



# 2025 Cub Scout Overnight Camp Guide

Great Trail Council, Scouting America

February 2025

Greetings Cub Scout Leader:

Welcome to Historic Camp Manatoc! Great Trail Council is thrilled to announce that we are now running a Cub Scout Overnight Camp. What does this mean? Beginning this summer 2025, we are expanding this three-day camping experience to include Cub Scout ranks from Wolf to Arrow of Light. Scouts will eat in the historic Manatoc Dining Hall, sleep in tents, and engage in age-appropriate Scouting activities, ensuring a memorable and inclusive experience for all.

This year we are excited to announce that your Cub Scout has more options than ever before. Scouts have been attending Manatoc since 1922. Over the years, the location, size, and facilities of the camp may have changed, however the purpose has not. The purpose is to provide and maintain quality program opportunities that allow youth and adults to provide service to others, build self-confidence, have affection for the outdoors, reinforce spiritual values, develop integrity, and acquire leadership skills so that Scouts and Scouters can say, "It was all we hoped for and more!"

Yours in Scouting,

A handwritten signature in black ink, appearing to read "Kip Shipley", written in a cursive style.

Kip Shipley  
Camp Director

## Information at A Glance

### Cub Scout Overnight Camp Dates

Session 1: Thursday, July 24, 2025 – Sunday, July 27, 2025

Session 2: Sunday, July 27, 2025 – Wednesday, July 30, 2025

**Units will first register as a Pack with an adult leader functioning as the Pack's registration contact.** The unit's registration contact will create a unit account and access the event registration system to select an available campsite for the Pack, input the expected number of youth and adults expected to attend, and pay a \$100 deposit to secure the reservation. Register your unit [here](#).

**Participant registration for both Scouts and adults will open on April 28, 2025.** The registration contact will access the unit reservation and then add the individual participants to the unit reservation at that time. The cost for youth participants is \$285. Great Trail Council Scouts receive a \$25.00 discount from the above youth participant cost as part of the Adventure Fee Program. The cost for adult participants and Den Chiefs is \$100.

The **Council Pre-Camp Swim Test** is Sunday, June 8, 2025. Register [here](#). Units are encouraged to use properly trained leaders to conduct their own pre-camp swim tests. Click [here](#) for more information.

The **Pre-Camp Leaders' Meeting** is Saturday, July 12, 2025 at 11:30 AM in the Dining Hall. This meeting is your opportunity to meet the camp staff, ask questions, and have some fellowship with other leaders. The meeting will cover up-to-date program information. Please bring your final count for your Unit.

**Parts A & B of the Scouting America Annual Health and Medical Record are required for ALL participants regardless of length of stay at camp.** Click [here](#) to download the form.

**For more information, contact:**

Kip Shipley, Camp Director

[cubcamp.director@gtcscouting.org](mailto:cubcamp.director@gtcscouting.org)

**Scouting America's commitment statement is to provide a safe and welcoming environment for young people to learn and respect each other, and to become the best version of themselves. Scouting America's mission is to teach young people to be prepared for life by instilling the values of the Scout Oath and Scout Law.**



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## **PROGRAMS AND ADVENTURES**

### **Flag Raising and Lowering**

Each morning after breakfast and each evening before dinner, campers participate in flag raising and flag lowering ceremonies to honor our nation. The field uniform is always worn for the evening flag lowering ceremony and is optional for the morning flag raising ceremony.

### **Scouts Own Worship Service**

A Scouts' Own worship service is held in the Basa Chapel at 7:00 PM on your arrival day.

### **Leader Meetings**

Leader meetings will be after lunch (1:30pm) on both full days of your session. These meetings will be held at the Sanders Shelter. These short meetings enable the Camp Director and Program Director to pass on pertinent information or schedule changes.

### **Opening & Closing Programs**

On the first evening in camp and on the final evening of camp, our staff presents the Opening and Closing Programs. Join the Camp Manatoc Players as they present an interactive blend of songs, skits, and short plays. The fun starts at 8:00 PM sharp. Bring a chair or blanket to sit on.

