
GREAT TRAIL COUNCIL CUB SCOUT DAY CAMP 2025 PARENT / LEADER GUIDE



A letter from the Day Camp Directors and Staff:

Welcome! It is a pleasure to present this guide to you on behalf of our staff.

We hope you will find this guide informative and useful. It will serve as an introduction to those who are new to our program and communicate relevant changes to those who are returning.

Our theme this year is Dig into Scouting. We will focus on fun activities including fossils, bones, pottery, nature, crafts, water sports, shooting sports, and much more. We will promote the scouting spirit in our activities and provide education, achievement, and memories.

If you have any questions, please do not hesitate to contact us. We want your experience at day camp to be great. Thank you for your support and dedication in helping provide our scouts year-round programming and FUN!

Yours in Scouting,

The Directors and Staff of Great Trail Council Day Camp, 2025

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Great Trail Council Cub Day Camp

Sessions

******Please note, you may choose any session or multiple sessions of day camp. You do not have to attend with your pack, camp would be lots of with friends.***

5-Day Option: Monday, June 16 to Friday, June 20 - Camp Butler hosted by Crooked River

3-Day Options, 4 Choices:

- Wednesday, June 18 to Friday, June 20 - Camp Butler hosted by Crooked River
- Friday, June 27 to Sunday, June 29 - Camp Stambaugh hosted by Stambaugh
- Thursday, July 10 to Saturday, July 12 - Camp Butler hosted by Canal
- Thursday, July 23 to Saturday, July 25 - Camp Butler hosted by Soaring Eagle

Hours of operation: 8:00am – 4:30pm (may vary by session)

Plan to arrive early for check-in on day one so that shirts and cups can be handed out.

Additional information pertaining to your specific session will be emailed to you by your Day Camp Director.

Contacts

Michelle Sheline - Day Camp Team Lead - michelle.sheline@scouting.org

Phil Kuestner - Program Director, Great Trail Council - phil.kuestner@scouting.org

For questions pertaining to individual sessions, please contact that session.

CrookedRiver_daycamp@gtcscouting.org

Stambaugh_daycamp@gtcscouting.org

Canal_daycamp@gtcscouting.org

SoaringEagle_daycamp@gtcscouting.org

Camp Locations

Camp Butler (Manatoc Scout Reservation)
800 W Streetsboro Rd (Route 303)
Peninsula, Ohio 44264

Camp Stambaugh
3712 Leffingwell Rd
Canfield, Ohio 44406

Fees & Deadlines

3 Day Sessions

Cub Scout Youth	\$95 (\$85*)
Youth Sibling (5 year olds only)	\$85 (\$75*)
Adult Chaperone	\$30 (\$20*)

*Early Bird Deadline is:

June 18-20: April 30, 2025, registration ends May 26, 2025 @ 11:59PM

June 27-29: May 16, 2025, registration ends June 2, 2025 @ 11:59PM

July 10-12: May 29, 2025, registration ends June 16, 2025 @ 11:59PM

July 23-25: May 29, 2025, registration ends June 2, 2025 @ 11:59PM

5 Day Session (June 16-20):

Cub Scout Youth	\$130 (\$110*)
Youth Sibling (5 year olds only)	\$110 (\$100*)
Adult Chaperone	\$30 (\$20*)

*Early Bird Deadline is:

Session 1: April 30, 2025, registration ends May 26, 2025 @ 11:59PM

Registration link: <https://scoutingevent.com/433-csdc>

Late Registration: you can still register after the deadline, but will not be guaranteed a t-shirt. Please contact either Phil Kuestner (phil.kuestner@scouting.org) or Michelle Sheline (michelle.sheline@scouting.org) for late registrations.

Medical Forms and Shooting Forms Due Dates

Forms (Part A and B, copy of insurance card) can be dropped off at the Scout Shop (4500 Hudson Drive, Stow 44224) if you are near the shop. Place in an envelope with you pack number and session attending. Otherwise, please contact your session Day Camp Director for further instructions.

June 16-20 & June 18-20: Friday, May 30, 2025

June 27-29: Friday, June 13, 2025

July 10-12: Thursday, June 26, 2025

July 23-25: Wednesday, July 9, 2025

Please see [Medical Forms](#) and [Target and Range Sports Release Form](#) for further instructions

Refunds

No refunds will be paid until after the last session of Day Camp is finished. For refunds prior to this date, please contact Council, 2 weeks prior to your camp date. Any refunds afterward will be subject to a \$10 processing fee and only given under extreme circumstances.

