

**Coronado Area Council
Leader's Guide
Cub Scout & Webelos Resident Camp**



2026

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Facts

What is resident camp?

- The Scouting America provides the resident camp program through trained staff and volunteers.
- Cub Scout / AOL Resident Camp is a four-day, three-night camping experience. Cub Scouts are Scouts who are going into 1st, 2nd, 3rd, or 4th grade, and AOL 5th grade in the fall of 2026.

What is the purpose of resident camp?

- Learning how to work and play together. Scouts will make new friends when they interact with youth from other packs.
- Scouts will gain experience, knowledge, and a sense of self-reliance with the help of their leaders and a trained camp staff.

Who may attend?

- Any Registered Webelos or Cub Scout (Male or Female)
- Ideally, a parent should attend with each scout.
- If two Scouts from different families are attending, **two-deep leadership is required to get the Scouts to camp and for check-in.** After that, a pack must provide at least one adult leader for every five Scouts meeting youth protection rules.
- Leaders may alternate their time at camp, provided that minimum leadership requirements are met at all times.
- All youth campers must be registered members of the BSA.

What activities will be included?

- BB gun and archery ranges (Air Rifle for AOLs), STEM program, nature hikes, swimming, climbing, wood working, and BMX biking. Additionally, Scouts can participate in campfires, and a religious service.

Meals

- Meals will be served in the dining hall.

Dates

- Cub Scout and Webelos Resident Camp will be run at the same time to help packs provide the necessary leadership more easily.
- Session #1: **June 4–7** (Thursday–Sunday)
Session #2: **June 11-14** (Thursday–Sunday)
Session #3: **June 18–21** (Thursday–Sunday)

Cost

- \$**140** per youth (\$**160** if paid after **May 1**) and \$**90** per adult (\$**110** if paid after **May 1**). This fee includes all meals, programs, supplies, handicraft materials, and equipment. (This year camp T-shirts are available pre order only for an additional fee)

Registration

- Register online by visiting coronadoscout.org. Registrations are on a first-come, first-serve basis. Tepees at Camp Brown costs \$**25** a tepee. Tepee village capacity is 10 youth. These are available to reserve online while filling out your registration. Total camp capacity is 185 youth and adults per session.

Check-in/Check-out

- Check-in at camp will start at 12:30 PM on Thursday. Program areas will close at noon on Sunday.

Health Forms

- All participants (both youth and adults) must have a current Annual BSA Health and Medical Record on file. Parts A and B need to be completed. This requires the signature of the youth's parent/guardian. No doctor's exam is required.

More information

- Additional information can be obtained by contacting the Coronado Area Council Service Center at (785) 827-4461. More information is also available at www.coronadoscout.org. or by email at donald.lowe2@scouting.org

Your Role as a Leader

What is the role of a leader, since there will be camp staff to work with the Scouts? It's not the staff's intent to take over the operation of your group. They should be able to give you more time to devote to the Scouts. Your role as a leader will be to help the staff members maintain discipline and to make and carry out plans. Don't expect them to take responsibility for the pack. The disciplining of your Scouts is your responsibility, not that of the camp staff. While adult leaders will primarily be responsible for the Scouts from their pack, all leaders will work together and share some leadership within the campsite.

Leaders are also responsible for filling out the form if a Scout needs to leave early (see the Youth Release Request form online). Leaders should also meet with parents or guardians to review the BSA Personal Health History form, and to see if there are any medical or dietary needs or concerns. **Special dietary requirements must be discussed with the camp cook and camp director prior to your arrival at camp.** Any medication for youth and adults need to be kept in original container and will be checked during check-in by the camp health officer. Please complete the Medication Form in the attachments on the registration site. Having these forms filled out ahead of time will speed up your check-in process.

Key Duties of Adult Leaders

- Transport youth to and from camp
- Remain in camp with youth
- Not bring any children that are not registered Cub Scouts or Webelos into camp
- Help each youth with program activities
- Encourage all Scouts to do their best.
- Observe advancement opportunities, and/or sign appropriate book sections

Leaders also . . .

