

Instructions for using BlackPug (BPS)

BOY SCOUTS OF AMERICA
MAYFLOWER COUNCIL

Calendar Event Details Lookup My Account

Squanto summer camp 2021

Event Details

Summer Camp at Camp Squanto Plymouth, MA

Contact

When & Where

Week 7/11/21-7/17/21
Camp Squanto
Sunday 07-11-2021 2:00 PM ET to Saturday 07-17-2021 10:00 AM ET
Register (draft)

Week 7/18/21-7/24/21
Camp Squanto
Sunday 07-18-2021 2:00 PM ET to Saturday 07-24-2021 10:00 AM ET
Register (draft)

Week 7/25/21-7/31/21
Camp Squanto
Sunday 07-25-2021 2:00 PM ET to Saturday 07-31-2021 10:00 AM ET
Register (draft)

REGISTRATION

No unit registrations should be done in Blackpug until the site deposit is done. This may be done at the same as Scout registration.

Follow the summer camp registration link on our website.

[Mayflowerbsa.org/summercamp](https://mayflowerbsa.org/summercamp)

Select the camp you would like to attend.

Select the week.

You will be asked to set up an account the first time you use the Blackpug system (BPS).

Choose create an account then look for the email from 247scouting to confirm your account is set up.

Go back and log in. You may now use this login for all your registrations on BPS.

****We suggest using a unit email rather than a personal email so as leadership changes access will still be available.**

Success

Thank you for creating an account at Black Pug Software. Your account can help save you time when reserving camps, registering for events, and much more.

You will receive an email shortly to verify your account. It cannot be used until it has been verified.

Calendar Event Details Lookup My Account

Squanto summer camp 2021
July 18, 2021 2:00 PM: Week 7/18/21-7/24/21
Camp Squanto

Scouts BSA Youth
Cost: \$450.00
0 300 Remaining

Adult
Cost: \$100.00
0

Adult free (1 for every 5 Scouts)
Cost: \$0.00
0

Sibling Scouts BSA
Cost: \$350.00
0 250 Remaining

Second week Scouts BSA
Cost: \$350.00
1 250 Remaining

Webelos (new 2021)
Cost: \$450.00
0 250 Remaining

Provisional Scouts BSA
Cost: \$450.00
0 250 Remaining

Provisional Scouts BSA-sibling or second week
Cost: \$350.00
0 250 Remaining

Youth Remaining 250

Week 6 8/15

Registration Closes: Sat 07-24-2021 5:00 PM: Sat 05-15-2021 11:59 PM (Scouts BSA Youth early discount ends)
Sat 05-15-2021 11:59 PM (Sibling Scouts BSA early discount ends)
Sat 05-15-2021 11:59 PM (Second week Scouts BSA early discount ends)
Tue 06-01-2021 11:59 PM (Webelos (new 2021) early discount ends)
Sat 05-15-2021 11:59 PM (Provisional Scouts BSA early discount ends)
Sat 05-15-2021 11:59 PM (Provisional Scouts BSA-sibling or second week early discount ends)

Start your registration by entering the number of Scouts/Leaders for each category.

Click this green button to continue.

Enter your unit information before adding any Scout information.

Find your Unit

Search

Troop 0001 Boy
Cranberry Harbors - First Congregational Church Harver,

Troop 0001 Boy
Cranberry Harbors - Higham Troop 1 Committee Inc, Higham

Troop 0001 Girl
Cranberry Harbors - First Congregational Church Harver,

Troop 0001 Boy
Headwaters - American Legion Post 355 - Roger L Wood, Mendon

Troop 0001 Boy
Headwaters - Church Of The Nativity, Northborough

Troop 0001 Boy
Headwaters - Hopkinton Scout Leaders Association, Hopkinton

Troop 0001 Boy
Headwaters - Pilgrim Church,

Troop 0001 Boy
Headwaters - Union Evangelical, Hopkinton

Troop 0001 Boy

If you select Mayflower Council, you will be prompted to add your unit information from the list.

Black Pug Software

Lisa Olson
Pugger Since Oct 2020

Week 2: 7/18/21-7/24/21 - **Squanto summer camp 2021** 25: : Metacomet Troop 3 B

Participants Payment Reports

Registration Contact

Cha.
Booked Mar 06, 2021 12:40 AM

Update Information Roster Preview Information Additional Actions

1 Adult free(1 for every 8 Scouts)

1-8 Scouts = 1 free adult 9-16 Scouts = 2 free adults 17-24 Scouts = 3 free adults 25-32 Scouts = 4 free adults

Hen
Booked Mar 06, 2021 12:40 AM

Update Information Roster

Booked Mar 06, 2021 at 12:40 AM

Regular Price:	\$1,470.00
Applied Early Discount:	\$-120.00
Total Credit:	\$-1,350.00
Bald in Full:	

Event Contacts

The person listed as the Registration Contact will receive all emails.

