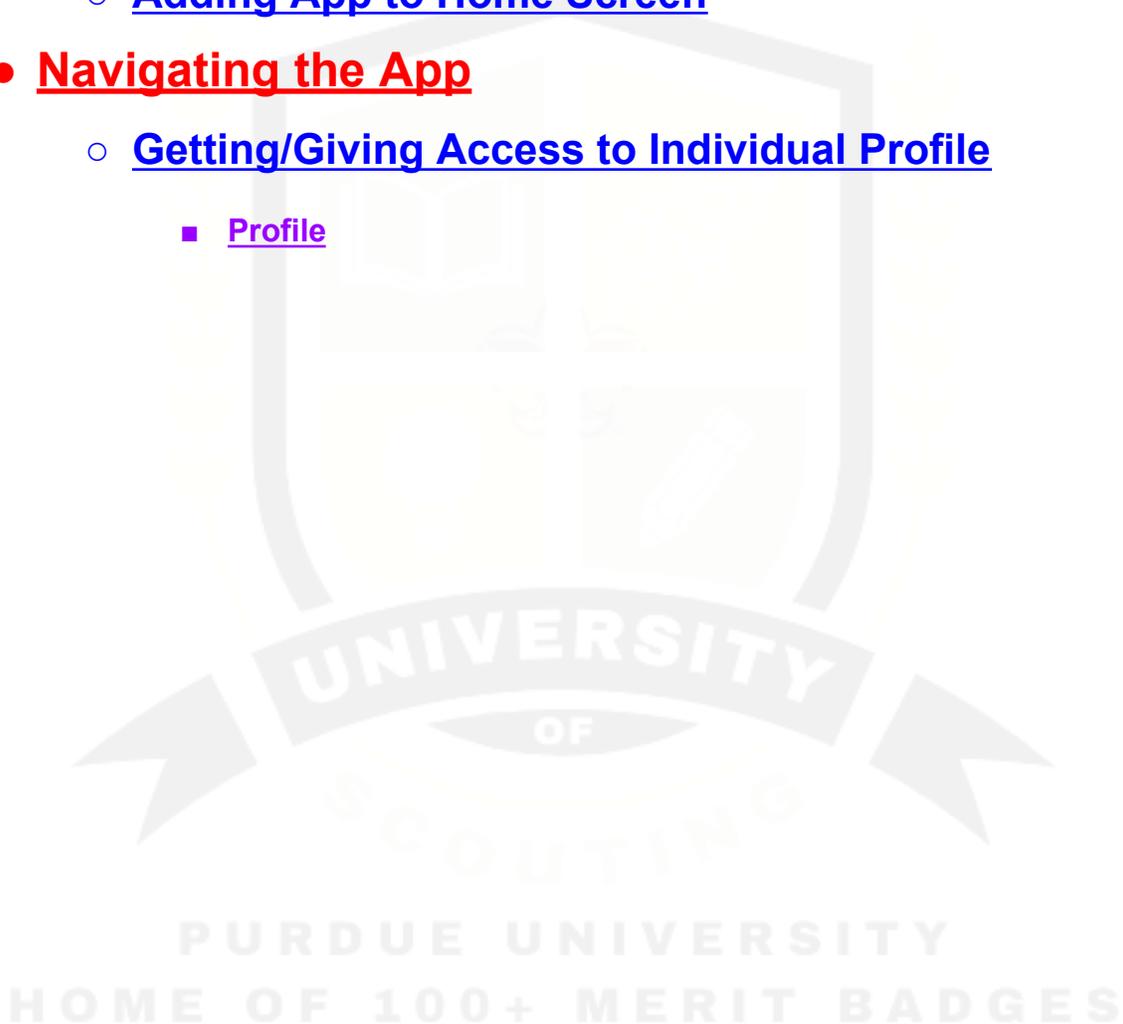


University of Scouting INSTALL APP GUIDE

Table of Contents

- **Installing the App**
 - DOWNLOAD LINK: [DOWNLOAD](#)
 - [Installing Google Appsheet](#)
 - [Adding App to Home Screen](#)
- **Navigating the App**
 - [Getting/Giving Access to Individual Profile](#)
 - [Profile](#)



