp = 50% refund
- Refund request received **after June 1** of camp = NO REFUND

***Refund requests will be reviewed by the camping department and exceptions will be made for **EXTREME** circumstances only (medical emergencies, death in the family, etc.). Refunds will not be granted for scheduling issues, change of mind, etc.*

Please remember, any and all refunds will be issued by check to the unit (not an individual) from Simon Kenton Council. Qualified refunds are made to units, not to individuals, since fees are paid to the camp by the unit. Units should then give the refund to the individual.

CAMP CANCELLATION

In the event a full session of camp is cancelled, full refunds will be made. In the event a session is cut short due to an unforeseen emergency, partial refunds, based on the percentage of the camp session missed, will be made.

PARTICIPANT PACKING LIST

Please mark all personal items with name and unit number

SCOUT PAPERWORK

- Completed current Medical Form (Parts A, B, **and C with doctor signature**)
- Totin' Chip
- Firem'n Chit
- Scout Handbook
- Completed Merit Badge Pre-req Work

CLOTHING TO BRING (FOR 1 WEEK OF CAMP)

- Official Scout uniform (needed for flag ceremonies, chapel, and campfires)
 - Uniform shirt(s)
 - Scout shorts and/or pants
 - Scout socks
 - Scout belt (or leather belt)
- Clothes for each day (include extras for emergencies)
 - Shirts (Scouting related preferred, no tank-tops)
 - Shorts/pants (if not using uniform shorts/pants)
 - Socks (if not using uniform socks)
 - Underwear
- Belt
- Hiking boots and/or shoes
- Pajamas or sleeping clothes.
- Swimsuit
- Hat

See page 23 for camp clothing policies*

CAMPING GEAR

- Sleeping Bag or blankets
- Pillow
- Scout knife or pocketknife
- Toiletry articles (toothbrush, toothpaste, soap, comb, etc.)
- Towels
- Spending money
- Tote, footlocker, duffle bag, or backpack.
- Water bottle/canteen
- Poncho or rain gear
- Sunscreen
- Work gloves for projects.
- Personal first aid kit

OPTIONAL INDIVIDUAL EQUIPMENT TO BRING

- Order of the Arrow Sash
- Daypack/backpack
- Work clothes (if participating in service projects)
- Ground cloth/tarp for floor of tent (or extra tent covering)
- Watch
- Sunglasses
- Insect Repellent
- Compass
- Matches
- Camera
- Writing materials
- Small, metal mirror
- Sewing kit
- Pre-addressed envelopes & stamps
- Playing cards, frisbee, or other games
- Trading patches

SPECIAL EQUIPMENT TO BRING

- Participants in the **Lifesaving Merit Badge** will need to bring long pants, long sleeved shirt and shoes that will get wet.
- Participants participating in the **Frontier Program** rendezvous should bring a flannel shirt, water container (recycled plastic jugs work best), blanket, and ground cloth (pioneers only)

DO NOT BRING TO CAMP

- *Sheath Knives*
- *Spring-loaded Knives*
- *Fireworks*
- *Lighters or Torches*
- *Personal archery equipment*
- *Personal firearms and ammunition*
- *Bicycles*
- *Martial Arts equipment*
- *Pets*
- *Cellphones, Radios, TV's, Video Games, MP3 players, or other personal electronic devices*

UNIT PACKING LIST & CAMP EQUIPMENT

PAPERWORK & ESSENTIALS:

- Registration paperwork and necessary payments
- Unit rosters (multiple copies)
- Medical Form binder or briefcase
- Prescription Medications (in properly labeled containers and separated by youth)
- Copies of Special Dietary Needs requests
- Insurance claim form and policy number (for out-of-council units)
- Merit Badge Blue Cards

EQUIPMENT PROVIDED BY CAMP

- Latrine with washstand
 - Broom, shovel, and rake stocked at the latrine.
 - Toilet paper available for free at the Trading Post
- Trash can with lid (trash bags available for free at the Trading Post)
- Fire ring.
- 2 picnic tables
- Dining fly
- BSA wall tents in campsites (one tent for every 2 youth or adults) upon request
- Folding cots and end pieces (1 per participant)

RECOMMENDED UNIT EQUIPMENT

- Lanterns & fuel (propane only please)
- First aid kit
- Lockable cashbox
- Rope & twine
- Frisbee, playing cards, and other games

OPTIONAL UNIT EQUIPMENT

- Spare blankets and ground cloths
- Cooking & dishwashing gear
- Dutch ovens
- Coffee & coffee pots (for adults in campsite)
- Water jugs/coolers
- Axes & saws
- Surprise awards and/or snacks for boys
- Patrol equipment boxes
- American Flag
- Troop/Crew Flag

UNIT LEADERSHIP MEETING

As your unit prepares to collect money, finalize its registration, and share information with parents, it may be a good idea to have a unit leadership meeting to confirm your unit's plans and logistics. If your leadership is all on the same page regarding your unit's organization and policies for camp, you can better ensure a consistent and quality experience for your Scouts and their families.

PRE-CAMP LOGISTICS

- Registration and Payments
 - When is your unit's deadline for each family to pay for summer camp? (to allow you to meet the March 31st Discount Fee deadline or April 29th Regular Fee deadline)
 - Will your unit be pre-ordering camp shirts? If so, what will be your payment deadline for collecting the money for the camp shirts?
- Medical Forms
 - What will be your deadline to have all updated Annual Health and Medical Records collected from all youth and adults going to summer camp
 - How many copies of your unit's medical records will your unit take to camp (one copy will stay in the Health Lodge)
 - Which youth will need to take prescription medications during the week, and at what times of the day? Which adult leader(s) will be responsible for overseeing this process?
- Travel Arrangements
 - What time will your unit meet on Sunday to depart? Will this location be the same as it is for your other year- round campouts?
 - Will your unit be stopping for lunch on the way to camp, or should all participants eat before your unit gathers?
 - What time do you plan to be back on Saturday for parents to pick up their youth?
- Communication
 - When will you meet with parents prior to camp to distribute information?
 - How will parents communicate with the unit and unit leaders during camp? Is there one contact person in or out of camp they should coordinate with?

DURING CAMP

- How will your unit keep track of merit badge progress and completed blue cards during the week?
- Will your unit have any policy or method of keeping track where each Scout is going during each session?
- What will your unit's policy be regarding spending money?
 - Will your Scouts hold their own spending money, or will the unit secure the money in a lockable container?
 - Are there certain items in the trading post your unit are not allowed to purchase? Are there any specific hours that you do not allow your Scouts to buy snacks?
- How will your unit handle any emergencies?
 - Who will have copies of your unit rosters?
 - Do you (and your unit) know where the rally point is in camp?
 - Is your unit's first aid kit properly stocked to handle any basic medical needs?
- What is your unit's policy on youth having electronic devices?
 - Will you allow Scouts to call home? What if they are homesick?

PARENT MEETING

It is highly recommended that your unit hosts an informational meeting for parents prior to summer camp. Some units hold this meeting several months before camp, while some wait until several weeks before camp. Below is a list of topics that you may wish to cover with the parents in your unit prior to camp.

PAYMENT DEADLINES

Your unit leadership should clearly communicate deadlines for any payments to either Simon Kenton Council or your unit. We suggest setting your unit's payment deadline several days prior to the actual council deadlines to allow time for any issues that may come up with collecting payments.

DEPARTURE AND ARRIVAL

The times and locations of your departure for camp and expected arrival back from camp should be determined. Please note that check-in starts no earlier than 2:00 PM on Sundays, and we ask that units plan to depart no later than 10:00 AM on Saturdays. The following travel plans should also be discussed:

- If a lunch stop is planned/needed on the way to camp, families should be aware so they can plan for youth to have money with them.
- Personal gear should be packed with the expectation that gear may not be accessible upon arrival at camp. Your unit may want to encourage participants to bring a daypack with their swimsuit, towel, water bottle, rain gear, and any other anticipated needs for the first several hours at camp.