Now start to enter your Scout(s) information by clicking Update information or select from your roster. If the Update Information button is red, additional information is needed.

You may modify a registration through Update information.

Be sure to save.

Change Information for Scouts BSA Youth

First Name Last Name

Email Address ? Gender

Birth Date Vouchers Summer camp

mm/dd/yyyy Voucher Code

To apply for a campership go to our website: [mayflowerbsa.org/summercamp](https://247scouting.com/forms/251-2021CampershipApplication) or copy and paste this link: <https://247scouting.com/forms/251-2021CampershipApplication> . The committee will review your application and if approved, an email will be sent notifying you of the amount awarded and the voucher code to enter at check out. THE NAME ON THE CAMBERSHIP APPLICATION AND THE REGISTRATION MUST MATCH EXACTLY.

Please use this link to notify us of any dietary concerns: <https://www.emailmeform.com/builder/form/0Ymcbda0Rg02sj> The link is also on our website under resident summer camp.

CAMBERSHIP

If your Scout is awarded a campership, an email will be sent to the parent with a voucher code. This field will only show up if the camper has been awarded a campership.

The campership link is on the registration page.



Campership Summer Camp 2021

The purpose of the campership program is to provide financial assistance to deserving campers who would otherwise not be able to afford the camp attendance fees. The Mayflower Council, in administering funds provided by concerned individuals, foundations, and others, will act as good stewards by offering careful judgment in providing camperships and will act in complete confidence. All applications must be received by June 1, 2021 to be considered. Camperships are awarded based on need and first come, first serve or until funds are exhausted. While the Mayflower council seeks to assist as many campers as possible, there is no guarantee of campership awards.

2021 Mayflower BSA Campership Application

The purpose of the campership program is to provide financial assistance to deserving campers who would otherwise not be able to afford the camp attendance fees. The Mayflower Council, in administering funds provided by concerned individuals, foundations, and others, will act as good stewards by offering careful judgment in providing camperships and will act in complete confidence. All applications must be received by 5 am June 1, 2021 to be considered. Camperships are awarded based on need and first come, first serve or until funds are exhausted. While the Mayflower council seeks to assist as many campers as possible, there is no guarantee of campership awards.

Please fill out form completely to prevent delays in processing

*Parent Full Name ?

*Email Address

Camper's first and last name on campership request form must match registration exactly or the campership will not apply. For instance, if the campership request form uses Bobby, the registration must also use Bobby, not Bob or Robert.

Camperships cannot be transferred.

Names on campership application and registration must match exactly to apply a voucher.

Registration Contact

Smith, Jane
Check Out Required

Update Information

Preview Information

Additional Actions

- + Add Participants
- Change Participant Type
- Delete Participants
- Delete Registration
- Payment Schedule

Check Out Required

Registration closes in 127 days: You have 1 participant that requires Check Out. These spots and classes are not held until check out is completed.

Regular Price: \$390.00

Balance Due: \$390.00

Pending Early Discount*: \$-40.00

Balance*: \$350.00

*Requires payment in full by May 15 11:59 PM

Proceed to Checkout

Event Contacts

1 Second week Scouts BSA

Second week at a Mayflower camp

Smith, Jane
Check Out Required

Regular Price: \$390.00
Early Discount: \$-40.00
Balance Due: \$350.00

Update Information

MODIFY REGISTRATION

If you need to modify your registration, click the arrow to see your options.
Add more Scouts
Change from a Scout type to another, etc.

Change Registrant Types

Use this screen to change one or more attendees from one registrant type to another (for example, a Cub Scout Youth to a Boy Scout Youth).

- Attendees are listed under the registrant type they are now.
- Select the new registrant type from the yellow dropdown list and check the box to the left of the attendee(s) for those you want to change.
- Click the "Save" button to complete the change.
- *If a registrant type is full or reached the registration limit, use Admin Override to make changes.

Change: Second week Scouts BSA (\$390.00) Youth

Save "I'd to":

Adult (\$150.00) Adult

Smith, Jane

Add Participant(s)

Registrant Type	Price	Number Left	Quantity Needed
Adult	\$100.00	0	0
Adult free(1 for every 8 Scouts)	\$0.00	0	0
Scouts BSA Youth	\$450.00	250	0
Sibling Scouts BSA	\$350.00	250	0
Second week Scouts BSA	\$350.00	249	0
Webelos (new 2021)	\$450.00	250	0
Provisional Scouts BSA	\$450.00	250	0
Provisional Scouts BSA-sibling or second week	\$350.00	250	0

Scouts BSA Youth early discount ends Sat 05-15-2021 11:59 PM
Sibling Scouts BSA early discount ends Sat 05-15-2021 11:59 PM
Second week Scouts BSA early discount ends Sat 05-15-2021 11:59 PM
Webelos (new 2021) early discount ends Tue 06-01-2021 11:59 PM
Provisional Scouts BSA early discount ends Sat 05-15-2021 11:59 PM
Provisional Scouts BSA-sibling or second week early discount ends Sat 05-15-2021 11:59 PM

Added participants are not booked until you complete checkout

Cancel Add Attendee

Proceed to Checkout

PAYMENT

When making a payment you can choose what registrants to apply payment toward. This helps you to track who has paid.