### **Cub Scout Adventures**

Camp Manatoc will offer Cub Scout Adventures in the following program areas in 2025. Only select requirements will be completed at camp because of time constraints and the nature of the requirements. Please review the Adventures so that additional requirements can be completed either before or after you stay at camp. Completed required for each Adventure for each rank will be posted at a later date.



## Activity Areas

Area	Location	Activity
Lakefront	Lake Litchfield	Fishing Boating
Nature	Red Oak Nature Center	Nature Trail Nature Displays
Handicraft	Gilwell Shelter	Arts & Crafts
Outdoor Skills	Potjunas Shelter	Scout Skills
Aquatics	Swimming Pool	Swimming
Range & Target Activities	Archery Range Rifle Range	Archery BB Guns
Climbing	Climbing Tower	Climbing





## CAMP FACILITIES AND AMENITIES

### Manatoc Now

In this digital age, the best way to keep up with the daily activities at Camp Manatoc is by visiting [Manatoc Now](#), our online place for all things related to summer camp. At Manatoc Now, leaders will be able to find all the documentation normally distributed at the Ten-Day Meetings and at Sunday Check-In as well as weekly schedules, a digital version of the *Gizmo Gazette* (our daily camp newsletter), and other resources by using a smart phone or other digital device. The color flag which flies outside of the Health Lodge is also updated in real time on [now.manatoc.org](http://now.manatoc.org). Click [here](#) to bookmark the site.

### Remind

During Summer Camp, we use the [Remind app](#) to send out informational text messages about programming changes, severe weather alerts, and other information for unit leaders. At check-in on Sunday, leaders will receive a number to text and join the current week's group. We encourage all adult leaders to enroll so that information can be distributed quickly and efficiently.

### Basa Chapel

The Father Frank Basa Chapel is a place for worship, reflection, and prayer. Named after the Senior Parochial Vicar (Retired) of Akron's St. Bernard Parish and long-time supporter of the Great Trail Council, campers are encouraged to use the Chapel at any time to be alone with God. The Chapel is not to be used for general purposes or as a place to play.

### Camp Manatoc Council Ring

The Council Ring is reserved for dignified and purposeful events. Cutting through or playing in the Pines or the Council Ring is discouraged.

### The Dining Hall

The Dining Hall is a place for meals, special programs and fellowship. Many years of tradition are stored in this historical building and many of the tables and chairs date back to 1932. Backpacks and rain gear must remain outside the Dining Hall.

Breakfast and dinner are served "cafeteria style" For all breakfasts and dinners, Units are required to send one Scout per assigned table to serve as a waiter both before and after those meals. Lunch is "grab and go." Campers may choose to eat their lunch in the Dining Hall or elsewhere in camp. Good table manners are expected at all times.

### Health Lodge

A Health Officer is available 24 hours a day. All injuries or illnesses at camp requiring attention beyond Scout-rendered first aid, must be reported to the Health Lodge. The Health Lodge will administer over-the-counter medications only if parent/guardian permission is indicated on the campers Annual Health and Medical Record for those campers under the age of 18.

### George Missig Administration Building

Named after a longtime chairperson of the Council Camping Committee, the George Missig Administration Building is the location of the camp administration, the Leaders' Lounge, and the Manatoc Museum. Leaders will find their camp mailboxes in the Leaders' Lounge, and these should be checked every day while in camp. Visitors to the camp must register at the Administration Building upon arrival and check out when leaving camp property. The camp's lost and found is located in the Administration Building.

### Trading Post

The Trading Post is a well-stocked store that has supplies for merit badges, uniform parts, camp, and Scouting themed clothing, as well as snack foods and the always popular Slushies. Operating hours vary throughout the week.

### Lodges & Cabins

Our rustic lodges and cabins are available during a Unit's session of camp for an added fee. **Rented lodges or cabins are still designated emergency shelters for other units in the vicinity. Units that are renting a lodge or cabin should be mindful of this when leaving valuable items unattended inside these facilities.** Units not renting a building must refrain from using it unless there is an emergency warning requiring Units to shelter in that building. Leaders may bring a small refrigerator for the lodge or cabin to store medications, but air conditioning units are prohibited. Camp stoves, other than those provided by Camp Manatoc, are prohibited inside lodges and cabins.

