

National Youth Leadership Training

2024 Course

June 2 - 7, 2024

Camp Cedars Cedar Bluffs, NE



Participant & Parent Guide

Important Information

All Policies in this packet should be read thoroughly. They are intended to ensure a safe, fun, and informed week.

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Pre-Camp Information

What is NYLT?

National Youth Leadership Training (NYLT) is a council-level, youth-led advanced leadership skills course based on professional leadership courses. Scouts will learn to assess the stages of team development and acquire a toolbox of leadership skills. NYLT is recommended for Scouts who are in leadership positions or may be in the near future.

Who Can Attend NYLT?

In order to attend an NYLT course, a youth must have the following qualifications by the beginning of the course:

- Registered Scouts BSA and registered Varsity Scouts must be at least 13 years old by the first day of the course and must have already completed Leadership Skills for Troops (ILST). They must be a First-Class Scout. **No exceptions on age, rank or training.**
- Registered Venture and registered Sea Scouts must be at least 13 years old by the first day of the course AND completed the 8th grade. Must have completed Leadership Skills for Crews (ILSC) or Introduction to Leadership Skills for Ships (ILSS). **No exceptions on age, rank or training.**
- Participants must be recommended for attendance by their Unit Leader with parent permission. Scoutmaster must register the participant(s) at <https://scoutingevent.com/326-NYLT>

Introduction to Leadership Skills

Introduction to Leadership Skills for Troops (ILST), Introduction to Leadership Skills for Crews (ILSC), and Introduction to Leadership Skills for Ships (ILSS) provide an introduction to leadership skills for youth in Scouts BSA troops, Venturing crews, and Sea Scout ships. The training course is delivered to the youth of the troop, ship, or crew by older and more experienced youth as soon as a young person has been selected by their peers for a leadership position. Youth are introduced to the skills of leadership and the tools they will use to implement their vision of adventure and leadership in their role as a youth leader in their troop, ship, or crew. The syllabus for each is available from the BSA through the youth training link on the BSA's training webpage:

www.scouting.org/Training/Youth/.

Camp Date & Location

National Youth Leadership Training will be held on June 2-7, 2024 at Camp Cedars, 2898 Tom Lee Road, Cedar Bluffs, NE 68015. The session starts on Sunday at 12:00 pm and goes through Friday evening, 6:30 pm.

Registration & Fees

Registration is open to all Scouts BSA and Venturers, ages 13 and up. Because many of the activities are team-building exercises, leaving the camp during the session is highly discouraged and may disqualify the Scout from completing the course. Participants must attend the full week in order to be certified with the National Youth Leadership Training.

Registration includes all meals, program materials including participant handbook, one NYLT t-shirts, a sticker for your water bottle, a hat, and other NYLT recognition items. Registration closes on May 24, 2024 at 11:59 pm. If registration is full, Scouts will be placed on a waitlist and will be notified if a spot opens up. Registration for NYLT can be found on the MAC Event Calendar or at the following link:

<https://scoutingevent.com/326-74621>

Course Fee

- \$250 early bird fee if paid in full by April 16, 2024
- \$275 if paid in full after April 16, 2024
- Scholarships Available
- Four (4) scholarships are awarded each year. Scholarship for can be found at the following link:
https://scoutingevent.com/Download/32686061/OR/NYLT_Scholarship_Application.pdf
- Application deadline is March 15, 2024.
- Submit completed applications to Janelle Eastman, 12401 West Maple Road, Omaha, NE 68164.

Additional Clothing to Order

Registration includes one 50/50 cotton t-shirt which is received upon arrival. However, additional shirts may be ordered. There is also an option to order an NYLT hoodie. Pricing is listed in the event registration, located here:

<https://scoutingevent.com/326-74621>

Refunds

Part of a Scout's fee will be refunded only under one of the following circumstances:

- ❖ Individual illness or injury
- ❖ Death or serious illness in the immediate family
- ❖ Relocation of the family outside of Mid-America Council
- ❖ Leadership decision to cancel camp

The Unit Leader or parent must make such requests by submitting a completed [Activities Refund Request](#) form. Refunds may be requested up to two weeks prior to camp. Pre-registration fees for a Scout or Scouter may be transferred to another Scout or Scouter.