DURING THE WEEK

There are several topics that your unit may want to share with your parents in preparation for their youth to spend a full week at camp. It is recommended that your unit share their policies and thoughts on the following topics:

- The general camp program schedule and activities offered during the week.
- Recommendations to assist with packing for camp (see PARTICIPANT PACKING LIST on previous pages)
- Keeping track of merit badge and program progress during the week
- Youth possession and use of electronic devices.
- Unit protocols and routines for youth taking prescription medication.
- Suggested amount and safe storage of each youth's spending money.
- Food and drink in the unit campsite.
- Unit policies on purchasing snacks and drinks from the trading post (i.e. hours that youth are not permitted to visit the trading post).
- Communication between youth and their parents during the week (e.g. phone calls, mail, etc.)
- Camp policies and procedures pertaining to youth and unit activities in camp.

PARENT COMMUNICATION

It is recommended that each troop have one person out-of-camp serving as the main point of contact for parents during the week. That contact person can then relay any information, concerns, or questions to the unit leader(s) in camp. This is especially important during times of severe weather in camp as multiple phone calls from parents in the unit can disrupt the unit leader(s) responsibilities and ability to address the needs of their youth.

Parents should be reminded that calling their youth or adult leaders at camp is not suggested as it requires the camp administration to pull them out of the programs and activities in which they

are participating.

Families often enjoy seeing updates from camp through social media, and the camp administration regularly posts pictures and news on the camp Facebook and Instagram pages during the week. Follow us on Facebook at <https://www.facebook.com/BSACampFallingRock>

CHECK-IN PROCEDURES

ARRIVAL: Please plan to arrive at the camp **between 2:00 p.m. and 3:00 p.m.** in the afternoon. Please do not plan to arrive early, as the camp staff is not able to accommodate early arrivals. Camp staff will greet you upon arrival in the parking lot and assign you a Staff Troop Guide who will guide your unit through check-in and serve as a liaison throughout your camping experience.

VEHICLES & TRAILERS: Upon arrival at camp, all vehicles will proceed to the parking lot. After the unit has been assigned a Staff Troop Guide, a member of the Ranger Staff will meet up with your unit to arrange the possibility of bringing one vehicle and/or trailer into camp. In general, given the terrain of camp and the location of the parking being near most campsites and program areas, vehicles and/or trailers will most likely remain in the parking lot for the duration of camp. However, the Ranger Staff may, at their discretion, find the opportunity to have vehicles and/or trailers move closer to a unit's campsite.

Units will have the opportunity to use camp wagons to take their gear to their campsite or load their gear on a camp trailer for it to be transported for them. **No unit vehicles are permitted to be operated in camp without the explicit permission and/or supervision of the Ranger Staff or Camp Administration.**

REGISTRATION: The Unit Leader is to proceed to "Check-in" in Legend Lodge adjacent to the parking lot as instructed by the camp staff. While the Unit Leader is at registration, the Staff Troop Guide will proceed to the campsite with the unit. Please have the following items completed and ready when you arrive to make check-in at camp as simple and fast as possible.

- **Two adult leaders are needed for check-in, one for registration, the other for health form reviews.**
- One adult leader will meet with registration and need:
 - The unit's camp roster, including any leaders who may rotate in or out of camp during the week. Your Staff Troop Guide will show you the camp's unit roster generated by the online registration system. Once the camp's unit roster has been revised and verified, the Unit Leader will bring their roster with them to the administration building.
 - Copies of receipts of all camp payments online or in person prior to your arrival at camp.
 - Check, cash, or unit credit card for any balance due for camp fees or visitor meals.
- The other Unit Leader will meet with a member of our Health Staff to review the Annual Health and Medical Records. Annual Health and Medical Records must have all appropriate signatures for each person (youth or adult) who will be staying overnight during the week. **A health form is required for anyone staying overnight at camp.**

GO TO YOUR ASSIGNED CAMPING AREA, unload equipment, and minimally set up your campsite (you will have more time later in the afternoon to complete set up). Please have everyone store gear and change into swimsuits. Shoes must be worn. Your Staff Troop Guide will immediately prompt your unit to head out of the campsite to the remaining check-in stations. **Please follow the directions of your Staff Troop Guide.**

- **GO TO THE DINING HALL** for orientation and table assignments.
- **GO TO THE FIRST AID STATION** for a safety talk. All Health Form re-checks and medicine collection will be completed at the campsite by a Health Lodge Representative upon arrival.
- **GO TO THE POOL.** Swim checks will be given to everyone during check-in to determine their swimming ability, and buddy tags are issued at this time. Swim Checks are also held during the week for those who wish to move up in classification. Classifications for ability groups are as follows:
 - Non-Swimmer (White) - Comfortable in shallow water.
 - Beginner (Red) - Can jump into water over their head, swim 25 feet, turn around, and swim back 25 feet.
 - Swimmer (Red & Blue) - Can jump into water over their head, swim 100 yards (75 yards with any strong stroke and 25 yards using a resting backstroke), and rest by floating.
- **RETURN TO THE CAMPSITE** for additional camp set-up. Your Staff Troop Guide will help your unit complete their inventory/equipment paperwork, as well as setting up the remainder of their tents and cots. Should your unit not finish their campsite setup by dinnertime, a team of camp staff will assist in completing your setup after dinner.

FRIENDSHIP CIRCLE, FLAG CEREMONY, AND DINNER will take place in the Parade Field and Dining Hall starting at 6:20. Waiter call will be played at 6:10, indicating that each unit should send their assigned waiters to set up for dinner. Even if your campsite setup is not complete, please stop and prepare your unit to be on time for Friendship Circle. Attire for Sunday dinner is the Field Uniform (uniform shirt, Scout shorts/pants, Scout socks, etc.). Your unit will not be returning to their campsite immediately after dinner, so make sure each participant has their flashlights and water bottles with them.

THE CAMPWIDE TOUR will take place immediately following dinner. Your unit will be dismissed from dinner to their Emergency Cans, then a staff member will escort them on a tour of the camp. While the Camp wide Tour is taking place, meetings will be held for Unit Leaders and Senior Patrol Leaders. It is also at this time that camp staff will be dispatched to any campsites that are not fully setup to finish setting up tents and cots.

CHAPEL AND CAMPFIRE follows the Camp wide Tour. Assuming reasonable weather, both Chapel and Campfire will take place at the Upper Amphitheater. Following the conclusion of Campfire, units will be dismissed back to their campsites. Taps will play shortly after campfire, indicating campsites should remain quiet and youth should be heading to bed.

CHECK-OUT PROCEDURES

FRIDAY CHECK-OUT MEETING: Please plan for the Unit Leader and Senior Patrol Leader to attend a Check-out Information meeting immediately following dismissal from lunch on Friday.

The Ranger staff, weather permitting, may offer to escort unit vehicles into camp immediately after the Friday Check- Out Meeting to hook up to their trailers in preparation for Saturday. Otherwise, arrangements will be made to move equipment from campsites on Saturday morning. Any and all decisions regarding equipment movement related to check-out may be

altered at the discretion of the Ranger and/or Camp Director but will be communicated during the Check-out Information meeting.

SATURDAY MORNING: Friendship Circle, Breakfast, and Flag Ceremony will occur at their regularly scheduled times. Unless otherwise arranged with the camp administration, your Staff Troop Guide and Check-out Commissioner will not be available to check your unit out until after the Flag Ceremony has been completed.