### Showers

Shower facilities are found at the Pool. There are separate facilities for male youth under 18, female youth under 18, male leaders over 18, and female leaders over 18. The under 18 showers are closed from 10:00 PM to 6:00 AM (camp curfew) but the leaders' showers are open 24 hours with the exception that all showers are closed daily from 6:45 AM to 8:00 AM for cleaning. Leaders shall discourage Scouts from taking any money or valuables to the pool. Lockers are available at the pool. All locks must be removed after use, or they will be cut off. The four Family Restrooms and Showers are reserved for adults only.

### Gaga Ball Pits

There are two gaga ball pits located near the Administration Building. Due to behavior issues during earlier summer camp seasons, Scouts may not use the Gaga Ball pits without direct adult unit leader supervision following Youth Protection Guidelines. The use of non-camp owned balls in the pits is prohibited. Only adult leaders are allowed to check out camp balls from the Administration Building Office. The gaga ball pits are closed during meals and from 9:00 PM to 9:00 AM every day. The Camp Director may close the gaga ball pits at his discretion.

## **CAMP POLICIES**

### **Severe Weather Emergencies**

Designated members of the Camp Manatoc staff are responsible for monitoring weather conditions. When the National Weather Service (NWS) issues a severe thunderstorm warning or tornado warning, a member of the Camp Management Team or a designee will immediately notify the camp, first by activating the camp warning siren system then via Remind, camp's text messaging system. In any event, when the siren sounds, adult unit leaders shall take action to shelter their units. A list of shelters is provided in the Unit Orientation Packet.

### **Other Emergencies**

Anyone coming upon an unreported incident should report the information to the nearest staff member or unit leader. The camp office phone number is (330) 657-2592. Upon activation of the emergency siren, all campers are to proceed to the nearest shelter, remain there, and wait for instructions.

If a fire is threatening tents and, if practical and safe, Units should drop tents that are away from the fire and evacuate the campsite at once. Notify the camp office immediately.

### **Medication Administration**

If a youth participant is taking prescribed medication(s), the youth's parent/guardian must ensure that the medication is taken to camp and administered on the same consistent basis as it would be at home. Each Unit handles the distribution of medications to their Scouts. Medications are to be kept in a locked box at the Units' campsite. Lock boxes are available at the Health Lodge if needed. Medications requiring refrigeration may be stored at the Health Lodge. Leaders will need to summarize the medication for each Scout to aid in tracking the dosage.

### **Non-Standard Medical Treatment**

If, due to religious or other beliefs, the process of medical attention that a parent/guardian or a Scout wishes to receive differs from what is commonly accepted, the parent/guardian must supply a signed letter detailing the proper instructions during check-in. This letter will remain on file with the Health Officer and shared with the medical staff.

### **Special Diets**

Please note, all foods are prepared in a shared environment that could cause exposure of any product to known food allergens. These would include, but are not limited to peanuts, tree nuts, soy, wheat, egg, fish, and milk. The leader registering participants will input dietary restrictions in the unit's on-line registration. UNIT LEADERS WITH DIETARY LIMITATIONS OR PARENTS OF A SCOUT WITH DIETARY LIMITATIONS MUST CONTACT THE CUB SCOUT OVERNIGHT CAMP DIRECTOR NO LESS THAN 30 DAYS BEFORE YOUR ARRIVAL DATE TO DISCUSS AND CREATE AN ACTION PLAN FOR MEALS. IF CAMP

STAFF DOES NOT HAVE ADVANCED NOTICE, STAFF CANNOT GUARANTEE SPECIAL MEAL ACCOMMODATIONS.

### **Camper and Staff Identification**

Each camper (youth and adult) will be issued an identification wristband to wear during the session. All visitors are required to stop at the Administration Building upon arrival to camp, sign in, and receive a visitor's identification wristband. All staff will wear an ID badge. Report persons not wearing a wristband or ID badge to a staff member.

### **Curfew**

Quiet hours begin at 10:00 PM unless a staff-run activity is held. All campers must be in their campsites from 10:00 PM until 6:00 AM. Special requests for Units events beyond curfew must be approved by the Camp Director.

