

The **Jon L. Wanzek Center for Scouting, Northern Lights Council** offers meeting spaces to organizations and groups which serve the needs and interests of the community and whose purpose are consistent with the values and policies of the Boy Scouts of America.

**Eligibility:**

- Scout meetings and scheduled Scouting activities shall have priority in the use of the facilities.
- Activities and programs are limited to the spaces assigned.
- All youth activities shall have adequate supervision; minimum of two adults over the age of 21 always.
- The conduct of all the people attending is expected to be respectful and reflective of the Scout Law.
- Alcoholic beverages, tobacco, & illegal substances are prohibited in the buildings or on the grounds.
- Parking is limited. During business hours, Do NOT Park in 30-minute Parking, Employee Parking or along the driveway entrance. Violators will be towed.
- *The organization or person listed shall accept responsibility for any damage to the facility and/or contents will be billed for any such damages. Determination of the amount of damage shall be within the sole authority of the Northern Lights Council and the said organization or person agrees to promptly pay all reasonable damage claims when presented.*
- *The organization or person named above shall indemnify, hold free and harmless, assume liability for, and defend the Northern Lights Council from and against any and all loss, damages, claims, suite or actions at law, judgements and costs, including attorney fees, which may arise out of any injury or death of persons or damages to property, caused by, arising from or in any manner connected with the use or occupancy of the leased premises, whether sustained by the above named or the Northern Lights Council, their respective agents or employees, or by any third person or corporation which seek to hold the Northern Lights Council liable.*

**Reservations:**

- A rental agreement for use of facilities form and deposit must be completed by all groups and submitted to the Northern Lights Council to be entered into the Rental Calendar.
- A representative of the group must meet with council staff when the reservation is made to review conditions of the Northern Lights Council and the expectations of the event.
- No items may be attached to floors, walls, or ceiling in any area.
- Due to fire hazards, all open flames are prohibited in the 3 Season Porch & Tower (table candles, etc.)
- If cancellation by your group is necessary, 25% of the deposit will be retained with the remainder refunded.
- A cancelation by the Renter due to weather, and Center for Scouting, Northern Lights Council remains open, deposit is non-refundable, but is transferable provided the re-scheduled date is confirmed on the date of cancelation.

Thank you for using the Jon L. Wanzek Center for Scouting campus for your event.

To offer this facility at a minimal charge, we ask that you complete the Cleanup Checklist so we can continue to offer usage of our facility to non-scouting events.

**LEAVE NO TRACE**

Leave the key in the **Black BSA Drop Box** located outside next to the front door.