

**LaSalle Council**  
**Topenebee Day Camp**  
**2026**  
**“Western Roundup”**



# Participant Guidebook

## Walker guide

Join us at our Day Camp

Tuesday, June 9th – Friday, June 12, 2026



**\*\*ALL TIMES ARE CENTRAL STANDARD TIME (CST)\*\***

**Tuesday – Thursday: 8:30 – 3:30 p.m. – Pack a Lunch**

**\*\*PLEASE ARRIVE EARLY FOR CARLINE DROPOFF!\*\***

**Packs /Individuals must Pre-register at camp Sat. June 6<sup>th</sup>, Sun. June 7<sup>th</sup>, or Mon. 8<sup>th</sup>**

**Noon – 4:30 pm (days are CST) at the Topenebee Training Center**

**Text or call to make arrangements, Kris Ballas (219) 728 7204**

**\*Bring your health forms\***

**Friday: 10:30 –campfire begins at 5pm-finished (6:30pmish)**

**Water fun to follow TBD**

(FRIDAY: Pack a lunch for 1:30 pm– Parents come at 5:00 for the Campfire Ceremony and bring dinner)

**\*\* Families come join us at 5:00 \*\***

**Bring a dinner (pizza, takeout) for your family**

Camp Goals: To provide an **outdoor program** which will deliver adventure, challenge, teamwork opportunities, confidence building, and fun as well as skills development and advancement opportunities.

Achieved by: Delivering a program which will lead to self-reliance, self-confidence and leadership and which will enhance the traditional aims of Scouting: citizenship, character development, and mental and physical fitness.

## **Drop off / Pick up**

**Carline:** Please have camper ready to exit passenger side of vehicle. Drivers must stay in vehicle at all times. SPEED LIMIT IN CAMP IS 10 MPH! Post legible sign in window with camper's name and group! Your camper's LEADER will get them out of the car! DO NOT let them exit the vehicle without the leader. Please review other attachments detailing arrival and departure!

**Drop off** parking is in Lot 1. Park & walk to sign your Youth in with the Unit walkers.

**Stay All Day** (WALKERS AND STAFF) parking is in Lot 2. Cars not leaving till after the program has finished are allowed to use the second parking lot. There is no driving through camp during camp hours.

**Pick up** – You may park in LOT 1 and walk up to pick up your camper, or you may enter the carline NO EARLIER than 3:30pm. **There will be no carline pick up FRIDAY.** Please join us for awards and skits!

**\*\*Youth must be SIGNED IN and SIGNED OUT by Parent/Guardian EACH day\*\***

## ToPeNeBee Cub Day Camp *Arrival and Departure Information*

Medical forms **MUST** be turned in **BEFORE** camp. Registration table **will not** be available on the first day of camp. Medical forms are needed from walkers, leaders, adult staff, junior staff, AND pixies. If you are on camp property, we need a form. Please drop off forms at Topenebee Training Center on Saturday, June 6<sup>th</sup>; Sunday, June 7<sup>th</sup>; or Monday, June 8<sup>th</sup>, between 12 and 4:30 pm. Questions or if you need to make different arrangements, please text the Camp Director  
Kris Ballas at (219) 728-7204.

Adult and Junior staff **MANDATORY** training day is Monday, June 8<sup>h</sup> from 9am- to approximately 3pm. Lunch will be provided on Monday only. Bring water, snacks, and any missing paperwork.

### **Arrival and Departure Times**

*Please pack lunch and water bottle every day.*

#### **All Adult and Junior Staff:**

**Monday 8<sup>th</sup>- 9am-3pm Staff training**

#### **Tuesday-Thursday**

- Arrive at 7:30 am
- Drop off Junior staff at training center
- Park in lot 2 for all day parking
- Park in lot 1 for early departure
- Sign in at the training center, HELP WITH PARKING AND CARLINE. 8:30 am Jr. Staff will do opening flag ceremony
- ALL STAFF must sign out at the training center. Pick up can be where your ride chooses. (carline, lot 2, or lot 1)

#### **Friday**

- Same parking arrangements
- Staff breakfast and awards at 8:30 am
- 10:20 am carline drop off begins. Camp Begins at 10:45 am
- 5 pm station cleanup and Closing campfire. **Junior Staff will do a skit or song**
- ALL STAFF must sign out at Training Center
- No carline pickup available. Lot 2 will not be released until the end of the program!
- Pick up can be where your ride chooses after the closing campfire

#### **Walkers and Leaders:**

*Please arrive early every day, you will oversee the carline drop off for your den*

#### **Tuesday-Thursday**

- Park by 7:45 am in lot 2 for all day
- Park by 7:45 am in Lot 1 for early departure
- Carline and drop off responsibilities begin at 8 am at top of Firebowl. *Make sure all parents sign in their campers.*
- Camp begins at 8:30 am
- Departure: Pick up begins at 3:30 pm. Make sure all your den campers are signed out. You will oversee the carline pick up!