### **Scouting America Clothing Policy (NEW)**

The Scouting America Clothing Guideline aims to foster unity, respect, and safety during Scouting activities. While the official Scouting America field uniform is encouraged, participants can wear an activity uniform as needed during their Cub Scout Overnight Camp activities. First and foremost, all clothing choices should meet safety requirements and reflect the values of the Scout Oath, the Scout Law, and the Scouter Code of Conduct. Clothing should follow Scouting's safety standards and avoid offensive or inappropriate content. For example, swimwear for aquatic activities must be designed for safety, such as fitted swimsuits that won't shift during activity. Additionally, clothing must not contain hate speech, endorsements of illegal conduct, or offensive images. Headgear for religious or medical reasons is permitted, but clothing that impedes vision should be avoided for safety reasons.

Units should create clothing guidelines for their unit. This should be done in collaboration with volunteers, parents, and their chartered organization. When developing guidelines, units should ask whether their proposed unit clothing guidelines are based on participant safety, avoid imposing personal values, and accommodate personal needs, religious practices, and cultural dress. If clothing concerns arise, unit leadership is responsible for addressing them. Immediate safety concerns should be addressed first, and youth participants should not be questioned directly by adults outside their unit unless there's an urgent safety issue.

### **Scouting America Tenting Policy**

As stated in the Guide to Safe Scouting separate tenting arrangements must be provided for male and female adults as well as for male and female youth. Youth sharing tents must be no more than two years apart in age. Youth siblings of the same gender may share sleeping accommodations regardless of age with permission from their parents or legal guardians. In Cub Scouting, parents and guardians may share a tent with their family. Spouses may share tents. Campsites must be arranged to separate genders adequately. This separation

could be achieved through natural barriers, physical distance, or by the campsite being divided, so long as the separation achieves privacy for both adults and youth, as well as by gender. Adult leaders are responsible for establishing the barriers and reminding Scouts that members of one gender must not enter the tent/housing of another.

### **Scouting America Buddy Policy**

The buddy system is designed to provide an additional layer of safeguarding by ensuring no youth member is alone and that a buddy can get help in an emergency. The buddy system is used whenever youth members are outside the line of sight of qualified adult leadership and specific activities where the buddy system is required for participation. Of note:

- The adult unit leadership oversees and approves buddies.
- Buddies are two and can also be three to prevent youth members from being alone.
- A buddy pair cannot be mixed gender, where appropriate a third youth must be added (for a buddy group of 3).
- Youth siblings of the same gender may serve as buddies regardless of age with permission from their parents or legal guardians.
- Except for siblings, it is recommended that the age gap between buddies be at most three years for all non-sleeping activities but must be no more than two years for all tenting.
- When exceptional circumstances warrant, a parent or legal guardian may serve as a buddy for their child's Scouting activities, but youth buddies meeting the above criteria, if available, are always preferred.

### **Scouting America Hammock Policy**

Campers must follow the manufacturer's instructions for maximum and minimum hanging distances (the distances between solid supports such as trees). Hammocks must be hung in secure locations, such as large trees or solid posts, and securely fastened with proper knots. If using solid, living trees, special care must be taken not to damage the outer bark.

Hammocks may not be stacked. The lowest point of a hammock cannot exceed three feet. Hammocks may not be hung above water. Swinging or standing on a hammock is prohibited.

Hammocks that have frayed or damaged ropes must not be used. Use only the manufacturer's replacement ropes. Do not put more weight into a hammock than recommended by the manufacturer.

Use tree straps, padding, or material to prevent damage to trees. Do NOT use thin rope, as it cuts into the tree bark and causes damage. Please keep our trees healthy!

### **Trash Disposal**

Units are expected to keep their campsites free from trash. Trash shall be bagged and placed in the provided campsite trash receptacle. Units should not allow trash receptacles to overflow.

Maintenance staff will pick up campsite trash on Day 3 of your stay. Dumpsters are located at the Dining Hall and the Maintenance Area should Units need to dispose of trash at other times.

Scouting America follows the principles of Leave No Trace. LNT is dedicated to promoting and inspiring responsible outdoor behavior through education, research, and partnerships. It applies to all Scouting America youth and adult leaders. Please help us keep our camp clean by picking up and disposing of garbage properly.