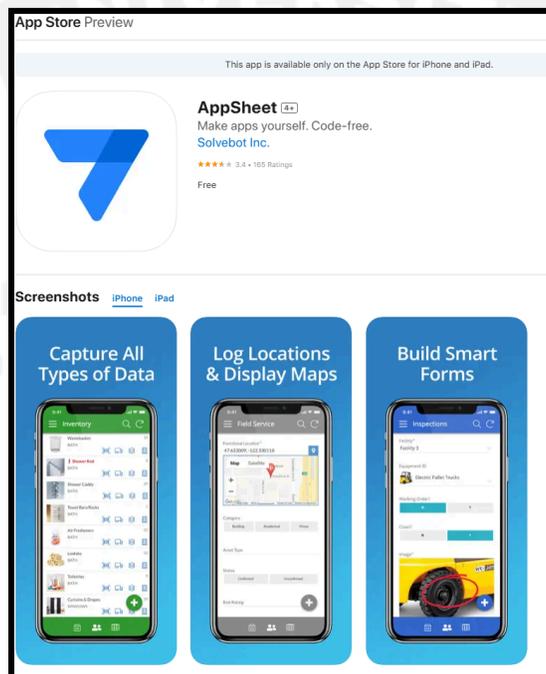
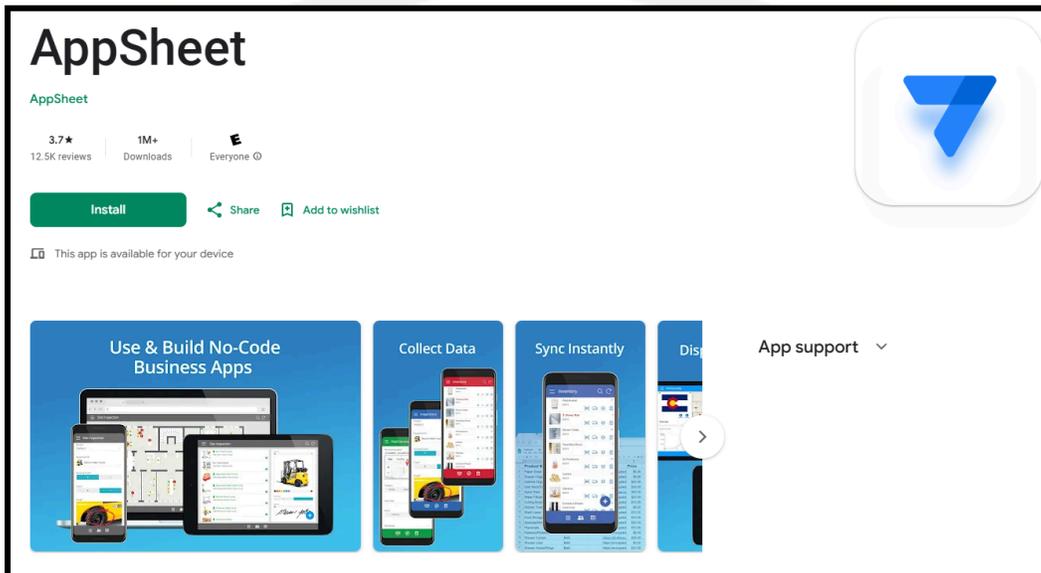
****YOU MUST LOGIN WITH SAME EMAIL ADDRESS USED AT REGISTRATION TO SEE YOUR ACCOUNT(S)****

University of Scouting INSTALL APP GUIDE

Installing the App

Installing Google Appsheet

1. The first step will be to install the Google Appsheet app on your [Android](#) or [Apple](#) device to expedite the process of getting the University of Scouting app set up.