#### **Friday**

- Park by 10 am in Lot 2 for all day
- Park by 10 am in Lot 1 for early departure
- 10:20 am carline drop off begins please make sure all parents sign in their campers. Camp Begins at 10:45 am
- 5 pm closing campfire, skits, songs, awards. Bring dinner. *Make sure all parents sign out their campers.*
- There will be NO CARLINE PICKUP Friday, lot 2 will not be released until the end of the program!

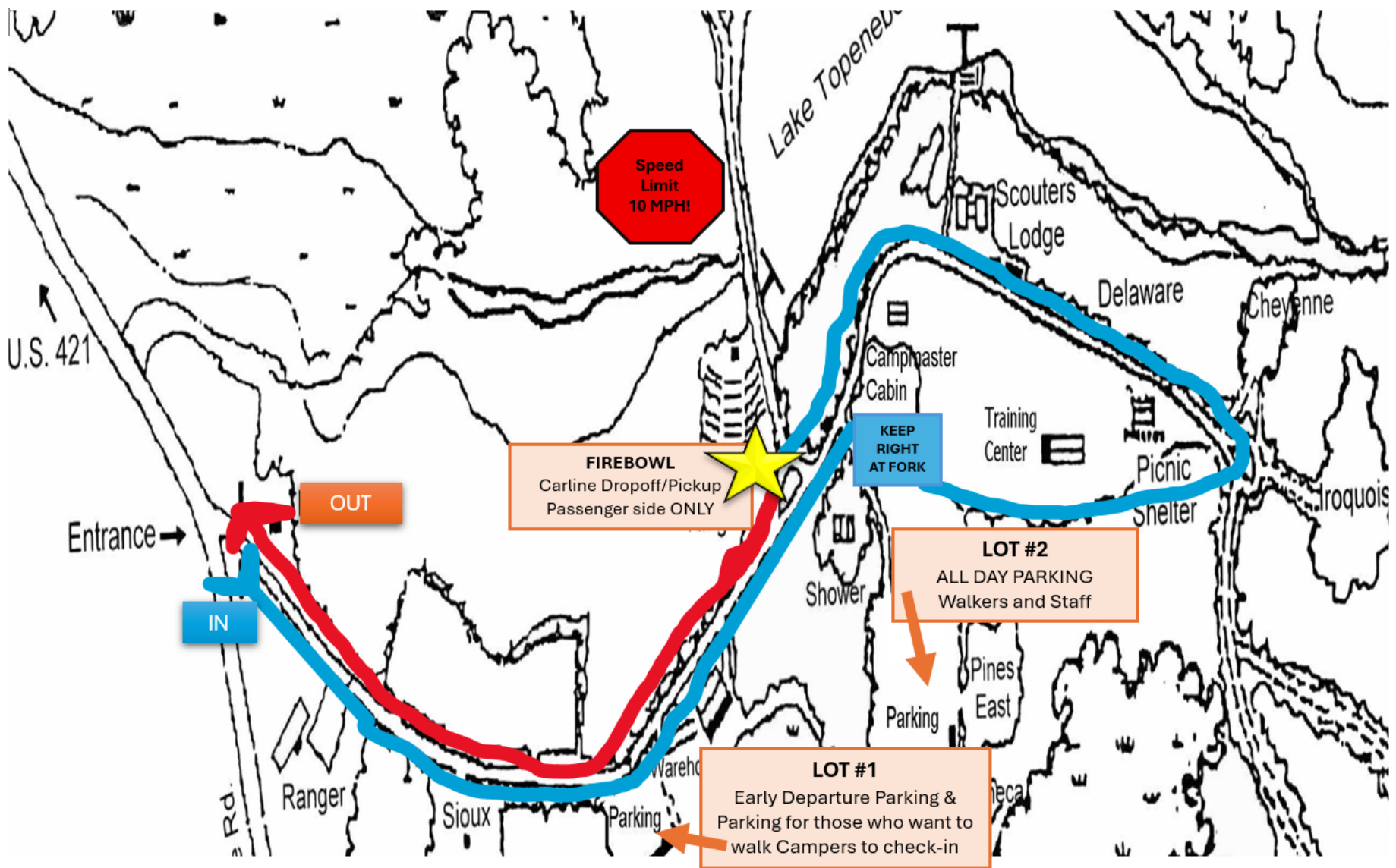
#### **Campers:**

#### **Tuesday- Thursday**

- Carline drop-off begins at 8 am from passenger side of vehicle at the top of the firebowl.
- No adults may exit the vehicle. Campers must exit on the passenger side only.
- Please wait until your camper's leader walks up to your vehicle and you sign them in.
- If you need to discuss anything with your camper's leader, please park in Lot 1 and walk your scout up to the firebowl. Camp begins at 8:30 am. Make sure they have their lunch, water, and other supplies ready to go!
- Carline may begin lining up at 3:30 pm. **Please have campers name AND den visible in front window.**
- Campers must be signed out

#### **Friday**

- 10:20 am carline drop off begins, please sign in your campers. Make sure they have their lunch, water, and other supplies ready to go!
- 5 pm-6 pm closing campfire, skits, songs, awards. Park in Lot 1 and Join the FUN! Bring dinner. Sign out your camper. There will be NO CARLINE PICKUP Friday. Lot 2 will not be released until the end of the program!



**Drop off / Pick up Campers**

**Carline:** Please have camper ready to exit passenger side of vehicle. Drivers must stay in vehicle at all times. SPEED LIMIT IN CAMP IS 10 MPH! Post legible sign in window with camper's name and group! Your camper's LEADER will get them out of the car! DO NOT let them exit the vehicle without the leader.

**Drop off walk in:** Park in Lot 1 & walk to Firebowl if you'd like to discuss anything while signing in your youth with their Unit walker.

**Stay All Day (WALKERS AND STAFF):** Park in Lot 2. If parked in Lot #2, you may NOT exit until camp is over. There is no driving through camp during camp hours.

**Pick up:** You may park in LOT 1 and walk up to pick up your camper \*OR\* you may enter the carline NO EARLIER than 3:30pm. There will be no carline pick up FRIDAY. Instead, please join us for awards and skits!

\*\*Youth must be SIGNED IN and SIGNED OUT by Parent/Guardian EACH day\*\*

