



**Scouting America**  
Mid-America Council

TO: Unit Leaders  
Unit Committee Chairs  
Chartered Organization Representatives

Membership in Scouting America is for a period of one year, and each year we go through a process to renew the membership of not only the unit (Pack, Troop, Crew, or Post) with the Chartered Organization, but also each youth member and adult leader. This process is called rechartering.

**Steps you will follow to process rechartering this fall:**

Ensure that the currently registered unit Key 3 leaders are correct in [my.scouting.org](https://my.scouting.org) so they can e-approve member and charter renewals. This is essential and must be done as soon as possible since changes at this step can delay the subsequent steps.

1. **MEMBERSHIP INVENTORIES** – Let us help you clean-up your roster and ensure adults are in the correct position and all youth are registered on your roster before you start the process. Unit rosters will be distributed through September Roundtables. Please have this document returned to Member Services by October 8<sup>th</sup>, with any necessary changes/updates documented. (Hard copies either delivered to offices or scanned are acceptable.)
2. **UNIT RENEWAL** - Complete and approve the online unit recharter process. This is found under the organization manager on [my.scouting.org](https://my.scouting.org). This process allows you to change positions for any adults and renews your unit only.

**DO NOT PAY ONLINE.** Always select “Click here to Pay at the Council Office Option.”

3. **MEMBERSHIP RENEWAL** – We are using the Black Pug 24/7 site again for membership renewal. If you have registered for an activity or event in the Mid-America Council, this is a platform you are familiar with.
4. Submitting payment. See payment options in the Membership Renewal Guide.

**2025 TIMELINE**

**MEMBERSHIP INVENTORIES WILL BE CONDUCTED BY DISTIRBUTION AT SEPTEMBER ROUNDTABLE** – See back for date, time and location of your September Roundtable

**MEMBERSHIP INVENTORIES DUE IN OFFICES** – October 8<sup>th</sup>

**RECHARTER SITE OPENS** – November 1<sup>st</sup>

**RECHARTER SITE CLOSES** – November 30<sup>th</sup>

**RECHARTER PAYMENTS DUE** - at Mid-America Council Offices by Friday, December 5<sup>th</sup> at 5 p.m.

Your Unit Commissioner, District Commissioner, and District Executive are great resources to help you through this process. (Find contact info for each on the back)