BSA Annual Health Forms

All participants, youth staff and adult staff MUST bring a copy of their BSA Annual Health & Medical Record with parts A, B & C completed within the past 12 months. **Part C must be signed by a healthcare provider**, so please plan accordingly and well in advance of the course start date. Please attach a photocopy of your insurance card, front and back. If this is not completed, you MAY be turned away at camp until a physician is seen and the form can be completed. **School physical forms cannot be accepted.** Please have these filled out for all attendees prior to arrival. You can download a copy of the BSA health form here: [BSA Annual Health & Medical Record Parts ABC](#). **There are no waivers or exceptions.**

Staff Makeup

Trained youth staff members are assigned to work with a patrol throughout the week. Youth staff members are supported by trained adult leaders, who report to a BSA nationally certified course director.

Following Youth Protection Guidelines, the course has the minimum one adult female leader (age 21 or over). Our staff has several. In addition, our course has the minimum two female youth staff to ensure a proper buddy system among the youth staff. Again, we have several. There are no coed buddies among youth staff or participants, ever.

NYLT Linked Troop Leadership Requirements

In Scouts BSA, troops are either all boy or all girl, never coed. Linked troops are an option within the Scouts BSA program, and this is the model that NYLT will use. An NYLT program serving both male and female participants must have its own adult leadership structure, including two-deep leadership for each troop.

For example, an NYLT course with 34 male participants and 6 female participants will be conducted as two linked troops. Each linked troop must have two 21+ adult leaders (Scoutmaster and Assistant Scoutmaster) and at least one must be the same gender as the linked troop they are supporting. If you have a smaller number of female participants, you may have a troop of 2 girls on your course with their own Scoutmaster and assistant Scoutmaster. While different from previous NYLT operations, this is the policy of Scouts BSA. **There will be no coed patrols.**

Buddy System

The buddy system is always required (see Scouting's Barriers to Abuse and NCAP Standard HS-511). Buddy pairs cannot be coed, including staff buddy pairs. Note that because the buddy system is one of Scouting's Barriers to Abuse, courses cannot have one single female or one single male in attendance as a participant or youth staff member. There must be at least two of a gender present as participants or youth staff members. A youth staff member cannot effectively serve as a buddy to a participant given the nature of the staff role.

Course Overview

NYLT is a six-day course where content is delivered in person and in an outdoor setting with an emphasis on immediate application of learning in a fun environment.

Interconnecting concepts and work processes are introduced early, built upon, and aided by the use of mnemonics (memory aids), which allows participants to understand and more readily employ the leadership skills they have learned.

Scouting Ideals

Every NYLT course operates according to the ideals of Scouts BSA, Venturing, and Sea Scouts. Each participant and staff member is welcomed, appreciated, and valued. There is no room for hazing, sexual innuendos, or any other activities that do not add to a positive learning experience for everyone.

Uniforms

NYLT staff and participants should have both their Scouts BSA or Venturer field uniforms (Class A) and activity uniforms (Class B) as clothing for a course. The Scoutmaster and Senior Patrol Leader will determine the uniform appropriate for each NYLT activity. (Field uniforms, or Class A, are normally worn for course assemblies, evening meals, and evening activities.) Since the course supports the local roles of Venturers and Scouts, NYLT staff and participants should wear the uniforms of their home units.

Pre-Course Parent/Participant Meeting

A parent/participant meeting will be held prior to the course to present the expectations at camp, answer any questions that participants and/or parents have prior to the course, review check in/out procedures and provide any additional information as needed.