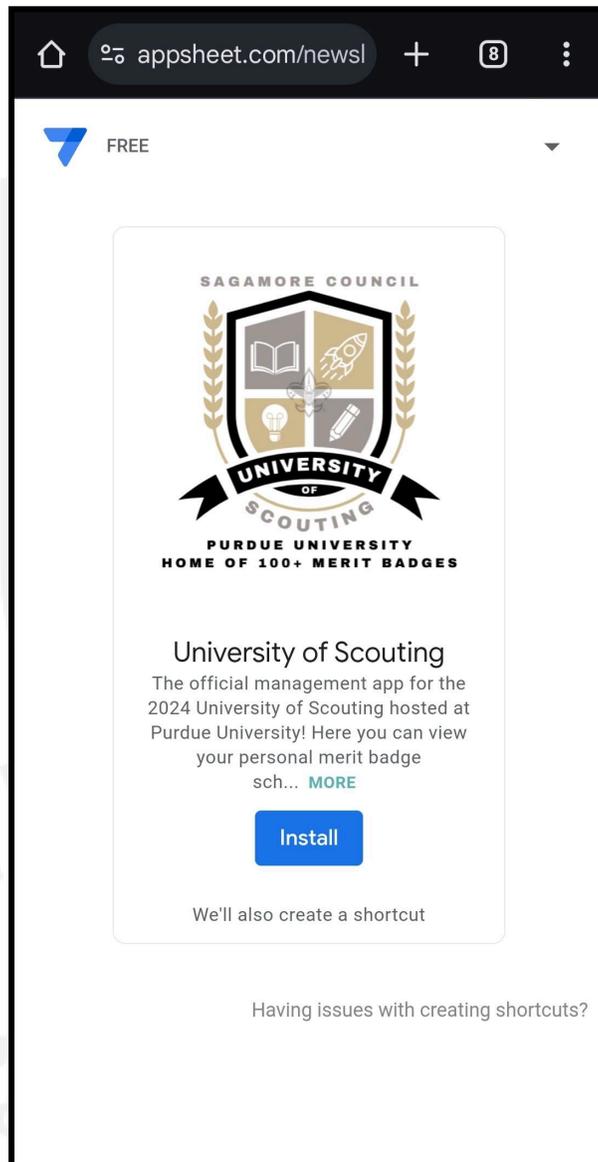


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2. Once Google Appsheet is installed on your device, you will then use the following link to download the University of Scouting app to your mobile device:

DOWNLOAD LINK: [DOWNLOAD](#)



3. Assuming Google Appsheet was previously installed, following the prompted messages should also create a shortcut on your homescreen. If a shortcut **WAS NOT** created, please go to the next step. If a shortcut **WAS** created, please go to [Navigating the App](#).

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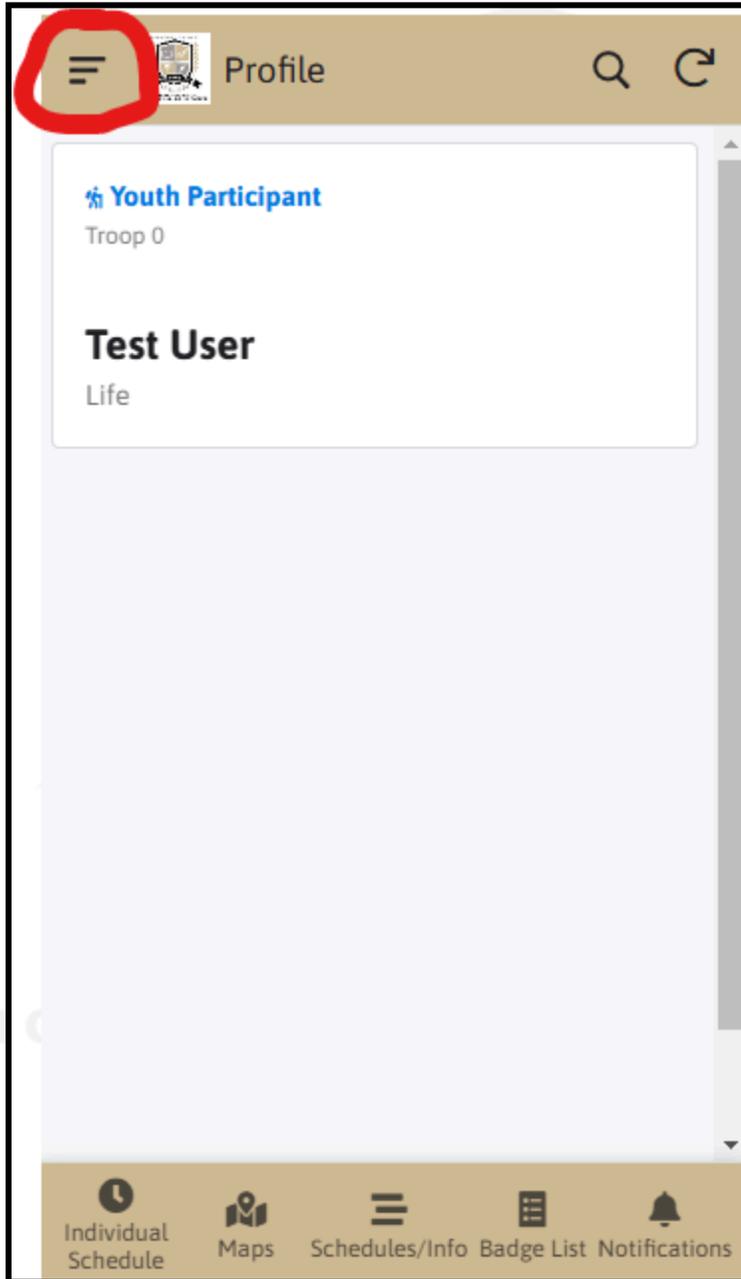
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Adding App to Home Screen