### **Smoking & Use of Tobacco Products**

Smoking or use of other tobacco products is not allowed in any building on the Manatoc Scout Reservation. Leaders may not smoke or use tobacco products in the presence of Scouts.

### **Discipline, Hazing & Bullying**

Unit Leaders are responsible for the conduct of their Scouts. Discipline must be in accordance with applicable rules and policies of Scouting America, state and federal laws, and accepted practice. Abuse will not be tolerated. If you need help from the camp administration, please ask, however unit leaders are expected to file incident reports or "near miss" reports for incidents or "near miss" events per Scouting America and Great Trail Council policies. Unit leaders **MUST IMMEDIATELY** report any threats of, or incidents of physical violence, or threats of/attempts of self-harm to the Camp Director.

Hazing has no place in Scouting and will not be tolerated by the Great Trail Council. Report any suspected hazing issues to the Camp Director. Hazing in the State of Ohio is a felony charge for each instance and individual involved.

Bullying is not accepted at Camp Manatoc. Scouts or adults that are found to participate in any form of bullying behavior will be removed from camp immediately, possibly removed from Scouting America and/or face legal ramifications for the bullying behaviors.

### **Liquid Fuel Use & Storage**

Adult leaders should supervise any use of liquid fuels in your campsite. Refer to the policies in the most current Guide to Safe Scouting. Using liquid fuels for starting any type of fire, including lighting damp wood, charcoal, and ceremonial campfires or displays is prohibited.



## Health Lodge Flag System

Camp Manatoc uses a colored flag system to advise campers on the current heat conditions. The colored flags at the Health Lodge are flown from a flagpole in front of the building and on your mobile device at [now.manatoc.org](http://now.manatoc.org). The colors are as follows:

Green - Temperature is cool, make sure to drink water.

Yellow - Temperature is on the rise, drink water more often.

Red - Temperature feels like 95-103. Drink plenty of water. Retreat will be shortened so that scouts are not standing on the parade field for a long time.

Black - Temperature feels greater than 103. Drink water every 15 minutes. Seek shade. Areas such as the tower are closed due to the extreme exertion required. Retreat is not held.

## General Policies

The Scout Oath and Law are the basis of all that we do as Scouts and Adult leaders. The Camp Director and the Director of Camping are responsible for the interpretation of camp policy.

All campers must be registered Scouts or Unit Leaders.

The use of bicycles is restricted to staff members and unit leaders. Helmets are required, and bikers must remain on the roads.

Fires shall be restricted to the designated fire rings in the campsites, fireplaces or stoves in buildings, the camp Council Ring, and ceremony locations. Report any fire out of control promptly. All campsite or building fires shall be monitored or extinguished.

Fireworks are prohibited. Violators will be removed from camp.

Pets are not permitted. Service dogs (also known as "assistance dogs") that are trained to perform quantifiable tasks that directly ease the challenges associated with their owner's physical, psychiatric, sensory, and/or developmental disability are permitted by the Americans with Disabilities Act (ADA) which protects the rights of people with disabilities to bring their service dogs with them to most public places, including restaurants, theaters, shops, hotels, government agencies, and non-profit organizations. Emotional support animals are companion animals who help their owners cope with the challenges associated with emotional and mental health conditions. Emotional support animals are not covered by the ADA and are not allowed in camp without first requesting a discussion to have an emotional support animal at camp with the Camp Director at least 30 days prior to the participant's arrival.

Possession of alcoholic beverages and/or illegal drugs is not permitted by Scouts, leaders, or staff and may result in removal from the Manatoc Scout Reservation.

The cutting of standing timber, alive or dead, is prohibited.

Scouts, leaders, and staff should not enter another unit's campsite without asking permission of the unit in the site.

During the session, vehicle traffic will be restricted to official camp use. When driving in camp, the speed limit is 10 MPH. Pedestrians should be alert for vehicle, bicycle or tractor traffic and give way.

In accordance with the policy of Scouting America, no one will be transported in the bed of a truck.

Each unit is responsible for and will be charged for any unit-caused damage to camp-owned equipment, including tents and tarps, at the discretion of the Properties Superintendent or the Camp Ranger.