What to Bring to Camp

**Use a permanent marker to label all your gear with your Troop # and name*

- Health Form Parts A, B & C. You can download forms here. [Health Forms Parts ABC](#)
- Face Mask, optional
- Medications. **All medications must be in the original container, clearly marked with participants' name**; all medications should be placed in a baggie with name clearly written on the outside. These will be turned into the NYLT Camp Medic upon arrival.
- Field Uniform Shirt (Class A)
- Other Scouting T-shirts (Class B)
- Shorts/pants - preferably Scout pants/shorts or khaki pants/shorts (no sweatpants, basketball shorts or leggings)
- Socks, undergarments (extra in case it rains)
- Hat
- Closed-toed shoes (No flip flops or slides allowed)
- Extra pair of shoes, or boots and shower shoes
- Pajamas
- Rain gear
- Personal care kit (toothbrush, comb, toiletries)
- Personal first aid kit with sunscreen and insect repellent
- Bag or backpack to hold personal gear
- Day Pack to carry items throughout the day
- Water bottle
- Camp chair
- Sleeping bag, pillow, and/or sleeping pad
- Tent or tarp, poles, and stakes that the Scout can put up with minimal help (tents will not be shared)
- Waterproof ground cloth or plastic sheet
- Prescription glasses, if needed
- Sunglasses

Pens/pencils

Flashlight, headlamp, batteries

What to Expect at Camp

Arrival & Check In Procedures—Subject to change

Check in begins at 12:00 pm on Sunday, June 2. Please eat lunch before you arrive; there will be no lunch served on the day of arrival. Participants **MUST** arrive before 1:00 pm as the program starts promptly at this time. Please stop at the designated area to check in and receive instructions before proceeding further. Health forms and medications will be collected at this time. Please have these Parts A, B and C completed to turn in upon arrival. **Remember, ALL participants will need Part C completed by a physician prior to arriving at camp. School physicals do not count for this.**

Identification wristbands will be provided upon arrival. Wristbands must be worn the entire time at camp.

Scouts will be instructed through a couple of stations to complete the check-in process. Scouts will label all of their items as they are collected.

NYLT participants must arrive in their Class A uniform as they will get their picture taken upon arrival. If Scouts do not have this on when they arrive, they will be asked to put it on before proceeding any further. Please come prepared.

Scouts will be introduced to their Troop Guide and will have time to get to know them as other participants arrive at camp.

Camp Headquarters

Camp Headquarters will be at the Huntel Dining Hall. All guests should proceed immediately to Camp Headquarters upon arriving outside of check-in time. Headquarters will be staffed 24 hours a day during the event in case of an emergency. All camp staff can be contacted through the camp headquarters. More details will be provided upon check in.

Health & Safety

Our health station is maintained and staffed by qualified personnel for the health and safety of all campers, at all times. The Medic must check and store all medications, prescription and non-prescription drugs brought to camp, in accordance with BSA policy. All medications must be brought in the original container and clearly marked with a name to be kept with Medic in a locked container or vehicle. If a controlled substance, the medication must be kept in a double locked container. All injuries occurring at camp must be reported to the Medic and registered in the camp's first aid log. At the end of course, health forms will be returned to participants.

Campsites

Campsites will be assigned by the Troop Guides upon arrival.

Showers and Restrooms

Separate restroom facilities will be provided for male and female adults as well as for male and female youth. Please watch for signage. The buddy system should be used. Restrooms are located throughout the campgrounds. There are shower facilities available as needed.

Camp Cedars Shower Facilities - Shower times will be posted Y

Male Participant & Staff Shower – North Shower House

Female Participant & Staff Shower – Central Shower House

Food

All meals will be provided for the troops.

Garbage

Please help to keep our camp clean. Please pick up all trash and take it to the designated containers. Please do not keep any food in your tent.

Water

Participants will need to make sure to drink enough water throughout the week, so a water bottle is a must. They will be active most of the time while they are on course and temperatures may warrant drinking extra water. Hydrants are available throughout camp. Additional water is available at headquarters if necessary.