- Smoke only in designated areas, always out of view of youth
- Report all hazards and problems to the camp director
- Report ALL injuries and illnesses to the camp health officer immediately
- Make sure youth wear, shirts, shoes, and socks at all times
- Make sure youth use the buddy system at all times
- Do not allow youth to destroy or deface anything in the woods or the buildings, dig traps or holes, fight with sticks, or throw rocks
- Do not allow youth to harm trees
- Teach youth camp boundaries and make sure they abide by them

In the dining hall, leaders should . . .

- Wash hands before eating
- Take off hats while inside the dining hall
- Say grace before the meal as a unit
- Use good table manners
- Ensure that servers report to dining hall on time
- Ensure that waiters stay behind after the meal to clean the dining hall
- Listen carefully for directions and follow dining hall procedures when leaving

Check-in

Check-in is on Thursday beginning at 12:30 PM. Please do not arrive before then. It is important that all members of the pack arrive to camp at the same time.

Lunch will not be served on Thursday. Abilene has restaurants or packs can bring sack lunches and eat in Brown Memorial Park.

You will be greeted at the parking lot by a staff member. Your unit leader will receive further instruction and check in immediately at the Dining Hall just up the road from the parking lot. This leader will be required to verify any youth no-shows and late arrivals with the camp director. Swim checks will be done as part of check-in.

Be prepared for check-in. These steps will help check-in go more smoothly:

- Prepay all camp fees at the Scout Service Center prior to your arrival at camp (bring receipts).
- Before you leave home, collect all BSA medical forms. Make sure you have one for each Cub Scout and leader. Check to see if they are properly signed by parents or guardians. Call the Scout Service Center at (785) 827-4461 if you have any questions. Please pick up medical forms prior to leaving camp.
- If a Scout or leader is taking medication while at camp, the Medication Form must be filled out before camp and turned into the camp health officer. This will speed up your check-in. Medications must be in their original containers.
- **Talk to the camp director as soon as possible about any special dietary needs.** As part of the check-in process, we want the parent to speak with our cook about these. Remember, we place your food order about a week before you arrive, so you must have talked with the camp director by then.
- Due to safety considerations, personal vehicles will not be permitted in camping areas except for unit trailers. If you have a leader with accessibility needs, please let us know as soon as possible so transportation around camp can be arranged. Camp will provide pick-up trucks and trailers to haul gear to and from your campsite.



General Information

Achievements

While at camp, Scouts will work on specific rank advancement requirements. A list of Scouts and their completed advancement during camp will be emailed to a designated leader after camp has concluded.

Friday night after dinner, Arrow of Light Scouts will have a ceremony to recognize their accomplishments and to encourage the Scouts to transition into Boy Scouts next year.

Second, third, and fourth year resident campers at Camp Brown will receive special recognition on Sunday morning.

Automobiles

All cars will be unloaded and parked in the camp parking lot. Please lock all vehicles. Only emergency and service vehicles are permitted on camp roads. If a camper/visitor has a disability and needs help getting around camp, please contact the Camp Director before camp.

Campfires

The staff will lead camp-wide campfires on Thursday and Saturday evenings. The Saturday campfire will consist of songs and skits performed by packs that volunteer to perform. On Friday night, packs or groups of packs can have a cookout for dinner. The fire must be contained in the designated fire rings. The fires must have adult supervision and extinguished before going to bed.

Climbing tower training for Webelos resident camp leaders

Webelos Resident Camp Leaders will receive training to help assist at the climbing tower. The information must be covered before any climbing activity can be done..

Contact information

A special mailbox for outgoing mail is located in the dining hall. The mailing address for a Scout at Camp Brown is:

Scout's Name
Cub Scout Pack Number
Brown Memorial Camp
1038 1935 Lane
Abilene, KS 67410

The camp phone number is (785) 822-9318. It is sometimes difficult to reach a Scout or leader immediately for incoming telephone calls. Therefore, a message will be taken and delivered to the appropriate person as soon as possible and they will return the call. If there isn't a staff member available to take the call, please leave a message on the answering machine. Also, please keep in mind that some cell phone providers do not have a good reception at Camp Brown.

Dangerous weather

Fires—The signal is high-pitched siren. When the siren sounds, all campers will report to the north side of the dining hall for roll call. There will be a camp-wide fire drill within the first 24 hours of camp. In case of a fire, leave the immediate area and notify a staff member. You will be notified of the all clear.