### **Driving in Camp**

Safety in camp is our most important focus. To ensure the safety of our campers throughout the week there are two gates that control traffic inside of camp, one by the Administration Building and one by the Dining Hall. Except for camp vehicles, motor vehicles are prohibited between the Administration Building and Dining Hall gates during camp. Vehicles must be parked in the Dining Hall parking lot from 9:00 PM on check in day through approximately 10:00 PM on the night before checkout. THERE ARE NO EXCEPTIONS unless a camper has a qualified disability under the Americans with Disabilities Act that requires the use of a motor vehicle for mobility. You must request a waiver from the Camp Director in writing at or prior to your unit's arrival on Sunday.



## PRE-CAMP INFORMATION

### Uniform

The Cub Scout uniform makes all Scouts equal; regardless of home, background, or anything else. Pride in the uniform and its history is shown when it is worn properly. The Cub Scout uniform is worn for Evening Flag-lowering, Dinner, and Scouts' Own Worship Services.

### Daily Wear

At other times, a Scouting "activity uniform" is appropriate. This is a scouting T-shirt, shorts, socks, and shoes. Shoes are required at all times except at the swimming pool or in one's own tent. No open-toed shoes are permitted to be worn. T-shirts must be in good taste, not having sexual innuendo, alcohol promotion, or double entendre.

### What Not to Bring

Camp Manatoc provides refuge in the outdoors. For that reason, we ask for your cooperation and discretion in leaving items such as televisions, gaming systems, generators, or anything else that could detract others around your campsite from enjoying their week at camp.

For the safety of all participants, sheath knives, personally owned firearms, fireworks, alcohol, and drugs are not allowed on the camp property. Please consult the Guide to Safe Scouting for more information.

### Camp Provided Equipment

Each campsite has tents set up for the maximum number of campers for which that campsite is rated. The tents are 7' x 10' canvas wall tents with wooden platforms. Traditional dining tarps are available in campsites. Units may bring tents, tarps, and tables to fit their needs. **Scouts and adult leaders must bring their own cots.**

### Swimming Tests

Units that have access to swimming facilities and would like to conduct swimming tests on their own may do so provided they meet the following requirements:

- Swimming tests must be conducted in the current calendar year.
- The swimming classification test performed at a unit level must be conducted by one of the following council-approved resource people: Aquatics Instructor; Scouting America Lifeguard; Scouting America Swimming & Water Rescue; or other lifeguard, swimming instructor, etc.
- Swimming test administrators should use Chapter 5 of the [Scouting America Aquatics Supervision Guide](#).
- Results of the tests conducted by a Units must be documented on the Scouting America [Swimming Classification Form](#). A printed copy of the form along with a copy of the tester's valid certificate must be given to the Aquatics Director on the afternoon of the first day of camp.

Questions about this procedure may be addressed to [aquatics@manatoc.org](mailto:aquatics@manatoc.org). Please note; the Aquatics staff reserves the right to retest campers.

You may also get your swimming test done early at camp before the season begins. The Manatoc pool will be available for swim tests provided by our staff on June 8, 2025, from 1-4pm. Please bring each Scout's medical form. The staff will stay until all swimming tests are completed. Online registration for the event is required. Click [here](#) to register.

### Scouting America Annual Health and Medical Record

A CURRENT Scouting America Annual Health and Medical Record ("Med Form") ([Form 680-001, 2019](#)) is the only medical record form accepted by Camp Manatoc. **All participants must submit Parts A, B1, and B2 of the Med Form regardless of the length of stay.** The Med Form must be complete, including insurance information, medications, known allergies, vaccinations, and proper signatures. Vaccination dates must be indicated on the Med Form. For those who object to vaccinations on religious, philosophical or medical grounds, a Scouting America [Immunization Exemption Request Form](#) must be attached to the AHMR. Individuals taking medications must bring their medications to camp in the original containers. A Unit leader must sort the Unit's Med Forms alphabetically. **DO NOT SUBMIT**

**THE ORIGINAL MED FORM TO CAMP MANATOC. PLEASE ONLY SUBMIT COPIES OF THE MED FORM.**

### **Target & Range Activities Participation Permission Form**

For those Scouts who wish to participate in any of the shooting sports activities, a parent or guardian must complete and sign the Shooting Sports Permission Form. This form is found [here](#).