1. After the flag ceremony, your Staff Troop Guide will meet you in your campsite to assist you with your check-out procedures. The Guide must ensure that it was completed to the expectations of the camp administration.
2. Your unit's gear is packed up and loaded into camp wagons, the camp trailer, or your trailer and/or vehicle. Your unit will be responsible for making sure the campsite is ready for the next unit that will arrive on Sunday:
 - All trash will need to be picked up, and the campsite policed for any remnants of trash.
 - All camp picnic tables must be placed under the dining fly
 - The fire ring must be cleaned out, and the fire ring moved under the picnic tables.
 - Your campsite latrine must be cleaned out, and all campsite tools returned to the latrine. If your unit is sharing a latrine with another campsite, the first unit to leave is responsible for cleaning the latrine.
 - The campsite trash can must be emptied and returned to the dining fly. All bags of trash are tied and set by the road. Please help our Ranger Staff by not saving filled trash bags until Saturday. Please set your bags out during the week as they become filled.
3. Once your Staff Troop Guide has deemed that your unit is ready to be checked out, they will call for a Check-out Commissioner from the administration building. The Check-out Commissioner will then verify that all steps of the check-out process have been completed.
4. When the Check-out Commissioner verifies that your unit is checked out, they will then call for and authorize the Ranger Staff to assist in moving your equipment from the campsite to the parking lot.
 - No unit vehicles are permitted to be moved without the permission and escort of the Ranger Staff
 - The Ranger Staff will not escort the unit vehicle out of camp until the Check-out Commissioner has verified that the unit is checked out.
5. Your Staff Troop Guide will guide your troop to the parking lot for final departure. Please make sure to...
 - Grab one more Ski from the Trading Post
 - Pick up your Annual Health and Medical Records and medications from the Health Lodge
 - Check the Lost and Found in the Administration Building

CHECK-OUT REMINDERS:

- Merit badge and advancement requirements will be provided to the unit leader at time of Check-out. Please check all advancement materials thoroughly! It is much easier to make corrections while you are still at camp.
- Check-out is required for all units, regardless of departure time.
- Place all tied trash bags trash by the nearest main road for pick-up by Ranger Staff.
- Check with the Office Manager for any mail items that may not have been picked up.
- Don't forget to turn in your camp survey to your Staff Troop Guide.
- Please plan to depart by 10:00 a.m. Have a safe trip home!

THE OPEN PROGRAM

Camp Falling Rock is one of the few camps in the country that features an open program, meaning that our program operates with as much flexibility and as few rigid schedules as possible. While most summer camps require participants to sign-up for their merit badges and activities months in advance, as well as adhering to a strict session schedule every day, our program encourages each youth to participate in our program in whatever way they want. Whether they want to work on a merit badge in small chunks of time every day or complete most of the requirements throughout the course of one day, our staff are eager to work with them.

The best part of the open program is that each participant can have their own individualized and specialized experience during a week at summer camp. Our program areas utilize one-on-one and small group instructional settings to customize our programs to the abilities and needs of each participant.

PROGRAM “SCHEDULE”

Our program operates each day over the course of a morning session (9:00AM – 12:00PM), an afternoon session (2:00PM – 5:30PM), and several evening sessions (times will vary). Scouts may work on any requirements for most of our program offerings during any session and on any day of the week by simply visiting each of our program areas.

Several of our higher-risk and specialty programs face some time restrictions due to either the safety needs of those program areas or the availability of specialized instructors:

- All aquatics merit badges and rank advancement programs are offered only during the morning sessions so that they can offer open swims and boating in the afternoon.
- Climbing Merit Badge is offered at High Adventure during the morning session which allows them to offer open climbing and rappelling in the afternoon.
- All Citizenship Merit Badge sessions are typically offered at scheduled times during afternoon sessions, dependent on the availability of the instructor.

PLANNING FOR AN OPEN PROGRAM

As a unit leader, trying to manage the plans for each of your Scouts for the week can initially seem challenging with an open and flexible program. Here are some tips for keeping track of each Scout's plans and progress during the week.

- Several weeks before coming to camp, have each Scout look through our merit badges and program offerings.
- Give each Scout an index card to write down any merit badges or programs they want to participate in during the week.
- Each Scout should have a conference with a unit leader to discuss their plan for camp, prioritize their list regarding what is needed for rank advancement and what they can reasonably get done during the week, and make any necessary adjustments to their list
- During the week at camp, your unit leaders can use the notecards to keep track of what programs each Scout has completed, what programs they are currently working on, and what programs they have yet to start. Completed blue cards could also be attached to their index card throughout the week to keep track of their records.

WEEKLY CAMP SCHEDULE

	SUNDAY	MONDAY	TUSEDAY	WEDNSDAY	THURSDAY	FRIDAY
6:30 AM						
7:00 AM		Revellie	Revellie	Revellie	Revellie	Revellie
7:40 AM		Waiter Call	Waiter Call	Waiter Call	Waiter Call	Waiter Call
7:50 AM		Friendship Circle	Friendship Circle	Friendship Circle	Friendship Circle	Friendship Circle
8:00 AM		Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
8:30 AM					Foothills 5 Mile Hike	
9:00 AM - 11:00 AM		Program Areas Open	Program Areas Open	Program Areas Open	Program Areas Open	Program Areas Open
11:30 AM			Order of the Fork	Order of the Fork		STEM Rocket Launch
12:00 PM	Staff Reports In	Program Areas Close	Program Areas Close	Program Areas Close	Program Areas Close	Program Areas Close
12:10 PM		Waiter Call	Waiter Call	Waiter Call	Waiter Call	Waiter Call
12:20 PM		Friendship Circle	Friendship Circle	Friendship Circle	Friendship Circle	Friendship Circle
12:30 PM		Lunch	Lunch	Lunch	Lunch	Lunch
1:00 PM - 2:00 PM	Check-In Begins	Free Hour	Free Hour	Free Hour	Free Hour	Free Hour
2:00 PM - 3:00 PM		Program Areas open	Program Areas open	Program Areas open Frontiersman Poinering Project Adult Shoot (Rifle Range)	Program Areas open Frontiersman Rondezzvou Depart (3 PM) Painting Project (HC)	Program Areas Open Tomahwak Contest (HA) Art MB Museum
3:00 PM - 4:30 PM						
5:00 PM						

WEEKLY CAMP SCHEDULE

5:30 PM		Program Areas Close	Program Areas Close	Program Areas Close	Program Areas Close	Program Areas Close
5:40 PM		Waiter Call	Waiter Call	Waiter Call	Waiter Call	Waiter Call
5:50 PM		Friendship Circle	Friendship Circle	FIRE RELAY FRIENDSHIP CIRCLE GRR (5:45 pm)	Friendship Circle	Friendship Circle
6:00 PM	Waiter Call and Friendship Circle (Flags BEFORE Dinner Instead of After)	Dinner	Dinner	Dinner	Dinner	Dinner
6:30 PM	Dinner					
7:00 PM	Campwide Tour / Continuing Campsite Setup	Program Areas Open / Muzzleloader Shoot / Outpost Campfire / New Nature Event	Program Areas Open Frontiersman Service Project (7:30) Watermelon Shoot (8:30)	Program Areas Open	Program Areas Open Luau / Euchure Tournament / CFR Movie Night	Falling Rock Campwide Game (PROGRAM AREAS CLOSED)
7:30 PM		Program Areas Close	Program Areas Close	Program Areas Close	Program Areas Close	
8:30 PM	Chapel (8:45)			Optional OA Callout Ceremony		Chapel (8:15 PM)
9:00 PM	Campfire					Campfire
9:30 PM	Astronomy Hike (Nature)	(Backup Astronomy Hike Night)	(Backup Astronomy Hike Night)	(Backup Astronomy Hike Night)	Frog Hike (Nature) (Backup Astronomy Hike Night)	
10:00 PM	Taps	Taps	Taps	Taps	Taps	Taps

FOOD SERVICE

Simon Kenton Council partners with an outside vendor to provide outstanding nutrition and meal services to our camps. Everyone must attend meals as a way of periodically verifying the whereabouts of all campers and leaders in camp. If a member of your unit is missing at mealtime, please report this to the camp administration present in the dining hall or in the administration building.