Tornadoes or High wind advisory—The signal is siren with high and low pitch. At the sound of the siren, all Scouts, leaders, and staff will report immediately to the storm shelter and remain there until all clear has been given. Avoid being under large trees. The all clear will be announced.

Departure from camp

Any Scout who plans to depart camp at any time other than the end of the camp session must have a Youth Release Request form. This form **MUST** be presented to the camp director at check-in. When the adult arrives at camp to pick up the Scout, he or she will be asked to provide identification. The Boy Scouts of America and the Coronado Area Council recognize the possibility that a non-custodial parent or another adult could abduct a child while they are in attendance at camp. This policy is designed to prevent such an occurrence. Please do not ask for an exception.

For an unplanned early departure, speak with the camp director.

Flag ceremonies

There will be a camp-wide flag ceremony each morning and evening. Please wear your Scout uniform for the evening flag ceremonies and for dinner. Cell phones must be silenced during flag. If your group arrives during the flag ceremony, out of respect for the flag and others, please wait until the ceremony is concluded before entering the flag pole area.

Health Lodge and Emergencies

Our camp maintains a well-stocked health lodge that is staffed by a camp medic and approved by our camp physician. This individual is prepared to treat the everyday mishaps that occur at camp.

Any medication for youth and adults need to be kept in original container and will be checked during check-in by the camp health officer. Please complete the Medication Form in the attachments on the registration site. Having these forms filled out ahead of time will speed up your check-in process. After they have been checked, they will be returned to the leader to place in a locked box, supplied by the unit for safe keeping.

For incidents that are more serious and require medical attention, special arrangements have been made with Memorial Hospital (in Abilene) and their ambulance services. The camp reserves the right to send a Scout and adult camper to a hospital for diagnosis and treatment if, in the judgment of the health officer, it is advisable to do so. Whenever possible, a reasonable effort will be made to notify a parent or guardian before such action is taken. **All charges for hospitalization, diagnosis, and treatment that are above the council-provided insurance policy are the responsibility of the individual's family. The council provides limited accident insurance for BSA registered participants.** This insurance is a secondary policy that goes into effect after a camper's own insurance is used. Usually this insurance covers the deductible that the camper's insurance does not pay, or the Council's policy becomes the primary insurance if the camper has no insurance.

Any Scout or Leader currently under a doctor's care is required to notify the health officer of his or her ailment and should bring a written statement from the doctor.

Knives

Pocket knives can be brought to Resident Camp only by Bear and Webelos Scouts. They will not be used in the program areas. Knives can only be used under the supervision of the pack leadership. Please have the leaders keep all knives until these times. When youth use the knives, they must have passed the whittling chip and have the card in their possession. No sheath knives are allowed.

Late camper arrivals

All Cubs Scouts and leaders who arrive late must check in at the camp office upon arrival. Medical forms should have been given to the health officer, who will provide a medical check. Arrangements will be made for a swim check.

Teepee Village

There are 4 teepees at Camp Brown. The teepees do not have floors and there is a vent hole in the top of the teepees. Bugs can get into the teepees. It is recommended that you bring an extra tent for those Scouts that do not wish to stay in the teepee one, two, or three nights. Leaders will need to bring separate tents.

The Scouts sleeping in the teepee may decorate a section of the teepee's wooden coup stick. Materials for marking the coup stick will be provided at camp.



Polar bear swim

Friday and Saturday morning from 6:30 am to 7:00 AM, Scouts and leaders may choose to participate in the polar bear swim. Ice will be placed in the pool for all to enjoy. At 6:15 AM, Scouts can volunteer to help bring the ice from the dining hall to the swimming pool.



Pets at Camp / Service Dogs

Pets are not allowed at Brown Memorial Camp. However, Service Animals are allowed. Service Animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA. Please provide a current shot record to Camp Director before your arrival to camp.

Prohibited items

Fireworks, firearms, alcohol, archery equipment, hand axes, hatchets, slingshots, generators, and chainsaws may not be brought to camp. Flip-flops are also prohibited at camp.

Alcohol is not permitted at camp. Those unwilling to abide by this policy will be asked to leave immediately.

Propane stoves and lanterns

The camp maintains a storage facility for extra liquid propane fuel and it must be checked in to the camp ranger. Charcoal starter or other liquid fuels cannot be used to start fires. Gas lanterns can only be operated by adults. Only battery operated lanterns may be taken inside tents. NO FLAMES are allowed in tents.