Be sure to save.

Status	Name	Total Cost	Balance Due	Min Due Now	Paying Now
Scouts BSA Youth					
Checkout Required	Smith, John	\$450.00	\$450.00		0.00
Second week BSA Scout					
Checkout Required	Smith, Jane	\$350.00	\$350.00		0.00
Total		\$800.00	\$0.00		

MERIT BADGES

Click on participant

Select classes.

Click on the merit badge from the right column to add and from the left to remove it.

You may click on View all classes to see the full catalog of merit badge offerings.

Be sure to save.

Registrations are not saved until checkout is complete.

Period	Time	Mon	Tue	Wed	Thu	Fri
9AM Period	09:00-10:00					
10AM Period	10:00-11:00					
11AM Period	11:00-12:00					
2PM Period	02:00-03:00					
3PM Period	03:00-04:00					

Jane Smith's Classes
Click a class to REMOVE from Jane Smith's schedule
S2163 Archery: Archery is a fun way for Scouts to exercise minds as well as bodies, developing a steady... Day of Class: Mon, Tue, Wed, Thu, Fri Max participants: 18 Slots available: 18 Prerequisites: Must have shooting sport authorization

Available Classes
Click a class to ADD to Jane Smith's schedule
S2114 Art: This merit badge concentrates on two-dimensional art, specifically drawing and painting. Day of Class: Mon, Tue, Wed, Thu, Fri Max participants: 30 Slots available: 30 Additional Periods Offered: 9AM Period
S2128 Astronomy: In learning about astronomy, Scouts study how activities in space affect our own planet. Day of Class: Mon, Tue, Wed, Thu, Fri Max participants: 20 Slots available: 20
S2156 Engineering: Engineers use both science and technology to turn ideas into reality, devising all sorts... Day of Class: Mon, Tue, Wed, Thu, Fri Max participants: 15 Slots available: 15 Additional Periods Offered: 3PM Period

Week 7/18/21-7/24/21 - Squanto summer camp 2021 2511792015

Participants Check Out Reports

Reports

Payment Allocations
Shows individual payment status

Council Program Status
Shows Council Program status by Registration / Participant

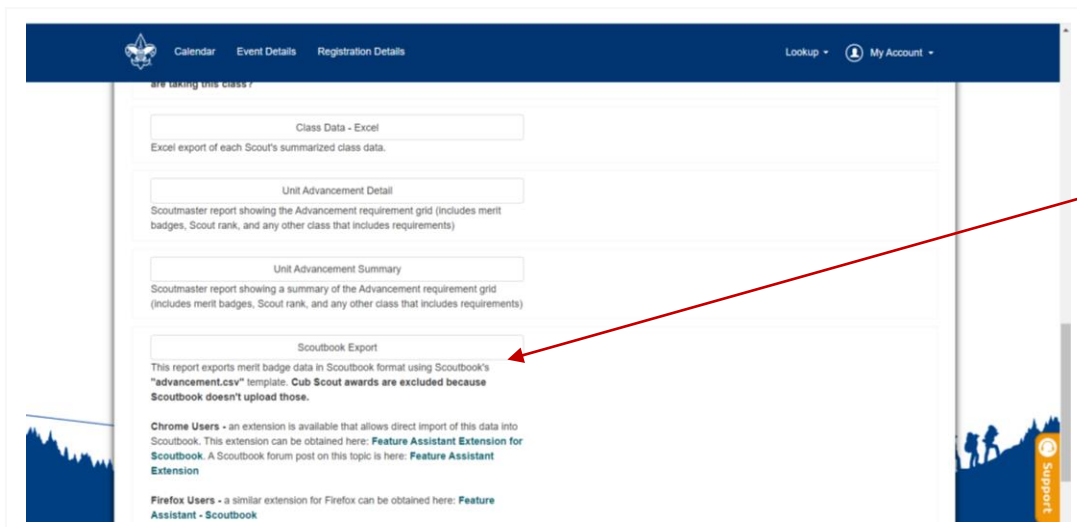
Unit Roster
This report prints a unit roster.

Class Schedule
Attendee report showing each Scout's class or merit badge schedule on a separate page

REPORTS

The reports tab allows you to print reports for your unit.

You will also see your Scouts completion records.

