



# Camp Riverhawk

## June 26<sup>th</sup>—30<sup>th</sup>, 2023

### “Cubs in Space”

Dear Cub Scout Day Camp Family,

Thank you for registering for this year's Cub Scout Day Camp session. This letter is to remind Day Camp families of some important information and dates regarding day camp.

### CAMP OVERVIEW

The theme for 2023 Camp Riverhawk is “Cubs in Space!” Many theme related activities are already being planned including, but not limited to, Archery, BBs, Citizenship, Crafts, Fishing, Games, Nature, Service, Skills, Skits, Songs, and... not to mention our plans to just have FUN!!!

#### **Program Dates, Times:**

We are currently scheduled for one session of Day Camp this year June 26<sup>th</sup>—30<sup>th</sup>, 2023 from 8:00am—5:00pm. Camp is held at A.A.Co. Fairgrounds in Crownsville, MD.

Camper arrival is expected between 7:45am and 8:00am at the den tarp area. Opening ceremonies begin promptly at 8:20am each morning. Pick up of Scouts is directly after closing ceremony, which will end promptly at 4:55pm each afternoon, at the den tarp area. *Youth Staff and 5-Day Volunteers are requested to be at camp between 7:30am and 7:45am.*

**Day Camp will follow all federal, state, and local COVID-19 guidelines to ensure a safe camp.**

### REGISTRATION PROCESS FOR 2023

Please ensure the following steps are completed to process your camp registration.

**Registration closes May 14<sup>th</sup> at 11:59pm.**

- **NEW THIS YEAR:** you will upload medical forms directly into our secure registration system. Please ensure you have a completed copy of your medical forms before starting registration. A fillable version of the BSA medical form can be found [here](#). You will not be able to complete your registration without uploading the BSA Medical Form for each registrant.
- 1. Electronically complete a BSA Medical Form (doctor signature not required) for each Cub Scout, Tiger Cub, Kids Korner, 5-Day Adult Volunteer, and Camp Aide registrant. Save to your electronic device in preparation for upload. The BSA Medical Form can be found [here](#)
- 2. Go to the online registration website: <https://www.scoutingevent.com/220-campriverhawk>
- 3. It is not required, but it is recommended to create an account versus registering as a guest
- 4. Complete the online registration
- 5. Upload BSA Medical Form for each registrant when prompted
- 6. Once all registration is complete, submit payment
- 7. You will receive a confirmation email from [no-reply@247scouting.com](mailto:no-reply@247scouting.com)
  - If you did not receive an email, please check your SPAM/JUNK folder
- 8. If you are a 5-Day Adult Volunteer, you are required to submit a copy of your Youth Protection Training for upload [here](#)
  - Any additional related training verification (i.e.: CPR, First Aid, Registered Nurse License, Fishing License, Shooting Sports Certification, etc.) for upload [here](#)
- 9. If you are a Camp Aide and have any related training certificates such as CPR or First Aid, you may upload [here](#)

	<b>Early Bird Registration</b> Jan 1–Feb 28	<b>Regular Registration</b> March 1–April 30	<b>Late Registration</b> After April 30—May 14
<b>Cub Scouts</b>	\$200	\$225	\$275
<b>Cub Scout with 5-Day Volunteer</b>	\$150	\$175	\$225
<b>Kids Korner</b>	\$20 daily	\$20 daily	\$20 daily
<b>Tiger (2-Day Program, Weds &amp; Thurs)</b>	\$60	\$60	\$60
<b>Youth Staff</b>	\$20	\$20	\$20
<b>5-Day Volunteer</b>	\$0	\$0	\$0

Camp fees include two (2) camp t-shirt, hat (with those fun curly shoe laces to keep beads attached!), a commemorative event patch for each 5-day attendee and covers the expenses for the use of our camp facilities, event and program equipment, special program guests and other necessary Camp needs.

*Note: 5-Day Volunteers receive a \$50 discount for each weekly Cub Scout immediate family attendee. This discount does not apply to the Kids Korner, Tiger, or Youth Staff fees.*

**Camp fees are non-refundable except in cases of emergency. Emergency related refunds require a written request to the Day Camp Director. Each case will be considered on an individual basis at the discretion of the Camp Director and Baltimore Area Council.**

## **CUB SCOUT PARENT REQUIREMENTS**

**Cub Scouts:** Please remember that each Cub Scout is required to have an adult come to camp for the “one day required requested day.” One-day parents are who we depend on to help fulfill the 2-deep leadership for the den every day of the week. The person who comes as a one-day does not have to be the parent/guardian. We routinely have grandparents, older siblings, cousins, babysitters, etc. As long as they are over 18, approved by the parent/guardian and can walk around in the sun, they are OK. One-day parents are required to bring lunch on the day they attend camp.

All families attending camp are required to attend one of the Orientation Dates the weekend before camp. You need only attend one of these days. This allows families to see the facility, go over the rules and regulations regarding camp, and pick up their camp t-shirts and den assignments.

We also ask that parents assist in either Camp Set-Up or Camp Tear-Down. Many hands make for light work in the construction and break down of camp. You need only attend one of the options.