Photos

The youth participants, youth staff, and adult staff will have their photo taken upon arrival for proper identification as well as a tool to get to know everyone. Photos will be taken throughout the event as well. If you or any members of your unit have objections or privacy concerns, please make sure to indicate this on the Medical forms consent page (part A) and notify the Course Director so those wishes can be honored.

Valuables and Gear

Bring as few valuables as possible to camp. ***It is recommended to leave all electronic devices at home.*** If needed, staff can provide a phone for participants to call or for parents to call in case of an emergency. The participants will be very busy during the week and cell phones, electronic devices, etc. are not needed and can be a distraction to the goals that are trying to be achieved during NYLT. Devices will be collected if they are causing a distraction. Please be respectful of your own gear as well as the gear of all other participants.

Emergency Procedures

While camp is in session, the camp will always have someone on duty to help handle any emergency that may arise; including those that may involve the Medic. In the event a scout needs off-site treatment, two adult staff members will take the scout to Methodist

Fremont Health Emergency Department, located at 450 E. 23rd Street in Fremont, Nebraska, which is 9.1 miles from camp. Should a scout or leader need emergency services on site, the Midwest Medical Transport Company with ambulance service is located at 3010 N. Broad Street in Fremont, Nebraska, 9.3 miles from camp.

Severe Weather/ Storm

- The Course Director and adult staff will be checking the weather daily. The county that Camp Cedars is located in is Saunders County, Nebraska.
- The Course Director will alert the SPL and Troop Guides of impending weather conditions and procedures to follow. Activities will be altered to account for current weather conditions.
- Whenever a severe storm occurs, everyone in camp will move into the closest secure building. All staff and participants will be tenting close to Huntel Dining Hall and can reach this location within a couple minutes.
- In the event of a tornado watch, participants will be taken to Camp Cedars tornado shelters. Everyone will remain in the shelters until the tornado watch has expired.

Other Hazardous Weather Conditions

Special consideration must be given to atmospheric conditions that may affect campers' staff. You will be alerted to any changes in schedule and program when the following conditions exist:

- Extreme temperatures or extreme rain - facilities will be available to come in and get warm, dry or cooled off, depending on the conditions.
- Severe Weather Warnings - the Course Director and other adult staff will monitor weather warnings and notify as needed.

Personal Accident

- Administer first aid immediately.
- Report the accident to the Headquarters and/or Medic.
- The Medic will administer further first aid and/or make contacts for needed assistance.

Lost Person

- Report the situation to the Course Director at once; he/she will spearhead operations.

Fire or Flood

- Mobilize Scouts to a safe area. Send someone to Headquarters and report the location of the fire or flood.
- In the event of fire, no units are to fight the fire. In the event of a flood, move to higher ground, stay safe and in a group.
- Emergency Management Personnel, the Course Director and adult staff will spearhead operations. Evacuation, if required, will be led by local authorities.

Active Shooter or Threat to Safety

- Notify Headquarters immediately (use the radios or phone, as needed). Give all known facts clearly and carefully.
- If in the vicinity of the threat, RUN-HIDE-FIGHT. Review BSA and DHS training aids for more information.
- Law Enforcement, the Course Director and adult staff will spearhead operations. Be patient; the event could last a while.

2024 NYLT Schedule

Sunday, June 2

- 12:00 pm Registration, check in and pick up NYLT materials
- 1:00 pm Orientation Trail
- 2:00 pm Campsite Setup
- 3:15 pm Opening Troop Assembly
- 3:45 pm Afternoon Activities
- 5:15 pm Dinner
- 7:00 pm Evening Activities
- 10:00 pm Lights Out