Requests must be submitted by mail or email. Please direct any questions or concerns to:

Great Trail Council
Attn: Phil Kuestner
4500 Hudson Drive
Stow, Ohio 44224
Phil.Kuestner@scouting.org

Pack Day Camp Coordinator

The Pack Day Camp Coordinator is to make sure scouts sign up for day camp in their unit. Families may sign up for ANY session on their own. If going as a pack, the coordinator or treasurer collects the funds and all-important information and signs each scout and chaperone up for day camp. The coordinator will also collect ALL BSA medical forms from the families. They will make sure everything is filled out correctly including emergency contact, vaccinations, and a copy of their insurance card. Be sure to enter each family's email address when registering in order for them to receive updates from their session's day camp director.

Camp Participants

Day Camp is for registered Cub Scouts who will be in grades 1-5 in the fall and Lion age (5-year-old) siblings. Please note that some scouts may not be able to participate in all activities due to age, activity restrictions, height or physical limitations. Chaperones and scouts will be traveling with their Cub Scout Pack. Based on attendance at camp, we may combine multiple packs to travel as one group or if needed, separate large packs into smaller groups. Depending on the session, Webelos and AOL's may be separated out into their own group for more in depth, age-appropriate activities.

Scouts

All youth ages 6-11 in attendance at Day Camp need to be registered with the BSA and will be listed in the Day Camp attendance roster. The following are **National Boy Scouts**

of America Policies for each rank attending Day camp. These policies will be strictly enforced.

Lions: can only attend as a sibling and must be 5 years old. A parent or legal guardian (chaperone) is required to be with them throughout the day.

Tigers: A parent or legal guardian (chaperone) is required to be with them throughout the day.

Wolves, Bears, Webelos and Arrow of Light: two adults for the first eight youth, one additional adult for every four additional scouts.

Chaperones

Each Pack **must** provide two adults (chaperones) for every eight scouts. An additional adult will be required for every four additional scouts after the initial eight. Sibling and Tiger parents are REQUIRED to attend with their scout per national policy.

Each chaperone **must** be 21 years of age or older. They can be a den leader, parent, legal guardian or family member. These adult chaperones will accompany the scouts throughout the day to each activity and be responsible for their behavior. Please consider the amount of walking required and the terrain of camp when selecting chaperones.

Walk-In chaperones interested in attending for a one-day visit will be charged \$10 at Camp. Chaperones attending for a one-day visit will not receive a t-shirt or cup. It is their responsibility to provide their own container for beverages. Chaperones will be required to bring their Medical Form with them.

Each group needs to have a minimum one YPT (Youth Protection Training) Certified Chaperone. We encourage (not require) all chaperones to have current YPT .

Youth Protection Training (YPT) can be found at my.scouting.org. You do NOT have to be a registered leader to take YPT. Please provide a copy of your certificate with your medical form

Siblings

NEW policy this year. Siblings (Aged 5 only) will travel in the same group as their Scout. All siblings must be registered and paid. **All** siblings must have a parent or legal guardian as a chaperone every day. **This will be strictly enforced.** Siblings aged 5 years old are

not required to be a registered Scout. All other siblings **MUST** be registered in a BSA program.

Health, Safety and Emergencies

Medical Forms

Please read the first page and check ALL required boxes. The parent and scout/sibling must both sign the Medical Form. Make sure that you provide information regarding any Adults Authorized to take your scout to and from camp. (Listed at the bottom of page one on the Medical Form).

All Medical Forms should be dated no less than one year from the last day of your session. A completed medical form includes a copy of the vaccination record and insurance card for each participant.

Medical forms are to be placed in an envelope clearly marked with your Pack Number, camp session, date and contact person's information.

The Health Forms are to be delivered to the Camp Director or the Health Officer for your session. Contact your specific Day Camp Director for additional details or questions you may have.

Forms can be found at:

https://scoutingevent.com/Download/43395028/OR/Medical_Form_Part_AB.pdf

Shooting Sports Release Form

This form must be completed and signed for every scout in camp who will be participating in Shooting Sports. Without this permission slip, the participant will not be permitted to participate in Shooting Sports. Please attach to your Medical Form.

Forms can be found at:

https://scoutingevent.com/Download/43392385/OR/Shooting_Sports_Permission_Slip.pdf

Medications (for youth and adults on property)

Medications should be dispensed prior to arriving at camp if possible. If medications need to be dispensed during camp hours, the medication must be in its original bottle which reflects the name of the participant, the medication and dosage required. Medications are to be checked in to the Health Officer. Expired medications will not be permitted.