4. If a shortcut **WAS NOT** created, open up the app in your browser using the following download link (same as before):

DOWNLOAD LINK: [DOWNLOAD](#)

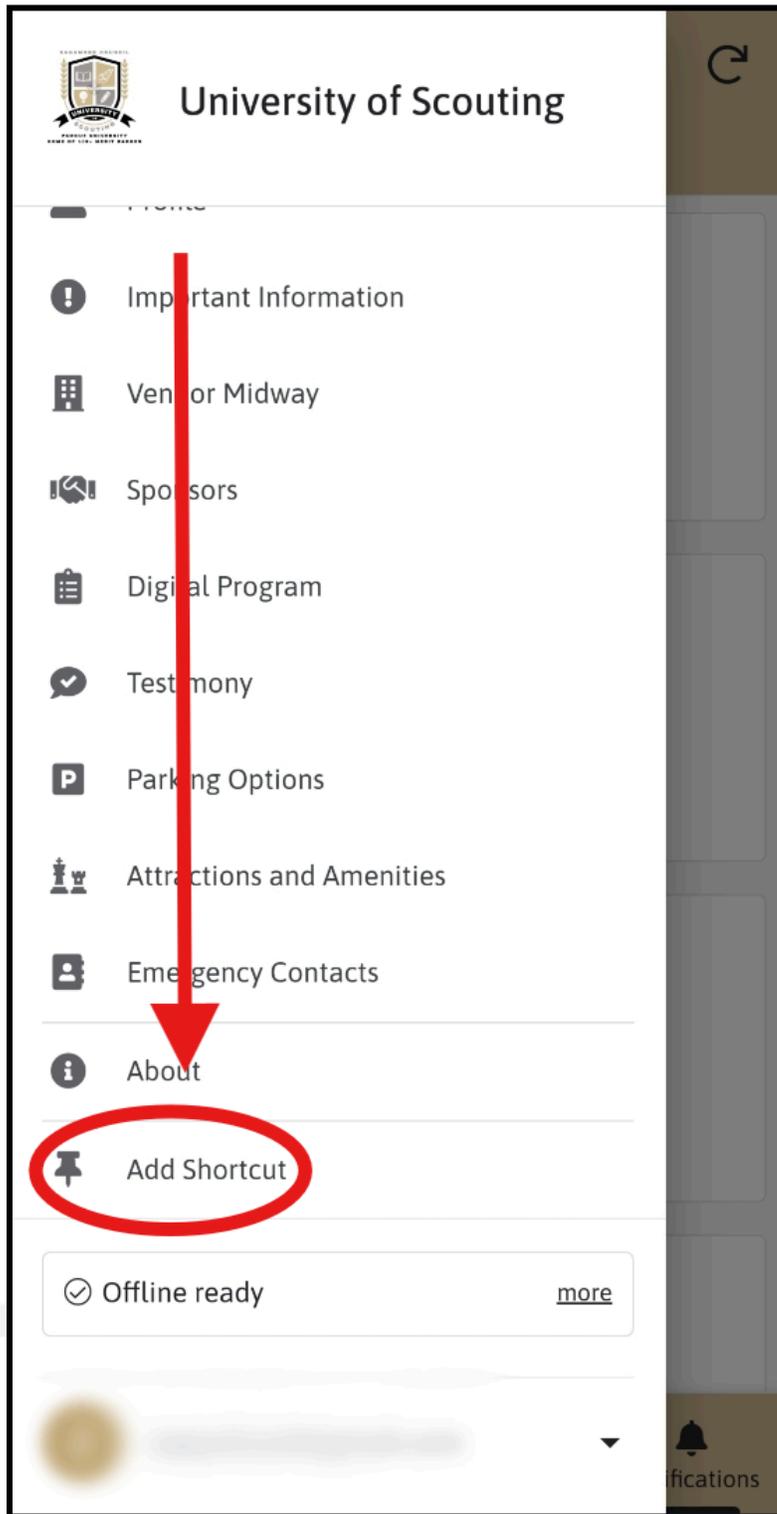
5. Click on the side menu button:



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University of Scouting INSTALL APP GUIDE