Refunds:

The Refund Request Form must be used, and this written request must be submitted to the Council office not later than 30 days following a unit's camp session. This request must state why a scout could not attend. The Refund Request Form must be filled out in its entirety and must be signed by the scoutmaster and, in some cases, by a physician. Normal circumstances considered are an illness, or death in the family that may make it impractical for the scout to attend Camp Brown. Fifty percent of a scout's fee is non-refundable. The balance of the fee will be refunded to the unit. Fees are not refundable for homesickness, or a scout's choice to attend a sports activity, etc. If a scout becomes ill while attending camp and is sent home by the Camp Medical Staff, they are eligible for a pro-rated refund (by day) of the "balance of the fee". If a scout leaves without being sent home by the Camp Medical Staff, there is NO Refund. Leader fees are refundable under the same conditions as Scout fees.

If a unit leader (Cubmaster, Scoutmaster and/or Unit Treasurer only) feels their unit is owed funds from overpayment of registration fees, non-credit for popcorn and/or council camperships, special credit offerings from the Coronado Council, and not limited too. They must submit the Refund Request Form to the Council office not later than 30 days following their unit's camp session. Requests after 30 days following their unit's camp session will not be reviewed for consideration.

Reminder!! Requests can be made directly to the Coronado Area Council, but not later than 30 days following their session. **ALL** refunds will be issued by August 31, **2024**.

Refund Request Payments:

Coronado Council Units: All refunds will be credited to the unit account.

Out of Council Units: All refund checks will be mailed to the Unit Leader verifying the request.

Showers

Male youth will use the north side of the pool house for showers. Use the buddy system. Please remind your Scouts to leave other people's personal items alone. Female youth will use the south side of the pool house for showers. Electronics (cameras, video equipment, and cell phones) are not allowed near or in the shower house.

The shower house in the campsite and behind the health lodge are the only showers available for adults. These are also available for youth. Please practice "Leave No Trace".

Smoking

All buildings and facilities (campsites, program areas, and staff areas) under the control of the Coronado Area Council are designated as non-smoking/vaping areas. Leaders are asked to only smoke/vape in a designated area that will be announced at camp. This includes vaping and all other smoking devices.

Swim checks

Everyone will take a swim check to determine ability groups. Scouts and leaders will be classified as a nonswimmer, beginner, or swimmer. Swim checks can also be completed prior to camp as long as they are conducted by a certified BSA Life Guard. See the forms guide for the swim classification procedures form. Otherwise, swim checks will be done at check-in. Aquatics staff hold the right to retest any Scout they choose.

Trading post

The camp operates a well-stocked trading post for the Scouts in camp. It is filled with souvenirs, T-shirts, Scout equipment, handicraft items, candy, and snacks. The Scouts don't really "need" spending money, but they always enjoy buying cold drinks, and mementos from camp. There is a soda machine located between the camp office and flag poles.

Valuables

All valuables (money, watches, etc.) should be kept by the unit leader, especially when attending the aquatics program. We recommend that you appoint an adult leader from your group as "banker" to hold the Scouts money for them and give it out as they need it. Expensive items can be locked up in the camp office.

A lost and found table will be set up along the west wall of the dining hall. Please make sure you have all your belongings before leaving. We cannot mail these articles to you when you return home. Valuable items lost can be claimed at the Trading Post if you can give a description. Lost and found items will end up at the Council Service Center after camp.

Vespers

Vespers is a short non-denominational service held on Sunday morning. Catholic services are available in Abilene. Saturday mass is at 5:30 pm and Sunday mass is 7:30 am or 10:00 am. If attending the Sunday 7:30 am mass, please notify the camp director and breakfast will be served early.

Visitors at camp

Visitors to resident camp are welcome during the daytime activities, but cannot stay overnight. Please stop by the camp office and let us know you are in camp. Camper identification wristbands are required for all BSA campers and visitors. At check in all campers will receive a wristband as part of the camp's Youth Protection plan.