### **Youth Protection**

All Units must have “two-deep” levels of adult leadership for the entire week per Scouting America National policy. Please ensure that all Scouts and Leaders are currently registered with Scouting America. Any adult staying at camp must have a valid Youth Protection Training certificate regardless of the number of days spent at camp.

### **Leaders’ Meeting**

The Pre-Camp Leaders’ Meeting is Saturday, July 12, 2025 at 11:30 AM in the Dining Hall. This meeting is your opportunity to learn about the program, meet the camp staff, ask questions, and have some fellowship with others, The meeting will cover up-to-date program information. Please bring your final count for your Unit.

## **ARRIVAL INSTRUCTIONS**

**Plan to arrive according to your Den/Pack check in slotted time.** Please enter through the Main Gate and stop at the first check-in area by the Administration Building to receive directions to your campsite. Park in the parking lot closest to your designated campsite. Please do not drive vehicles to the sites. Vehicles remaining for the week must be parked at the Dining Hall parking lot outside of the camp’s interior gates.

**A Staff Guide will be in the Campsite to assist your Unit.** The guide will bring a lock box for medications (a Unit may bring their own lockbox if they choose). A Unit leader shall collect all Scouts’ prescription medications in original containers with current dates and place them in the provided lock box. Make note of any Scouts with signs of illness like flu, bad cold, or a fever. Double check again for required signatures on all forms. A Unit Leader should drop off the Medical Form envelope at the Health Lodge between 1:30 – 2:30 PM. The camp’s Chief Health Officer and a team of trained Health Form Checkers will review the forms as soon as possible. If issues are identified, the Chief Health Officer will contact the Leader by dinner on arrival day. Contact the Chief Health Officer to make any arrangements for refrigerated medications and/or any other arrangements.

**During campsite setup, the Staff Guide will review the condition of your campsite and note any previous damage to the tents or dining fly.** Any damage not noted during this inspection but found at check out will be billed to the Unit’s account. If you experience any issues with camp-provided equipment such as tents, dining fly, picnic tables or comfort

stations, please stop by the Administration Building so office staff can submit a work order to the camp maintenance staff.

**Check-In begins at 3:00 PM in the Lewis Family Conference Center located behind the Dining Hall.** A Unit Leader from each unit must stop at the LFCC to verify registration and notify staff if there are changes to the Unit's roster or registration.

**Unit photos are taken at the Butler Memorial beginning at 3:00 PM.** Units must order and pay for Unit photos through the reservation system prior to arrival at camp.



## DEPARTURE

After breakfast on the morning of your departure, a Staff Guide will come to your campsite and assist the Unit leader with a final inspection. The guide and unit leader will:

- Inspect tents and tarps for damage, inspect the site for cleanliness, and ensure that all campsite equipment is ready for use by the unit that will occupy the site next.
- Inspect the Unit's assigned comfort station for cleanliness and damage.
- Ensure all trash is bagged for pickup.
- Inspect any camp borrowed equipment.

The guide will take possession on the empty medical storage box and return it to the Health Lodge. **THE UNIT MAY NOT LEAVE UNTIL THE STAFF GUIDE AND UNIT LEADER HAVE COMPLETED THE FINAL SITE INSPECTION.**



## 2025 Cub Scout Overnight Camp Fees

<b>Date</b>	<b>Webelos</b>	<b>Adults</b>	<b>Den Chief</b>
Basic Fee (on or before June 30, 2025)	\$285	\$90	\$100
Late Fee (after July 1, 2025)	\$305	\$90	\$100

Great Trail Council Scouts receive a \$25.00 discount from the above youth participant cost as part of the Adventure Fee Program.

<b>Additional Fees</b>	
Lodge or Cabin Rental	\$50.00
Pack Photos	\$8.00
Ice Card (6 bags for the price of 5)	\$15.00
Slushie Card (6 for the price of 5)	\$10.00



A Nationally Accredited Scouting America Resident Camp  
National Camp Accreditation Program

For more information, contact:

Kip Shipley  
Camp Director  
Great Trail Council, Scouting America  
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