MEALTIMES:

	<i>Waiter Call</i>	<i>Friendship Circle</i>	<i>Mealtime</i>
Breakfast	7:40 AM	7:50 AM	8:00 AM
Lunch	12:10 PM	12:20 PM	12:30 PM
Dinner	5:40 PM	5:50 PM	6:00 PM

**Sunday dinner will be at 6:30 PM to accommodate time needed for check-in*

***Flag ceremonies will take place proceeding breakfast and dinner. Please make sure your unit wears their field uniform at breakfast and dinner.*

TABLE WAITERS

Each unit must assign a waiter for each table during each meal. Only one waiter per table is needed; extra waiters tend to get in the way more than they help. Table waiting should be included in the unit's camp duty roster for the week. Table waiters arrive 20 minutes prior to the meal to set up and must stay AFTER the meal to clean up. The Dining Hall staff will dismiss the table waiters when the dining room is clean (usually 10-15 minutes after meals.)

It is recommended that one adult leader per unit supervise and guide the table waiters before and after meals.

SALAD BAR & ADDITIONAL OPTIONS

At breakfast, cereal and oatmeal will typically be offered. Lunch and dinner feature a salad bar. The salad bar is stocked to supplement the planned meals for lunch and dinner and is not intended for participants to prepare a full-plate salad. Adult leaders are reminded that the well-being of our youth is our top priority, and youth should be permitted and encouraged to be first served at the salad bar.

SPECIAL DIETARY NEEDS FOR HEALTH OR RELIGIOUS REASONS

We will do our best to serve you. We can generally accommodate all food allergy and special dietary need requests without any problem if the request is made in a timely manner. Should a food allergy be severe enough to warrant the unit bringing additional food for a participant, arrangements should be made with the camp administration prior to arriving at camp.

HEALTH LODGE & MEDICAL EMERGENCIES

A First Aid Station/Health Lodge is in the camp and staffed by personnel trained to handle minor accidents and illnesses. First aid at camp is just that . . . first aid and initial care. Special arrangements for the treatment of more serious cases have been made with local facilities. All medical emergencies must be reported to the Camp Administration immediately. Emergency service is available 24 hours a day but will only be summoned as deemed necessary by the Camp Administration and Health Lodge staff.

Financial responsibility for any medical treatment received at a local clinic or hospital is the responsibility of the family, not Simon Kenton Council.

The treatment of pre-existing or non-camp related illnesses or injuries should not be expected, and such cases may be referred to local health-care providers depending on the nature of the injury or illness.

UNIT FIRST AID

Many minor first aid needs can be met by the unit through the unit's first aid kit. Unit leaders should rely on certified, first aid training to determine the level of aid required.

First aid kits should include: antiseptic soap, 2-inch roller bandage, 1-inch roller bandage, 1-inch adhesive tape, 3-by-3 inch sterile pads, triangular bandage, assorted gauze pads, adhesive bandages, clinical oral thermometer, scissors, tweezers, sunburn lotion, lip salve, poison ivy lotion, small flashlight, absorbent cotton, water purification (iodine) tablets, safety pins, needles, paper cups, foot powder, and instant ice packs.

Because of the possibility of exposure to communicable diseases, first-aid kits should include latex gloves and antiseptics to be used when giving first aid to bleeding victims, as protection against possible exposure. Mouthpieces or mouth barrier devices should be available for CPR. Properly dispose of any items contaminated with blood or other body fluids.

SICK CALL

NON-EMERGENCY FIRST AID is to be treated at the SICK CALL. This applies to sunburn, routine medications, and treatments, etc. Sick Call hours are a half an hour to one hour after each meal and when prescriptions call for medicines to be dispensed at other specific times. Please adhere to these times as much as possible.

Please do not bring any youth or adults to the Health Lodge after taps for non-emergency first aid if possible. If a camper requires urgent care during the night, remember to abide by the "no one-on-one contact" part of the Youth Protection Guidelines when bringing them to the Health Lodge.

PRESCRIPTION MEDICATIONS

All prescription medication will be checked into the Health Lodge during Check-ins. **Prescription medications must be in their original prescribed bottles to ensure proper and legal administration.**

***For more information regarding our policies on securing prescription medication, see the Policies Section of the Leaders' Guide*

Prescription medications are to be administered to the youth in your unit by one of your registered unit leaders. This leader should be familiar with which members of your unit take medications at which time and should have access to directions for administering medication to each person necessary in the group.

- Prescription medications are to be checked out by a unit leader up to 30 minutes prior to each meal or up to 30 minutes prior to evening curfew (taps).

- Prescription medications are checked out using the yellow phone pass issued to the unit during Sunday check-in. The Health Lodge staff will take the phone pass and hand the unit leader the container of their unit's prescription medications.
- The unit leader may either administer the medications to the necessary youth outside the health lodge or may take the container up to the dining hall to administer the medication during the meal. The unit leader must make sure all prescription medications are under their supervision during the time they are in the unit's possession.
- Once all medications have been administered, the unit leader will return the prescription medications to the Health Lodge either before or immediately after the meal. Please note that the Health Lodge is closed during mealtimes to allow our Health Lodge staff to participate in the meal at the Dining Hall. The Health Lodge staff will then return the yellow phone pass to the unit leader.
- If any members of your unit need any special accommodation regarding the time of their prescription meds, please make arrangements with the Health Lodge staff.

All youth prescription drugs must be locked in the Health Lodge with restricted access. Also, please note that needles used for insulin injections or other prescribed medications must be placed in the biohazard container located in the Health Lodge. The Health Office will also provide cold storage for medications requiring refrigeration.

All medications must be submitted to the First Aid Station for safekeeping and storage. Exceptions must be approved by the Health Officer and may include insect sting kits or other allergy medications, medication to control heart problems, asthma inhalers, and other medication that is required immediately in an emergency. All medications will be returned at the end of the session.

MEDICAL EMERGENCIES

If a medical emergency occurs, it is important to remember to stay calm and seek help immediately.

Send someone to report the emergency to the nearest staff member during daytime hours. After taps, all emergencies should be reported to the administration building as soon as possible.

- Administer first aid to the patient at the location of injury, whether it is a program area or campsite. The nearest senior camp staff member can assist with determining whether emergency care is needed.
- Bring patient to Health Lodge with a unit leader, or emergency camp transportation may be summoned by the nearest senior camp staff member if necessary. If the patient cannot be moved, send a runner for the Administration Building. If an adult leader is not present, send a runner for an adult leader from the patient's unit.
- The Health Lodge staff will administer further first aid to the extent of their training and certification. If further medical attention is required, the Health Officer and Camp Administration will consult with the unit leader on the best course of action.
- The Camp Director will be notified before any outside care is sought or emergency services are summoned. If possible, the Camp Director will strive to arrange non-emergency transportation by the unit to the nearest hospital or urgent care.
- The Camp Administration will assist the adult leader in contacting the patient's family if needed.
- Should the patient require additional care outside of camp, the Health Lodge staff and Camp Administration will assist with the following preparations.
 - Patient's Health History/Medical Evaluation
 - Insurance Claim Form
 - Additional adult supervision for the transport into town OR for the unit's campsite if needed to maintain Youth Protection Guidelines
 - Map to Outside Medical Facility
- Two or more adult leaders will transport the patient to the outside medical facility. The camp will

provide transportation only if the unit does not have one available.

