



MID-AMERICA COUNCIL  
SCOUTING AMERICA

2025 Recharter



**MID-AMERICA COUNCIL**  
SCOUTING AMERICA

**Membership in Scouting America is for a period of one year and each year we go through a process to renew not only the unit, but also each youth member and adult leader.**

The Board of Directors of the Mid-America Council made the decision to continue our structure of offering pro-rated fees for our new members. This ensures joining the program is affordable for new registrants.

Because of this, our Annual Recharter now looks a little bit different. There are 4 steps in the process.

We know this is new but also believe a process has been established to ensure you can complete this in a timely and accurate manner.



Step #1 -Review the enclosed Unit Roster. This document includes:

- Registered Adults and Youth in your unit
- New Adult and Youth members
- Multiple Adult and Youth members
- Dropped Adult and Youth members
- Paid Adult & Youth Members
- Yearly Adult & Youth Members

Step # 2 - Unit Renewal

- Completed by a Key 3 member of your unit under organization manager on [my.scouting.org](https://my.scouting.org)

Step # 3 - Membership Renewal

- Completed by a Key 3 member of your unit in Black Pug 24/7 (Scouting Event) site

Step # 4 – Submitting Payment

- E-Check, UDA Withdrawal, ACH or delivery to Mid-America Council offices



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# Unit Renewal

- This process only renews the unit. The renewal of members will be done in the next step.
- One of the Key-3 members of your unit navigates to Organization Manger in the my.scouting.org account

## Organization

Mid-America Council 326

 Application Manager

 Commissioner Tools

 Council Membership Tools

 Invitation Manager

 Organization Manager

 Registrar Tools

 Roster

 Training Manager



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- In Organization Manager, a Unit Renewal tab will display.
- Here you can check your leadership positions and update and necessary positions.



**Mid-America Council**  
**326**

Registrar Tools

[Search](#)

[Dashboard](#)

[New Unit](#)

[Unit Renewal](#)

[Redistricting](#)

[Position Manager](#)

[Maintenance](#)

[Data Management](#)

[Reports](#)

[User Guide](#)

[Criminal Background Ch...](#)

[Additional Registration](#)



- When selected, the validation process runs and will show any errors.
- Click on the error message (if any) causing the errors.
- Each time you open the Unit Renewal tab, the validation check occurs.
- Once there are no validation errors, sign by entering your name approving the leadership for renewal.

**ALWAYS SELCT – “Click her to Pay at the Council Office option.”**

- You will pay the \$100 charter fee when you complete Step 2 in the BlackPug 24/7 (Scouting Event) system and renew your members.

Pack 0326 Mid America Council F

1 Unit Validation 2 Unit Pin Review 3 Payment 4 Confirmation

### Unit Leadership

Chartered Organization Rep.	Cubmaster
[redacted]	[redacted]
Committee Member	Den Leader
[redacted]	[redacted]
Executive Officer	
[redacted]	

[Edit Positions](#)

### Chartered Organization

<b>Organization Name</b>	<b>Executive Officer</b>
Mid America Council	[redacted]
<b>Unit Term</b>	<b>Unit Address</b>
Oct 1, 2023 - Sep 30, 2024	12401 W Maple Rd Omaha, NE 68164

### Membership

<b>16</b>	<b>5</b>
Youth Members	Multiple Members

### Validation

> ⚠ Charter validation results: 2 Errors

### Unit Renewal and Leadership Approval

I, [redacted], approve the renewal of the above-named unit and leadership for the year.

[Click here for Pay at the Council Office Option](#) [Next Step: Unit Pin Review](#)



# Membership Renewal

Cub Scout Packs - <https://scoutingevent.com/326-MACPackrecharter>

Scouts BSA Troops, Crews, Ship – <https://scoutingevent.com/326Trooprecharter>

The screenshot shows a dark blue navigation bar with 'Lookup' and 'Sign In' (with a user icon) dropdown menus. A yellow arrow points to the 'Sign In' dropdown. Below the navigation bar is a white 'Sign In' form with the following elements:

- Input field for 'Email Address'
- Input field for 'Password'
- Blue 'Log In' button
- Link for 'Forgot Password'
- Text 'Don't have an account?' next to a 'Register' button

If you have registered for an activity or event in the Mid-America Council, this is a platform you are familiar with.

You will need to create an account, if you do not have a log-in for the site already. This will ensure your unit roster loads properly.



## 2025 Recharter

October 15, 2024 12:00 AM: Durham Scout Center

View Pricing

(Refer to the hand-out for more detailed information)

- Select 1 for Annual Charter Fee
- Renew Annual Youth Registrations
- Add any New Youth
- Identify Youth on Subscription Plan
- Identify Multiple Youth
- Renew Annual Adult Registrations
- Identify No Fee (multiple adults)
- Add any New Adults

**Annual Charter Fee**

1 Min

Cost: \$100.00

**Youth - Renew Annual Registration Fee**

Cost: \$156.00

Currently registered scout that is renewing their membership.

**Youth - NEW Annual Registration Fee**

Cost: \$181.00

For NEW youth who have never been registered in Scouting before. A completed youth application upload is required.