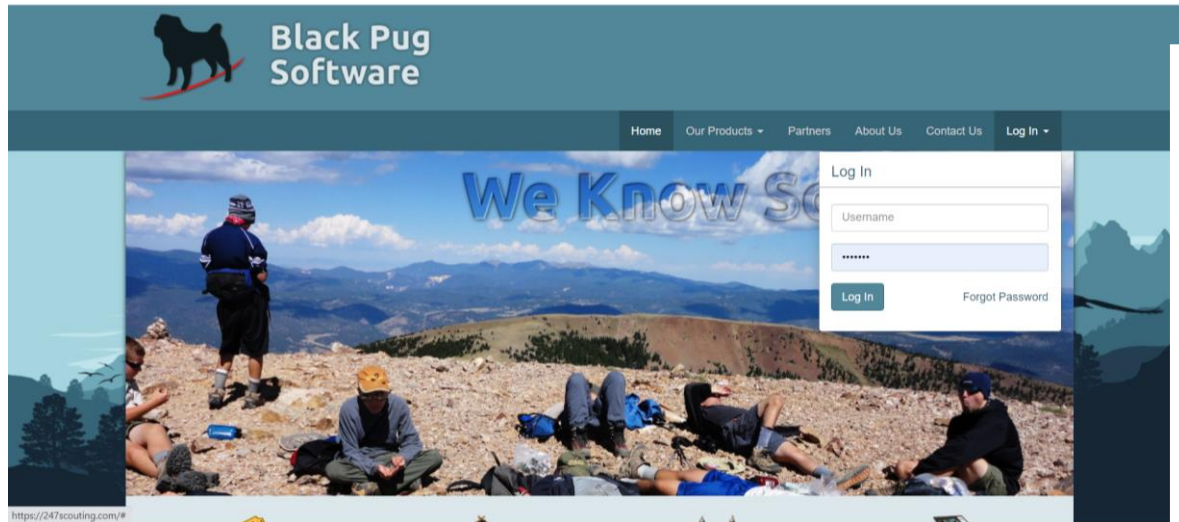


BPS has the option to upload Scout's completion records directly to Scoutbook. Under Reports are additional instructions. These are completion records only, no member data is updated.

Here are some helpful videos:

- Entering a registration : <https://www.youtube.com/watch?v=cWKUAG3H8cE>
- My account basics : <https://www.youtube.com/watch?v=7wa1CXDLz48&t=1s>
- Council imported roster from Scoutnet: <https://www.youtube.com/watch?v=OokjHjndF2w&t=108s>
Rosters have been imported from Scoutnet to BPS. Specific member information cannot be updated in BPS. Information must be updated in Scoutbook (to Scoutnet) and will appear in BPS after the next upload. New Scouts may be added manually in BPS but this does not update Scoutbook or Scoutnet.
- Import personal roster: <https://www.youtube.com/watch?v=ooNOUe81q9o>
 Note- this **does not** update Scoutbook or Scoutnet, this is just for your use in BPS.
- Selecting merit badges: <https://www.youtube.com/watch?v=Tat1XJ2UF-U>
- Customer reports: <https://www.youtube.com/watch?v=rsaDY-Llvu0&t=3s>

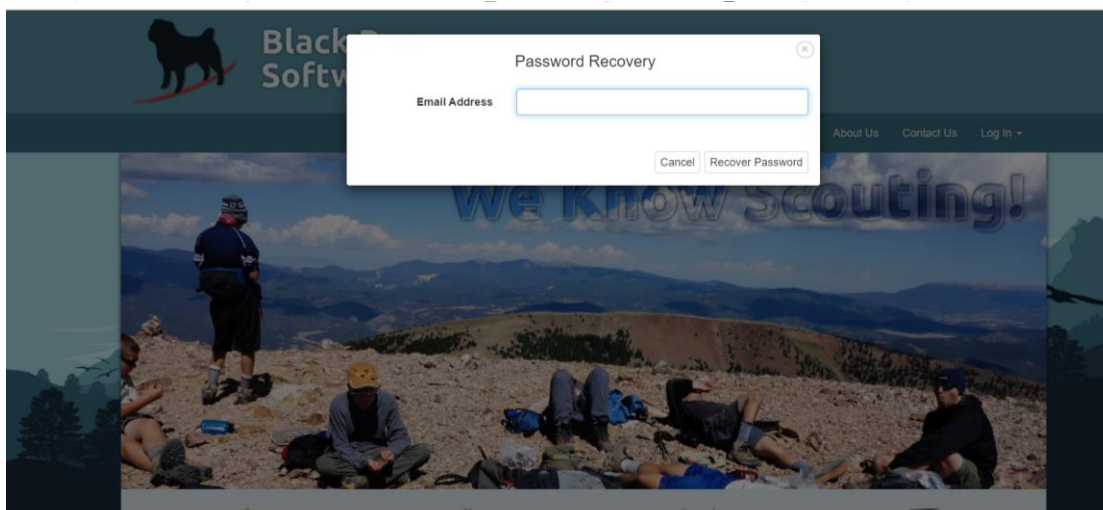
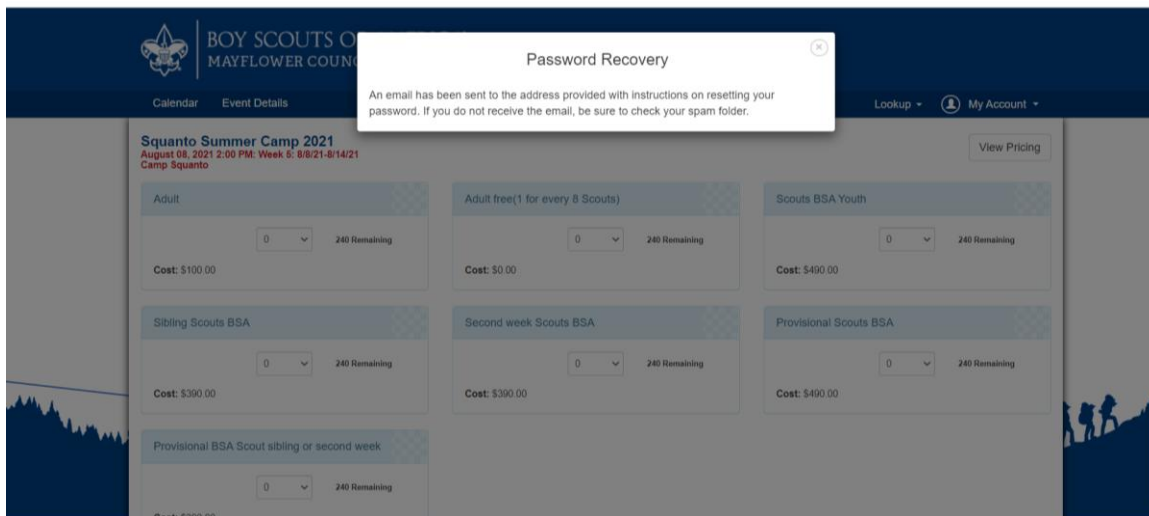
Blackpug instructions to lookup a registration, reset a password and run completion reports