Monday, June 3 - Thursday, June 6

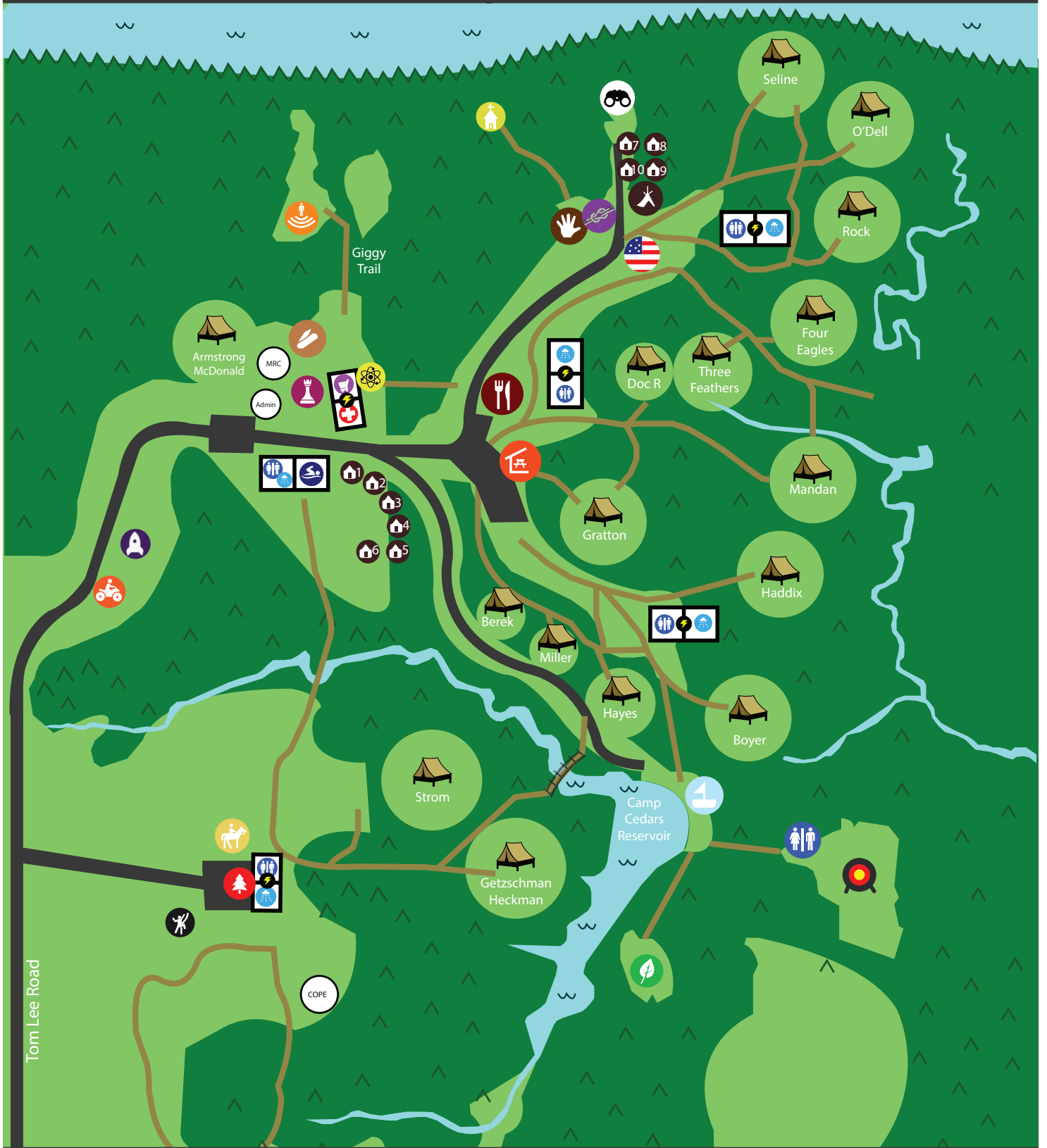
- 6:30 am Breakfast
- 8:00 am Troop Assembly
- 8:30 am Morning Activities
- 12:00 pm Lunch
- 1:00 pm Afternoon Activities
- 5:15 pm Dinner
- 7:00 pm Evening Activities
- 10:00 pm Lights Out

Friday, June 7

- 6:30 am Breakfast
- 8:00 am Troop Assembly
- 8:30 am Morning Activities
- 12:00 pm Lunch
- 1:00 pm Afternoon Activities
- 3:00 pm Camp Breakdown
- 4:30 pm Feast
- 6:00 pm Closing Event

(Parents will not be allowed to enter camp until participants have left for the closing event.)