Meals are available for visitors at the following rates:

Breakfast—\$6

Lunch—\$8

Dinner—\$8

2022-Session 1		LEWIS & CLARK TRAIL	OREGON TRAIL	SANTE FE TRAIL	SMOKY HILL TRAIL	MISS FARGO TRAIL	BUTTERFIELD STAGE ROUTE
3 & 2		AOL - 16	Webelos - 16	Webelos - 14	Bears - 16	Wolf/Tiger - 18	Open
	Group A	46, 726- 8	55, 118, 487- 8	46, 157, 270- 7	55, 118, 270, 157, 46- 8	46, 64, 118- 9	
	Group B	133, 270, 487, 733- 8	38, 726, 733- 8	64, 76- 7	133, 733, 76- 8	76, 133, 270, 487, 733- 9	
FRIDAY							
8:45 - 9:45 AM	Session 1	Group A - Fishing & Group B - BMX	BB Gun	Archery	Group A - Ecology & Group B - Crafts	Climbing	Pool
10:00 - 11:00 AM	Session 2	BB Gun	Archery	Group A - Ecology & Group B - Crafts	Climbing	Pool	Group A - Fishing & Group B - BMX
11:15 - 12:15 PM	Session 3	Archery	Group A - Ecology & Group B - Crafts	Climbing	Pool	Group A - Fishing & Group B - BMX	BB Gun
2:15 - 3:15 PM	Session 4	Group A - Ecology & Group B - Crafts	Climbing	Pool	Group A - Ecology & Group B - BMX	BB Gun	Archery
3:30 - 4:30 PM	Session 5	Climbing	Pool	Group A - Fishing & Group B - BMX	Pool	Archery	Group A - Ecology & Group B - Crafts
4:45 - 5:45 PM	Session 6	Pool	Group A - BMX & Group B - Fishing	BB Gun	Archery	Group A - Ecology & Group B - Crafts	Climbing
SATURDAY		AOL -	AOL -	Webelos -	Bears -	Bears -	Wolf/Tiger -
8:45 - 9:45 AM	Session 7	Group A - Crafts & Group B - Ecology	Archery & BB Gun	Scouting Skills	Pool	Group A - BMX & Group B - Fishing	Climbing
10:00 - 11:00 AM	Session 8	Archery & BB Gun	Scouting Skills	Pool	Group A - BMX & Group B - Fishing	Climbing	Group A - Crafts & Group B - Ecology
11:15 - 12:15 PM	Session 9	Scouting Skills		Group A - BMX & Group B - Fishing	Climbing	Group A - Crafts & Group B - Ecology	Archery & BB Gun
2:15 - 3:15 PM	Session 10		Group A - BMX & Group B - Fishing	Climbing	Group A - Crafts & Group B - Ecology	Archery & BB Gun	Scouting Skills
3:30 - 4:30 PM	Session 11	Group A - BMX & Group B - Fishing		Group A - Crafts & Group B - Ecology	Archery & BB Gun	Scouting Skills	Pool
4:45 - 5:45 PM	Session 12	Climbing	Group A - Crafts & Group B - Ecology	Archery & BB Gun	Scouting Skills	Pool	Group A - BMX & Group B - Fishing

A
B

2022 CAMP BROWN SCHEDULE

DAY 1 - Thursday

1:00 PM -	2:00 PM	Check-in at Eagle Pavilion
2:00 PM -	5:30 PM	Set-up Camp @ Campsites
		Health Check @ OA or Flag Pole Pavilion
		Dining Hall Orientation @ Dining Hall
		Squad Checks @ Swimming Pool
		Orientation at Campsite Pavilion
5:30 PM		Serving Line reports @ Dining Hall - Staff
6:00 PM -	6:30 PM	Dinner @ Dining Hall
6:45 PM		Waiter Clean-up @ Dining Hall - Staff
7:15 PM		Flag Ceremony @ Flag Pole - Staff
7:30 PM -	8:15 PM	Camp Tour
8:15 PM -	8:45 PM	Free Time
8:45 PM		Campfire - meet @ Totem Pole
10:30 PM		Lights Out