**Youth - Monthly Subscription**

Cost: \$171.00

You will have the ability to remove their fee, then Council will need to approve it. \*\*Scouts that wish to switch to subscription CANNOT enroll in monthly payments on this charter. They must do so [HERE](#).\*\*

**Youth - No Fee Multiple**

Cost: \$0.00

A youth that is being paid for on a different unit's charter.

**Adult - Renew Annual Registration Fee**

Cost: \$50.00

Currently registered adult that is renewing their membership.

**Adult - No Fee Multiple**

Cost: \$0.00

An adult that is being paid for on a different unit's charter.

**Adult - NEW Annual Registration Fee**

Cost: \$50.00

An adult that is not currently registered. A completed adult application and Youth Protection Training certificate upload is required.

Next you will begin selecting the youth for renewal. Select the Autofill button in each box for a youth in which you are renewing. You will need to select Scout Life Magazine for each member if they wish to receive it by updating information.

**2 Youth - Renew Annual Registration Fee**

Currently registered scout that is renewing their membership.

<p><b>Youth - Renew Annual Registration Fee</b>  <span style="color: red;">Checkout Required</span>  <span style="color: red;">Missing Information</span></p> <p style="text-align: right;">Regular Price: \$156.00  <span style="color: red;">Balance Due: \$156.00</span></p> <p style="text-align: center;"> <span style="background-color: #c00; color: white; padding: 5px 15px; border-radius: 3px;">Update Information</span> <span style="border: 1px solid #ccc; padding: 5px 15px; border-radius: 3px; margin-left: 10px;">  Autofill         </span> </p>	<p><b>Youth - Renew Annual Registration Fee</b>  <span style="color: red;">Checkout Required</span>  <span style="color: red;">Missing Information</span></p> <p style="text-align: right;">Regular Price: \$156.00  <span style="color: red;">Balance Due: \$156.00</span></p> <p style="text-align: center;"> <span style="background-color: #c00; color: white; padding: 5px 15px; border-radius: 3px;">Update Information</span> <span style="border: 1px solid #ccc; padding: 5px 15px; border-radius: 3px; margin-left: 10px;">  Autofill         </span> </p>
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Select Record from Roster. If you are involved with multiple units, you will need to select which unit in which you are working on the renewal for.

**Select Record from Roster**

My Roster ▼

BSA ID	First Name	Middle Name	Last Name	Suffix	Gender	Age	Unit	Email

Cancel
Fill Information

Next select a Scout in which you choose to renew. Their First and Last Names will be listed. Click on the circle to the left of the BSA ID number and click on “Fill information” in the bottom right-hand corner. Work through, following this process for each youth you wish to renew.

*\*Do be cautious as Scouts do not remove from the list once selected. It may be best to use the provided unit roster and cross names off once you have selected them on this system.*

Select Record from GR Troop 110 B

Search  GR Troop 110 B

BSA ID	First Name	Middle Name	Last Name	Suffix	Gender	Age	Unit	Email
<input type="radio"/> 134391741					Male	12	GR Troop 110 B	
<input type="radio"/> 133348358					Male	13	GR Troop 110 B	
<input type="radio"/> 133348888					Male	13	GR Troop 110 B	
<input type="radio"/> 137168044					Male	12	GR Troop 110 B	
<input type="radio"/> 133696058					Male	14	GR Troop 110 B	
<input type="radio"/> 130807768					Male	17	GR Troop 110 B	
<input type="radio"/> 133349013					Male	14	GR Troop 110 B	
<input type="radio"/> 137097570					Male	12	GR Troop 110 B	
<input type="radio"/> 130902239					Male	16	GR Troop 110 B	
<input type="radio"/> 129563649					Male	17	GR Troop 110 B	
<input type="radio"/> 135449893					Male	12	GR Troop 110 B	
<input type="radio"/> 131991828					Male	15	GR Troop 110 B	

Cancel Fill Information



## CREDIT FOR SCOUTS ON SUBSCRIPTIONS

You have received a listing of those Scouts in your unit who are on the Membership Subscription Plan. For those Scouts, after you have Auto Filled their information, you will need to select “Update Information.” Check the box under Membership Subscription and in the Amount Requested, input \$171.00. This will deduct that amount for each of your Youth Members who are utilizing the Membership Subscription Plan for payment of their membership. Member Services will then verify and approve each one

1 Youth - Monthly Subscription

You will have the ability to remove their fee, then Council will need to approve it. **\*\*Scouts that wish to switch to subscription CANNOT enroll in monthly payments on this charter. They must do so [HERE](#).**

**Youth - Monthly Subscription**      Regular Price: \$171.00  
 Checkout Required                      Balance Due: \$171.00  
 Missing Information

[Update Information](#)      [Autofill](#)

### Change Information for Youth - Monthly Subscription



First Name

Last Name

Membership Subscription

Are you applying for "Membership Subscription"?