- 6:30 pm Dismissal



Tom Lee Road

Admin	MRC	HunTel Dining Hall	Roitstein Parade Ground	Bekins Pool	Scott STEM Ctr	Boat House
Scott Health Lodge	Scott Cope Course	Eastman Teepee	Bates Ampitheatre	ATV	Dreiling Rocket Pads	Protzman Arena
Haddix Trading Post	Heritage Lodge	Pohuk Point	Rotary Pavilion	Thomas Equestrian Ctr	Kitfox	Dixon Nature Ctr
Scoutcraft	Storz Tower	Karp Handicraft	Yard Games	Trails	Restrooms	Shower House
Chapel	Cabins #1-10	Campsite	Storm Shelter	Roads		

NYLT Skills

Leadership Skills

The primary goal of NYLT is to develop Scouts as leaders. A good leader requires the knowledge and the ability to use the right tools. At NYLT, we teach the Scouts the skills necessary to manage group dynamics and performance. These are the same skills taught at Fortune 500 Companies and in Wood Badge. The Scouts not only learn about these skills, they will be placed as leaders within patrols. Here they practice leadership skills under the guidance of an experienced staff. These leadership skills include:

- Communicating Well
- Finding Your Vision
- Setting Goals
- Preparing Plans
- Developing Your Team
- Solving Problems
- Effective Teaching
- Resolving Conflict
- Making Ethical Decisions
- Leading Yourself
- Valuing People

Scoutcraft & Outdoor Skills

Although the focus of this course is learning and building leadership skills, Scouts will learn about low impact camping, geocaching and other outdoor skills. In addition, Scouts will be taught how to apply these skills in their home troops.

Model Troop

Youth leaders become part of a model troop. Patrols may be composed of scouts from troops & crews throughout the districts registered including out of council units. Typically, a patrol will have no more than one scout from any given home troop. The patrols eat, sleep and train together. Activities include campfires and flag retirement ceremony. Patrols take turns as the service and program patrol. The participants take turns serving as a patrol leader and participate in a daily patrol leaders council meeting.

Departure from Camp

Expectations

Participants are expected to stay until the end of the scheduled course. We realize that some situations may require an early dismissal. However, we encourage you to make other arrangements whenever possible to keep the participant at camp until the end of course. When they leave early, they miss vital learning opportunities and bonding time with their fellow Scouts.

Campsite Clean-up

Time will be allotted for campers to pack up camp and load vehicles. Remember a scout is clean, please police your campsite and leave it better than when you arrived. Remember to please "Leave No Trace."

Evaluations

Each participant will receive an evaluation form following the conclusion of camp. Please take the opportunity to fill out the evaluation form; this will be your ticket to receive your certificate of completion, health forms and any other materials required for check out. Your packet of completion will not be released until the Staff receives your evaluation. Your feedback is valuable to our camp staff. We appreciate your comments, concerns, and opinions.

Check Out Procedures

Participants must check in and out at the Camp Headquarters. Participants must notify their Troop Guide, Senior Patrol Leader and/or the Camp Director prior to leaving camp. For participants to be released or picked up, permission must be indicated on the medical form and signed by the parent. At the time of departure, an in-camp adult leader must be present to verify all records and that all adults involved are approved.

Packets will not be released to the Scouts until his/her camping area is clean, all gear is packed and ready to load and evaluations forms have been completed and turned in.