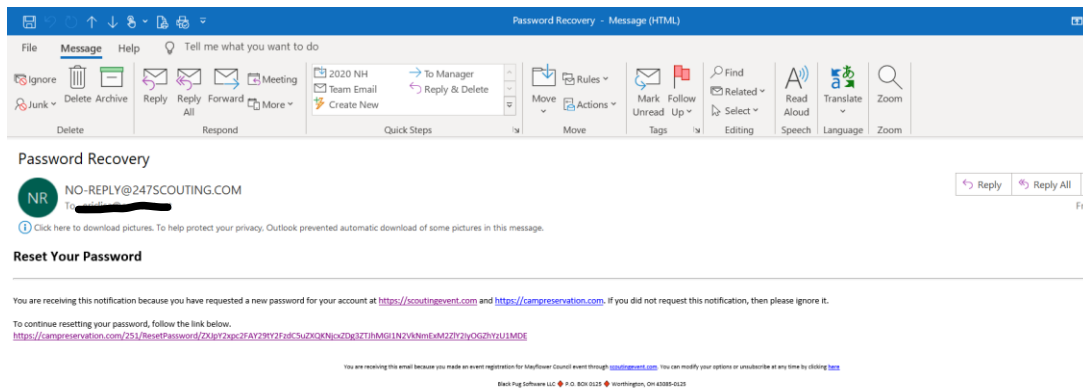
Go to
<https://247scouting.com/>

Log in to your Blackpug
account

If you forgot your
password, click “Forgot
password”



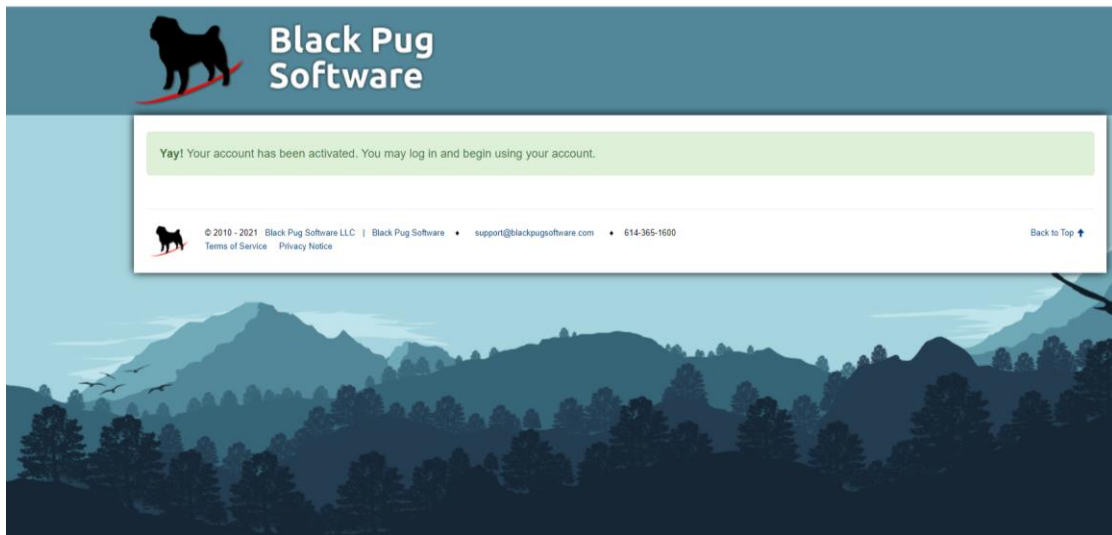
Enter your email address



Look for an email from
NO-REPLY@247scouting.com.

