

“How to”---Registering for Cub Scout Summer Camp

<https://stlbsa.org/activities/camping/cub-scout-summer-camp/>

From the Cub Scout Summer Camp page, you can select whether you wish to attend an Overnight Camp or a Day/Twilight Camp



Here’s how to register using an Overnight Camp as an example



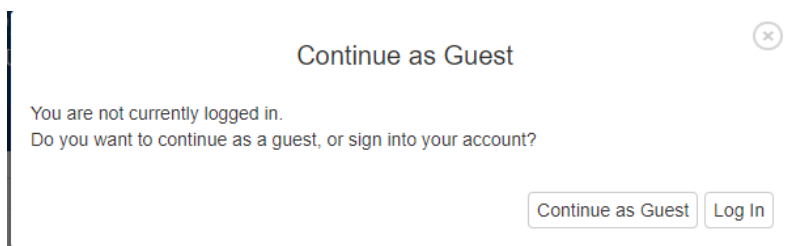
1. Click [Register Here](#)

This will take you to the individual camp page where you can find all the details about your specific camp. Find the Session you wish to attend and press the blue “Register” button.



Note The “Log In” feature is designed for entire units to be able to import their list of scouts to use when registering as a whole group for events. An account can be created to use each time when registering for different events.

You can also “Continue as Guest” to get your registration started for an individual scout for one event.



- From the drop down boxes select the number of Scouts, Adults, and/or Den Chiefs that you will be registering to attend the camp. Then click the green “Register” button to continue.

2019 Cub Scout Summer Camp-Rhodes France
June 07, 2019 5:00 PM: Session 1
Rhodes France Scout Reservation

View Pricing

Category	Selected	Max	Cost
Cub Scout Youth, Traditional	1	120	\$65.00
Adult	1	120	\$40.00
Den Chief	0	20	\$40.00

Youth Remaining: 120
Adult Remaining: 120

Register

- Fill in the registration contact information and hit “Continue”.

Enter Guest Information

[Register as Guest](#)

First Name (Registration Contact)

Last Name (Registration Contact)

Email Address / Username

Cancel Continue

- Under the Contact Tab you will want to hit the red “Update Information” box to fill in Unit Number, Contact Phone Number, and to let us know how you heard about this particular camp.

When selecting your unit, pop-ups will guide you through selecting the correct unit. First it will ask if you are in the Greater St. Louis Area Council.

Are you in Greater Saint Louis Area Council?

Yes No, I'm with another council.

Next

Next

Hit the green “Next Arrow” to proceed.

The next step is selecting which type of unit your scout is in. For Cub Camping you should be selecting Pack (Youth in grades K through 5)

A dialog box titled "What type of unit are you with?" with a close button (X) in the top right corner. Below the title is a search bar. A selection card is visible, featuring a green checkmark on the left, the text "Pack" and "Youth in grades K through 5." in the center, and a green button with a white right-pointing arrow and the word "Next" on the right.

Hit the green “Next Arrow” to proceed.

To select the proper unit number, you can search by number, district, or even by the chartered organization. Once you have found the correct unit click on it to select and hit the green “Done Arrow” button to finish.

Note Pack Unit numbers are four digits and for Legacy Lincoln Trails units begin with a 6. As an example, Legacy Lincoln Trails Unit 35 would be 6035 in the registration system.

A dialog box titled "Find your Unit" with a close button (X) in the top right corner. Below the title is a search bar containing the text "6035". Below the search bar is a list of results, with one item selected: "Pack 6035" followed by "Railsplitter : Christ United Methodist Church,". At the bottom right of the dialog box are two buttons: "Back" and "Next".

5. Click the “Save” button and move to the Participants Tab. This is where you will fill out the information for each of the Scouts, Adults, and/or Den Chiefs that you are registering. Everything highlighted in red is required information. If you fail to include a piece of the required information the registration will not let you move forward to book and pay.

Note It will automatically fill in the registrant contact name into the Adult slot. If you are registering someone else, please make sure to update that information.

Change Information for Participant 1 ✕

<p>First Name</p> <input type="text" value="Sally"/>	<p>Last Name</p> <input type="text" value="Scout"/>
<p>Gender</p> <input type="text" value="Female"/>	<p>Scout Rank in the Fall of 2019</p> <input type="text" value="Wolves"/>
<p>Dietary Restrictions (if applicable)</p> <input type="text" value="Dietary Restrictions (if applicable)"/>	<p>Parent email address (optional)</p> <input type="text" value="elizabeth.belter@scouting.org"/>
<p>Campership</p> <input type="checkbox"/> Are you applying for "Campership"?	

Hit "Save" and move to the Check Out Tab

- Click the green "Begin Checkout" button. Here you will enter your billing information. It is required that you read through the council policies and check the box to proceed to payment.

I have read and agree to the council policies (required) [Read Policies](#)

- You will now be able to select whether you wish to pay by e-check, credit card, or mail-in payment. Once your information is entered click the green "Finalize Payment" button.

Credit Card Information You will be charged in the amount of **\$105.00**

<input type="text" value="Visa"/>	
<input type="text" value="123456789101112"/>	
<input type="text" value="987"/>	<input type="text" value="01"/>
<input type="text" value="2019"/>	

- Congratulations you are now booked for Camp! You will receive a confirmation email with your registration details. This will include event details, contact information, medical form attachments, and your payment details.