Amount Requested

**Next follow the same process above, selecting your Adults you wish to renew.**

5 Renewal of Annual Adult Registration

<p><b>Renewal of Annual Adult Registration</b> Checkout Required Missing Information</p> <p>Regular Price: \$50.00 Balance Due: \$50.00</p> <p><b>Update Information</b>     Autofill</p>	<p><b>Renewal of Annual Adult Registration</b> Checkout Required Missing Information</p> <p>Regular Price: \$50.00 Balance Due: \$50.00</p> <p><b>Update Information</b>     Autofill</p>
<p><b>Renewal of Annual Adult Registration</b> Checkout Required Missing Information</p> <p>Regular Price: \$50.00 Balance Due: \$50.00</p> <p><b>Update Information</b>     Autofill</p>	<p><b>Renewal of Annual Adult Registration</b> Checkout Required Missing Information</p> <p>Regular Price: \$50.00 Balance Due: \$50.00</p> <p><b>Update Information</b>     Autofill</p>

For those Youth and/or Adults who have multiple registration you will list them here. These are individuals who are listed on your unit roster, but their primary registration and where they are paid, is in another unit. You will need to list them here with the same selection process as above and then list in what unit the individual is a multiple – where their primary registration is paid.

Roster

**First Name** **Last Name**

First Name  Last Name

**In what unit is this individual a multiple - where their primary registration is paid?**

In what unit is this individual a multiple - where their primary registration is



# ORDER OF THE ARROW

## Kit-Ke-Hak-O-Kut Lodge & Tatanko Anpetu – Wi Lodge

Troops, Crews & Ship who have youth and adults who are members of the OA will have the option to pay their 2025 Lodge Due or purchase a Silver Passport. You will have a section to make for each member, just as you will for Scout Life Magazine.

### Change Information for Youth - Renew Annual Registration Fee ✕

<b>First Name</b>	<b>Last Name</b>
<input type="text" value="First Name"/>	<input type="text" value="Last Name"/>
<b>Do you wish to add Scout Life magazine to this member?</b>	<b>Pay 2025 OA Dues in Kit-Ke-Hak-O-Kut Lodge.</b>
<input type="text" value="Selection Required"/>	<input type="text" value="Selection Required"/>
<b>Pay for OA Silver Passport in the Kit-Ke-Hak-O-Kut Lodge.</b>	<b>Pay 2025 OA Dues in Tatanka Anpetu-Wi Lodge.</b>
<input type="text" value="Selection Required"/>	<input type="text" value="Selection Required"/>



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# Financial Assistance

The purpose of the Program Support Fee Assistance Fund is to ensure Scouting is available to all youth. This assistance program will help families with covering the youth 2025 National Dues and Program Support Fee.

**Application site available October 1 – November 11 or until funds are exhausted.**

**<https://247scouting.com/forms/326-MACProgramSupportFeeAssistance>**

For Scouts who have submitted a complete application, and who have been awarded funds, Member Services will contact the unit leadership to inform them how much should be deducted from their recharter amount due.

Once all Youth and Adult members have been selected for renewal, select the **GREEN** Continue button to proceed to Check Out.

You will then be able to review your Unit Participant Summary.

Participant Summary	
Annual Charter Fee	1
Renewal of Annual Youth Registration	5
Renewal of Annual Adult Registration	5
NO FEE MULTIPLE ADULT	2

You will also be able to view a Financial Summary.

Financial Summary	
Regular Price:	\$271.00
Council Program (pending):	-\$171.00
<b>Balance Due:</b>	<b>\$100.00</b>

Lastly, you will see the Balance Due Required and you will click on the **green** Checkout.

Check the box after you have read the Agreement Policy.

For the Billing Information, fill in the information for the Key 3 Member who has completed this recharter process. This gives us contact information should we have any questions.



## PAYMENT

You will have 3 methods in which you can submit payment for your 2025 Recharter:

- 1) E-Check debit authorization for a one-time debit from your checking account
- 2) Mail Payment to Mid-America Council
- 3) UDA Withdrawal (depository account at Council Office)

You may also authorize an ACH withdrawal if your unit is set up for this. In this case, click “pay later” and send a note to [mac@scouting.org](mailto:mac@scouting.org) to authorize this transaction.

If your unit is not set up for ACH withdrawal, you may contact Member Services for the form to get established.

Click **BOOK REGISTRATION**

    

**Mail Payment**

Please make your check payable to **Mid-America Council**

**Check Amount: \$256.00**

Include registration number **3263985408** with your check.

Mid-America Council  
12401 W Maple Rd  
Omaha, Nebraska 68164  
Phone: 402.431.9272  
Fax: 402.431.0444

Authorize Payment



# TIMELINE

- Recharter site opens – **Monday, October 7<sup>th</sup>** at 8 a.m.
- Recharter site closes – **Monday, November 11<sup>th</sup>** at 11:59 p.m.
- Recharter payments due at Mid-America Council Office – **BY Monday, December 2<sup>nd</sup> at noon**
  
- We are here to help you through this process. We know it is new and different.
- Your Unit Commissioner, District Commissioner and District Executive are great resources to help you through this process.
- Should you need additional help, please reach out to Member Services

402-431-9272

[mac@scouting.org](mailto:mac@scouting.org)