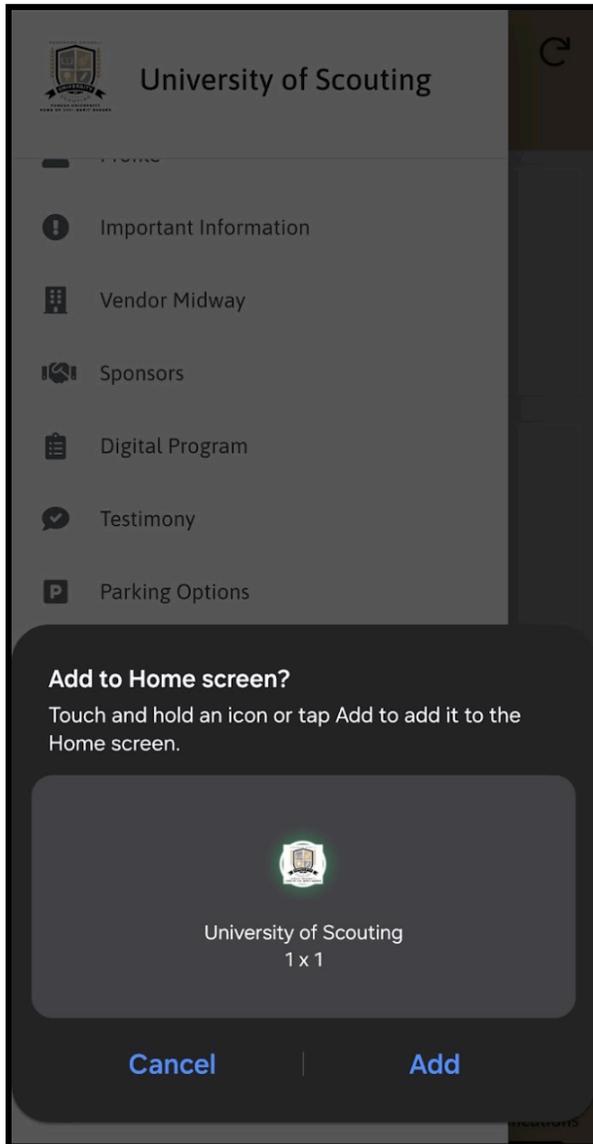
6. Scroll down the side menu until you find the “Add Shortcut” button:



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University of Scouting INSTALL APP GUIDE

7. Follow the prompts based on your device to get the app added as an icon to your homescreen for easy access:



8. You should now have a shortcut to the University of Scouting App on your devices home screen that you can easily access:



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University of Scouting INSTALL APP GUIDE

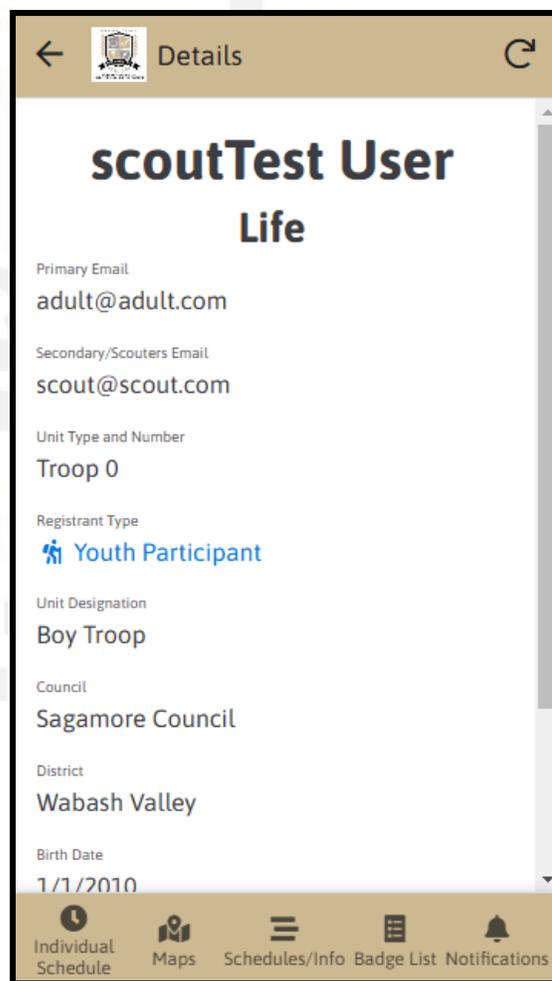
Navigating the App

Getting/Giving Access to Individual Profile

- Profile

- FOR SCOUTS

- Here you will see your own profile with some of your registration information, assuming your email address was added to your account by a parent, guardian, or Scout leader.
- **If you don't see your account as the example below, please contact whoever registered you for the event to add your email address to your account.**

