

Leader's Guide to  
**2020 Cub Scout Day Camp**



# TRAVEL THROUGH TIME

## **Buffalo Trace Council**

3501 E. Lloyd Expressway Evansville, IN 47715

Phone: (812) 423-5246

Toll-Free: (800) 264-5246

Fax: (812) 423-4845

<https://www.buffalotracecouncil.org/btcdaycamp>

**ALL FORMS AVAILABLE ONLINE**



# **Welcome to Cub Scout Day Camp 2020**

## **TRAVEL THROUGH TIME**

Your district Day Camp leadership team has been busy planning an exciting program for your Scouts. This year's **TRAVEL THROUGH TIME** theme has the entire staff excited! We have planned a fun-filled camp that is interesting, educational, and most importantly—FUN!

Day Camp is a highlight of the Scouting year and a great summertime pack activity for your Cub Scouts. Now is the time to start talking about Day Camp at your pack meetings and getting the Scouts excited about the fun and adventure expected this summer. Scouts who attend summer activities, like Day Camp, are more likely to stay in the Scouting program.

Every pack is responsible for providing its own adult supervision at all Buffalo Trace Council Day Camps. Identify your pack Day Camp Coordinator so he/she can start planning cheers and songs, finding parent volunteers for transportation and daily supervision, and request the necessary vacation days to spend time with the Scouts. This guide will help answer most questions for the adults going to camp. Please read it carefully.

Your district Day Camp Director and Program Director will have a variety of activities for your pack to participate in upon arrival. It takes everyone to make Day Camp a success, from the parents who walk around with the youth, to program area volunteers, all the way to the Scouts who attend!

See you at camp!

*Abby Roberts*

Abby Roberts  
Council Day Camp Staff Adviser

### **DATES & DIRECTIONS:**

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#### **Native Trails Day Camp**

**June 10-12, 2020**

**8:30am-3:30pm daily CST**

**Eykamp Scout Center, Evansville, Indiana**

Directions: From Lloyd Expwy: Turn south onto Vann Ave. Turn left onto Lincoln Ave. Enter State Hospital grounds. Follow road (stay left) to stop sign and turn left. Park in lot at bottom of hill. Scout Center will be at top of hill.

#### **Algonkian Day Camp**

**June 17-19, 2020**

**8:00am-3:00pm daily CST**

**Ouabache (Wabash) Trails Park, Vincennes**

From Hwy 41, take 6<sup>th</sup> Street/Vincennes Exit. Turn right onto Executive Blvd. Turn right onto N 2<sup>nd</sup> Street. Take the first left onto Old IN-67, then turn left onto Old Terre Haute Rd. Turn right onto Fort Knox Dr. Go Straight into N Lower Ft. Knox Rd. Ouabache Trails Park is at 3500 N Lower Fort Knox Rd, Vincennes IN 47591.

**\*\*Please note, Algonkian camp dates differ from the Summer Fun Flyers sent to Cub Scout homes in March. We apologies for the confusion. The dates above are correct.\*\***

#### **Lincoln Heritage Day Camp**

**June 24-26, 2020**

**9:00am-3:00pm daily CST**

**Old Ben Scout Reservation, Winslow, Indiana**

From Interstate 64, follow US-231 North for 14 miles. Turn left onto IN-56 West for 13.4 miles. Turn right onto North County Road 550 East. Continue 0.5 miles then turn right at Old Ben Scout Reservation sign. Continue 0.4 miles to camp parking lot. For mapping applications (like Google or Apple Maps), search for "Old Ben Scout Reservation."

# CUB SCOUT DAY CAMP PROMOTION NIGHT

## Promotion:

- Select Day Camp Coordinator.
- Mark your pack calendar for Cub Scout Day Camp
- Promote at pack meeting using Leader's Guide and the Scout Summer Fun Flyer (sent to every Cub Scout home).
- If you need assistance, contact your districts Day Camp Chair or Eykamp Scout Center.
- Make reservations as a Pack by the deadline. Remember, you must PAY by the early bird cutoff date to receive the lower price.

## **A Suggested script for Day Camp promotion as part of your Pack meeting.**

### Introduction:

Every Scout wants to go to camp and here's a fun way for you to do that this summer! Each of you should have received a Scout Summer Fun Flyer in the mail with information about Cub Scout Day Camp.

### Cub Scout Day Camp:

Our district is organizing a fun-filled Day Camp for all Scouts. Day Camp is for Tigers, Wolves, Bears, and Webelos. Keep in mind, our current Lions will be Tigers by the time they go to camp. New Lions will start with us in the August. The Day Camp theme is The Land of Lost Legends and it only costs \$55 to attend.

### Why Cub Scout Day Camp? FUN! FUN! FUN!

Outdoor programming is a large part of what youth love about Scouts! Coming to Day Camp is an experience your Scouts will remember for the rest of their lives. Day Camp provides:

- Program Facilitates and equipment most Packs cannot duplicate on their own.
- Enthusiastic, well trained staff.
- Strict health and safety standards.