### **Camp Set-Up**

- Set-up- Saturday, June 24<sup>th</sup>, 10am to 2pm
- Set-up- Sunday, June 25<sup>th</sup>, 10am to 2pm

### **Camp Take Down**

- Take Down- Friday, June 30<sup>th</sup>, 3pm—7pm
- Take Down- Saturday, July 1<sup>st</sup>, 10am to 11:30am

### **Camp Orientation**

- Saturday, June 24<sup>th</sup> at 2pm or Sunday, June 25<sup>th</sup> at 2pm @ A.A.Co. Fairgrounds

## KEY REGISTRATION REQUIREMENTS FOR YOUTH

**Cub Scouts:** Please remember that each Cub Scout is required to have an adult come to camp for the “one day required requested day.” One-day parents are who we depend on to help fulfill the 2-deep leadership for the den every day of the week. The person who comes as a one-day does not have to be the parent/guardian. We routinely have grandparents, older siblings, cousins, babysitters, etc. As long as they are over 18, approved by the parent/guardian and can walk around in the sun, they are OK. One-day parents are required to bring lunch on the day they attend camp.

**Kids Korner:** The Camp “Kids Korner” provides a Day Camp experience for young children of 5-Day Volunteers and One-Day Parents. Activities are already being planned for these children. In order for a child to attend the Kids Korner, a parent **MUST** be in Camp while they attend. There are No Exceptions—we do not provide day care for Scout siblings. In addition, each attendee must be toilet trained.

**Tiger Program:** Our Camp has developed an exciting program for incoming Tiger Cubs in order to introduce them to the fun of both Cub Scout Day Camp and Scouting. Tigers are invited to attend two days of program of Camp activities on Wednesday and Thursday. Please note that the Tiger program includes an adult partner and any incoming Tiger who registers for Camp needs to have an adult partner accompany them for each day. Adults are required to be at least 21 years of age. Incoming Tigers must also complete a BSA Cub Scout registration form. Contact your local Pack or call Baltimore Area Council Headquarters (443) 573-2536.

## KEY REGISTRATION REQUIREMENTS FOR ADULTS & YOUTH STAFF

### **5-Day Adult Volunteers:**

- **Den Leaders:** Den Leader responsibilities include escorting their assigned Den to the different Program activities all around camp, supporting team building within the Den, encouraging individuals to do their best and to respect each other, and providing positive redirection/discipline (when necessary). In addition, the Den Leader is responsible for providing a pop-up canopy for their den area as well as a cooler to contain their Den’s lunches. It is suggested that the Den Leader coordinate, within their Den, the responsibility of bringing ice to keep their cooler cold. Camp does not provide ice for individual Den coolers.
- **Staff Members:** Staff responsibilities include carrying out the program area assigned to them, preparing an initial and final inventory of the materials needed/utilized within their station, preparing for each period’s activity, promoting a positive and instructive atmosphere for the Scouts at their station and guiding/supervising the Youth Staff assigned to their station. Each Youth Staff and Staff Member is responsible for bringing their own lunch for the day in an appropriate lunch bag to keep cool.

**Youth Staff:** Scouts BSA of any age & older siblings, who are at least 11 years of age, are invited to volunteer as a Youth Staff. Service hours will be recorded and a letter providing proof of service will be given at the end of the Camp session. If an adult attends camp on Staff or as a Den Leader for the week, older siblings may also assist their parent as a Youth Staff. Each Youth Staff and Staff Member is responsible for bringing their own lunch for the day in an appropriate lunch bag to keep cool.

When applying for a Youth Staff position, please indicate your preferences of stations. Please note that both the Archery and BB Range Aides need to be at least 14 years old and attend training prior to camp.

## 5-DAY VOLUNTEER & YOUTH STAFF TRAINING

All 5-Day Adult Volunteers and Youth Staff are required to attend the Camp Leader training session prior to Camp, date/time/location TBD/Zoom. In addition, each adult must also have taken a **Youth Protection training course**. Anyone preferring to work on the Archery & BB’s ranges will need additional training and should contact the Camp Director.

## QUICK CHECKLIST TO ENSURE REGISTRATIONS ARE COMPLETE

### **Cub Scouts, Kids Korner, Tigers, and Youth Staff:**

- ☐ Online Registration, Medical Form Upload, & Payment

### **5-Day Volunteers:**

- ☐ Online Registration, Medical Form Upload, & Payment
- ☐ Copy of Youth Protection Certification uploaded [here](#)
- ☐ Copy of other certifications (i.e.: RN license, fishing license, shooting sports certificate, etc.) uploaded [here](#)

I look forward to meeting you, and I can't wait for camp to start!! 😊 If you have any questions or concerns, please do not hesitate to contact me. Please check the day camp website and Facebook page routinely for updates.

Yours in Scouting,

Jennifer Martin

Day Camp Director

[director@campriverhawk.com](mailto:director@campriverhawk.com)

Day Camp Registration: <https://www.scoutingevent.com/220-campriverhawk>

Day Camp Website: <http://www.CampRiverhawk.com>

Day Camp Facebook Page: <https://www.facebook.com/CampRiverhawk>