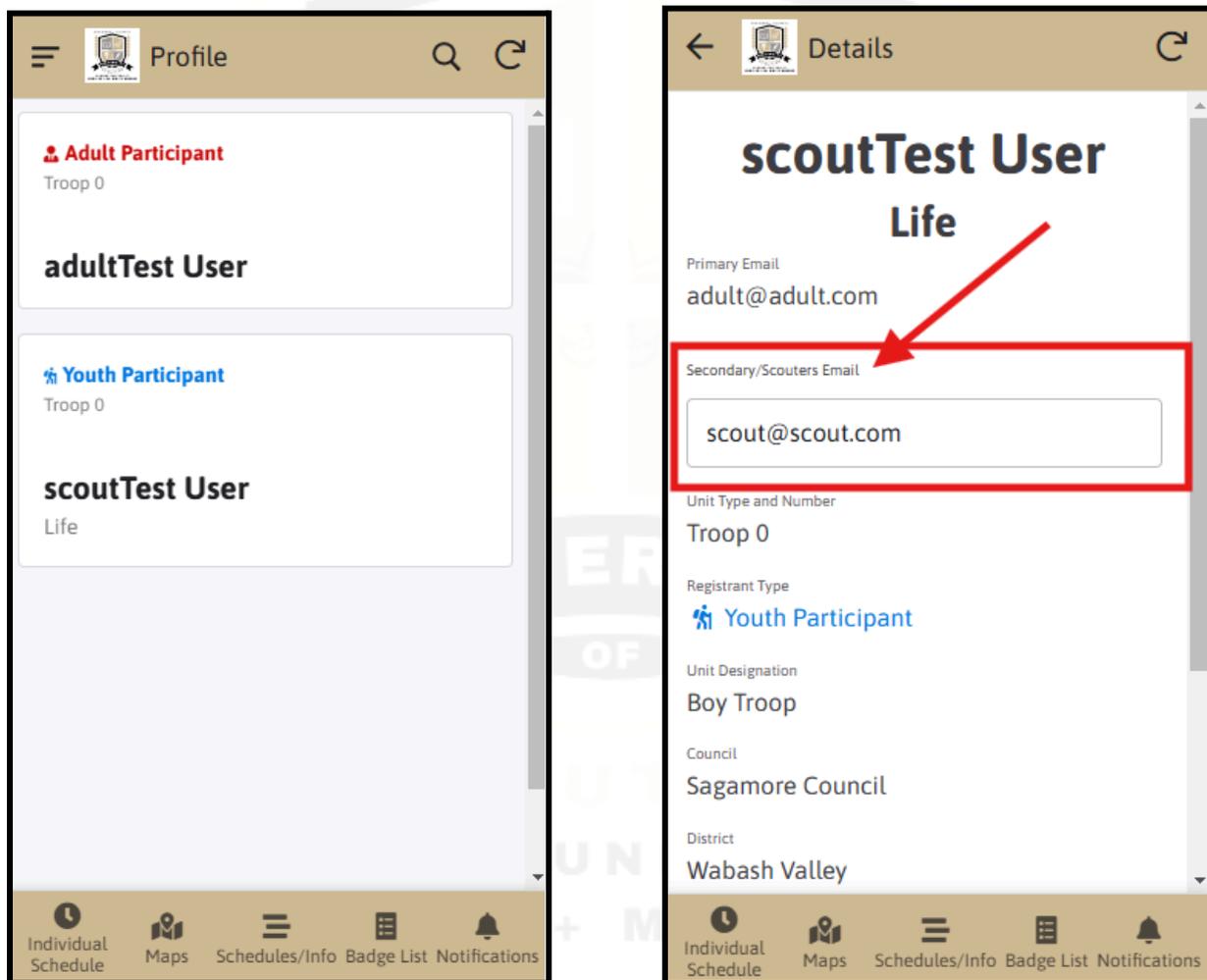


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University of Scouting INSTALL APP GUIDE

- FOR ADULTS

- Here you will see a list of the profile(s) you registered for the event. Upon clicking on a profile will bring you to a detailed view that shows you some information from registration.
- **For a Scout to see and access their own profile, you need to add their email address to the “Secondary/Scouter Email” field. See below:**



****YOU MUST LOGIN WITH SAME EMAIL ADDRESS USED AT REGISTRATION TO SEE YOUR ACCOUNT(S)****