

Registering for the 2023 Territory 10 BSA College of Commissioner Science



HOSTED BY SENECA WATERWAYS COUNCIL
CRAIG KAPLAN, COLLEGE CHANCELLOR
DAVID FINGER, COLLEGE ADMINISTRATOR

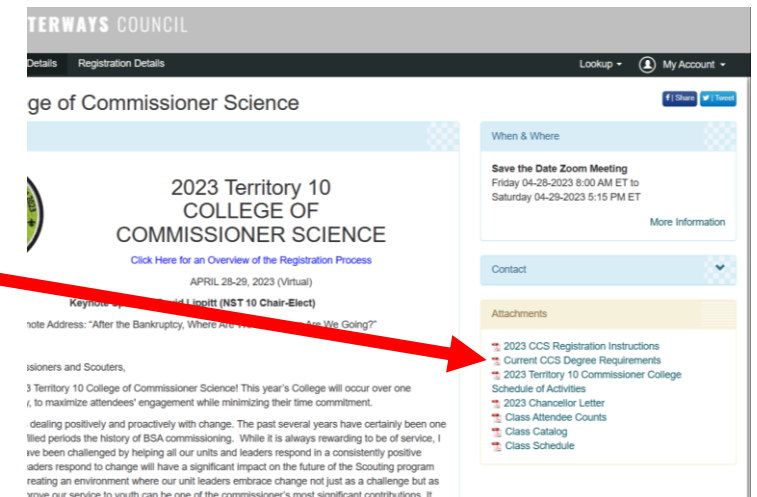
Registration Has **4 Steps**

1. Fill In “Who You Are” Information
2. Review **Degree Requirements** and Select Your **Classes**
3. **Export** Your Class Schedule to a PDF
4. Check Out and Pay



Check Degree Requirements **First**

- ▶ Open “**Current CCS Degree Requirements**” Under Attachments (on Main CCS Event Page)
- ▶ Print or Save for Reference
- ▶ You Will Select Classes to Meet Your Target Degree Requirements
- ▶ Doctoral Program June 2-3, 2023 (see separate flyer)



TERWAYS COUNCIL

Details Registration Details Lookup My Account

College of Commissioner Science

2023 Territory 10 COLLEGE OF COMMISSIONER SCIENCE

Click Here for an Overview of the Registration Process

APRIL 28-29, 2023 (Virtual)

Keynote: **Jim Libbitt (NST 10 Chair-Elect)**

Note Address: "After the Bankruptcy, Where Are We Going?"

Commissioners and Scouters,

3 Territory 10 College of Commissioner Science! This year's College will occur over one day, to maximize attendees' engagement while minimizing their time commitment. We are dealing positively and proactively with change. The past several years have certainly been one of the most challenging periods in the history of BSA commissioning. While it is always rewarding to be of service, I have been challenged by helping all our units and leaders respond in a consistently positive manner. Leaders who respond to change will have a significant impact on the future of the Scouting program. We are creating an environment where our unit leaders embrace change not just as a challenge but as an opportunity. Our service to youth can be one of the commissioner's most significant contributions. It

When & Where

Save the Date Zoom Meeting
Friday 04-28-2023 8:00 AM ET to
Saturday 04-29-2023 5:15 PM ET
More Information

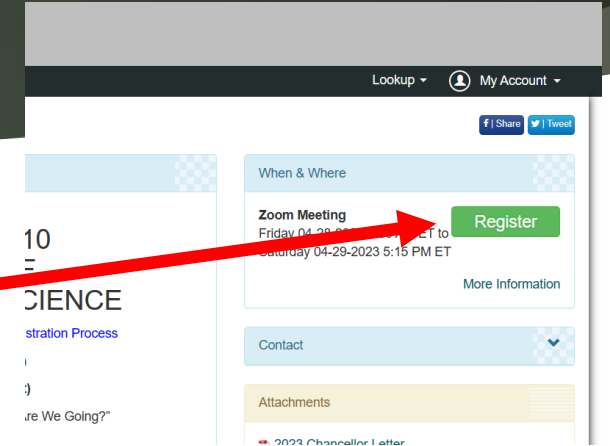
Contact

Attachments

- 2023 CCS Registration Instructions
- Current CCS Degree Requirements
- 2023 Territory 10 Commissioner College Schedule of Activities
- 2023 Chancellor Letter
- Class Attendee Counts
- Class Catalog
- Class Schedule



Step 1: Fill In “Who You Are” Info



- ▶ Click **Register** (Upper Right) to Begin
 - ▶ Continue as Guest
- ▶ **Adult Participant:** You Are Only Taking Classes
- ▶ **Instructor:** You Are Teaching One or More Classes
 - ▶ Instructors Can Also Take Classes and Earn Degrees!
- ▶ **Support Staff:** Zoom Facilitators, Deans and College Admins
 - ▶ Support Staff Can Also Take Classes and Earn Degrees!



Step 1: Fill In “Who You Are” Info

- ▶ You Are Actually 2 People – the “**Registration Contact**” and the “**Participant**”
 - ▶ This is because the Registration System was designed for Summer Camp

- ▶ **Contact:** Name, Email Address (Email is **CRITICAL – Double Check It for Accuracy!**)

- ▶ A “Contact” Registers and Pays for a “Participant”

- ▶ **Participant:** Name, Address, Council, Phone, Commissioner Role and Degree Candidacy

- ▶ “Participants” Select and Attend Classes (or Instruct, Support)



Step 2: Review Degree Requirements and Select Your Classes

▶ ***Degree Candidate For...***

- ▶ This is the Degree Certificate You Are Interested in Completing
- ▶ This Will Help Us Properly Create your Certificate
- ▶ Classes You Attend Will Be Compared to Your Selection for Completion
- ▶ Review **Degree Requirements** When Selecting Classes

● Degree Candidate for: ?