## Day Camp Contacts

Kris Ballas	Day Camp Director	topedaycamp@gmail.com	219-728-7204
Amanda Angle	Program Director	anglescouts@yahoo.com	219-741-5394

Day Camp email: topedaycamp@gmail.com

### **\*\*BRING A SACK LUNCH!\*\***

\*\* Youth will need to bring a water bottle, bug spray (no aerosol), NO OPEN TOED SHOES, and dress for the weather! Wear a hat!

\*ALL TIMES CENTRAL STANDARD TIME\*

### **Tues-Thur Schedule**

(EARLY REGISTRATION SATURDAY, SUNDAY, OR MONDAY)

**TUESDAY/ WEDNESDAY/ THURSDAY** – drop off begins at 8am

8:30 OPENING AT FIRE BOWL – ALL UNITS

9:10 MORNING SESSIONS

11:40 LUNCH

12:30 AFTERNOON SESSIONS

3:30-3:45 CLOSING/PICK UP

### **FRIDAY \*\*NOTE CHANGE IN SCHEDULE TIMES\*\***

10:30 CHECK-IN

10:40 OPENING AT FIRE BOWL – ALL UNITS

11:10 FIRST SESSIONS

1:20 LUNCH/PRACTICE SKIT

2:05 CAMP SESSIONS

5:00-6:30ish (?) FIRE BOWL – CLOSING CAMPFIRE **NO CARLINE PICKUP**

7:00 WATER FUN! **(YOUR CAMPER WILL GET WET – BRING A TOWEL!)**

8:00 OVERNIGHT CAMP BEGINS (for information, call or text Ken, 219-809-1345)

*Be sure to attend the closing campfire with your Youth – each den will be performing a skit or song, and camp awards will be given.*

## **Health Forms**

BSA Medical Form, Parts A and B1&B2 is required for **ALL** participants at camp. This includes the **adult walkers!** These can be downloaded from the camping page on the LaSalle Council website. These can be returned to you at the end of camp, or they will be shredded Saturday Morning. Please let our health officer know if you are planning on picking them up.

## SAFETY

LaSalle Council, Day Camp directors, Staff and Volunteers want our day camp to be safe for everyone. The following Safety Guidelines have been established:

1. *Please* do not attend if you feel ill or have been exposed.
2. Face masks are optional.
3. Youth provide their own sack lunch.
4. We will follow CDC guidelines



## Trading Post

A Trading Post will be available – candy, water, Scout items and more!  
Cash only, please!