- If the patient's condition is determined immediately life-threatening or safe transportation is not available, the Health Officer will request emergency service. The unit leader must follow the patient to the hospital.
- Upon return to camp, two adult leaders and the patient must report to the Health Lodge what outside care was given.
- Please consult the section on insurance coverage for instructions on filing a claim.

VISITORS TO CAMP

CAMP VISITORS

Visitors are always welcome at camp, but we ask that parents use extreme discretion with visits to camp. We find that unplanned parental visits can increase the likelihood of a camper experiencing homesickness. **All visitors must sign in and check out at Legend Lodge upon arriving at camp and will be required to always wear a visitor wristband while on camp property.**

VISITOR MEALS

Fees for visitor meals are \$6.00 per meal, and all meal tickets should be purchased from the Trading Post after checking in at Legend Lodge.

SONGS AND SKITS STANDARDS

The Simon Kenton Council and Boy Scouts of America believe that Scouting is a character-building organization, and that this concept should permeate our program to all levels, including skits and songs.

1. All acts (skits, songs, run-ons, etc.) must be screened by the unit leader and will be screened by the Camp Administration prior to performance in front of a group.
2. Campfire programs must set a positive example for all who are involved.
3. No Toilet Humor – anything that involves bodily functions, toilet paper, etc.
4. No Water – where the audience, participants, or stage area gets wet.
5. No embarrassing an audience member without their prior knowledge and agreement to participate.
6. No portrayals or mentions of race, ethnicity, religion, mental or physical ability, or other cultural groups will be tolerated.
7. No portrayal of violent behavior.
8. No performances with sexual overtones or content are permitted.
9. Avoid anything that is not in keeping with the ideals of the Boy Scouts of America.

Any skits, songs, or acts that are deemed inappropriate by the Camp Administration will end immediately and the group will be escorted off the stage by the camp staff.

SITE-SAVERS FOR NEXT SUMMER

TIMELINE: Summer – December 31st

Units that are attending camp in 2024 have the first choice in reserving the same site in the corresponding week for 2025. They have until the closing time of the trading post on Friday of their week at camp to reserve the same campsite for the following year with a \$100 Site-saver Deposit. Site-savers for returning units can be placed at the trading post or with the camp administration during your week at summer camp. After summer camp, site-savers can be placed at www.skcScouts.org/camps or by contacting the SKC Camping Department.

Other units may sign-up for the 2025 season when the corresponding week in 2024 has concluded. The \$100 Site-saver Deposit will automatically be used as part of the next year's fees unless otherwise designated at the time the site-saver is placed. Site-saver deposits are required to secure a campsite before December 31. After January 1, a unit may reserve a campsite by opening a summer camp registration.

A full refund of the Site-saver Deposit will be completed if a cancellation is confirmed before December 31st. Site-saver Deposits are not refundable or transferable after January 1st if the unit does not attend camp that year for which the deposit was made.

GENERAL CAMP POLICIES

This is not a complete listing of all policies in place regarding camping at Simon Kenton Council camps, and these are subject to change without notice. Any staff member, leader, or camper unwilling to abide by these policies may be required to leave camp. The Camp Director is the highest authority in camp in interpreting these policies. When deemed necessary by the Camp Director, appropriate civil authorities may be notified.

ALCOHOL, TOBACCO, AND NARCOTICS

Possession, consumption, or being under the influence of alcohol, narcotics, or dangerous drugs will not be tolerated on the properties of the Boy Scouts of America. Campers are not permitted to use tobacco or electronic smoking devices in any form at BSA camps.

Smoking and use of tobacco products by adult leaders is permitted only in the parking lot. Smoking is not permitted in any campsites, program areas, buildings, common areas, or trails. No smoking is allowed in or around the kitchen and dining hall, program areas, campsites, tents, or any other camp building.

APPROPRIATE BEHAVIOR

As a character-building organization charged with the safety and well-being of all participants, it is expected that all youth and adults conduct themselves in a manner befitting of the Scout Oath and Law. This also applies to all behavior, equipment, personal possessions, and general conduct in camp.

BSA REGISTRATION

All participants, adult leaders, and volunteers must be appropriately registered members of the Boy Scouts of America, and Youth Protection Trained. Youth Protection Training is available online at: www.Scouting.org/training/youth-protection

CAMPFIRES

Those wishing to have a campfire in their unit campsite should check with the camp administration for any campfire prohibitions due to dry weather or other concerns. Campfires must remain within the campfire ring, and large, bonfire-style campfires are not permitted in campsites.

CLOTHING & ATTIRE

All participants, leaders, and volunteers are expected to adhere to the BSA field or activity uniforms while in camp. Short and long-sleeved T-shirts are preferred for all activities. Sleeveless shirts are permitted. Shirts with the sleeves cut off also cannot be cut down the sides of the shirt. While BSA uniform shorts and pants are preferred, any shorts or pants of similar style and length are appropriate as well. Closed-toe and closed-heel shoes are required for all travelling outside of the campsite (sandals are acceptable within the shower house or a unit's campsite).

Swimsuits should be comfortable, functional, and modest. For males, swim trunks or board shorts are appropriate. For females, bikinis, tankinis, or one-piece swimsuits are appropriate. Tight fitting swimsuits or swim bottoms short enough to allow exposure are not allowed.

FIREARMS

Only council-owned firearms are permitted in camp and for use in camp programs. The carrying of firearms by any adult leaders, youth, or visitors is prohibited.

INITIATIONS/HAZING

Initiations or hazing of any kind are not permitted in the Scouting program and will not be tolerated at camp. Any suspected initiations or hazing should be immediately reported to the Camp Director.

KNIVES

Knives are permitted to be carried when an individual can show proof of completion of a knife safety class, such as Totin' Chip. Knife style and design should be in keeping with appropriate Scouting uses. Folding pocketknives or leatherman-type tools work best. Tomahawks are only permitted in the high adventure area and must be sheathed when not in use.

NOISE POLLUTION

To fully enjoy the experience of camp life, leave at home all radios, TV's, video games, etc. Be a good neighbor by showing respect for neighboring campsites. Quiet times are 10:00 p.m. to 7:00 a.m.

RESPECT OF OTHERS

Do not create a disturbance or cause others to have a bad experience at camp. Respect the private property of all those participating in the summer camp program, as well as the property of those surrounding the camp. Respect staff quarters and residences. No camper should enter the staff living quarters and should remain outside of the marked camp staff area. Take care of the camp facilities and equipment.

TREES

In abiding by the Outdoor Code, please do not cause any damage or kill any live trees while at camp. If a tree poses a

danger to the safety of campers or unit/camp property, please notify the camp administration as soon as possible. All falling or trimming of trees will be done under the supervision of the Camp Ranger.

VEHICLES IN CAMP

Upon arriving at camp, all vehicles must report to the parking lot. Even if the service gate to camp is open, please do not drive into the main camp without prior approval of the Camp Director and/or Camp Ranger. Unauthorized vehicles entering camp may be blocked from further movement, may be towed at the owner's expense, or may result in the summoning of law enforcement.

When operating a vehicle in camp, the following rules apply

- Scouts are not to ride in vehicles on internal camp roads.
- Passengers are not to ride in the back of pickup trucks or on trailers at any time.
- Seatbelts must be used when traveling to and from camp and on camp roads.
- The speed limit on all camp roads is 10 mph.
- Equipment Trailers are to be parked in the parking lot, or in the appropriate location designated by the Camp Ranger and/or Camp Director. Extra fuel may not be stored in equipment trailers.