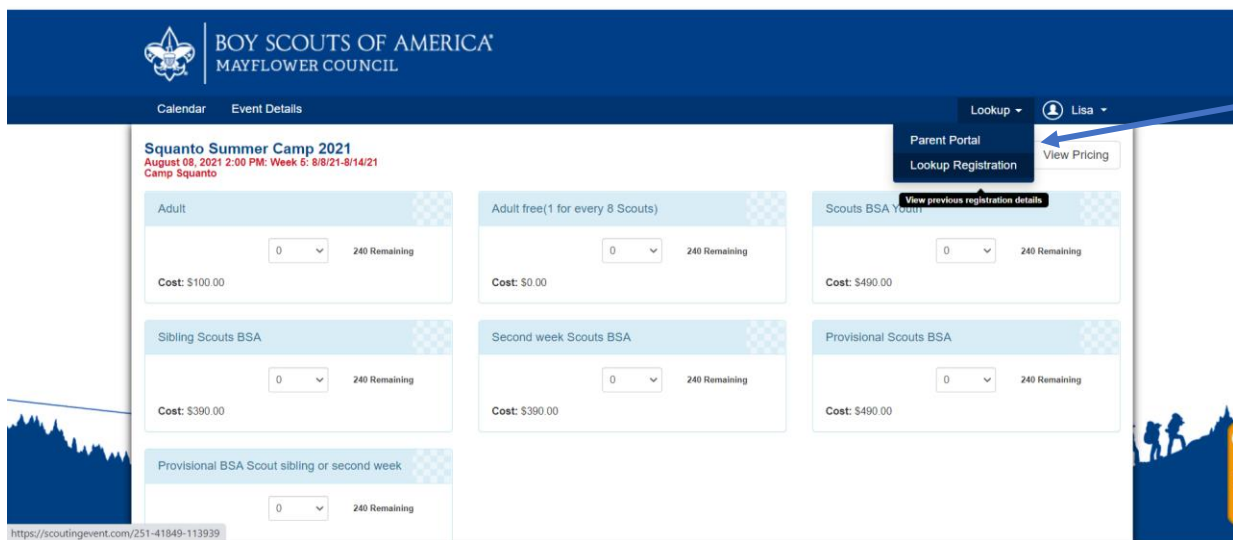
If you do not see it, be sure
to check your spam folder.

Follow the link and reset
your password.

