

Information for Parents of a 2024 Seneca Waterways Council NYLT Youth Staff

This document is intended to provide the parents/guardians of youth that are Staffing the 2024 Seneca Waterways Council National Youth Leadership Training course with a summary of the dates, paperwork, and steps to take to complete the registration process and prepare your Scout to be successful at NYLT. This document applies to the parents/guardians of under- and over-18 Youth Staff.

All Youth Staff (under- and over-18) are expected to attend the Scout Parent Info Night (SPIN) at 6pm on Wednesday June 26th at the Perinton Presbyterian Church (in addition to regularly scheduled Staff meetings). You can submit questions to the Sr. Staff on the Discord server or email nylt@senecawaterways.org.

NOTE: Do not mail or drop off ANY paperwork at the Council Office! All forms must be scanned and emailed to nylt@senecawaterways.org. Please email nylt@senecawaterways.org with questions.

REGISTRATION

- All registration and payments are done online at <https://scoutingevent.com/397-74678>
- Please be sure to complete **ALL information** when registering.
- The primary ways we will communicate with parents/guardians will be by cell phone and email, so provide complete and accurate numbers and emails.

NYLT FEE PAYMENTS:

- The Staff Fee is \$110 and covers the food and supplies provided to Staff during the Course
- This Staff Fee must be **paid in full by 90 days prior to the Course** (deadline date is May 28, 2024)
- Families with financial limitations may apply for Campership funds at
 - o <https://senecawaterways.org/campership-information/>

BSA HEALTH AND MEDICAL RECORD (HaMR)

- This form is available at https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf.
- NYLT must be provided with a copy of your youth's BSA HaMR (do not send originals!)
- We cannot obtain these from other programs or summer camps, you must scan/email a copy to nylt@senecawaterways.org.
- Parts A, B1, B2 and C must be completely filled out and all signature spaces completed and dated.
- A copy (front and back) of the Health Insurance Card that covers the Participant must be included.
- The Physician's approval signature must be dated **NO EARLIER THAN 8/4/2023**.

SUMMER CAMP MEDICATION PERMISSION FORM (SCMPF) – Required for Under-18 Youth Only

- This form is available at https://scoutingevent.com/Download/397126671/OR/2024_NYLT_SCMPF.pdf
- **This form is THE controlling document for ALL prescription medications** that are to be taken at NYLT by Participants and under-18 Staff.
- The information on this form supersedes the medication information on the BSA HaMR (this is a NY State Department of Health regulation).

- All prescription medications, dosage and indication/schedule must be listed on this form and each line initialed by the Scout's physician.
- The Scout's physician fills out and signs/dates this form.
- The Scout's parent/guardian must also sign and date this form.
- **You will note that the OTC/non-prescription medication section is crossed out.** This is because ONLY prescribed and scheduled medications may be taken by youth under 18 at NYLT, except for insulin, asthma inhalers and epipens (these may be self-administered and taken as-needed).
- This is because NYLT does not have a licensed medical person on staff that can diagnose a condition to determine the need for "as-needed" / PRN medications, even those that have been prescribed by a physician.
- We don't like this either, but NYS Department of Hhealth rules apply to all of us.

FOOD INFORMATION FORM (FIF)

- This form is available at https://scoutingevent.com/Download/397126673/OR/2024_NYLT_Food_Information_Form.pdf
- This is required for EVERYONE and allows us to plan for allergies and dietary needs
- A parent/guardian must sign and date the form for anyone under 18.
- Over-18 Youth Staff and adults must sign and date the form.

PACKING / EQUIPMENT LIST

- The Equipment / Packing List can be found here:
- https://scoutingevent.com/Download/397126675/OR/2024_NYLT_Equipment_Packing_List_Participants_Summer.pdf
- Youth and Adult Staff will sleep in tents provided by the Camp, so they do not need to bring their own tent.
- There will be additional items that Staff will need to bring, and the Sr. Staff will let them know what those are. For example, there will be a "Luxury Tax" used to fund a trip to Canandaigua and all Staff need to bring a "totem" for use at meal assignments.

BSA APPLICATION (All Staff Must Fill Out)

- All Staff and Adults must register specifically for NYLT (as Camp Staff). This registration is no-cost to the Staff and Adults and is used to perform a background check.
- The forms, which includes an acceptance for a background check, will be sent to all Staff and Adults as soon as the new versions are available.

PARENT OF STAFFER AGREEMENT

- This form can be found here: https://docs.google.com/document/d/1XNrOldlMI3llgTuSPPTg_3R9w-FnWuZsvJruUjRvFrQ
- Youth Staff agree to take an active role in the NYLT Course and fulfill their obligations as a Staffer.
- Parents of Youth Staff need to understand this and work as partners with their child to fulfill this obligation.
- To make sure that the parent is equipped to be a partner, the Parent of Staffer Agreement must be signed and sent to nylt@senecawaterways.org.