WILDLIFE

- Do not attempt to handle snakes, spiders, lizards, or other wild critters at camp. In most cases, if you leave them alone, they'll leave you alone.
- No hunting or harming of animals is allowed. Keep all food and "smellables" in latching, smell-proof containers.
- Keep your camp area free of garbage and secure all overnight trash in appropriate containers.
- If you see a venomous snake, make sure someone stays to spot the snake while someone else goes to notify a staff member. Do not attempt to handle the snake yourself.
- Avoid contact with rodents or rodent droppings. Notify the camp administration of the presence and location of rodents or other nuisance creatures within your campsite or camp building.

MEDICAL POLICIES

Each unit is responsible for bringing youth to the Health Lodge in non-emergency situations and/or to receive daily medications.

HEALTH FORMS AND PHYSICAL EXAMINATIONS

It is required that all members of the Boy Scouts of America have periodic evaluations by a physician to participate in the long-term camp program. Scouts and leaders who do not have a valid health form will not be permitted to remain in camp. We can only accept the BSA National Medical forms. **We cannot accept sports or other physical forms.** We also strongly suggest that participants attach a photocopy of their insurance card to their health form to expedite hospital services if necessary.

In recent years, and to provide better care to those who may become ill or injured and to provide youth members and adult leaders a better understanding of their physical capabilities, the Boy Scouts of America established minimum standards for providing medical information prior to participating in various activities. The form is 3 parts including parts A, B, and C which requires a doctor's signature, for all participants.

MEDICAL RECHECK

Upon arrival at the camp, a quick re-check will be given to all Scouts and leaders by the Health Lodge staff before participation in any camp activity. Medical forms must be submitted to the camp at this time. They will be returned to the unit at the end of the session.

***See the DURING CAMP section for more information about checking medical forms.*

MEDICAL CARE/FIRST AID

All details regarding the day-to-day Health Lodge information for summer camp can be found in the DURING CAMP section of this Leaders' Guide.

PRESCRIPTION MEDICATION

All prescription medication will be checked into the Health Lodge during Sunday Check-in, or upon arriving to camp during the week.

Prescription medications must be in their original prescribed bottles to ensure proper and legal administration.

If a parent strongly prefers to keep their Scout's prescription medication in their own campsite, they may make such arrangements with the Health Officer and Camp Director. The parent must show proof of lockable storage, knowledge of proper administration protocols, and understanding that access and verification may be requested at any time by the Health Officer and/or Camp Director during the week.

MEDICAL EMERGENCIES

All medical emergencies should be immediately cared for and reported to the nearest camp staff member. Please refer to the DURING CAMP section for a basic description of the first-aid services of the camp, and the EMERGENCY PROTOCOLS part of the POLICIES section for specific information regarding a wide variety of camp emergencies.

MEDICAL, HEALTH, & SICKNESS INSURANCE

The Simon Kenton Council provides accident and sickness insurance coverage for each registered member of our council. This council-wide coverage protects each member all year long while attending official Scouting functions. Maximum benefits are \$15,000 for Accident Medical expenses and \$7,500 for Sickness Medical expenses (sickness that manifests itself during the Scout's activity). All claims are to be submitted directly to SKC Leadership Development Center by the family. Claim forms may be obtained at the SKC Leadership Development Center or the Health Lodge. Contact the Simon Kenton Council for further details.

NOTE: All units or individuals visiting Camp Falling Rock from out of council must provide their own insurance and claim forms, in case of accident or illness while at camp or in route to camp. You will be required to provide proof of coverage at the Administration Building.

The BSA Accident and Sickness Insurance plan's purpose is not to replace or diminish the need for family health insurance. Rather, its purpose is to provide assurance that financial help is available to help meet emergency medical expenses should an injury or illness occur during a Scouting activity.

The "responsible party" for all medical services is the family of the person injured, and the family's health insurance should be reported as such to ensure proper billing.

Units of the Simon Kenton Council are automatically covered by this plan. Out-of-Council units are covered only when: a) their unit purchases this optional coverage, or b) their home council has a blanket policy covering all council units. Some out-of-council units may have their own accident and sickness policy that is separate from the BSA plan. In any case, out-of-council units will need to bring with them the appropriate policy number and claim form for use in making claims.

PROCESSING CLAIMS

- Use the claim form provided to you. The unit leader should complete the leader's statement on the claim form and sign.
- Have the attending physician complete and sign his statement on the claim form or issue his own statement.
- Attach all bills to the claim form and give them to parents. Parents then complete their statement (especially family insurance information) and send materials to the address on the claim form.
- Parents should keep a copy of everything sent to insurance companies.

EMERGENCY PROCEDURES

Emergency situations must be reported immediately to the nearest camp staff member or to the Camp Administration

- All camp-wide emergencies are under the direction and supervision of the Camp Director. Everyone is expected to cooperate and follow instructions of the Camp Director or his/her designee. This will help to ensure everyone's safety and to resolve the emergency expeditiously.
- It is critical that you report any emergencies to the Camp Administration and do not attempt to contact emergency services yourself.
- All Scouts and leaders must be familiar with basic camp emergency procedures and emergency signals. An emergency drill will be held within 24 hours of the start of each camp session.
- It is important to remain calm during an emergency, especially when giving instructions to

CAMP MOBILIZATION PROCEDURES

When camp mobilization is required, the emergency signal will consist of three short blasts of the camp signaling horn. Please remember that every minute counts and to move quickly when you hear the emergency horn.

- All camp programs and activities will cease when the emergency horn sounds, and staff members in those areas will remain until their area is clear of campers before continuing.
- Everyone should proceed quickly and safely to the designated emergency area located in the Parade Field unless otherwise noted. Unless they have already been given emergency instructions, staff members report to the camp office.
- Adult leaders in campsites should assist in clearing everyone out of the area, making sure that no one is left behind or asleep. However, leaders should not return to their campsite if they are already in another area of camp but should proceed directly to the designated emergency area.
- Leaders should take roll of who is present and missing. This should be reported to the Camp Administration staff that will be standing in the Parade Field.
- Campers and leaders remain assembled until further instructions are given or until all clear is sounded. Please keep your unit quiet and together throughout the duration of the emergency so as not to distract or delay other units in checking in their campers.

LOST AND MISSING PERSONS

Please remember that the camp has activities available over a large area, with on property hikes to remote areas. Most "lost" Scout situations involve a camper or leader not knowing where another camper is, rather than the camper being lost.

- First, search the campsite thoroughly. Check all tents, latrines, and the immediate vicinity. Very often, campers reported missing after Taps are often found asleep in their tents.
- Second, check areas where the camper was last reported to have been seen or been heading.
- If a person misses a scheduled meal without prior notification, they are to be considered missing.
- Treat all reports of missing persons seriously. Notify the Camp Administration immediately of who is missing, where they were last seen, when they were last seen, what unit and campsite they are in, and any other pertinent information.
- The Camp Director will determine a plan for the search. Camp Mobilization is treated as a last resort but may become necessary if all other attempts to find the missing camper are not successful or to determine if multiple people are missing.

SEVERE WEATHER

Severe weather at camp can include light to heavy rain, thunderstorms, high winds, tornadoes, and flash floods. These can approach quickly and without warning, and they can strike at any time of the day or night. Camp management monitors local weather conditions and takes steps deemed necessary to protect campers, leaders, and staff. Follow instructions as directed, including for mobilization.