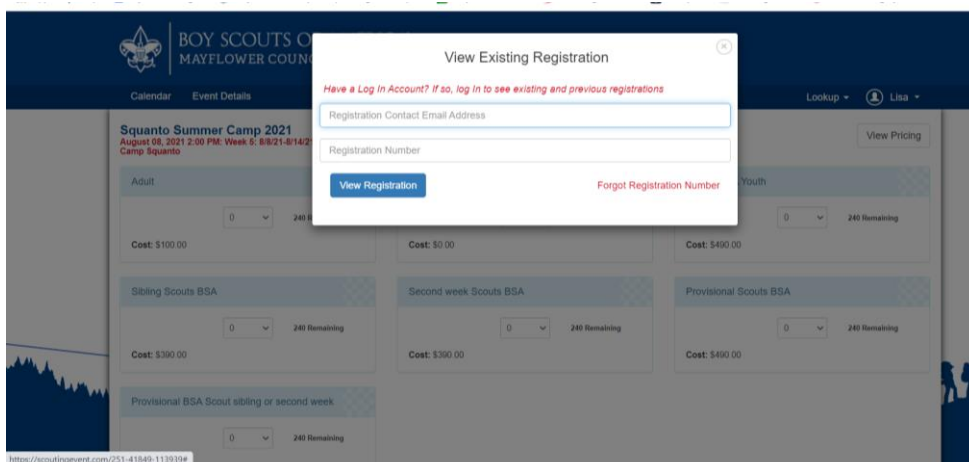




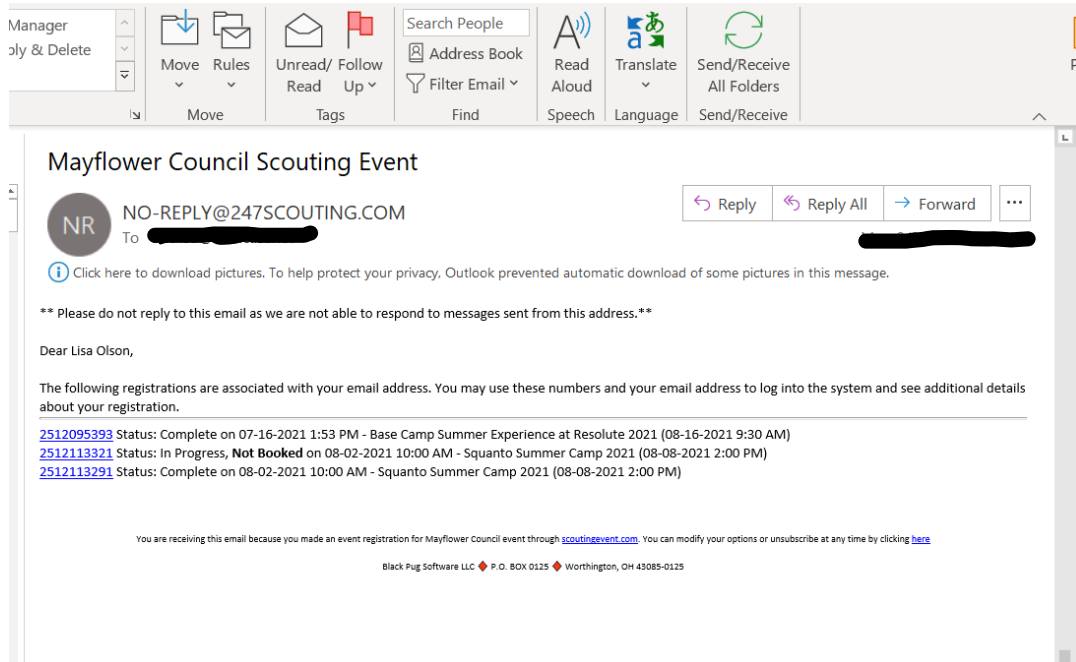
Log in to your Blackpug account.



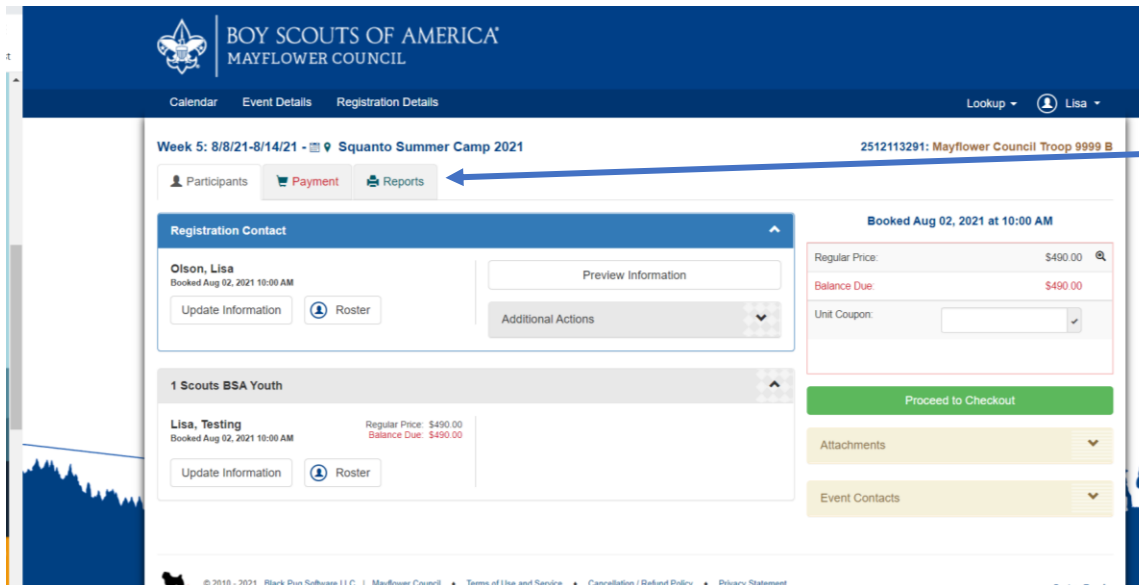
Click "Lookup Registration"



Enter the email address and registration number. If you forgot the registration number, click "Forgot registration number".