Only send enough medication needed for the session. Exceptions only for liquid meds or emergency meds, like inhalers and epi-pens.

Non-prescription medications can only be dispensed by a parent/guardian. The Health Officer, other leaders or adults will not be permitted to provide non-prescription medications.

Epi-Pen or inhaler

We need to know if anyone has an Epi-Pen or inhaler. All information will be kept need to know, i.e. Adult leader and/or staff member assigned to your group. If you have an Epi-Pen or inhaler, it must always be with you while in camp. Epi-Pens and inhalers will be reviewed by the Health Officer who will verify expiration dates. Epi- Pens or inhalers that have expired will not be accepted.

Diabetic Monitoring

Youth that require diabetic monitoring need to be able to self-administer or have an adult present that can assist.

First Aid, Accidents, Injury

There will be a First Aid station located in camp. Your Day Camp Director will advise you of the location on or before the first day of camp.

All accidents must be reported to the Health Officer for documentation purposes, regardless of severity. This includes scrapes or cuts and insect bites like ticks. DO NOT remove the tick on your own. This is a National Boy Scouts of America policy. The Health Officer provides first aid, NOT medical treatment.

Security and Buddy System

Two-deep leadership will be maintained at all times throughout camp. Scouts should maintain the Buddy System. No scout should be walking around without a buddy at any time. Buddy Tags will be assigned at each of the aquatics program areas.

Camp Security and Other Problems

If at any time during camp, an issue or problem arises, please direct these issues to a staff member to reach out to contact the Camp Director or the Program Director. They will come to you.

In case of emergency during camp, staff members have been trained to handle many emergencies. Please follow instructions from our staff.

Lost Camper

If a youth should get lost or separated from your group, please notify a staff member IMMEDIATELY. The Camp Director will conduct a search for the youth according to established procedures. DO NOT try to find the youth yourself. Your responsibility is to the rest of the group at this point.

While at Camp

Camper and Staff Identification

Each camper (youth and adult) will be issued an identification wristband to wear while at camp. All visitors are required to stop at the admin building for the camp upon arrival to camp. Sign in and receive a visitor's identification wristband. All staff will wear an ID badge. Report persons not wearing a wristband or ID badge to a staff member.

Advancements

The major intent of our program is for the attendees to have fun. Youth learn while having fun and may earn partial credit towards requirements needed for rank advancement. Camp Staff does not keep track of advancements.

Aquatics

Swim checks will NOT take place during day camp. Instead, pre-camp swim checks will be held at Camp Manatoc on Sunday, June 8 from 1-4pm. Please register at <https://scoutingevent.com/433-swimcheck2025>. This is so you can be notified of any changes in time or date.

Packs are permitted to complete a swim test for their Scouts. Please fully understand the requirements for this to be complete outside of camp. The file can be found here: [Aquatics Resources | Boy Scouts of America \(scouting.org\)](#)

The form needed to classify each Scout as a Beginner through Swimmer can be found here: [Swim-Classificaiton-record-430-122.pdf \(scouting.org\)](#)

The aquatics director retains the right to review or retest any or all participants to ensure that standards have been met.

Anyone that intends to swim in the non-swimmer (shallow) section of the pool will not need a swim test.

Anyone without a swim test will automatically be considered a non-swimmer regardless of ability and will still be able to participate in the pool and waterfront activities.

Non-swimmers will be given a tag without a swim test for the shallow section of the pool, except when there is a height concern. If there is a question of height, the aquatics staff may ask the participant to enter the pool. All participants must be able to stand in the shallow section of the pool and have his/her mouth above water. Water must be at arm-pit level or lower. No one under the depth of the pool will be allowed to enter the pool. No one is permitted to hold another that is not taller than pool depth. No flotation aids, i.e. water wings, floaties, PFDs or lifejackets are permitted in the pool. Discussions for exemptions are to be directed to the Camp Aquatics Staff. No district/camp personnel have the ability to permit exceptions to camp policy regarding aquatics.

Other water activities may be provided for youth who do not meet the height requirements for the pool.

Dress Code

Your camp t-shirt is your uniform for all days of Day Camp. Participants and chaperones are expected to wear this shirt daily while at camp. For those participants not receiving a camp t-shirt, the following dress code should be adhered to:

All clothing should be Scout appropriate. Apparel with references to drugs, alcohol, tobacco or other inflammatory topics will not be permitted at camp.

