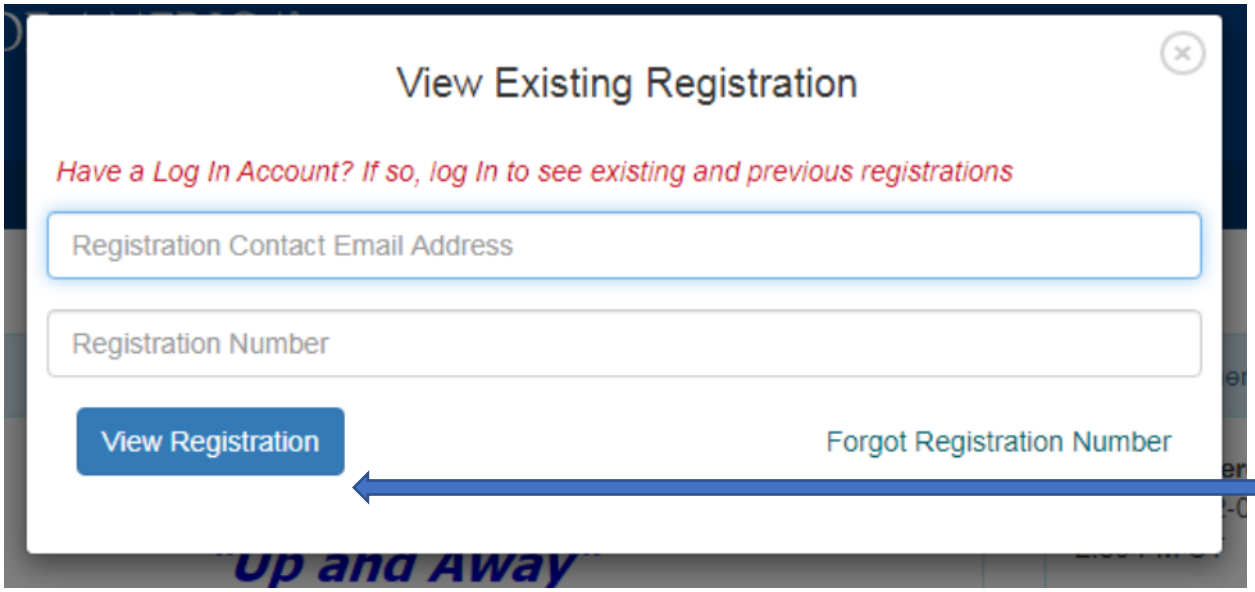
How To Retrieve Your Event Registration

https://scoutingevent.com/198 > Direct link to Quivira Council's Black Pug Calendar.

When you use the link above, it takes you to the Quivira Council Black Pug Event calendar.
This is a snippet of that page.

Click "Lookup Registration"

Follow instructions.



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This message box FLOATS in. Enter the **EMAIL** that you set the registration up under and the registration number you want to retrieve.

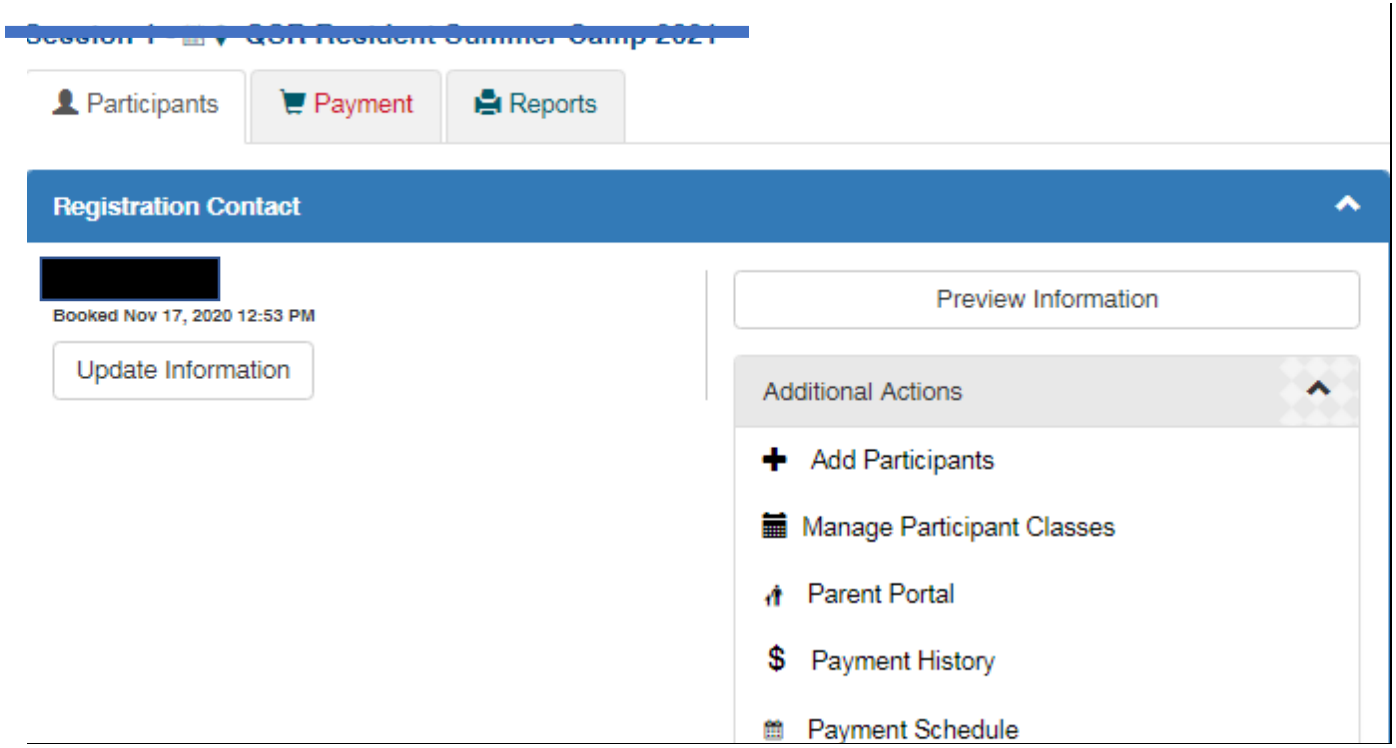
Click blue View Registration button.

Your registration “home page” will appear.

(Don’t forget to log back in on your account)

1982040034: South Winds Pack 3895 B

Here on the ”home page of your registration, under “Additional Actions” (within the **Registration Contact** box) you may add participants if registration is still open. If this Event registration has a *fee schedule*, ie: Summer Camps, you may select the Payment “recipe” tab or if there is a green **Proceed to Checkout** box – click to make payment.



You have many options under the “Additional Actions” drop-down menu.

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After completing whatever action you needed to do, follow “Checkout” procedure. If you are re-working on a registration that you left “in-progress”, make payment to complete and ***BOOK*** the registration. If you have already made payment(s) and your registration is already **BOOKED**, just follow whatever steps come up to leave your updated. Registration.