Camp Policies

The BSA's Commitment to Safety

In Scouting, we will not compromise the safety of our youth, volunteers, and employees. Safety is a **value** that must be taught and reinforced at every opportunity. We are all responsible and must hold each other accountable to provide a safe environment for all participants.

We are committed to abuse prevention by utilizing:

- Mandatory youth protection training.
- Criminal background checks.
- Banning one-on-one adult and youth interactions
- Mandatory reporting of suspected abuse to law enforcement.
- A volunteer screening database.

We are committed to injury and illness prevention by integrating safety measures in our handbooks, literature, and training materials including the **Guide to Safe Scouting**. We expect leaders to use the four points **SAFE** when delivering the program. **SAFE** Scouting measures include:

- Youth are **Supervised** by qualified and trustworthy adults who set the example for safety.
- Activities are **Assessed** for risks.
- Pre-requisite **Fitness** and **skill** levels are confirmed before participation.
- Appropriate **Equipment** is utilized and **Environmental** conditions are monitored.

When incidents do occur, we expect a timely, clear, and complete incident report. We are committed to learning from the data and modifying the program guidance for the prevention of future occurrence.

Adult Leadership

It is the policy of the Boy Scouts of America that programs may never be led by only one adult. Two registered adult leaders are required for all program activities. Adults must have current Youth Protection Training.

Youth Protection

BSA Youth Protection rules are in effect for camp. Refer to the Guide to Safe Scouting.

- Two deep leadership is required in the campsite any time there are youth present.
- Adult leaders are BSA registered volunteers.
- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.

- Each gender and will have separate facilities and specific times will be assigned for showering. Times and locations will be posted at camp.

- Youth and adults tent separately. ([Youth Protection and Barriers to Abuse FAQs](#))
- The buddy system (gender specific) will be utilized throughout the camp week.

Insurance

All adult leaders and Scouts must be registered members of the Boy Scouts of America. The Mid-America Council has purchased the National Boy Scouts of America Council Accident & Sickness Insurance Plan, which will cover all registered Mid-America Council Pack, Troop, and/or Crew members for both accidents and illnesses that manifest during participation in Scouting activities. All out-of-council units will not be covered by the Mid-American Council plan and should bring proof of insurance from their council (BSA Annual Health & Medical parts A, B and C). **All other non-Registered BSA Members (parents or visitors) at camp will not be covered by the Mid-America Council insurance plan** and the parent or adult will assume responsibility for any accidents and illnesses at camp for the non-Registered BSA individuals.

Special Needs

We work hard to make our camp comfortable and accessible to those with special needs. If anyone in your unit has special dietary, health, or mobility needs, we ask that you please make your needs known as soon as possible to allow time for reasonable accommodations for your requests. **To allow adequate time for arrangements to be made, please email the Course Director two weeks before the camp session.**

Peanut Allergy: We recognize that the occasional Scout or Scouter may have a peanut allergy. We are not able to create a peanut-free environment in camp. It is your responsibility to let camp staff be aware of this need.

Parking

All vehicles must be parked in the designated lot. Unapproved vehicles will not be allowed beyond the parking area. **Please back your vehicles in when parking, if you are able.** In case of an emergency, this will allow for easy evacuation.

Camp Behavior & Discipline

The Scout Oath and Law will govern the behavior of all participants during the week. Any form of bullying, hazing, ridicule, or fighting is unacceptable and may result in expulsion from camp. Profanity is unbecoming of a Scout or Scouter and is not tolerated at camp. Troop Guides and/or Senior Patrol Leaders will take all serious discipline problems to the Course Director/Scoutmaster. The Course Director reserves the right to remove any person from camp who may present a threat to any camp staff or attendees, or to camp property.

Alcohol and Drugs

There are absolutely no alcoholic beverages or unapproved drugs allowed in, or to be consumed at camp. Anyone violating this policy will be asked to leave immediately and, if applicable, the appropriate law enforcement agency will be contacted. Prescription drugs need to be checked in by the camp's health officer and noted on your health form. Drugs will be dispensed by the Medic.