DAY 2 - Friday

6:30 AM -	7:00 AM	Polar Bear Swim - Fort Hays, Fort Larnard, Fort Leavenworth @ Pool
6:50 AM		Serving Line reports @ Dining Hall - Fort Dodge
7:00 AM -	7:30 AM	Breakfast
7:45 AM		Waiter Clean-up @ Dining Hall - Fort Larnard
8:15 AM		Flag Ceremony - Staff
8:30 AM		At least 1 Leader from each pack must report to Leaders Meeting @ Flag Pole
8:45 AM -	9:45 AM	Session 1
10:00 AM -	11:00 AM	Session 2
11:15 AM -	12:15 PM	Session 3
12:05 PM		Serving Line reports @ Dining Hall - Fort Dodge
12:15 PM -	12:45 PM	Lunch @ Dining Hall - Fort Dodge
1:00 PM		Waiter Clean-up @ Dining Hall - Fort Leavenworth
1:15 PM -	2:00 PM	Quiet Time @ Dining Hall - Fort Dodge
1:30 PM -	2:00 PM	Flag Ceremony @ Dining Hall - Fort Dodge
2:15 PM -	3:15 PM	Session 4
3:30 PM -	4:30 PM	Session 5
4:45 PM -	5:45 PM	Session 6
5:45 PM		Pick-up food for Campfire @ back of Dining Hall - Staff
5:50 PM		Serving Line reports @ Dining Hall - Staff
6:00 PM -	6:30 PM	Dinner @ Dining Hall
6:00 PM -	8:00 PM	Cook-out @ Campsite
6:45 PM		Waiter Clean-up @ Dining Hall - Staff
7:15 PM -	8:35 PM	Free Swim @ Pool - Schedule 1
8:30 PM -	9:00 PM	AOL's - Meet @ Flag Pole
9:00 PM		Flag Ceremony @ Flag Pole - All Camp
9:15 PM -	10:15 PM	Free Time
10:30 PM		Lights Out

DAY 3 - Saturday

6:30 AM -	7:00 AM	Polar Bear Swim - Fort Dodge, Fort Harker, Fort Wallace @ Pool
6:50 AM		Serving Line reports @ Dining Hall - Fort Hays
7:00 AM -	7:30 AM	Breakfast
7:45 AM		Waiter Clean-up @ Dining Hall - Fort Wallace
8:15 AM		Flag Ceremony @ Flag Pole - All Camp
8:30 AM		At least 1 Leader from each pack must report to Leaders Meeting @ Flag Pole
8:45 AM -	9:45 AM	Session 7
10:00 AM -	11:00 AM	Session 8
11:15 AM -	12:15 PM	Session 9
12:05 PM		Serving Line reports @ Dining Hall - Fort Larnard
12:45 PM		Lunch @ Dining Hall
1:00 PM		Waiter Clean-up @ Dining Hall - Fort Dodge
1:15 PM		Quiet Time @ Dining Hall - Fort Dodge
2:15 PM		Session 10
3:30 PM		Session 11
4:45 PM		Session 12
5:45 PM -	6:30 PM	Session 12
6:30 PM		Waiter Clean-up @ Dining Hall
6:45 PM		Flag Ceremony @ Dining Hall - Fort Harker
6:50 PM		Flag Ceremony @ Flag Pole - All Camp
7:00 PM		Free Swim @ Pool - Fort Larnard, Fort Leavenworth, Fort Wallace
8:15 PM		Free Swim @ Pool - Fort Dodge, Fort Harker, Fort Hays
9:00 PM		Campfire - meet @ Totem Pole
10:30 PM		Lights Out

DAY 4 - Sunday

6:50 AM		Serving Line reports @ Dining Hall - Fort Wallace
7:00 AM -	7:30 AM	Breakfast
7:45 AM		Waiter Clean-up @ Dining Hall - Fort Hays
8:15 AM		Flag Ceremony @ Flag Pole - All Camp
8:30 AM -	9:00 AM	Vespers - meet @ Flag Pole
9:00 AM -	9:15 AM	Campers Years of Attendance at Camp Brown Recognition - after Vespers
9:15 AM		At least 1 Leader from each pack must report to Leaders Meeting after Camper Recognition
9:30 AM -	10:00 AM	Pack Gear in Tents and Break Camp
10:00 AM -	12:00 PM	Pool, BB Gun Range, Archery Range, Fishing, BMX Bikes, Climbing Tower, Historic & Nature Trail Hike, Drones
12:00 PM		Depart for Home

SCHEDULE IS SUBJECT TO CHANGE