- **Severe Thunderstorms.** Take shelter in substantial buildings or structures. Program areas will remain open when appropriate, or alternative programs will be available. The Camp Director, when necessary, may call for camp mobilization in the dining hall or other camp locations.
- **Tornado.** Proceed to areas as instructed for maximum protection. Stay away from windows. If caught in the open with an approaching tornado, seek a low area and lie there. After the tornado passes, the camp will mobilize. All cinderblock campsite latrines and buildings serve as an emergency shelter in case of a tornado.
- **Flash Flood.** Flash floods can occur after heavy rains, even when the rain is not in the immediate area. Seek higher ground and shelter. Avoid streams and creeks, and do not cross fast-moving water.
- **High Wind.** Seek shelter from the hazards of flying debris.
- **Lightning.** Avoid tall metal objects and aquatic activities. Seek shelter. If caught in an open area, squat with hands shielding the head and avoid contact with the ground except for shoes.
- **Heat.** Summer temperatures in the afternoon can be blazing. At times it may be necessary to reduce action and increase WATER intake. Soft drinks, tea, or coffee DO NOT replace WATER. The staff will do its best to inform you when extra care and concern are needed, based on a nationally recognized heat index. *Drink Water - Drink Water - Drink Water*
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FIRE EMERGENCIES

- Small fires that are easily fought using immediately available firefighting equipment must still be reported to the Camp Director, Camp Ranger, or nearest staff member as soon as possible for further assessment.
- Out-of-control fires and structure fires must be reported immediately to the Camp Director, Camp Ranger, or nearest staff member, as the safety of everyone in camp is of paramount importance.
- The camp will assemble according to the Camp Mobilization Procedures in an area that is deemed safe and away from fire.
- A charge of \$25 will be assessed to the unit for the discharging of a fire extinguisher in a non-emergency situation.

AQUATIC EMERGENCIES

The camp will follow the Lost Bather plan when a buddy tag is unaccounted for on the "IN" board or when a person is unaccounted for during a buddy check.

- The aquatic area will be quickly and safely cleared and secured for the search.
- The Aquatics Director will immediately notify the Camp Director of the lost bather, and the Camp Mobilization Procedures will be activated.
- The Aquatics Director will manage the lost swimmer search until outside authorities (if needed) assume control. Additional staff members will participate as directed.
- A lost person search will simultaneously be conducted throughout camp.

Management of buddy tags and buddy boards is the responsibility of the aquatics staff. **Unit Leaders should support the aquatics staff by setting a positive example for campers.** Campers or leaders who forget their buddy tag are NOT to be ridiculed.

EARTHQUAKE

Earthquakes are very uncommon in Ohio, but the following steps should be followed if one occurs:

- Earthquakes usually strike without warning.
- If you are inside, stay inside; if you are outside, stay outside.
- Take cover under a heavy table, desk, or bench, in a supported doorway, or along an inside wall.
- Do not use any flame source, as there may be gas leaks.
- Avoid electrical wires that may have fallen.
- Follow the Camp Mobilization Procedures and assemble in a safe, outside area.

SECURITY

- All participants and leaders must be appropriately registered members of the Boy Scouts of America and must be registered at camp. Camp identification is required, and the appropriate wristbands must be always worn. Unregistered, non-Scout siblings are not permitted in camp.
- Any suspicious individual, group, or vehicle should be reported to the Camp Administration immediately for resolution.
- When exploring remote areas of camp, always have a buddy.
- Do not enter other campsites without permission.
- Everyone must sign out in the Administration Building, before leaving camp for any reason. This is particularly important during emergencies. Everyone leaving camp must sign out (and in).
- Unit leaders are responsible for knowing who is authorized by custodial parents/guardians to pick up a Scout and for ensuring that Scouts leave camp only with authorized individuals. Unit Leaders must consult with parents/guardians and complete a Camper Release form, which indicates specifically who is authorized to check-out and leave camp with the Scout.

YOUTH PROTECTION

BUDDY SYSTEM

This is personal safety and security at its most basic level. Having someone else watch out for you while you watch out for them is the key to the buddy system. The buddy system is to be used for all swimming, hiking, and outpost camping activities. It is always important to use the buddy system for both youth and adult leaders.

SCOUTING'S BARRIERS TO ABUSE (Excerpt from the Guide to Safe Scouting - 2018 Printing)

The BSA has adopted the following policies for the safety and well-being of its members. These policies primarily protect youth members; however, they also serve to protect adult leaders. All parents and caregivers should understand that our leaders are to abide by these safeguards. Parents and youth are strongly encouraged to use these safeguards outside the Scouting program. Registered leaders must follow these guidelines with all Scouting youth outside of Scouting activities.

REGISTRATION REQUIREMENTS - Adult program participants and adults must register as adults and follow Youth Protection policies.

ADULT SUPERVISION - Two registered adult leaders 21 years of age or over are required at all Scouting activities, including meetings. There must be a registered female adult leader over 21 in every unit serving females. A registered female adult leader over 21 must be present for any activity involving female youth. Notwithstanding the minimum leader requirements, age- and program-appropriate supervision must always be provided. All adults accompanying a Scouting unit who are present at the activity must be registered as leaders.

One-on-one contact between adult leaders and youth members is prohibited both inside and outside of Scouting.

- In situations requiring a personal conference, the meeting is to be conducted with the knowledge and in view of other adults and/or youth.
- Private online communications (texting, phone calls, chat, IM, etc.) must include another registered leader or parent.
- Communication by way of social media (Facebook, Snapchat, etc.) must include another registered leader or parent. Discipline must be constructive.
 - Discipline must reflect Scouting's values.
 - Corporal punishment is never permitted.
 - Disciplinary activities involving isolation, humiliation, or ridicule are also prohibited.

RESPONSIBILITY - Leaders must ensure that all participating in Scouting activities abide by the Scout Oath and Scout Law. Adult leaders and youth members share the responsibility for the safety of all participants in the program, including adherence to Youth Protection and health and safety policies.

- Adult leaders are responsible for monitoring behavior and intervening when necessary.
- Physical violence, sexual activity, emotional abuse, spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography have no place in the Scouting program and may result in revocation of membership.

All leaders are required to adhere to the Scouter Code of Conduct.

ACCOMMODATIONS - Separate accommodations for adult males and females and youth males and females are required. Tenting

- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.
- Youth sharing tents should be no more than two years apart in age.
- In Cub Scouting, parents and guardians may share a tent with their family.
- In all other programs, youth and adults tent separately.
- Spouses may share tents.

Lodging/Cabin Accommodations - Whenever possible, separate cabins or lodging should be provided for male and female adults as well as for male and female youth. Where separate accommodation cannot be provided due to group size or limited availability, modifications may be made. Where separate accommodation is not available, additional supervision is required.

- If adults and youth of the same gender occupy single-room accommodations, there must be a minimum of two adults and four youth, with all adults being Youth Protection trained.
- Physical separation by other means, including temporary barriers or space, should be used only when no other arrangements are possible.
- These modifications are limited to single-gender accommodation.

Restrooms - Separate shower and latrine facilities should be provided for male and female adults as well as for male and female youth. If separate facilities are not available, separate times should be scheduled and posted. Privacy of youth is respected.

- Adults and youth must respect each other's privacy, especially in situations such as changing clothes and taking showers at camp.
- Adult leaders should closely monitor these areas but only enter as needed for youth protection or health and safety reasons.

PROGRAM REQUIREMENTS –

- The buddy system should be used.
- The use of smartphones, cameras, mirrors, drones, etc., in places or situations where privacy is expected is prohibited.
- All aspects of the Scouting program are open to observation by parents and leaders. The BSA does not recognize any secret organizations as part of its program.
- Hazing and initiations are prohibited and have no part during any Scouting activity.
- All forms of bullying and harassment including verbal, physical, and cyberbullying are prohibited.
- Inappropriate public displays of affection are prohibited.
- Sexual activity is prohibited.
- Appropriate attire is required for all activities.