## Pixie Camp

Pixie camp is for youth ages 2-5. Pixie campers are signed in and out at the Firebowl with Pixie staff. They are to be picked up by their parent at their “camp” (Training Center) for Lunch, then brought back. Please register your Pixie on Tentaroo, fees are payable at camp. Pixie Campers must be potty trained.

## Den Walkers

**Each Pack MUST have TWO Adult Walkers for their Pack. BSA policy states: Tiger Youth and special needs Youth are required to have 1 on 1 supervision and will need their own Adult Walker each day.** The den walker leads the den from station to station and supervises them during their lunch break. The den walker’s job is to get the youth where they need to be, when they need to be there. If you have questions about den walkers, please contact Directors, Kris, Text or call 219-728-7204 or Amanda Angle 219-741-5394.

### **\*\*Walker responsibilities\*\***

As Den Walkers, you are to help keep your Youth involved in the activities and help make the Youth’s experience an exciting time!

- Have every Youth signed in by an adult at the beginning of the day
- “Buddy Up” the Youth in your den
- One Den walker should attend the short morning meeting during opening (to report: attendance, items needed for unit, any assistance needed...)
- Help the Youth with their den yell
- Count all your youth before you leave a station/area and count them again when you arrive at the next station.
- Ask for permission to enter and give your den yell before you enter each station. When you leave ask for permission to leave and give a thank you to the Station Staff Volunteers
- While at stations, be attentive to your group to help them, but not distract them. Be attentive to the Station Staff Volunteer. If you are able, help with the youth. Step up and help out. Have questions, feel free to ask. This is Family Scouting and as part of the family we want you to be involved
- Safety is our most important aspect. Lead your youth by example and show them how to listen and follow all instructions
- You are responsible for the den Youth during lunch
- Have every youth signed out at the end of the day and return to sheet to the staff

**\*\*\* Heat and Rain will NOT cancel camp\*\*\***

## Youth Staff and Youth Assistants

Youth play a large part in our camp. All youth (ages 5-11) are welcome. Youth ages 14-17 may work a station. These helpers work under the supervision of a parent, guardian, or Youth leader. All youth helpers receive a free camp T-shirt. Any youth willing to help at camp should contact Director, Kris- Text or Call 219-728-7204 or email to Topedaycamp@gmail.com

### Safety and Security

Camp operates on the buddy system – buddies always stay together. If you see a youth without a buddy, send him/her back to the den to get one.

Youth are not to engage in activities that would lessen the fun or endanger themselves or others such as – hitting, teasing, name calling, foul language, tackling, tree climbing, hitting trees with sticks, throwing stones etc.

Please remind the youth to follow the ‘Leave No Trace’ guidelines, particularly the need to stay on the marked trails. This will decrease their risk of coming into contact with poisonous plants.

All injuries must be reported to the Health Officer. Use the buddy system (can be a walker, if there remains 2-Deep leadership in the den) to walk the injured Youth to the Health Officer.

While at camp, everyone must wear the name tag (lanyard). This lets us know you are supposed to be at camp.

All visitors to camp must check in at headquarters to receive a visitor tag. At no stage should there be adults interacting with youth who are not wearing camp identification.

Topenebee Day Camp is held at a BSA Camp. Be observant and report any suspicious activity to the station leader or Director Kris, Text:219-728-7204. Provide a location and a description. Do not attempt to make contact with someone you think is dangerous. The Camp Director will deal with the situation.

**\*\*PLEASE REFER TO YOUR “EMERGENCY PROCEDURES BOOKLET (THE MULTI-COLORED SHEETS) FOR SPECIFIC INSTRUCTIONS ON CAMP EMERGENCIES\*\***

# What to Bring to Camp

Your camp provided t-shirt

is the uniform for camp!

## Youth

- Packed lunch (Tues-Fri)
- Water bottle
- Sunscreen (no aerosol cans)
- Insect repellent (no aerosol cans)
- Closed-toe shoes for hiking
- Backpack or drawstring bag
- Hat
- Money for the trading post
- Completed BSA health form (if you haven't already turned one in)



## Den Walkers

- Packed lunch (Tues-Fri)
- Cooler for den lunches**
- Sunscreen (no aerosol cans)
- Insect repellent (no aerosol cans)
- Closed-toe shoes
- Hat
- Water Bottle
- Backpack
- Money for the trading post
- Completed BSA health form (if you haven't already turned one in)