- Roundtable Bachelor in Commissioner Science
- Roundtable Masters in Commissioner Science
- Bachelor in Commissioner Science
- Masters in Commissioner Science
- Certificate of Commissioner Continuing Education
- No Degree



Step 2: Review Degree Requirements and Select Your Classes

- ▶ Click **Select Classes** on Participant Page
- ▶ There is ONE “Required” Class Everyone Must Add to Their Schedule
 - ▶ This is the **Friday Opening, Keynote and Breakout Discussions** Session
 - ▶ Attendance is Encouraged But Not Required
- ▶ Click Classes on Right to Add to Schedule
- ▶ Only ONE Class per Time Period Can Be Selected
- ▶ There Are Several “Filtering” Options for Class Selection
- ▶ You Can Select and Deselect Classes to Your Schedule
- ▶ **Make Sure You Select Enough Classes for Your Degree**

Schedule

Show Class Schedule View All Classes

Selection Required
2023 CCS Opening, Keynote Address and Breakout Discussions
Selection Required

Attendee 12194287's Classes
Click a class to REMOVE from Attendee 12194287's schedule

Search ...

All Catalogs 06:30 PM Friday Evening - Ope

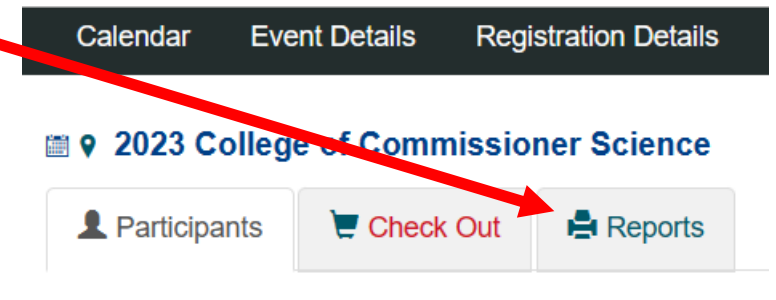
Available Classes
Click a class to ADD to Attendee 12194287's schedule

CED701	Combatting Commissioner Stress/Burnout (updated 12/31/2021) We've all had our moments when we ask ourselves, "Why are we involved in Scouting? Why..." Day of Class: Fri, Sat Prerequisites: Join Zoom Meeting... Class Notes: Join Zoom Meeting...	Saturday 8am Period 1 (8-8:50)
BCS101	Core Concepts of Unit Service (Updated 08/01/2021) The position of commissioner is one of the oldest in Scouting. This course reviews and... Day of Class: Fri, Sat Prerequisites: Join Zoom Meeting... Class Notes: Join Zoom Meeting...	Saturday 8am Period 1 (8-8:50)
CED807	Girls - The Emerging Opportunity Open discussion among all participants Day of Class: Fri, Sat Prerequisites: Join Zoom Meeting... Class Notes: Join Zoom Meeting...	Saturday 8am Period 1 (8-8:50)
MCS303	Managing Unit Service at the District Level (updated 8/01/2021) Managing unit service in the district is the main	Saturday 8am Period 1 (8-8:50)



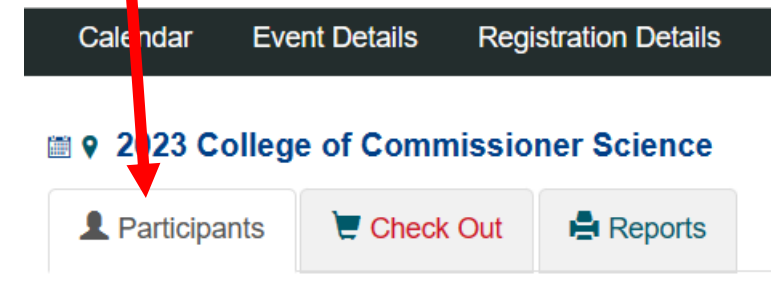
Step 3: Export Your Class Schedule to PDF (**MUST DO!**)

1. Click **Done** on Participant Info Page After Completing Selections
2. Click the “**Reports**” Tab (Upper Left of Screen)
3. Click “**Class Schedule**”
4. Leave Checkboxes UNCHECKED
5. Click “**Preview Report**”
6. **Print to PDF or Save Report (PDF)**
7. PDF File Has Clickable Links for Joining Each Zoom Meeting
8. Zoom Meeting IDs and Passcodes Also Provided for Manual Entry in Zoom Using the Zoom “**Join**” Button



Step 4: Check Out and Pay

- ▶ Close the Report and the Dialog Box After Saving Your Class Schedule PDF
- ▶ If You Are Still on the Reports Tab, Click the **Participants** Tab
- ▶ Click the “**Proceed to Checkout**” Button
- ▶ Only Choice is “Pay Full Amount Due”
- ▶ Click “**Checkout**”
- ▶ Fill In Credit Card Info and Pay
- ▶ **All Set!**



Problems Registering?

- ▶ Contact Dave Finger at geodigits@gmail.com for help
- ▶ Copy (CC) Craig Kaplan at ckaplan0951@gmail.com
Please!
- ▶ Provide a Complete Explanation Of the Problem
You're Experiencing