REPORTING REQUIREMENTS - Adult leaders and youth members have a responsibility to recognize, respond to, and report Youth Protection violations and abuse.

Reporting Youth Protection Policy Violations

- Serious Youth Protection policy violations or behaviors that put a youth's safety at risk must be reported to the Scout executive. (614-436-7200)
Alternatively, policy violations may be reported to the Scouts First Helpline.
1-844-SCOUTS1 (1-844-726-8871) when the Scout executive is not available.
- Online reporting is also available at www.Scouting.org/health-and-safety/incident-report/ .

Mandatory Reporting of Child Abuse

- All persons participating in Scouting programs are mandated reporters of child abuse.
- Reports must be made to local law enforcement and child protective services. State law may require additional reporting.
- This reporting duty cannot be delegated to any other person.
- Reporting to the Scout executive (614) 436-7200, or Scouts First Helpline 1-844-SCOUTS1 (1-844-726-8871) ensures that follow-up can occur for the safety of our Scouts. Scout executives and Scouts First coordinate follow-up actions.

Scouts First Helpline - As part of its "Scouts First" approach to the protection and safety of youth, the BSA has established a dedicated 24-hour helpline to receive reports of known or suspected abuse or behavior that might put a youth at risk. 1-844-SCOUTS1 (1-844-726-8871)

When to use it:

- Anytime you believe a youth has been harmed or their safety and wellbeing is at risk and you cannot immediately reach your Scout executive or local council. (614) 436-7200
- If a Scout is bullied because of race, color, national origin, religion, sexual orientation, or disability, and local help is unable to resolve the problem.

If someone is at immediate risk of harm, always call 911.

BSA Incident Reporting Resources: www.Scouting.org/health-and-safety/incident-report/

CAMPER SAFETY POLICY

SIMON KENTON COUNCIL'S CAMPER SAFETY POLICY

PREAMBLE:

As Scouting volunteers and staff, we know that the Scout Oath and Law should be the only rules we need to live by. With increased incidents negatively impacting child safety in today's world, we need to be vigilant in our efforts to maintain a safe camping environment for all Scouts.

ACTION ITEMS THAT MUST BE FOLLOWED ARE:

- Upon check-in, all camp units must provide a troop roster listing all Scouts and adults. This roster needs to be checked against the troop submitted copy and the unit charter for all Simon Kenton Council units.
- All Scouts, adult leaders, and visitors in camp **MUST** wear a wristband. These wristbands will be issued at check-in in the Administration Building. This is a way for the staff, and everyone who attends the camp, to easily identify individuals that have not checked in or do not belong on camp property. This is a National Standard and must be followed by everyone.
- All vehicles must proceed to and park in the camp parking lot.
- All visitors are required to check in and out at the Administration Building.
- Camp Staff under the guidance of their Camp Director will monitor the camp for unauthorized persons. Any questions or concerns regarding unauthorized persons should be referred to the Camp Director. Those people found not to be official guests of Camp Falling Rock will be asked to leave and escorted off the premises. Any problems or safety concerns regarding unauthorized persons will be referred to the Camp Director or their designee.
- Upon departure from camp. All campers will leave with their unit leadership, parent, guardian, or an individual approved by the legal parent or guardian. When a Scout leaves Camp Falling Rock with someone other than the unit leadership, the unit leadership needs to be aware of this action and sign a Camper Release Form. This process is intended to maintain the accountability of all Scouts and provide for their safety.
- Unit leaders are reminded to be aware of problems related to unauthorized release to non-custodial parents, and to make the camp administration aware of any potential or anticipated custody concerns while the Scout is at camp.
- Units will be notified of threatening weather conditions and advised to move to designated storm shelters if necessary.
- An emergency drill will be conducted weekly. Please refer to the Leaders Guide to see the procedures to follow for all emergencies.

SCOUT DISCIPLINE POLICY

It is expected that all Scouts camping at Camp Falling Rock will live up to the principles and values of the Scout Oath and Law. To allow unit leadership and their Scouts to understand their rights more clearly, and what course of action will be taken if their rights are violated, the following information should be shared before arriving at camp:

1. The Scout Oath and Law are the foundation of all rules in camp. The unit leadership is responsible for enforcing these rules and disciplining those Scouts that break them.
2. In the case of inter-troop conflicts or problems, the unit leadership of the individual Scouts involved are responsible for disciplining each of the individual Scouts.
3. The camp administration (beginning with the Camp Director and Camp Commissioner(s) of any camp involved) is available and prepared to assist in initiating and establishing communication in the event of inter-troop problems.
4. If the camp administration believes further disciplinary action is required of the unit leadership, they will request it to the unit leadership. If it is not forthcoming, the Chartering Organization and District Executive will be contacted.
5. The camp administration encourages unit leadership to send any Scout home immediately who steals, vandalizes, or intentionally places another Scout in danger or harm. The administration reserves the right to take that action themselves if necessary, including sending the entire troop home within 24 hours, if necessary.
6. Hazing, "midnight raids", tent-ditching, or other such pranks or similar activities are not allowed at any time at Camp Falling Rock. Such activities place Scouts at risk of injury and may cause bigger problems to occur because of seemingly small rituals getting out of control.
7. Discrimination of ANY kind is not acceptable or tolerated within Scouting, regardless of race, color, ethnicity, religion, sexuality, gender identity, or orientation. ALL Scouts are to be respected and treated as such. A zero-tolerance policy is in effect. Should any discrimination occur, responsible parties will be escorted off-premises immediately and the incident reported to local and National BSA authorities.
8. A curfew of 10:00 P.M. will be strictly enforced for all Scouts. Scouts are required to be in their campsites by 10:00 P.M. Any Scout who must leave a campsite after 10:00 P.M. must be accompanied by an adult unit leader or camp staff member. Always maintain two-deep leadership (no one-on-one contact between Scouts and adults). Refer to #9 for exceptions.
9. Scouts may attend a scheduled camp activity past 10:00 P.M. if they have their leader's permission and they use the buddy system. Activities could include night hikes, star party, and outpost activities under camp staff leadership.

Our Scout camp will be a safe haven for the ideals of the Scout Oath and Law.

EQUIPMENT REPAIR POLICIES

DAMAGED EQUIPMENT

Scouts are expected to properly care for all the equipment they use. Sometimes, however, equipment is damaged and it needs to be repaired or replaced. If you find something that needs repaired in your campsite, please notify the camp administration as soon as possible. Our Ranger and operations staff pride themselves on assisting you with your needs in a timely fashion.

If members of your unit misuse camp equipment, the cost of repairing or replacing any damaged equipment is the responsibility of the unit and should be settled before your unit leaves camp. The unit may then request the individual member who is responsible to reimburse them. In the event unreported damages are discovered after your departure from camp, an invoice will be sent to your unit for payment.

EQUIPMENT DAMAGE CHARGES

Each camper and troop is responsible for taking care of the camp equipment assigned for their use. In case of damage to this equipment, the unit is responsible for the cost of repairing or replacing the damaged item (unless the individual is registered for camp without a unit). The current fees for damages are as follows:

- Cot replacement (when canvas and/or frame are damaged) - \$70.00
- Cot end board replacement - \$5.00 each
- Cot leg or sideboard replacement - \$6.00 each
- Picnic table boards - \$15.00 each
- Rip in tent/cot (if patchable) - \$5.00 per inch
- Writing on tent canvas - \$10.00 per panel
- Broken wooden tent poles - \$20 per pole

Charges for destroyed waterproofing and types of damage not noted above will be determined on a case-by-case basis. The maximum fee per tent and/or other equipment is \$400.00.