### Advancement:

Achievements and belt loops may be completely or partially covered at camp. The program is being finalized right now. Updates to the achievement list will be posted on the 2020 Cub Scout Day Camp page on <https://www.buffalotraccouncil.org/btcdaycamp>.

### Activities:

Games and other Scouting activities will vary at each location. Scouts at all camps will make crafts and participate in BBs and archery. To celebrate this year's theme, each camp will be working to bring in community organizations/leaders to enhance the camp experience.

### What might I do at camp?

- Learn about BB guns
- Shoot Archery
- Build things
- Play Games
- Get wet
- Make Friends
- Create
- Have Fun

### Reservations:

Let us (the Pack leadership) know if your Scout wants to attend. We will register as a group. Families can attend Day Camp individually IF the Pack is not attending.

**Our Pack is going to Day Camp and you are invited!**

## GENERAL INFORMATION

### WHO CAN ATTEND?

**Cub Scout Day Camp is open to all BSA registered Tigers, Wolves, Bears, Webelos I and II Scouts.** Keep in mind: current Lion Scouts will be Tigers by camp. Tiger Scouts must attend with a parent/guardian. Siblings are the non-Cub Scout children of the adult leaders in camp and are welcome to attend with their parent or guardian. Siblings should not expect to participate in activities unless extra materials are available and they are invited by the area leader. Siblings will not be able to participate in any shooting sport activities. Tot Lot will NOT be offered at any Day Camp.

### CUB SCOUT FEE:

- **Registration Fee: \$55.00** if paid in full by Saturday, May 9, 2020
- If you have a Scout who only wants to attend one day the fee will be \$25. They must pick what day they will attend and cannot deviate. The family or Pack should plan to provide leadership for the Scout.
- FEES INCREASE to **\$65.00** if paid after the above due date for camp. **T-SHIRTS AND PATCHES WILL NOT BE GUARANTEED FOR LATE REGISTRATIONS.**
- **FEE will increase to \$70** if registration is made 2 weeks to 1 day prior to camp.

### ADULT LEADER FEE:

**There is no fee for adults/siblings to attend.** However, if an adult/sibling wants to purchase a t-shirt, there is a \$10.00 cost (\$12.00 for sizes 2XL & larger) and it must be pre-ordered at the time of registration. There is no charge of siblings to attend; however, they should not expect to participate in activities.

### T-SHIRTS:

Each Scout paid on time will receive a t-shirt at registration. Leaders, parents and siblings may purchase t-shirts, if PRE-ORDERED. **All shirt sizes must be listed at the time of registration. IF A SIZE IS NOT LISTED, the individual will receive an ADULT MEDIUM t-shirt and will NOT be allowed to exchange it.** Sizes 2 XL and larger require an additional \$2.00.

### RESERVATIONS:

**Packs MUST register for Day Camp as a unit, online at <https://www.buffalotracecouncil.org/btcdaycamp>.** *Individual registrations will only be accepted if a Scout wants to attend and his/her pack does not have plans to attend. The individual Scout will need to be registered online with a parent. In this circumstance, a parent or another adult over 18 must attend with the Scout.* On the webpage is an individual health form. All Scouts, adults, siblings, and leaders who will be on camp property MUST complete Parts A and B of the **Annual Health and Medical Record** in order to attend camp. **\*\*THERE ARE NO EXCEPTIONS TO THIS RULE\*\*** **Health forms are to be submitted at registration on the first day of camp.**

### COUNCIL REFUND POLICY:

Reservations canceled at least 30 days prior to the first day of an event will receive a 80% refund. Cancellations within 30 days and no less than 48 hours prior to the event, will receive a 50% refund. No refunds will be made for cancellations made the day of an event and those activities where promotion literature states "no refunds". All cancellations must be made directly to the Eykamp Scout Center by calling (812) 423-5246 or toll-free (800) 264-5246 and then confirmed in writing.

### ARRIVAL:

Plan to arrive 30-45 minutes prior to the start of camp on the first day. Have your Scouts meet in a **pre-designated** area and send **ONE leader** to the registration table with medical forms to register your entire pack and collect your supplies.

### **ADULT LEADERS:**

A teacher, a listener, a motivator, a disciplinarian, these are just a few roles of a leader. Though a leader's role in camp is probably the most challenging, it is also the most rewarding. Mature, responsible adults are a must. Sources of leadership include: den leaders, assistant den leaders, mothers and fathers, grandparents, or your sponsoring institution. Remember, your adult leaders attend at no charge. One adult attending camp must be a registered member of the Boy Scouts of America (over 21 years of age) and all other adults must be at least 18 years of age. **Every pack is required to have at least two adult leaders in camp at all times.** Additionally, a ratio of one adult for every ten or portion of ten Scouts must be maintained. Leadership is to be provided for each Cub or Webelos group you bring to camp. Small packs may share leadership. Ask about this option if needed.