Swimwear Policy

Swimwear must be modest. For males, tight fitting swim briefs (Speedo-style) or swim bottoms short enough to allow exposure are not allowed. For females, bikinis or two-piece swimwear is not allowed. Modest tankinis or one-piece swimsuits that are not cut high on the sides or cut low on the front or back are appropriate. Shorts over swimwear for males or females are also appropriate.

Footwear Policy

Closed-toe shoes are required for all in attendance at camp. Sandals are not acceptable camp footwear.

Staff

The Day Camp Staff are volunteers. Staff members are trained prior to the beginning of camp. If you have any issues with a volunteer, please contact your Camp Director. If you are interested in being on Day Camp Staff, please contact your Camp Director.

Lost and Found

Any items that do not belong to you should be turned into a staff member. An area will be provided at camp to claim lost items. The staff will not be held responsible for any lost items.

General Camp Policies

The Scout Oath and Law are the basis of all we do as Scouts and Scouters. The Camp Director and the Director of Camping are responsible for the interpretation of camp policy.

Restrooms

Restrooms are located in Atwater (outside entrance) for youth only. Adults may use the restrooms at the pool house. There are latrines at a few stations as well.

Pets

No pets are permitted on camp property.

Food and Water

Lunch is not provided by Day Camp. Each person needs to bring their own sack lunch, snacks, and drinks. *Please bring coolers as refrigeration will not be provided.*

Please remind all youth and adults NOT to share snacks or meals with others due to allergies. Those with special dietary concerns should include that information on their Health Form.

Potable (safe for drinking) water is available at each program station. A plastic mug is provided for each participant and chaperone on the first day of camp. Please bring this, or other water bottle, to camp each day.

Trading Post

The Trading Post will be open daily and available at various times based on individual camp sessions. The Trading Post does not accept credit or debit cards. ***Cash and Great Trail Council gift cards only.***

Tobacco

Smoking (including vape-pens or E-Cigs) or use of other tobacco products is not permitted in any building on Great Trail Council properties. Smoking in designated areas only. Smoking should not occur within sight of any youth.

Alcohol

Possession of alcoholic beverages and/or illegal drugs is not permitted by Scouts, Leaders, Chaperones or Staff and may result in removal from the Manatoc Scout Reservation (which includes Camp Manatoc and Camp Butler) along with Camp Stambaugh.

Weapons

Firearms are only permitted to be carried by police officers, regardless of your CCW status. Knives are not permitted to be carried by youth while at camp.

Camp Rules and Code of Conduct

- ☐ Have fun
- ☐ Scouts must be checked in and signed out daily. We ask that you be prompt in picking up your Scout. Youth will only be permitted to leave camp with an authorized person.
- ☐ The camp director must approve any camper leaving outside of check out time. This includes any time between the opening ceremony and camp dismissal.
- ☐ No fighting, teasing, or name-calling. Campers must be respectful at all times.
- ☐ All youth will be respectful towards all adults, staff members and visitors.
- ☐ Proper language will be used at all times. No use of foul, profane or abusive language.
- ☐ ***No sandals may be worn.*** Only closed-toe shoes may be worn outside the aquatics program areas.
- ☐ Email if your scout is sick and/or absent, or will be leaving or arriving outside of normal hours.

What to Bring and Wear

- Completed Parts A and B of the BSA Medical Form
- Shooting Sports release form
- Official camp tee-shirt daily
- Swimsuits and Towels for the pool
- Water shoes may be worn at the lake only.
- Shoes worn at the lake may get wet and/or muddy
- You will also want to bring an old shirt to wear at the lake – it may get wet
- May bring slides to wear on the pool deck. NO water shoes allowed in pool.
- Lunch and drink clearly labeled with your name and Pack number
- Sunscreen is very important to apply before camp and throughout the day - **NO aerosols.**
- Hat – highly recommended for sun protection and keep ticks out of the hair
- Money for the Trading Post
- Rain gear (we have fun in the sun AND the rain!)
- Backpack or drawstring pack to carry your things
- All items should be marked with Scout name and unit number
- Comfortable shoes (NO flip-flops or open toed shoes)
- Empty, waterproof bag for wet clothing/towel
- Bug Spray - **NO aerosols**
- Sunglasses and/or hats
- Don't forget to bring your good attitude and smile!

What NOT to Bring and Wear

- Flip-flops, crocs, sandals or brand-new shoes – NO OPEN TOED SHOES
- Knives
- Toys
- Valuables
- Electronics of any kind
- Water-guns or super-soakers
- Please leave your bad attitude at home
- Aerosol cans