Tobacco Usage

Tobacco usage is not allowed at camp. If it is legal for you to use tobacco and you must do so, you must secure permission from the Course Director and follow strict directions on where and when it is appropriate to use.

Knives

Scouts must have a "Totin' Chip" card to use a knife at camp. Blades may not be longer than four inches and must fold. Sheath knives are not permitted.

Weapons/Guns/Fireworks

These items are prohibited at camp and will be confiscated.

Pets and Wildlife

No pets are allowed. Do not attempt to touch or feed any wildlife. Report any wildlife that behaves in a strange manner to a staff member. This includes showing no fear of humans, biting, scratching, etc.

Electronic Devices

It is strongly encouraged to leave electronic devices at home. They are not needed for any camp activities and can be a distraction to the program. Parents can contact a staff member if they need to contact their youth. Primary contact would be the Scoutmasters and/or Course Director, numbers listed on the front page.

Trading Post

There will be no trading post on site. Additional NYLT items may be available on the last day or on line.

Dress Code

Clothing should be appropriate for the weather for all attendees. Scouts can be in either Class A uniform or Class B t-shirt. Leggings, sweatpants, or athletic shorts are not allowed on course. Open-toe sandals and flip flops are not permitted in camp. This is for your safety and protection. See the "What to Bring" section in this guide for more details.

Lost & Found

Please mark all belongings with name, city, and troop number. Lost and found items can be found in the admin building during camp. Items not claimed by the completion of the event will be taken to the Mid-America Council office in Omaha. Please contact Scouter Services about collecting items after course.

Fishing Licenses

Fishing will not be done at this event.

Fire Wood

Fires will only be allowed during specific events during the course. Participants will be told when and where they can have fires. Firewood may be gathered from downed trees and on the ground in camp. Please do not cut anything out of living trees.

Quiet Hours and Bedtime

A Scout is Courteous. Quiet hours are from 10:00 pm - 6:30 am. All is quiet at 10:00 pm each evening. These hours are in effect throughout the camp. There should be no loud noises or other noisy events to disturb others. Bed checks will be performed on a nightly at 10:00 pm and lights out will be enforced. All scouts should remain in their tent during quiet hours unless using the restroom.

Preventing Unauthorized Intruders

Camp Staff and volunteer leaders play a primary role in preventing the intrusion of unauthorized volunteers or guests at camp. The following procedures will be implemented at camp to prevent intrusions of unauthorized visitors from escalating to the youth protection issues.

- All staff and participants are instructed to wear the identification wristband supplied to them upon arrival at all times while at camp. Camp staff are identified with staff t-shirts and grey hats.
- All staff members will be trained to watch for unauthorized visitors while traveling throughout camp.
- The buddy system will be emphasized to all scouts and leaders during the welcoming SPL and Leaders meeting.
- All quiet is at 10:00 pm each night. At that time, Camp Staff will do a bed check to make sure everyone is in their appropriate tent and will be looking for anything out of the ordinary.

The following procedures will be shared at the SPL and Leaders meeting:

- All visitors must report to Camp Headquarters to sign in and out. The camp Administration staff keeps a log book of who is in camp at all times.

- If an unauthorized visitor is suspected, notify the nearest program area or volunteer leader. All program area directors will be made aware of the best communication methods available. The program area director should report the suspected intrusion to Headquarters. The program area director should remain available to provide more information. Do not allow the suspected intruder to roam free without supervision or monitoring.
- The Course Director will proceed to the area with another adult member of the camp staff to question the suspected intruder.
- If the suspected intruder flees, the Course Director and Camp Staff will determine the best course of action moving forward.
- Program areas should continue as usual unless the Course Director determines the situation warrants a return of all Scouts and leaders to their campsites. If necessary, the camp will implement the lost scout Emergency procedures.
- The Scout Executive will be notified. An assessment of the situation will be made and, if warranted, the local law enforcement agency will be notified.