### **LEADERSHIP EVALUATIONS:**

We welcome daily suggestions to improve your camp experience. Evaluation forms are available at camp. It is important to us that you complete the form and turn it in to the Camp Director. We need to know what unit adults and leaders think. What are we doing right? What did you and the scouts like? What did you not like? What would you like to see changed? We strongly encourage you to complete an evaluation! Camp Directors also welcome the opportunity to talk with you.

### **YOUTH PROTECTION GUIDELINES:**

While at camp, all suspected child abuse incidents must be reported to the Camp Director immediately. Anyone suspected of abuse will be directed to immediately leave the property, and if indicated, law enforcement authorities will be notified. It is highly encouraged that all parents and leaders present at Day Camp take Youth Protection Training. All adults at camp MUST follow the BSA's Youth Protection Guidelines.

### **TRANSPORTATION:**

Most packs car pool. It is imperative that national standards be observed. All drivers must have a valid operator's license, have auto insurance for their vehicle, and be at least 18 years of age.

### **FIRST AID:**

A Health Officer will be available at all times. Information about the location of the Health Officer will be available to you at registration. Special arrangements for treatment of more serious cases have been made with physicians and the hospitals near the camp. ALL INJURIES and INCIDENTS (no matter how minor) MUST BE REPORTED TO THE HEALTH OFFICER TO ENSURE PROPER DOCUMENTATION AND TREATMENT.

Pack leaders are responsible for transportation to hospitals and doctors. Medical and insurance forms for the injured person should be obtained from the Health Officer before leaving camp and are to be turned in upon return.

### **REQUIRED HEALTH FORMS ARE KEPT ON FILE IN THE CAMP HEALTH OFFICE.**

EVERY Scout, sibling, and adult is required to complete an Annual Health and Medical Record to be submitted to their leader. All Scout health forms, for those attending camp, are to be turned into your unit Day Camp Coordinator. The coordinator will then bring all of the unit health forms the first day of camp. Suggestion: Have parents complete a health form at your pre-camp meeting and return it with the Scout's reservation. Health forms will be returned to the unit at the end of camp.

### **INSURANCE:**

Buffalo Trace Council provides secondary accident & sickness insurance to **registered** Scouts and leaders only.

### **SPECIAL NEEDS:**

If any of your Scouts or adults have special needs, please talk with the Camp Director about those needs prior to camp. Please call at least 2 weeks prior to communicate dietary restrictions or other accommodations that need to be made.

## VALUABLES:

Spending money and other valuables should be collected by the leader for safekeeping and held until needed. Packs are responsible for handling their own finances. Buffalo Trace Council is not responsible for lost or stolen items. Each camp will have a lost and found. Have parents write their Scout's **FULL NAME** and **PACK NUMBER** on EVERYTHING. This increases the chances of lost items being returned.

## LUNCH:

Bring a sack lunch that does not require refrigeration. Coolers for drinks are recommended.

## TRADING POST:

**Native Trails Day Camp:** Trading Post will be available with snacks. Scout Shop will be open.

**Algonkian Day Camp:** Trading Post will be available with snacks, drinks & Scout items for purchase.

**Lincoln Heritage Day Camp:** Trading post will be available with Scout items for purchase.

## DEPARTURE:

It is important in case of an emergency to be able to promptly locate everyone who is supposed to be in camp. For this reason, **NO ONE**, whether Scout, leader, or staff, should leave camp without first checking out and back in at the Camp Office.

## UNDERSTANDINGS:

- Rules are made for the safety of campers, protection of equipment, and to provide fairness to all.
- All vehicles must be parked in the camp parking lot.
- No fireworks of any kind are permitted at camp.
- No fire arms are allowed to be brought in to camp.
- No alcoholic beverages are permitted at camp.
- No pets are allowed in camp.
- Shoes must be worn in camp at all times.
- Anyone leaving camp early must sign out at the camp office.
- All Packs must have proper adult leadership in camp at all times during your stay.
- Medication is to be brought to the attention of the camp health officer at the time of check-in.

## WHAT TO BRING:

Make sure to mark all items, including those worn to camp, with a full name and pack number.

If a parent is unable to pick up his/her child, the parent must send a **Parental Release** note authorizing the designated person to pick up the child from Day Camp.

## Scouts & Adults:

- Sack lunch, including drink or money to purchase a drink (no refrigeration is provided)
- Water bottle
- Wear clothes that can get wet (Swimsuit)
- Towel
- Sun block
- Spending Money for trading post.
- Sturdy shoes (**no sandals**)
- Rain gear
- Completed health history form
- Hat & sunglasses
- Cooler for lunches
- Pack wagon to carry Scout stuff (highly recommended by other leaders)

**Experienced leaders have also recommended bringing towels that can be dipped in the ice water of your coolers and placed on your neck to cool down on very hot days.**

The water coolers provided at each station are for drinking **ONLY!** Scouts are **not** to remove the lid, place items in the water, use the water to pour over themselves or wash their hands with it.