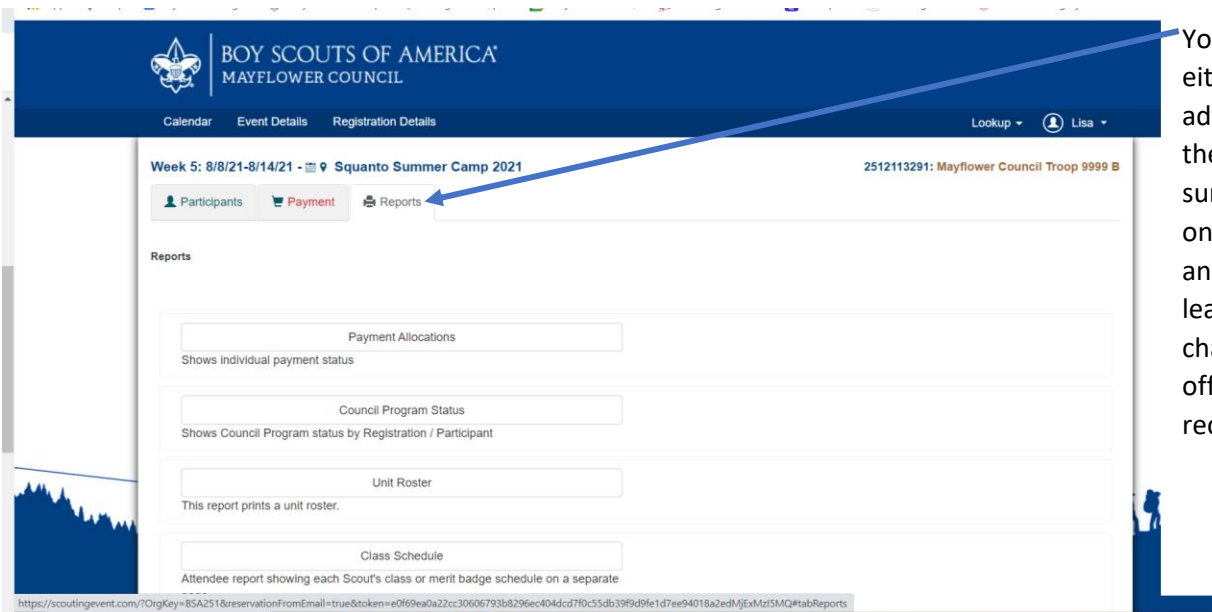


An email will be sent from NO-REPLY@247scouting.com listing all your current registrations. Click on the registration you want to go to.



When you log in, you will see your camper's information and 3 tabs.

To see what completions were recorded, click on the "Reports" tab.



You have the option of either the "Unit advancement detail" or the "Unit advancement summary" report. Print one of these reports out and bring to your unit leader or advancement chair to record in the official completion records.

Unit Advancement detail

executeReport.php 1 / 2 100%

BOY SCOUTS OF AMERICA
MAYFLOWER COUNCIL

SQUANTO SUMMER CAMP 1-6701-702-21
08-08-2021 2:00 PM

Unit Advancement Detail

Squanto Summer Camp 2021: Week 5: 8/8/21-8/14/21 at Camp Squanto

LISA, TESTING : MAYFLOWER COUNCIL TROOP 9999 B

SAM Period: Art

#1a	#1b	#1c	#2	#3	#4a	#4b	#4c	#4d	#4e	#5	#6a	#6b	#6c	#6d	#6e	#7	#8a	#8b	#8c	#8d	#8e	#9	#10	#11	#12	#13	#14	#15	#16	#17
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Status: Incomplete Attendance: S ☐ M ☐ T ☒ W ☒ Th ☒ F ☒ S ☐

There is also an option to print a “blue card”, but merit badges that have a large number of requirements may not print properly

All completion records are signed by the Mayflower camp not individual counselors.

Questions regarding completion records should be made to the council service center within 90 days.

Unit advancement summary

BOY SCOUTS OF AMERICA
MAYFLOWER COUNCIL

SQUANTO SUMMER CAMP 1-6701-702-21
08-08-2021 2:00 PM

Unit Advancement Summary

Squanto Summer Camp 2021: Week 5: 8/8/21-8/14/21 at Camp Squanto

Mayflower Council Troop 9999 B

Attendee Name	Attend	Badge	Counselor	Outcome	Requirements Completed
Lisa, Testing	TWF	Art		Partial	1a,1b,2,4b,4c,4d,4e

The next page is intentionally left blank to accommodate duplex printing.

Unit leaders/advancement chairs may run a report to upload directly to Scoutbook

Calendar Event Details Registration Details Lookup Lisa

Unit Advancement Summary

Scoutmaster report showing a summary of the Advancement requirement grid (includes merit badges, Scout rank, and any other class that includes requirements)

Scoutbook Export

This report exports merit badge data in Scoutbook format using Scoutbook's "advancement.csv" template. **Cub Scout awards are excluded because Scoutbook doesn't upload those.**

Chrome Users - an extension is available that allows direct import of this data into Scoutbook. This extension can be obtained here: [Feature Assistant Extension for Scoutbook](#). A Scoutbook forum post on this topic is here: [Feature Assistant Extension](#)

Firefox Users - a similar extension for Firefox can be obtained here: [Feature Assistant - Scoutbook](#)

Troopmaster Export

This report exports merit badge data in Troopmaster format.

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